



MINUTES
ROCK COUNTY PLANNING & DEVELOPMENT COMMITTEE
THURSDAY JUNE 9, 2016 - 8:00 A.M.
COURTHOUSE CONFERENCE ROOM
SECOND FLOOR
ROCK COUNTY COURTHOUSE
JANESVILLE, WI

1. **CALL TO ORDER**

The meeting of the Rock County Planning & Development Committee was called to order at 8:00 a.m. on Thursday, June 9th, 2016 at the Rock County Courthouse. Chair Alan Sweeney presided. Supervisors present: Wes Davis, Wayne Gustina, and Mary Mawhinney, Jason Heidenreich – QUORUM PRESENT.

Planning & Development Staff Present: Colin Byrnes (Planning Director), Kurt Wheeler (Planner III/Acting Secretary) Brad Heuer (Rock County Surveyor)

Others Present: None

2. **ADOPTION OF AGENDA**

Moved by Supervisor Gustina, to adopt amended agenda. Seconded by Supervisor Mawhinney. ADOPTED (5-0)

3. **MEETING MINUTES – April 28, 2016**

Motion made by Supervisor Davis to accept the April 28, 2016 meeting minutes, Seconded by Supervisor Mawhinney. APPROVED (5-0)

4. **CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS**

Mr. Byrnes discussed the two applicants that are interested in serving on the board of adjustment.

5. **CODE ADMINISTRATION & ENFORCEMENT**

A. **Action Item:** Land Divisions

- o LD2016 012 (Center Township) – Marcia Benash

Moved by Supervisor Gustina, Seconded by Supervisor Mawhinney with conditions. Approved (5-0).

Conditions:

- Dedicate a minimum of a 33' half road right of way along N. Roherty Rd. at the discretion of the Town.
 - Note on Final CSM: "Lot contains existing buildings that utilize an existing private sewage system at the time of this survey. Since Lot 1 has an existing septic system, no soil evaluation was done at the time of this survey. However, soils on the Lot(s) may be restrictive to the replacement of the system.
 - Proposed lot lines shall include the POWTS area with the building that utilizes the system area.
 - Final CSM shall be submitted to and approved by the Planning and Development Agency within 1 year of Preliminary Approval.
 - CSM's that are subject to local approval shall be recorded within 6 months of last approval.
- LD2016 015 (Beloit Township) – Scot Ward

Moved by Supervisor Mawhinney, Seconded by Supervisor Heidenreich with conditions. Approved (5-0).

Conditions:

- Utility easements to be located on lots as requested by utility companies.
 - Final CSM shall be submitted to and approved by the Planning and Development Agency within 1 year of Preliminary Approval.
 - CSM's that are subject to local approval shall be recorded within 6 months of last approval.
- LD2016 022 (Fulton Township) – Patricia Feggestad Rev Living Trust

Moved by Supervisor Mawhinney, Seconded by Supervisor Gustina with conditions. Approved (5-0).

Conditions:

- Utility easements to be located on lots as requested by utility companies.
- Considering more than one property owner is involved in this transaction, each party must sign the final CSM
- Proposed lot lines shall include the POWTS area with the building that utilizes the system area.

- Note on Final Map: Since Lot 1 and 2 contains existing buildings that utilize an existing private sewer system at the time of this survey, however, soils on the Lot(s) may be restrictive to the replacement of the system.
- Note on final CSM “No building that produces wastewater allowed on lot 3 until acceptable means of wastewater disposal is approved by the necessary governmental units”.
- Dedicated 33’ half road right of way along Dallman rd.at the discretion of the Town of Fulton.
- Final CSM shall be submitted to and approved by the Planning and Development Agency within 1 year of Preliminary Approval.
- CSM’s that are subject to local approval shall be recorded within 6 months of last approval.

6. **FINANCE**

A. **Review Department Bills/Transfers/Pre-Approved Encumbrances and Amendments to Encumbrances.**

Reviewed and discussed.

7. **COMMITTEE REPORTS**

None

8. **DIRECTOR’S REPORT**

- A. Mr. Byrnes discussed the recent WDNR Community Assistance Visit from Michelle Staff WDNR regarding FEMA Floodplain issues in Rock County
- B. Mr. Byrnes discussed the home consortium fiscal years 2017-2019 Mutual Cooperation Agreement Resolution that will be brought to the next Rock County Board meeting.

9. **ADJOURNMENT**

Supervisor Gustina moved to adjourn the committee at 8:35 a.m. Seconded by Supervisor Heidenreich. ADOPTED by acclamation.

Respectfully Submitted, by Kurt Wheeler, Acting Secretary.

These Minutes are not official until approved by Committee.

Future Meetings/Work Sessions

June 23, 2016 (8:00 am)
July 7, 2016 (8:00 am)
July 21, 2016 (8:00 am)
August 4, 2016 (8:00 am)