

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

The General Services Committee
INITIATED BY



Randy Terronez
DRAFTED BY

The General Services Committee
SUBMITTED BY

March 29, 2016
DATE DRAFTED

**Retaining The Samuels Group as Owner's Representative for the
Courthouse Security Project**

1 **WHEREAS**, the County has begun work on various Courthouse Security initiatives including:
2 a. Contracting with Mead and Hunt Engineering to develop plans and specifications for Phase 1
3 security upgrades at the Courthouse (duress alarms, card access, door control and video
4 surveillance), known as Phase I of the Courthouse Security Project;
5 b. Contracting with Potter Lawson Architects for undertaking Phase II of the Courthouse Security
6 Project aimed at building access with weapons screening. This activity involves the Architect
7 developing options to the number and location of building entrances, and thus screening stations;
8 and,
9

10 **WHEREAS**, due to the complexity, numerous options that will be identified and evaluated, and the
11 short term/long term cost implications, the Samuels Group's services as owner's representative would
12 be beneficial; and,
13

14 **WHEREAS**, the Samuels Group's past experience on the Jail Expansion/Renovation project and the
15 Rock Haven Facility Replacement project, were beneficial in managing major capital projects; and,
16

17 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors, duly
18 assembled this 14th day of APRIL, 2016, hereby retains the Samuels Group of
19 Oconomowoc, WI. as owners representative for the various phases of the Courthouse Security Project in
20 an amount not to exceed \$120,000, and;
21

22 **BE IT FURTHER RESOLVED** that payments be made to the vendor upon approval of the Facilities
23 Management Director.

Respectfully Submitted,

GENERAL SERVICES COMMITTEE

Henry Brill, Chair

Jason Heidenreich, Vice Chair

Thomas J. Brien

Edwin Nash

Jeremy Zajac

16-4A-531

Retaining the Samuels Group as Owners Representative for the Courthouse Security Project
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FISCAL NOTE:

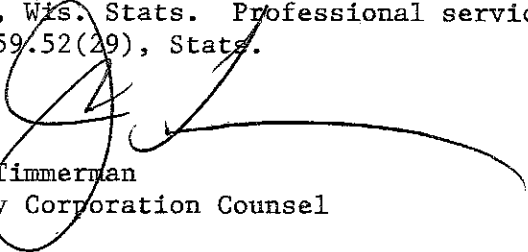
Sufficient funds are available in the Courthouse Security capital account for this contract. This project is funded by sales tax revenues.



Sherry Oja
Finance Director

LEGAL NOTE:

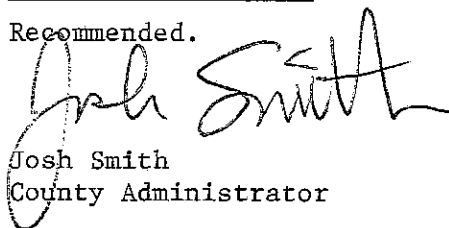
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. Professional services are not subject to bidding requirements of § 59.52(29), Stats.



Jodi Timmerman
Deputy Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

Executive Summary

Retaining The Samuels Group as Owner's Representative for the Courthouse Security Project

The County has begun work on various Courthouse Security initiatives including:

- a. Contracting with Mead and Hunt Engineering to develop plans and specifications for Phase 1 security upgrades at the Courthouse (duress alarms, card access, door control and video surveillance), known as Phase I of the Courthouse Security Project;
- b. Contracting with Potter Lawson Architects for undertaking Phase II of the Courthouse Security Project aimed at building access with weapons screening. This activity involves the Architect developing options to the number and location of building entrances, and thus screening stations.

Due to the complexity, numerous options that will be identified and evaluated, and the short term/long term cost implications, the Samuels Group's services as owner's representative would be beneficial. The Samuels Group past experience on the Jail Expansion/Renovation project and the Rock Haven Facility Replacement project, has been beneficial in managing major capital projects. The services would cover the various Courthouse Security project activities totaling \$120,000:

Pre-construction/Design Review/Estimating/Bidding	\$29,000
Construction Phase Services	\$82,000
Project Close Out/Warranty Phase	\$9,000