

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Education, Veterans & Aging Services
And Finance Committee
INITIATED BY



Joyce Lubben
DRAFTED BY

Education, Veterans & Aging Services
And Finance Committee
SUBMITTED BY

June 7, 2011
DATE DRAFTED

**AMENDING THE 2011 COUNCIL ON AGING'S ELDERLY AND HANDICAPPED
TRANSPORTATION BUDGET AND INFORMATION TECHNOLOGY'S BUDGET FOR THE
PURCHASE OF SOFTWARE, VAN EQUIPMENT AND THE LOCAL SHARE OF THE
ACQUISITION OF 3 NEW VEHICLES**

1 **WHEREAS**, the Council on Aging receives Specialized Transportation Assistance funding for
2 Counties (authorized by s.85.21) to serve elderly individuals and persons with disabilities; and,
3

4 **WHEREAS**, the balance of a county's allocation that is not spent in a given year, up to \$80,000, may
5 be saved by a county under an approved trust arrangement and these aids held in trust may be used in
6 future years for any allowable program expenditure; and,
7

8 **WHEREAS**, the Elderly and Handicapped Transportation Program trust fund has exceeded the \$80,000
9 limit; and,
10

11 **WHEREAS**, the Specialized Transportation Program is in need of upgraded software and vehicle
12 equipment; and,
13

14 **WHEREAS**, a local match from the trust fund will be required for three replacement vehicles scheduled
15 for delivery in 2011.
16

17 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly
18 assembled on this 23rd day of June, 2011 does hereby authorize the Council on Aging's
19 Elderly and Handicapped Transportation Program and Information Technology's 2011 budgets be
20 amended as follows:
21

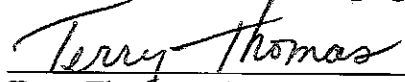
<u>A/C Description</u>	<u>Budget at</u> <u>06/01/11</u>	<u>Increase</u> <u>(Decrease)</u>	<u>Amended</u> <u>Budget</u>
<u>E & H Transportation Program</u>			
<u>Source of Funds:</u>			
30-3905-0000-47000/ Transfer In	\$33,600	39,897	73,497
30-3905-0000-42100/ Federal Aid	98,400	(814)	97,586
<u>Use of Funds:</u>			
30-3905-0000-64701/ Software Purchase	-0-	30,100	30,100
30-3905-0000-67105/ Motor Vehicles	123,000	(1,017)	121,983
30-3905-0000-67171/ Capital Assets \$1000 or more	-0-	10,000	10,000
<u>Information Technology</u>			
<u>Source of Funds</u>			
07-1430-0000-68105/ Allocated Acquisitions	(664,894)	(30,100)	(694,994)
<u>Use of Funds:</u>			
07-1430-0000-64701/ Software Purchase	149,053	30,100	179,153


11-6B-401

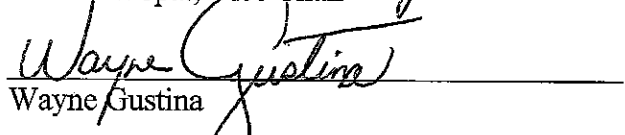
AMENDING THE 2011 COUNCIL ON AGING'S ELDERLY AND HANDICAPPED TRANSPORTATION BUDGET AND INFORMATION TECHNOLOGY'S BUDGET FOR THE PURCHASE OF SOFTWARE, VAN EQUIPMENT AND THE LOCAL SHARE OF THE ACQUISITION OF 3 NEW VEHICLES

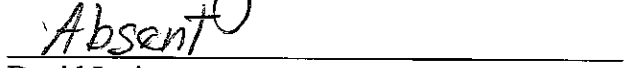
Respectfully submitted,

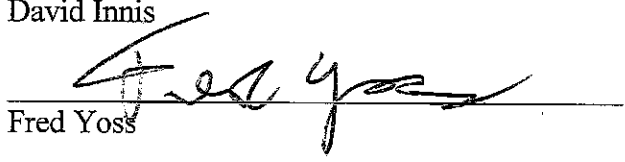
Education, Veterans & Aging Services


 Terry Thomas, Chair

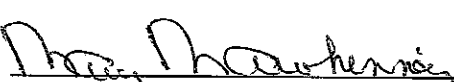

 Marvin Wopat, Vice Chair

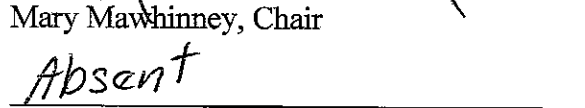

 Wayne Gustina

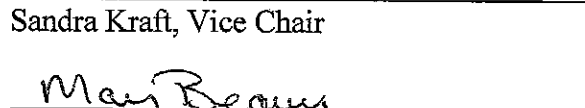

 David Innis



 Fred Yoss

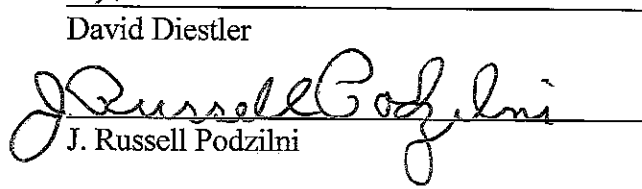
Finance Committee


 Mary Mawhinney, Chair


 Sandra Kraft, Vice Chair

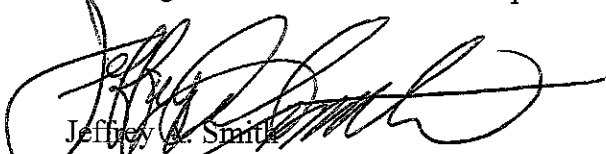

 Mary Beaver


 David Diestler


 J. Russell Podzilni


FISCAL NOTE:

This resolution authorizes an additional transfer of \$39,897 from the E&H Vehicle Trust Fund, which has a current balance of \$144,232 for the purchase of software and van equipment. This resolution also amends the cost of acquiring 3 replacement vehicles to actual bid amount of \$40,661 per van from the budgeted estimated cost of \$41,000 per van (80% Federal share and 20% local share). The Information Technology budget is amended to provide the budgetary authority to purchase the software, which will be charged back to the E&H Transportation Program


 Jeffrey A. Smith
 Finance Director


LEGAL NOTE:

As an amendment to the adopted 2011 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


 Jeffrey S. Kuglitsch
 Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


 Craig Knutson
 County Administrator

EXECUTIVE SUMMARY

The County receives State 85.21 funding to provide handicapped accessible transportation services for older adults and people with disabilities. The Rock County Specialized Transit Program is administered through the Rock County Council on Aging and provides approximately 25,000 one-way trips throughout the county annually.

State law allows a county to keep the balance of its allocation that is not spent in a given year in a trust account for vehicle replacement or for major maintenance. The trust account must not exceed \$80,000. Currently, the amount in the trust account is \$144,232. To bring the trust account below \$80,000, the Council on Aging is requesting approval to purchase an upgrade to the RouteMatch software, a dispatching and scheduling program that is currently being used by the department. The upgrade would provide the foundation for real-time, on-board trip and vehicle data collection. Drivers can download driver manifests to a mobile data computer and collect all required data for each passenger in real-time, including odometer readings, pickup and drop off times, no shows, late cancellations, fare information and other related trip data that is required for reporting purposes. Using this system will save many hours of staff time for manual trip verification.

Equipment for the vehicles includes back-up cameras. Most of the incidents that involve Specialized Transit occur when backing up. Hopefully, this will reduce repair costs on the vehicles.

In late 2011, delivery of three replacement vehicles is expected. These vehicles are lift-equipped, with capacity for eight ambulatory and two wheelchair seats. The resolution includes amending the Council on Aging budget to transfer funds from the trust account into the 2011 Motor Vehicle account.

No other county tax levy is required for this purchase.