



**FINANCE COMMITTEE
THURSDAY, DECEMBER 10, 2015 - 5:30 P.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

AGENDA

1. Call to Order and Approval of Agenda
2. Citizen Participation, Communications and Announcements
3. Approval of Minutes – November 19, 2015
4. Committee Review and Approval of Per Meeting Allowances
5. Transfers and Appropriations
 - A. Human Resources (2)
 - B. Human Services
 - C. Public Health
 - D. Public Works
 - E. Sheriff's Office
 - F. UW Extension
6.
 - A. Bills
 - B. Bills Over \$10,000
 - C. Encumbrances Over \$10,000
 - D. Pre-Approved Encumbrance Amendments
 - 1) Finance - Purchasing
 - E. Approval of Bills for Other Departments
7. Resolution
 - A. Authorizing Purchase of a Unitrends Disk-to-Disk Backup Expansion Unit
8. Committee Approval
 - A. Authorizing Purchase of Replacement Passenger Vehicle, Rock County Department of Public Works and Amending the Motor Pool Budget
 - B. Amending the 2015 Budget for the Wisconsin Home Energy Assistance Program
9. Adjournment

Rock County Transfer Request - Over \$1,000

TO: FINANCE DIRECTOR Date 11/18/15 Transfer No. 15-112
 Requested By Human Resources Department Annette Mikula Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 08-1420-0000-61100 Description: Regular Wages Current Balance: \$36,307	\$10,800.00	Account #: 08-1420-0000-61108 Description: Seasonal Wages	\$10,800.00
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

Salary Savings due to vacant HR Director Position in 2015.

REASON TRANSFER IS NECESSARY - BE SPECIFIC

HR will have 2 (two) seasonal interns in 2016. \$10.00 per hour for approximately 13 weeks.

FISCAL NOTE:

Sufficient funds are available for transfer. *11/20/15*

ADMINISTRATIVE NOTE:

Recommended *Am* *11/20/15*

REQUIRED APPROVAL

DATE

COMMITTEE CHAIR

Governing Committee _____

Finance Committee _____

Rock County Transfer Request - Over \$1,000

TO: FINANCE DIRECTOR Date 11/18/15
Requested By Human Resources
Department

Transfer No. 15-113
Annette Mikula
Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 08-1420-0000-62108 Description: Labor Negotiations Current Balance: 3,500	2,800.00	Account #: 08-1420-0000-62491 Description: Software Maintenance	3,800
Account #: 08-1420-0000-62119 Description: Other Contracted Services Current Balance: \$2,221	1,000.00	Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

Left over funding from audiometric screening and first responder training. Contracts for 2015 and 2016 are already settled.

REASON TRANSFER IS NECESSARY - BE SPECIFIC

HR is purchasing OPAC testing software to integrate with the NEOGOV application system.

FISCAL NOTE:

Sufficient funds are available for transfer. *85 11-20-15*

ADMINISTRATIVE NOTE:

Recommended *[Signature]* *11/20/15*
COMMITTEE CHAIR

REQUIRED APPROVAL

DATE

Governing Committee _____

Finance Committee _____

Rock County Transfer Request - Over \$1,000

TO: FINANCE DIRECTOR Date 11/18/15
Requested By Human Services
Department

Transfer No. 15-111
Charmian Klyve
Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 36-3664-0000-61610 Description: YSC Health Insurance Current Balance: \$130,192	\$9,250	Account #: 36-3634-0000-62176 Description: CPS Laboratory	\$9,250
Account #: 36-3666-0000-61100 Description: LTS Regular Wages Current Balance: \$265,700	\$3,500	Account #: 36-3666-0000-61108 Description: LTS Seasonal	\$3,500
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

- YSC Health Insurance - Funds are trending under budget to due turnover and staff selecting a lower level of coverage than anticipated.
- LTS Regular Wages - had vacant staff positions during the year

REASON TRANSFER IS NECESSARY - BE SPECIFIC

- CPS Lab - The need and use of laboratory services has increased in 2015 due to higher caseloads.
- LTS Seasonal - used some seasonal staff time due to vacancies and workload.

FISCAL NOTE:

Sufficient funds are available for transfer. *11/20/15*

ADMINISTRATIVE NOTE:

Recommended *[Signature]* *11/20/15*
COMMITTEE CHAIR

REQUIRED APPROVAL

DATE

- Governing Committee _____
- Finance Committee _____

Distribution: **EMAIL** Sherry Oja and Susan Balog

Rock County Transfer Request - Over \$1,000

TO: FINANCE DIRECTOR Date 11/20/15

Transfer No. 15-115

Requested By Public Health Department
Department

Marie-Noel Sandoval
Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 31-3000-0000-61610 Description: Health Dept Health Insurance Current Balance: \$125,086	\$5,129	Account #: 31-3000-0000-67161 Description: Health Capital Assets \$5,000+	\$5,129
Account #: 31-3000-0000-61100 Description: Health Dept Regular Wages Current Balance: \$421,092	\$20,000	Account #: 31-3000-0000-64000 Description: Health Dept Medical Supplies	\$20,000
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

The Health Department has had several staff vacancies in 2015, making these funds available for these 2 transfers of funds.

REASON TRANSFER IS NECESSARY - BE SPECIFIC

#67171: The county administrator approved the purchase of a multi-function copier/fax out of 2015 funds rather than for the 2016 Budget.

#64000: There has been a large demand for the prevnar-13 vaccine from our age 65 and over citizens. We have had to order quite a few doses of this vaccine this fall to meet the demand; the transfer of funds is needed to pay the vaccine invoices.

FISCAL NOTE:

Sufficient funds are available for transfer *8/11/2015*

ADMINISTRATIVE NOTE:

Recommended *Ans 11/20/15*

REQUIRED APPROVAL

Governing Committee

Finance Committee

DATE

12/2/15

COMMITTEE CHAIR

Lou Pen

Rock County Transfer Request - Over \$1,000

TO: FINANCE DIRECTOR Date December 1, 2015 Transfer No. 15-117
 Requested By DPW-Airport Department Ron Burdick Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 41-4453-4453-61170 Description: Highway Wages Current Balance: \$163,512	11,000.00	Account #: 41-4453-4453-64900 Description: Other Supplies and Expenses	8,300.00
Account #: Description: Current Balance:		Account #: 41-4453-4453-63505 Description: Tires and Batteries	2,700.00
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

Funds are available due to a vacant maintenance position for three months this year.

REASON TRANSFER IS NECESSARY - BE SPECIFIC

Funds are needed to cover some unexpected costs this year: Fire Fighting Foam, a lighted wind cone that shorted out, and damages to the airport house by our previous tenant. Funds are also needed to cover the cost to replace the tires on the airport's 2002 Oshkosh runway plow truck.

FISCAL NOTE:

Sufficient funds are available for transfer. *S. Oja 12-2-15*

ADMINISTRATIVE NOTE:

Recommended *[Signature] 12-3-15*

REQUIRED APPROVAL

DATE

COMMITTEE CHAIR

Governing Committee _____

Finance Committee _____

Rock County Transfer Request - Over \$1,000

TO: FINANCE DIRECTOR Date 11/20/15 Transfer No. 15-114
 Requested By Diane Michaelis, Sheriff's Office Sheriff Spoden
 Department Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 21-2140-2015-61210 Description: Overtime Wages Productive Current Balance: \$13,976	\$2,174.00	Account #: 21-2140-2015-64701 Description: Software Purchase	\$2,174.00
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

The grant funds have not been fully consumed yet.

This transfer was originally submitted as Transfer 15-100. The original transfer was from 67160, Fixed Assets. The funds were not available in 67160 due a resolution which also transferred funds from the same account.

REASON TRANSFER IS NECESSARY - BE SPECIFIC

The original HIDTA budget was for overtime. The Sheriff's Office purchased software which should be under object code 64701.

FISCAL NOTE:

Sufficient funds are available for transfer. *sf 11-20-15*

ADMINISTRATIVE NOTE:

Recommended *hna 11-20-15*

REQUIRED APPROVAL

DATE

COMMITTEE CHAIR

Governing Committee _____

Finance Committee _____

Rock County Transfer Request - Over \$1,000

TO: FINANCE DIRECTOR Date November 18, 2015 Transfer No. 15-107
 Requested By UW-Extension Department Donna Duerst/Angela Flickinger Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 56-5600-0000-62210 Description: Telephone Current Balance: \$2,031	1,500.00	Account #: 56-5600-0000-64904 Description: Sundry Expense	1,500.00
Account #: 56-5600-0000-63300 Description: Travel Current Balance: \$4,481	2,500.00	Account #: 56-5600-0000-64904 Description: Sundry Expense	2,500.00
Account #: 56-5600-0000-63101 Description: Postage Current Balance: \$2,359	1,500.00	Account #: 56-5600-0000-64904 Description: Sundry Expense	1,500.00
Account #: Description: Current Balance:		Account #: Description:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

Telephone: Staff use their cell phones for much of their business which decreased the office phone charges.
 Travel: With Google Hangout conferencing and car pooling, there are funds available.
 Postage: We have utilized e-mailing documents, flyers, etc., as much as possible as well as using bulk mailing resulting in cost savings.

REASON TRANSFER IS NECESSARY - BE SPECIFIC

We will be purchasing items for Community Partners who handle many of our Education/Training activities. Also purchasing of technology which is required for the on site and off site training capabilities.

FISCAL NOTE:

Sufficient funds are available for transfer. *sc 11/20/15*

ADMINISTRATIVE NOTE:

Recommended *[Signature]* 11/20/15
COMMITTEE CHAIR

REQUIRED APPROVAL

DATE

Governing Committee _____

Finance Committee _____

Distribution: **EMAIL** Sherry Oja and Susan Balog

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
00-0000-0001-17000	PREPAID BUDGET I				
		P1503526	11/01/2015	SUNGARD PUBLIC SECTOR USER GR	195.00
		P1503528	10/06/2015	ELECTION SYSTEMS AND SOFTWARE	26,568.87
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	0.00	65,193.57	71,131.55	26,753.87	(163,078.99)
GENERAL FUND PROG TOTAL					26,753.87
00-0000-0061-17000	PREPAID BUDGET I				
ENC		R1504024	11/18/2015	NETSMART TECHNOLOGIES INC	69,801.60
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	0.00	0.00	0.00	69,801.60	(69,801.60)
ISF-CS PROG TOTAL					69,801.60

I have examined the preceding bills and encumbrances in the total amount of **\$96,555.47**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **DEC 03 2015**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
05-1500-0000-68010 ENC	EXP.ALLOCATIONS	R1503968	11/11/2015	COMMERCE BANK COMMERCIAL ACC	150.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	0.00	2,609.46	13,356.70	150.00	(16,116.16)
FINANCE DIRECTOR PROG TOTAL				150.00	

I have examined the preceding bills and encumbrances in the total amount of **\$150.00**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **DEC 03 2015**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
07-1430-0000-63102	PAPER & FORMS	P1503413	11/02/2015	EAGLE FLIGHT BUSINESS FORMS	222.68
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	17,735.00	6,307.53	0.00	222.68	11,204.79
07-1430-0000-63407	COMPUTER SUPPL				
			11/03/2015	CDW GOVERNMENT INC	(135.14)
		P1503107	09/17/2015	CDW GOVERNMENT INC	135.14
		P1503442	10/30/2015	CDW GOVERNMENT INC	218.40
		P1503456	11/03/2015	CDW GOVERNMENT INC	41.74
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	26,379.00	9,896.58	1,272.06	260.14	14,950.22
07-1430-0000-67160	CA \$500-\$4,999	P1503224	10/23/2015	HENRICKSEN	387.20
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	10,510.00	6,409.65	387.20	387.20	3,325.95
INFORMATION TECHNOLOGY PROG TOTAL					870.02
07-1444-0000-62119	OTHER SERVICES	P1402053	10/31/2015	CDW GOVERNMENT INC	612.50
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	0.00	11,518.44	10,664.92	612.50	(22,795.86)
IT CAPITAL PROJECTS PROG TOTAL					612.50
07-1450-0000-62400	R & M SERV	P1503530	10/27/2015	NAVIANT INC	530.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	72,017.00	47,124.19	3,310.00	530.00	21,052.81
07-1450-0000-64701	SOFTWARE PURCH	P1503128	11/02/2015	AMERICAN DATA	600.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	441,268.00	279,443.01	140,782.00	600.00	20,442.99
07-1450-0000-67143	IT CROSS CHARGES				
ENC		R1503984	11/12/2015	AMAZON.COM	90.95
		P1503472	11/02/2015	CDW GOVERNMENT INC	3,081.82
		P1503473	11/03/2015	CDW GOVERNMENT INC	623.96
		P1503474	11/02/2015	CDW GOVERNMENT INC	275.08
		P1503482	11/02/2015	CDW GOVERNMENT INC	112.15
		P1503529	10/27/2015	THOMAS AND BETTS POWER SOLUTIK	384.00

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	200,000.00		227,407.99	43,774.00	4,567.96	(75,749.95)
IT-CROSS CHARGES PROG TOTAL					5,697.96	

I have examined the preceding bills and encumbrances in the total amount of **\$7,180.48**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **DEC 03 2015**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
19-1933-0000-64904	SUNDRY EXPENSE	P1503407	11/02/2015	BASICS NATURAL FOOD MARKET	98.98
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	9,680.00	5,521.92	1,150.01	98.98	2,909.09
EMPLOYEE WELLNESS ACTIVITIES PROG TOTAL					98.98

I have examined the preceding bills and encumbrances in the total amount of **\$98.98**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **DEC 03 2015**

Dept Head _____

Committee Chair _____

COMMITTEE APPROVAL REPORT

Pre-Approved Encumbrances

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
05-1510-0000-62119 ENC	OTHER SERVICES	R1600113	01/01/2016	SEQUOIA CONSULTING GROUP INC	7,700.00	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
	7,700.00	0.00	0.00	7,700.00	0.00	
INDIRECT COST REIMBURSEMENT PROG TOTAL				7,700.00		
05-1530-0000-62130 ENC	AUDIT FEES	R1600112	01/01/2016	BAKER TILLY VIRCHOW KRAUSE LLP	94,000.00	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
	43,700.00	0.00	0.00	94,000.00	(50,300.00)	
AUDITING AND SPEC.ACCOUNTING PROG TOTAL				94,000.00		

I have examined the preceding bills and encumbrances in the total amount of **\$101,700.00**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **DEC 03 2015**

Dept Head _____

Committee Chair _____

COMMITTEE APPROVAL REPORT

2016 . . .

Pre-Approved Encumbrances

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
07-1430-0000-62119	OTHER SERVICES				
ENC		R1600125	01/01/2016	JP MORGAN CHASE BANK NA	2,000.00
ENC		R1600127	01/01/2016	CHARTER COMMUNICATIONS	15,120.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	70,135.00	0.00	0.00	17,120.00	53,015.00
07-1430-0000-62400	R & M SERV				
ENC		R1600071	01/01/2016	EATON CORP	2,395.00
ENC		R1600111	01/01/2016	AE BUSINESS SOLUTIONS	15,523.30
ENC		R1600125	01/01/2016	JP MORGAN CHASE BANK NA	2,000.00
ENC		R1600132	01/01/2016	CORE BTS INC	28,713.88
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	155,946.00	0.00	(0.00)	48,632.18	107,313.82
07-1430-0000-62421	COMPUTER EQUIP				
ENC		R1600125	01/01/2016	JP MORGAN CHASE BANK NA	1,500.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	9,000.00	0.00	0.00	1,500.00	7,500.00
07-1430-0000-62491	SOFTWARE MAINT				
ENC		R1600125	01/01/2016	JP MORGAN CHASE BANK NA	3,000.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	206,701.00	0.00	0.00	3,000.00	203,701.00
07-1430-0000-63100	OFC SUPP & EXP				
ENC		R1600125	01/01/2016	JP MORGAN CHASE BANK NA	1,200.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	2,275.00	0.00	0.00	1,200.00	1,075.00
07-1430-0000-63101	POSTAGE				
ENC		R1600125	01/01/2016	JP MORGAN CHASE BANK NA	200.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	425.00	0.00	0.00	200.00	225.00
07-1430-0000-63102	PAPER & FORMS				
ENC		R1600125	01/01/2016	JP MORGAN CHASE BANK NA	500.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	16,743.00	0.00	0.00	500.00	16,243.00
07-1430-0000-63407	COMPUTER SUPPL				
ENC		R1600125	01/01/2016	JP MORGAN CHASE BANK NA	500.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	25,845.00	0.00	0.00	500.00	25,345.00
07-1430-0000-64200	TRAINING EXP				
ENC		R1600125	01/01/2016	JP MORGAN CHASE BANK NA	25,000.00

Pre-Approved Encumbrances

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
ENC		R1600129	01/01/2016	QUALITY POWER SOLUTIONS LLC	3,750.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	43,000.00	0.00	0.00	28,750.00	14,250.00
07-1430-0000-64701	SOFTWARE PURCH				
ENC		R1600125	01/01/2016	JP MORGAN CHASE BANK NA	2,500.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	79,812.00	0.00	0.00	2,500.00	77,312.00
INFORMATION TECHNOLOGY PROG TOTAL					103,902.18
07-1435-0000-64200	TRAINING EXP				
ENC		R1600125	01/01/2016	JP MORGAN CHASE BANK NA	2,500.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	4,000.00	0.00	0.00	2,500.00	1,500.00
TELEPHONE OPERATIONS PROG TOTAL					2,500.00
07-1438-0000-64200	TRAINING EXP				
ENC		R1600125	01/01/2016	JP MORGAN CHASE BANK NA	2,000.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	2,200.00	0.00	0.00	2,000.00	200.00
LAW RECORDS PROG TOTAL					2,000.00
07-1450-0000-62400	R & M SERV				
ENC		R1600072	01/01/2016	PARADIGM IMAGING GROUP	1,845.00
ENC		R1600072	01/01/2016	PARADIGM IMAGING GROUP	0.00
ENC		R1600085	01/01/2016	NAVIANT INC	10,410.00
ENC		R1600132	01/01/2016	CORE BTS INC	3,899.74
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	86,647.00	0.00	0.00	16,154.74	70,492.26
07-1450-0000-62491	SOFTWARE MAINT				
ENC		R1600073	01/01/2016	LEADS ONLINE LLC	5,158.00
ENC		R1600074	01/01/2016	ROUTEMATCH SOFTWARE INC	6,169.70
ENC		R1600075	01/01/2016	QCOHERENT SOFTWARE LLC	699.00
ENC		R1600077	01/01/2016	CURSOR CONTROL INC	1,910.00
ENC		R1600102	01/01/2016	AERCOR WIRELESS INC	2,526.00
ENC		R1600126	01/01/2016	FIDLAR COMPANIES	65,000.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	365,828.00	0.00	0.00	81,462.70	284,365.30
07-1450-0000-67143	IT CROSS CHARGES				
ENC		R1600102	01/01/2016	AERCOR WIRELESS INC	8,667.75

COMMITTEE APPROVAL REPORT

2016 . . . ■

Pre-Approved Encumbrances

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	200,000.00		0.00	0.00	8,667.75	191,332.25
IT-CROSS CHARGES PROG TOTAL					106,285.19	

I have examined the preceding bills and encumbrances in the total amount of **\$214,687.37**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **DEC 03 2015**

Dept Head _____

Committee Chair _____

COMMITTEE APPROVAL REPORT

Pre-Approved Encumbrances

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
15-1540-0000-64926 ENC	BANK SERV.CHGS.	R1600067	01/01/2016	BRINKS INC	5,400.00
	Budget 20,000.00	YTD Exp 0.00	YTD Enc 0.00	Pending 5,400.00	Closing Balance 14,600.00
				COUNTY TREASURER PROG TOTAL	5,400.00

I have examined the preceding bills and encumbrances in the total amount of **\$5,400.00**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **DEC 03 2015**

Dept Head _____

Committee Chair _____

COMMITTEE APPROVAL REPORT

Pre-Approved Encumbrances

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
19-1910-0000-65103 ENC	PUBLIC LIABILITY	R1600114	01/01/2016	WMMIC	270,000.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	250,000.00	0.00	0.00	270,000.00	(20,000.00)
PROPERTY & LIABILITY INSURANCE PROG TOTAL					270,000.00

I have examined the preceding bills and encumbrances in the total amount of **\$270,000.00**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **DEC 03 2015**

Dept Head _____

Committee Chair _____

COMMITTEE APPROVAL REPORT

2016 . . . ■

Pre-Approved Encumbrances

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
29-9000-0000-69500 ENC	CONTRIBUTIONS	R1600117	01/01/2016	ROCK VALLEY COMMUNITY PROGRAM	12,750.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	12,750.00	0.00	0.00	12,750.00	0.00
ALTERNATIVE RESIDENTIAL PROG. PROG TOTAL					12,750.00
29-9001-0000-69500 ENC	CONTRIBUTIONS	R1600117	01/01/2016	ROCK VALLEY COMMUNITY PROGRAM	60,755.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	60,755.00	0.00	0.00	60,755.00	0.00
COMMUNITY SERVICE PROG TOTAL					60,755.00

I have examined the preceding bills and encumbrances in the total amount of **\$73,505.00**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **DEC 03 2015**

Dept Head _____

Committee Chair _____

COMMITTEE APPROVAL REPORT

2016 . . .

Pre-Approved Encumbrances

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
59-3906-0000-69500 ENC	CONTRIBUTIONS	R1600115	01/01/2016	RETIRED SENIOR VOLUNTEER PROG	26,094.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	26,094.00	0.00	0.00	26,094.00	0.00
R.S.V.P. PROG TOTAL				26,094.00	
59-3906-1000-69500 ENC	CONTRIBUTIONS	R1600115	01/01/2016	RETIRED SENIOR VOLUNTEER PROG	24,803.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	24,803.00	0.00	0.00	24,803.00	0.00
RSVP ASSISTED TRANSPORTATION PROG TOTAL				24,803.00	
59-5900-0000-69500 ENC	CONTRIBUTIONS	R1600116	01/01/2016	ROCK COUNTY HISTORICAL SOCIETY	22,546.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	22,546.00	0.00	0.00	22,546.00	0.00
HERITAGE ROCK COUNTY PROG TOTAL				22,546.00	

I have examined the preceding bills and encumbrances in the total amount of **\$73,443.00**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **DEC 03 2015**

Dept Head _____

Committee Chair _____

COMMITTEE APPROVAL REPORT

2016

Pre-Approved Encumbrances

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
07-1430-0000-62400 ENC	R & M SERV	R1600291	01/01/2016	AVI SYSTEMS INC	8,020.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	155,946.00	0.00	48,632.18	8,020.00	99,293.82
07-1430-0000-62491 ENC	SOFTWARE MAINT	R1600158	01/01/2016	ROBELLE SOLUTIONS TECHNOLOGY I	1,995.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	206,701.00	0.00	3,000.00	1,995.00	201,706.00
INFORMATION TECHNOLOGY PROG TOTAL				10,015.00	
07-1435-0000-62400 ENC	R & M SERV	R1600151	01/01/2016	ENTERPRISE SYSTEMS GROUP	74,049.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	79,700.00	0.00	0.00	74,049.00	5,651.00
TELEPHONE OPERATIONS PROG TOTAL				74,049.00	
07-1450-0000-62400 ENC	R & M SERV	R1600151	01/01/2016	ENTERPRISE SYSTEMS GROUP	3,215.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	86,647.00	0.00	16,154.74	3,215.00	67,277.26
07-1450-0000-62491 ENC	SOFTWARE MAINT	R1600157	01/01/2016	CBORD GROUP INC	955.37
ENC		R1600295	01/01/2016	ESRI INC	46,218.11
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	365,828.00	0.00	81,462.70	47,173.48	237,191.82
IT-CROSS CHARGES PROG TOTAL				50,388.48	

I have examined the preceding bills and encumbrances in the total amount of **\$134,452.48**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **DEC 10 2015**

Dept Head _____

Committee Chair _____

APPROVAL OF BILLS OVER \$10,000.00

Rock County

12/02/2015

RESOLUTION NO. _____ AGENDA NO. _____

INITIATED: FINANCE DIRECTOR

WHEREAS, THE FINANCE COMMITTEE HAS EXAMINED THE FOLLOWING BILLS OVER \$10,000 AS REQUIRED BY COUNTY BD. RULE H. (3). AND FOUND THEM TO BE PROPER AND WITHIN BUDGET.

NOW THEREFORE BE IT RESOLVED, THE ROCK COUNTY BOARD OF SUPERVISORS AT ITS REGULAR MEETING ON DEC 10 2015, APPROVES PAYMENT AND AUTHORIZES AND DIRECTS THE COUNTY CLERK AND COUNTY-TREASURER TO PAY THE SAME.

<u>PO Number</u>	<u>Department Name</u>	<u>Program Name</u>	<u>Vendor Name</u>	<u>Claim Amount</u>
P1500356	SHERIFF	CORR.FACILITY	ADVANCED CORRECTIONAL HEALTHC/	27,751.06
P1500361	SHERIFF	RECAP OPERATIONS	BLACKHAWK TECHNICAL COLLEGE	14,829.66
P1503262	NOT APPLICABLE	GENERAL FUND	ADVANCED CORRECTIONAL HEALTHC/	70,167.97
P1503302	HUMAN RESOURCES	HUMAN RESOURCES	HENRICKSEN	13,078.76
P1503411	HEALTH DEPT	HEALTH DEPARTMNT	SANOPI PASTEUR INC	13,748.17
P1503528	NOT APPLICABLE	GENERAL FUND	ELECTION SYSTEMS AND SOFTWARE	26,558.87

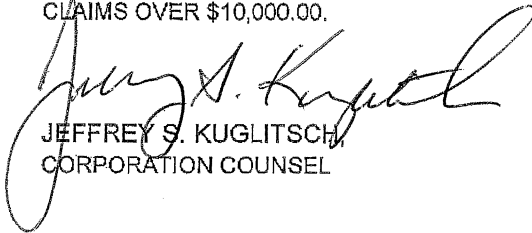
CLAIMS IN THE AMOUNT OF \$166,134.49 HAVE BEEN APPROVED AND CHECKED BY THE GOVERNING COMMITTEES.

RESPECTFULLY SUBMITTED,

FINANCE COMMITTEE

LEGAL NOTE:

THE COUNTY BOARD RULE CITED REQUIRES THE COUNTY BOARD TO EXAMINE AND SETTLE ALL CLAIMS OVER \$10,000.00.


JEFFREY S. KUGLITSCH
CORPORATION COUNSEL

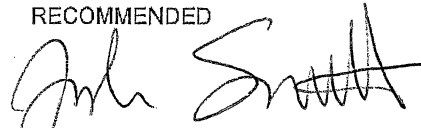
FISCAL NOTE:

ABOVE LISTED CLAIMS ARE FULLY FUNDED.


SHERRY OJA,
FINANCE DIRECTOR

ADMINISTRATIVE NOTE:

RECOMMENDED


JOSH SMITH,
COUNTY ADMINISTRATOR

APPROVAL OF ENCUMBRANCES OVER \$10,000.00

Rock County

12/02/2015

RESOLUTION NO. _____ AGENDA NO. _____

INITIATED: FINANCE DIRECTOR

WHEREAS, THE FINANCE COMMITTEE HAS EXAMINED THE FOLLOWING ENCUMBRANCES OVER \$10,000 AS REQUIRED BY COUNTY BD. RULE H.(3). AND FOUND THEM TO BE PROPER AND WITHIN BUDGET.

NOW THEREFORE BE IT RESOLVED, THE ROCK COUNTY BOARD OF SUPERVISORS AT ITS REGULAR MEETING ON **DEC 10 2015**, APPROVES PAYMENT AND AUTHORIZES AND DIRECTS THE COUNTY CLERK AND COUNTY TREASURER TO PAY THE SAME, UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

<u>PR number</u>	<u>Department Name</u>	<u>Program Name</u>	<u>Vendor Name</u>	<u>Claim Amount</u>
R1600104	UW EXTENSION	FAIRGROUNDS	MANPOWER GROUP US INC	35,000.00
R1600130	PLANNING	HG CLRING A/C	WISCONSIN PARTNERSHIP FOR HOUS	118,359.00
R1600290	ALL OTHER GEN	WORKER'S COMP.	WILLIS OF WISCONSIN INC	40,500.00
R1600293	ALL OTHER GEN	WORKER'S COMP.	ASSOCIATED FINANCIAL GROUP	39,000.00
R1600294	ALL OTHER GEN	HEALTH INSURANCE	COMPSYCH	45,000.00

CLAIMS IN THE AMOUNT OF \$277,859.00 HAVE BEEN APPROVED AND CHECKED BY THE GOVERNING COMMITTEES.

RESPECTFULLY SUBMITTED,

FINANCE COMMITTEE

LEGAL NOTE:

THE COUNTY BOARD RULE CITED REQUIRES THE COUNTY BOARD TO EXAMINE AND SETTLE ALL CLAIMS OVER \$10,000.00.

Jeffrey S. Kruglitsch
JEFFREY S. KRUGLITSCH,
CORPORATION COUNSEL

FISCAL NOTE:

ABOVE LISTED CLAIMS ARE FULLY FUNDED.

Sherry Oja
SHERRY OJA,
FINANCE DIRECTOR

ADMINISTRATIVE NOTE:

RECOMMENDED

Josh Smith
JOSH SMITH,
COUNTY ADMINISTRATOR

APPROVAL OF ENCUMBRANCES OVER \$10,000.00

2016 . . . ■

Rock County

12/02/2015

RESOLUTION NO. _____ AGENDA NO. _____

INITIATED: FINANCE DIRECTOR

WHEREAS, THE FINANCE COMMITTEE HAS EXAMINED THE FOLLOWING ENCUMBRANCES OVER \$10,000 AS REQUIRED BY COUNTY BD. RULE H.(3). AND FOUND THEM TO BE PROPER AND WITHIN BUDGET.

NOW THEREFORE BE IT RESOLVED, THE ROCK COUNTY BOARD OF SUPERVISORS AT ITS REGULAR MEETING ON DEC 10 2015, APPROVES PAYMENT AND AUTHORIZES AND DIRECTS THE COUNTY CLERK AND COUNTY TREASURER TO PAY THE SAME, UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

<u>PR number</u>	<u>Department Name</u>	<u>Program Name</u>	<u>Vendor Name</u>	<u>Claim Amount</u>
R1600088	ROCK HAVEN	SUPP SERV E SERV	ADVANCED DISPOSAL SERVICES	17,000.00
R1600089	ROCK HAVEN	SUPP SERV E SERV	ARAMARK UNIFORM SERVICES INC	99,000.00
R1600090	ROCK HAVEN	SUPP SERV F SERV	CENTRAD HEALTHCARE INC	35,000.00
R1600095	ROCK HAVEN	SUPP SERV ADMIN	LEADINGAGE WISCONSIN	11,000.00
R1600096	ROCK HAVEN	SUPP SERV E SERV	MCKESSON MEDICAL SURGICAL MN S	176,000.00
R1600097	ROCK HAVEN	SUPP SERV MAT	MCKESSON MEDICAL SURGICAL MN S	26,000.00
R1600099	ROCK HAVEN	RH CONT SERV T18	MERCY HEALTH SYSTEM	25,500.00
R1600100	ROCK HAVEN	RH CONT SERV T18	MJ CARE INC	398,505.00
R1600101	ROCK HAVEN	RH-PRG.SER.ADM.	CHARTER COMMUNICATIONS	20,000.00
R1600105	ROCK HAVEN	SUPP SERV E SERV	NORTH AMERICAN	11,000.00
R1600106	ROCK HAVEN	SUPP SERV E SERV	PROFESSIONAL MEDICAL INC	43,000.00
R1600109	ROCK HAVEN	SUPP SERV M STAF	RAO,RAMACHANDRA	35,000.00
R1600121	ROCK HAVEN	SUPP SERV ADMIN	WISCONSIN DEPARTMENT OF HEALTH	261,120.00
R1600122	ROCK HAVEN	GEN SERV INS	WISCONSIN HEALTH CARE LIABILT	35,000.00
R1600123	ROCK HAVEN	SUPP SERV M STAF	WEST MD,WILLIAM PETER	150,000.00
R1600128	ROCK HAVEN	SUPP SERV PHAR	OMNICARE PHARMACIES OF WISCONS	225,795.00
R1600152	ROCK HAVEN	SUPP SERV F SERV	COUNTRY QUALITY DAIRY	40,000.00
R1600153	ROCK HAVEN	SUPP SERV F SERV	TROPIC JUICES INC	16,000.00
R1600154	ROCK HAVEN	SUPP SERV F SERV	GORDON FOOD SERVICE	95,000.00
R1600155	ROCK HAVEN	SUPP SERV F SERV	PAN-O-GOLD BAKING CO	10,000.00
R1600156	ROCK HAVEN	SUPP SERV F SERV	SYSCO FOODS OF BARABOO LLC	156,500.00

APPROVAL OF ENCUMBRANCES OVER \$10,000.00

2016

Rock County

12/02/2015

RESOLUTION NO. _____ AGENDA NO. _____

INITIATED: FINANCE DIRECTOR

WHEREAS, THE FINANCE COMMITTEE HAS EXAMINED THE FOLLOWING ENCUMBRANCES OVER \$10,000 AS REQUIRED BY COUNTY BD. RULE H.(3). AND FOUND THEM TO BE PROPER AND WITHIN BUDGET.

NOW THEREFORE BE IT RESOLVED, THE ROCK COUNTY BOARD OF SUPERVISORS AT ITS REGULAR MEETING ON DEC 1 0 2015, APPROVES PAYMENT AND AUTHORIZES AND DIRECTS THE COUNTY CLERK AND COUNTY TREASURER TO PAY THE SAME, UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

<u>PR number</u>	<u>Department Name</u>	<u>Program Name</u>	<u>Vendor Name</u>	<u>Claim Amount</u>
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CLAIMS IN THE AMOUNT OF \$1,886,420.00 HAVE BEEN APPROVED AND CHECKED BY THE GOVERNING COMMITTEES.

RESPECTFULLY SUBMITTED,

FINANCE COMMITTEE

LEGAL NOTE:

THE COUNTY BOARD RULE CITED REQUIRES THE COUNTY BOARD TO EXAMINE AND SETTLE ALL CLAIMS OVER \$10,000.00.



JEFFREY S. KUGLITSCH,
CORPORATION COUNSEL


FISCAL NOTE:

ABOVE LISTED CLAIMS ARE FULLY FUNDED.



SHERRY OJA,
FINANCE DIRECTOR

ADMINISTRATIVE NOTE:
RECOMMENDED



JOSH SMITH,
COUNTY ADMINISTRATOR

APPROVAL OF ENCUMBRANCES OVER \$10,000.00

2016

Rock County

12/02/2015

RESOLUTION NO. _____ AGENDA NO. _____

INITIATED: FINANCE DIRECTOR

WHEREAS, THE FINANCE COMMITTEE HAS EXAMINED THE FOLLOWING ENCUMBRANCES OVER \$10,000 AS REQUIRED BY COUNTY BD. RULE H.(3). AND FOUND THEM TO BE PROPER AND WITHIN BUDGET.

NOW THEREFORE BE IT RESOLVED, THE ROCK COUNTY BOARD OF SUPERVISORS AT ITS REGULAR MEETING ON DEC 10 2015, APPROVES PAYMENT AND AUTHORIZES AND DIRECTS THE COUNTY CLERK AND COUNTY TREASURER TO PAY THE SAME, UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

<u>PR number</u>	<u>Department Name</u>	<u>Program Name</u>	<u>Vendor Name</u>	<u>Claim Amount</u>
R1600008	SR CIT PROG	E & H TRANSPORT	BUDGET TRUCK AND AUTO BODY INC	20,000.00
R1600009	SR CIT PROG	E & H TRANSPORT	FAGAN TRUCK AND TRAILER	30,000.00
R1600013	SR CIT PROG	E & H TRANSPORT	MANPOWER GROUP US INC	323,310.00
R1600017	SR CIT PROG	E & H TRANSPORT	WRIGHT EXPRESS FSC	60,000.00
R1600018	SR CIT PROG	DELIVERED MEALS	BELOIT MEALS ON WHEELS INC	37,000.00
R1600019	SR CIT PROG	DELIVERED MEALS	BEST EVENTS	202,700.00
R1600020	SR CIT PROG	NUTRITION PROG	NUTRITION AND HEALTH ASSOCIATE	15,570.00
R1600023	SR CIT PROG	SPAP	SENIOR SERVICES OF ROCK COUNTY	24,152.00
R1600026	SR CIT PROG	COMMUNITY SERV	RETIRED SENIOR VOLUNTEER PROGR	11,335.00
R1600027	SR CIT PROG	BENE.SPEC.GRANT	JP MORGAN CHASE BANK NA	11,550.00

CLAIMS IN THE AMOUNT OF \$735,617.00 HAVE BEEN APPROVED AND CHECKED BY THE GOVERNING COMMITTEES.

RESPECTFULLY SUBMITTED,

FINANCE COMMITTEE

LEGAL NOTE:

THE COUNTY BOARD RULE CITED REQUIRES THE COUNTY BOARD TO EXAMINE AND SETTLE ALL CLAIMS OVER \$10,000.00.

Jeffrey S. Kuglitsch
JEFFREY S. KUGLITSCH,
CORPORATION COUNSEL

FISCAL NOTE:

ABOVE LISTED CLAIMS ARE FULLY FUNDED.

Sherry Oja
SHERRY OJA,
FINANCE DIRECTOR

ADMINISTRATIVE NOTE:

RECOMMENDED

Josh Smith
JOSH SMITH,
COUNTY ADMINISTRATOR

2015...

APPROVAL OF ENCUMBRANCES OVER \$10,000.00

Rock County

12/02/2015

RESOLUTION NO. _____ AGENDA NO. _____

INITIATED: FINANCE DIRECTOR

WHEREAS, THE FINANCE COMMITTEE HAS EXAMINED THE FOLLOWING ENCUMBRANCES OVER \$10,000 AS REQUIRED BY COUNTY BD. RULE H.(3). AND FOUND THEM TO BE PROPER AND WITHIN BUDGET.

NOW THEREFORE BE IT RESOLVED, THE ROCK COUNTY BOARD OF SUPERVISORS AT ITS REGULAR MEETING ON DEC 1 0 2015, APPROVES PAYMENT AND AUTHORIZES AND DIRECTS THE COUNTY CLERK AND COUNTY TREASURER TO PAY THE SAME, UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

<u>PR number</u>	<u>Department Name</u>	<u>Program Name</u>	<u>Vendor Name</u>	<u>Claim Amount</u>
R1504024	NOT APPLICABLE	ISF-CS	NETSMART TECHNOLOGIES INC	69,801.60

CLAIMS IN THE AMOUNT OF \$69,801.60 HAVE BEEN APPROVED AND CHECKED BY THE GOVERNING COMMITTEES.

RESPECTFULLY SUBMITTED,

FINANCE COMMITTEE

LEGAL NOTE:

THE COUNTY BOARD RULE CITED REQUIRES THE COUNTY BOARD TO EXAMINE AND SETTLE ALL CLAIMS OVER \$10,000.00.

Jeffrey S. Kuglitsch
JEFFREY S. KUGLITSCH,
CORPORATION COUNSEL

FISCAL NOTE:

ABOVE LISTED CLAIMS ARE FULLY FUNDED.

Sherry Oja
SHERRY OJA,
FINANCE DIRECTOR

ADMINISTRATIVE NOTE:

RECOMMENDED

Josh Smith
JOSH SMITH,
COUNTY ADMINISTRATOR

APPROVAL OF ENCUMBRANCES OVER \$10,000.00

2016...

Rock County

12/02/2015

RESOLUTION NO. _____ AGENDA NO. _____

INITIATED: FINANCE DIRECTOR

WHEREAS, THE FINANCE COMMITTEE HAS EXAMINED THE FOLLOWING ENCUMBRANCES OVER \$10,000 AS REQUIRED BY COUNTY BD. RULE H.(3). AND FOUND THEM TO BE PROPER AND WITHIN BUDGET.

NOW THEREFORE BE IT RESOLVED, THE ROCK COUNTY BOARD OF SUPERVISORS AT ITS REGULAR MEETING ON DEC 10 2015, APPROVES PAYMENT AND AUTHORIZES AND DIRECTS THE COUNTY CLERK AND COUNTY TREASURER TO PAY THE SAME, UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

<u>PR number</u>	<u>Department Name</u>	<u>Program Name</u>	<u>Vendor Name</u>	<u>Claim Amount</u>
R1600085	INFORMATION TECH	IT-CROSS CHARGES	NAVIANT INC	10,410.00
R1600102	INFORMATION TECH	IT-CROSS CHARGES	AERCOR WIRELESS INC	11,193.75
R1600111	INFORMATION TECH	INFORMATION TECH	AE BUSINESS SOLUTIONS	15,523.30
R1600112	FINANCE DIRECTOR	AUDIT/SPEC.ACCT.	BAKER TILLY VIRCHOW KRAUSE LLP	94,000.00
R1600114	ALL OTHER GEN	P & L INSURANCE	WMMIC	270,000.00
R1600115	ALL OTHER EDUC	RSVP ASST TRANS	RETIRED SENIOR VOLUNTEER PROGR	50,897.00
R1600116	ALL OTHER EDUC	HERITAGE ROCK CO	ROCK COUNTY HISTORICAL SOCIETY	22,546.00
R1600117	ALL OTHER PS	COMMUNITY SERV.	ROCK VALLEY COMMUNITY PROGRAMS	73,505.00
R1600125	INFORMATION TECH	LAW RECORDS	JP MORGAN CHASE BANK NA	42,900.00
R1600126	INFORMATION TECH	IT-CROSS CHARGES	FIDLAR COMPANIES	65,000.00
R1600127	INFORMATION TECH	INFORMATION TECH	CHARTER COMMUNICATIONS	15,120.00
R1600132	INFORMATION TECH	IT-CROSS CHARGES	CORE BTS INC	32,613.62
R1600151	INFORMATION TECH	IT-CROSS CHARGES	ENTERPRISE SYSTEMS GROUP	77,264.00
R1600295	INFORMATION TECH	IT-CROSS CHARGES	ESRI INC	46,218.11

APPROVAL OF ENCUMBRANCES OVER \$10,000.00

2016 . . .

Rock County

12/02/2015

RESOLUTION NO. _____ AGENDA NO. _____

INITIATED: FINANCE DIRECTOR

WHEREAS, THE FINANCE COMMITTEE HAS EXAMINED THE FOLLOWING ENCUMBRANCES OVER \$10,000 AS REQUIRED BY COUNTY BD. RULE H.(3). AND FOUND THEM TO BE PROPER AND WITHIN BUDGET.

NOW THEREFORE BE IT RESOLVED, THE ROCK COUNTY BOARD OF SUPERVISORS AT ITS REGULAR MEETING ON DEC 10 2015, APPROVES PAYMENT AND AUTHORIZES AND DIRECTS THE COUNTY CLERK AND COUNTY TREASURER TO PAY THE SAME, UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

<u>PR number</u>	<u>Department Name</u>	<u>Program Name</u>	<u>Vendor Name</u>	<u>Claim Amount</u>
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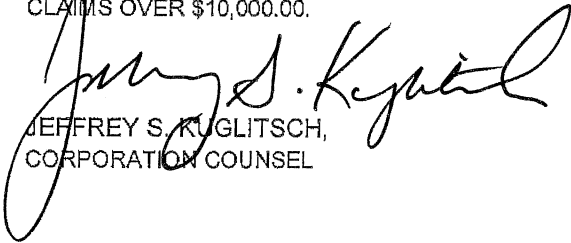
CLAIMS IN THE AMOUNT OF \$827,190.78 HAVE BEEN APPROVED AND CHECKED BY THE GOVERNING COMMITTEES.

RESPECTFULLY SUBMITTED,

FINANCE COMMITTEE

LEGAL NOTE:

THE COUNTY BOARD RULE CITED REQUIRES THE COUNTY BOARD TO EXAMINE AND SETTLE ALL CLAIMS OVER \$10,000.00.



JEFFREY S. KUGLITSCH,
CORPORATION COUNSEL

FISCAL NOTE:

ABOVE LISTED CLAIMS ARE FULLY FUNDED.



SHERRY OJA,
FINANCE DIRECTOR

ADMINISTRATIVE NOTE:
RECOMMENDED



JOSH SMITH,
COUNTY ADMINISTRATOR

APPROVAL OF ENCUMBRANCES OVER \$10,000.00

Rock County

12/02/2015

RESOLUTION NO. _____ AGENDA NO. _____

INITIATED: FINANCE DIRECTOR

WHEREAS, THE FINANCE COMMITTEE HAS EXAMINED THE FOLLOWING ENCUMBRANCES OVER \$10,000 AS REQUIRED BY COUNTY BD. RULE H.(3). AND FOUND THEM TO BE PROPER AND WITHIN BUDGET.

NOW THEREFORE BE IT RESOLVED, THE ROCK COUNTY BOARD OF SUPERVISORS AT ITS REGULAR MEETING ON DEC 10 2015, APPROVES PAYMENT AND AUTHORIZES AND DIRECTS THE COUNTY CLERK AND COUNTY TREASURER TO PAY THE SAME, UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

<u>PR number</u>	<u>Department Name</u>	<u>Program Name</u>	<u>Vendor Name</u>	<u>Claim Amount</u>
R1600029	GENERAL SERVICES	HCC BLDG.COMPLEX	ALLIANT ENERGY/WP&L	65,494.38
R1600032	GENERAL SERVICES	HCC BLDG.COMPLEX	DIVERSIFIED BUILDING MAINTENAN	87,394.00
R1600319	NOT APPLICABLE	GENERAL FUND	MIDLAND PAPER	22,500.00
R1600320	NOT APPLICABLE	GENERAL FUND	OFFICE PRO INC	50,000.00
R1600322	GENERAL SERVICES	GENERAL SERVICES	KONICA MINOLTA BUSINESS SOLUTI	11,276.64
R1600323	GENERAL SERVICES	GENERAL SERVICES	KONICA MINOLTA BUSINESS SOLUTI	11,800.00
R1600325	GENERAL SERVICES	COMM.CTR.OPER.	SIMPLEX GRINNELL LP	11,995.67
R1600328	GENERAL SERVICES	COMM.CTR.OPER.	ADVANCED DISPOSAL SERVICES	12,108.00
R1600329	GENERAL SERVICES	DIVERSION/ASC	DIVERSIFIED BUILDING MAINTENAN	250,811.40
R1600330	GENERAL SERVICES	GENERAL SERVICES	JBM PATROL AND PROTECTION CORP	65,780.00

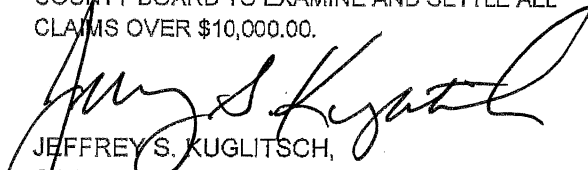
CLAIMS IN THE AMOUNT OF \$589,160.09 HAVE BEEN APPROVED AND CHECKED BY THE GOVERNING COMMITTEES.

RESPECTFULLY SUBMITTED,

FINANCE COMMITTEE

LEGAL NOTE:

THE COUNTY BOARD RULE CITED REQUIRES THE COUNTY BOARD TO EXAMINE AND SETTLE ALL CLAIMS OVER \$10,000.00.


JEFFREY S. KUGLITSCH,
CORPORATION COUNSEL


FISCAL NOTE:

ABOVE LISTED CLAIMS ARE FULLY FUNDED.


SHERRY OJA,
FINANCE DIRECTOR

ADMINISTRATIVE NOTE:

RECOMMENDED


JOSH SMITH,
COUNTY ADMINISTRATOR

APPROVAL OF ENCUMBRANCES OVER \$10,000.00

2016

Rock County

12/02/2015

RESOLUTION NO. _____ AGENDA NO. _____

INITIATED: FINANCE DIRECTOR

WHEREAS, THE FINANCE COMMITTEE HAS EXAMINED THE FOLLOWING ENCUMBRANCES OVER \$10,000 AS REQUIRED BY COUNTY BD. RULE H.(3). AND FOUND THEM TO BE PROPER AND WITHIN BUDGET,

NOW THEREFORE BE IT RESOLVED, THE ROCK COUNTY BOARD OF SUPERVISORS AT ITS REGULAR MEETING ON DEC 1 0 2015, APPROVES PAYMENT AND AUTHORIZES AND DIRECTS THE COUNTY CLERK AND COUNTY TREASURER TO PAY THE SAME, UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

<u>PR number</u>	<u>Department Name</u>	<u>Program Name</u>	<u>Vendor Name</u>	<u>Claim Amount</u>
R1600069	CLK OF CTS	MED/FAM.CT.SERV.	FAMILY MATTERS PACT INC	14,000.00
R1600070	CLK OF CTS	MED/FAM.CT.SERV.	STRATEGIC RESOLUTIONS LLC	14,000.00
R1600134	CHILD SUPPORT	CHILD SUPPORT	O BRIEN AND ASSOCIATES INC	28,900.00
R1600136	CHILD SUPPORT	CHILD SUPPORT	DNA DIAGNOSTICS CENTER	27,200.00
R1600137	911 COMM.	911 OPERATIONS	GLOBAL TOWER PARTNERS	10,041.00
R1600143	911 COMM.	911 OPERATIONS	JP MORGAN CHASE BANK NA	19,580.00
R1600145	911 COMM.	911 OPERATIONS	GENERAL COMMUNICATIONS INC	324,132.00
R1600146	911 COMM.	911 OPERATIONS	INTRADO INC	13,200.00

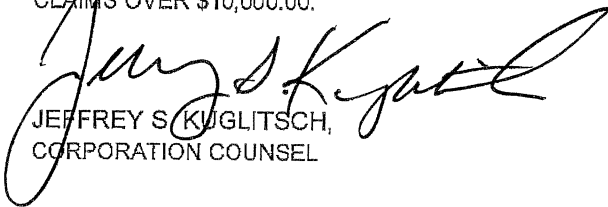
CLAIMS IN THE AMOUNT OF \$451,053.00 HAVE BEEN APPROVED AND CHECKED BY THE GOVERNING COMMITTEES.

RESPECTFULLY SUBMITTED,

FINANCE COMMITTEE

LEGAL NOTE:

THE COUNTY BOARD RULE CITED REQUIRES THE COUNTY BOARD TO EXAMINE AND SETTLE ALL CLAIMS OVER \$10,000.00.


JEFFREY S. KUGLITSCH,
CORPORATION COUNSEL

FISCAL NOTE:

ABOVE LISTED CLAIMS ARE FULLY FUNDED.


SHERRY OJA,
FINANCE DIRECTOR

ADMINISTRATIVE NOTE:
RECOMMENDED


JOSH SMITH,
COUNTY ADMINISTRATOR

APPROVAL OF ENCUMBRANCES OVER \$10,000.00

Rock County

12/02/2015

RESOLUTION NO. _____ AGENDA NO. _____

INITIATED: FINANCE DIRECTOR

WHEREAS, THE FINANCE COMMITTEE HAS EXAMINED THE FOLLOWING ENCUMBRANCES OVER \$10,000 AS REQUIRED BY COUNTY BD. RULE H.(3). AND FOUND THEM TO BE PROPER AND WITHIN BUDGET.

NOW THEREFORE BE IT RESOLVED, THE ROCK COUNTY BOARD OF SUPERVISORS AT ITS REGULAR MEETING ON DEC 10 2015, APPROVES PAYMENT AND AUTHORIZES AND DIRECTS THE COUNTY CLERK AND COUNTY TREASURER TO PAY THE SAME, UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

<u>PR number</u>	<u>Department Name</u>	<u>Program Name</u>	<u>Vendor Name</u>	<u>Claim Amount</u>
R1600159	HUMAN SERVICES	ELECT MONITORING	3M ELECTRONIC MONITORING	31,409.00
R1600160	HUMAN SERVICES	YOUTH SERVICES	ADVANCED CORRECTIONAL HEALTHCA	61,256.00
R1600161	HUMAN SERVICES	JOB CENTER	ALLIANT ENERGY	79,500.00
R1600162	HUMAN SERVICES	YOUTH SERVICES	ARAMARK CORRECTIONAL SERVICES	83,209.00
R1600163	HUMAN SERVICES	AURORA	AURORA HEALTH CARE	75,000.00
R1600164	HUMAN SERVICES	OUTPATIENT SER	PSYCHOLOGY CLINIC INC,THE	43,680.00
R1600165	HUMAN SERVICES	OWI COURT	CAMPBELL PROPERTIES	25,200.00
R1600167	HUMAN SERVICES	HOMEVISIT 15/16	CHILDRENS SERVICE SOCIETY OF W	194,879.00
R1600169	HUMAN SERVICES	CLEARVIEW	CLEARVIEW NORTH	105,195.00
R1600170	HUMAN SERVICES	PATHS 8/15-7/16	COMMUNITY ACTION INC OF ROCK &	175,315.00
R1600171	HUMAN SERVICES	DETOX SERVICES	DANE COUNTY DEPARTMENT OF HUMA	207,108.00
R1600173	HUMAN SERVICES	LIHEAP	ENERGY SERVICES INC	433,047.00
R1600176	HUMAN SERVICES	OUTPATIENT SER	HEALTH NET OF JANESVILLE INC	57,867.00
R1600177	HUMAN SERVICES	AODA BLOCK GRANT	JANESVILLE MOBILIZING 4 CHANGE	56,785.00
R1600179	HUMAN SERVICES	OVERHEAD	JP MORGAN CHASE BANK NA	100,000.00
R1600180	HUMAN SERVICES	IM CONSORTIUM	LANGUAGE LINE SERVICES	23,280.00
R1600181	HUMAN SERVICES	OUTPATIENT SER	MARCUS,JEFFREY A	101,920.00
R1600182	HUMAN SERVICES	COM TREATMENT 61	MANPOWER GROUP US INC	60,000.00
R1600184	HUMAN SERVICES	MERCY	MERCY HEALTH SYSTEM	205,000.00
R1600185	HUMAN SERVICES	IM CONSORTIUM	O BRIEN AND ASSOCIATES INC	62,000.00
R1600186	HUMAN SERVICES	CHILD CARE	O BRIEN AND ASSOCIATES INC	31,250.00
R1600187	HUMAN SERVICES	OVERHEAD	PACKAGE PRO EXPRESS DELIVERY I	43,500.00
R1600188	HUMAN SERVICES	OVERHEAD	PITNEY BOWES INC	46,500.00
R1600189	HUMAN SERVICES	JACKSON HOUSE	ROCK VALLEY COMMUNITY PROGRAMS	803,576.00
R1600190	HUMAN SERVICES	HOMEVISIT 15/16	ROCK WALWORTH COMPREHENSIVE FA	77,670.00
R1600192	HUMAN SERVICES	JOB CENTER	SERVICE MASTER COMMERCIAL CLEA	51,040.00
R1600195	HUMAN SERVICES	CRISIS	US SECURITY ASSOCIATES INC	172,407.00
R1600199	HUMAN SERVICES	YOUTH SERVICES	MADISON UNITED HEALTHCARE LINE	10,238.00
R1600200	HUMAN SERVICES	CSP	FRANKLIN STREET PROPERTY GROUP	121,904.00

APPROVAL OF ENCUMBRANCES OVER \$10,000.00

2016.12.02

Rock County

12/02/2015

RESOLUTION NO. _____ AGENDA NO. _____

INITIATED: FINANCE DIRECTOR

WHEREAS, THE FINANCE COMMITTEE HAS EXAMINED THE FOLLOWING ENCUMBRANCES OVER \$10,000 AS REQUIRED BY COUNTY BD. RULE H.(3). AND FOUND THEM TO BE PROPER AND WITHIN BUDGET.

NOW THEREFORE BE IT RESOLVED, THE ROCK COUNTY BOARD OF SUPERVISORS AT ITS REGULAR MEETING ON DEC 16 2015, APPROVES PAYMENT AND AUTHORIZES AND DIRECTS THE COUNTY CLERK AND COUNTY TREASURER TO PAY THE SAME, UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

<u>PR number</u>	<u>Department Name</u>	<u>Program Name</u>	<u>Vendor Name</u>	<u>Claim Amount</u>
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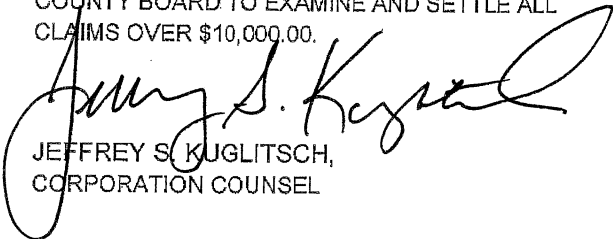
CLAIMS IN THE AMOUNT OF \$3,539,735.00 HAVE BEEN APPROVED AND CHECKED BY THE GOVERNING COMMITTEES.

RESPECTFULLY SUBMITTED,

FINANCE COMMITTEE

LEGAL NOTE:


THE COUNTY BOARD RULE CITED REQUIRES THE COUNTY BOARD TO EXAMINE AND SETTLE ALL CLAIMS OVER \$10,000.00.



JEFFREY S. KUGLITSCH,
CORPORATION COUNSEL

FISCAL NOTE:


ABOVE LISTED CLAIMS ARE FULLY FUNDED.



SHERRY OJA,
FINANCE DIRECTOR

ADMINISTRATIVE NOTE:

RECOMMENDED



JOSH SMITH,
COUNTY ADMINISTRATOR

PURCHASE ORDER NUMBER P1600008 PEID 052519

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting (balog@co.rock.wi.us), Cheryl Mikrut in Accounting (mikrut@co.rock.wi.us) **and** Jodi Millis in Purchasing (jodi@co.rock.wi.us). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE 11/20/15

DEPARTMENT FINANCE - PURCHASING

COMMITTEE FINANCE

VENDOR NAME JP MORGAN CHASE

ACCOUNT NUMBER 05-1500-0000-68010

FUNDS DESCRIPTION FINANCE DIRECTOR EXPENSE ALLOCATIONS

AMOUNT OF INCREASE \$ 40,000.00

INCREASE FROM \$ 10,000.00 TO \$ 50,000.00

ACCOUNT BALANCE AVAILABLE \$ Clearing account to allocate to other Depts ⁵⁰⁵ ₁₁₋₂₃₋₁₅

REASON FOR AMENDMENT WILL BE PAYING THE QUARTERLY COPY

CHARGES FROM RHYME WITH THE CREDIT CARD INSTEAD OF BY CHECK

APPROVALS

GOVERNING COMMITTEE _____
Chair _____ Date _____

FINANCE COMMITTEE _____
(If over \$10,000) Chair _____ Date _____

COUNTY BOARD _____
(If over \$10,000) Resolution # _____ Adoption Date _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Mickey Crittenden, Director of IT
INITIATED BY



Mickey Crittenden, Director of IT
DRAFTED BY

Finance Committee
SUBMITTED BY

December 1, 2015
DATE DRAFTED

Authorizing Purchase of a Unitrends Disk-to-Disk Backup Expansion Unit

1 **WHEREAS**, the expansion of the County's disk-to-disk backup system is an Information Technology
2 strategic initiative, with funding provided as part of the 2016 budget; and,
3

4 **WHEREAS**, the 98 terabyte expansion of the backup system will allow for safeguarding the County's
5 increasing information storage related to all County systems and enhancing disaster recovery capacity;
6 and,
7

8 **WHEREAS**, the Information Technology Department staff did specify the configuration of an
9 appropriate disk-to-disk backup system expansion unit; and,
10

11 **WHEREAS**, the specified disk-to-disk backup expansion unit will be purchased using the pricing and
12 terms of the State of Wisconsin UW Contract #MV10-2052.
13

14 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
15 this _____ day of _____, 2015 that a Purchase Order for a disk-to-disk backup system be
16 issued to Contingency Planning Solutions, Inc. in the amount of \$96,000.00.
17

18 **BE IT FURTHER RESOLVED** that payment be made to the vendor upon approval and acceptance
19 by the Finance Committee.

Respectfully submitted,

FINANCE COMMITTEE

Mary Mawhinney, Chair

Sandra Kraft, Vice Chair

Mary Beaver

Brent Fox

J. Russell Podzilni

FISCAL NOTE:

Sufficient funds are available in the 2016 IT capital projects account, A/C 07-1444-0000-67131, for this purchase. This account is funded by sales tax revenue.

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.

Jeffrey S. Kuglitsch
Corporation Counsel

Administrative Note:

Recommended.

Josh Smith
County Administrator

Executive Summary for the Purchase of a Unitrends Backup System Expansion Unit

One of the budgeted 2016 Information Technology strategic initiatives is the expansion of the County's disk-to-disk information backup system. The backup system expansion is required in order to accommodate the increased usage of disk storage throughout all of the County's systems and to provide for the recovery of critical information for disaster recovery and business continuity purposes.

The major components of the network recovery server include:

- Unitrends RC936 Backup Appliance with 98 terabytes of capacity;
- Network components for connectivity to the County's storage area network, and
- 3 Years of 24/7 support, software upgrades, and next business day warranty replacement.

The planned, useful life for the backup expansion unit is 5-7 years, and it can be further expanded to accommodate additional capacity, as may be dictated by future County requirements.

The total cost of the Unitrends backup expansion unit and components is \$96,000.00, which includes installation and 3 years of support services and software upgrades. The system will be purchased using the pricing and terms of the State of Wisconsin UW Contract MV10-2052 and funded by the IT Capital Projects account.



**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**



Public Works Committee
INITIATED BY _____

Ben Coopman, Public Works Director
DRAFTED BY _____

Public Works Committee
SUBMITTED BY _____

December 1, 2015
DATE DRAFTED _____

AUTHORIZING PURCHASE OF REPLACEMENT PASSENGER VEHICLE
ROCK COUNTY DEPARTMENT OF PUBLIC WORKS AND AMENDING
THE MOTOR POOL BUDGET

1 **WHEREAS**, a Motor Pool passenger vehicle was damaged in a crash in September, 2015 and declared a
2 total loss by our insurance carrier; and,
3

4 **WHEREAS**, the Purchasing Ordinance does allow Rock County to purchase vehicles through a
5 cooperative purchasing agreement with the State of Wisconsin under contract #505ENT-M16-
6 2016VEHICS-00; and,
7

8 **WHEREAS**, Ewald Automotive of Oconomowoc, Wisconsin was awarded the State Contract for 4-
9 Door, Chevrolet Impala Vehicles; and,
10

11 **WHEREAS**, the staff of Public Works did review the State of Wisconsin bid specifications and
12 recommends purchasing a 2016 4-Door Chevrolet Impala from Ewald Automotive to replace the
13 demolished vehicle.
14

15 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly assembled
16 this _____ day of _____, 2015, authorizes the purchase through the State
17 Contract of a 2015 Chevrolet Impala from Ewald Automotive of Oconomowoc, Wisconsin, in the amount
18 of \$18,225 and an additional \$1,400 for setup costs of the new vehicle by the Department of Public
19 Works.
20

21 **BE IT FURTHER RESOLVED** that payment be made to the vendor upon receipt and acceptance by the
22 Public Works Director.
23

24 **BE IT FINALLY RESOLVED**, that the Motor Pool 2015 budget be amended to authorize funds for the
25 purchase as follows:
26

<u>Account/Description</u>	<u>Budget at 1/1/15</u>	<u>Increase/Decrease</u>	<u>Amended Budget</u>
<u>Use of Funds:</u>			
New Equipment			
41-4290-4290-67105	\$130,000	\$19,625	\$149,625
<u>Source of Funds:</u>			
41-4290-4290-68109	(\$130,000)	(\$19,625)	(\$149,625)

Respectfully submitted,

PUBLIC WORKS COMMITTEE

FINANCE COMMITTEE ENDORSEMENT

Betty Jo Bussie, Chair

Reviewed and approved on a vote of: _____

Brent Fox, Vice Chair

Mary Mawhinney, Chair Date

Eva M. Arnold

Brenton Driscoll

Rick Richard

AUTHORIZING PURCHASE OF REPLACEMENT PASSENGER VEHICLE ROCK
COUNTY DEPARTMENT OF PUBLIC WORKS AND AMENDING THE MOTOR POOL
BUDGET

Page 2

FISCAL NOTE:

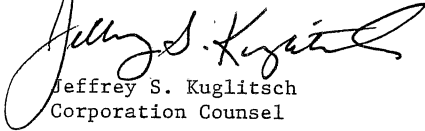
This resolution amends the motor pool budget to replace a vehicle that was totaled in an accident. Insurance will cover the cost of the replacement vehicle, less a \$3,000 deductible.



Sherry Oja
Finance Director

LEGAL NOTE:

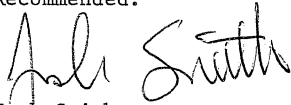
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

- Executive Summary -

In September, 2015, a Motor Pool Chevrolet Impala vehicle #12018 was involved in a traffic crash. Due to the age and condition of our vehicle, the County's insurance company declared the vehicle a total loss.

The purpose of this resolution is to amend the Motor Pool budget to authorize the purchase of a similar replacement vehicle plus additional setup costs of that vehicle (estimated at \$1,400). Any insurance proceeds will come back to the Motor Pool fund and largely offset the purchase cost.

The Public Works Department solicited quotations on like vehicles from the State of Wisconsin's vehicle procurement bid. Therefore, it is recommended that the vehicle be acquired from the current best bid on the State vehicle bid program, through Ewald Automotive of Oconomowoc, Wisconsin.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Human Services Board
INITIATED BY



Sara Mooren
DRAFTED BY

Human Services Board
SUBMITTED BY

November 24, 2015
DATE DRAFTED

Amending the 2015 Budget for the Wisconsin Home Energy Assistance Program

- 1 **WHEREAS**, the Human Services Department annually receives funding from the State of Wisconsin
- 2 Department of Administration (DOA) Wisconsin Home Energy Assistance Program (WHEAP) to assist
- 3 eligible low-income Rock County residents with their utility costs; and,
- 4
- 5 **WHEREAS**, based on current revenue and expenditure projections an additional \$35,000 needs to be
- 6 added to the 2015 Human Services Department Budget; and,
- 7
- 8 **WHEREAS**, WHEAP funding is allocated on a federal fiscal year and additional funds for WHEAP
- 9 services have been provided in the new contract from DOA that began on October 1st, 2015; and,
- 10
- 11 **WHEREAS**, Energy Services, Inc. is the agency that is contracted to administer this program in Rock
- 12 County (RFP #2014-52).
- 13

14 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
 15 this _____ day of _____, 2015, does hereby accept additional WHEAP funding and
 16 amend the 2015 Human Services Department Budget as follows:

	Budget	Increase	Amended
	<u>11/1/15</u>	<u>(Decrease)</u>	<u>Budget</u>
20 Account/Description			
21 <u>Source of Funds</u>			
22 36-3614-0000-42100	\$389,217	\$35,000	\$424,217
23 Federal Aid			
24			
25 <u>Use of Funds</u>			
26 36-3614-0000-62119	\$389,217	\$35,000	\$424,217
27 Contracted Services			

Respectfully submitted,

HUMAN SERVICES BOARD

Brian Knudson, Chair

Kathy Schulz

Sally Jean Weaver-Landers, Vice Chair

Terry Thomas

Terry Fell

Shirley Williams

Linda Garrett

William Grahm

Ashley Kleven

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of: _____

Mary Mawhinney, Chair Date

FISCAL NOTE:

This resolution authorizes the acceptance and expenditure of an additional \$35,000 in Federal Aid for the Wisconsin Home Energy Assistance Program. No County matching funds are required.



Sherry Oja
Finance Director

LEGAL NOTE:

As an amendment to the adopted 2015 County Budget, this resolution requires a 2/3 vote of the entire membership of the County Board pursuant to Sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

Executive Summary

Amending the 2015 Budget for the Wisconsin Home Energy Assistance Program

The Human Services Department annually receives funding from the State of Wisconsin Department of Administration (DOA) Wisconsin Home Energy Assistance Program (WHEAP) to assist eligible low-income Rock County residents with their utility costs.

Based on current trending an additional \$35,000 needs to be added to the 2015 HSD Budget. These funds have been provided in the new contract from DOA that began on October 1st, 2015. Funding is allocated on a federal fiscal year that starts on October 1st and ends September 30th.

Energy Services, Inc. is the agency that has been contracted to provide WHEAP services in Rock County (RFP #2014-52). Per state requirements funding is divided between general operations, outreach, public benefits operations, crisis client services, and weatherization operations.

General services provided by Energy Services include:

- Publicizing a telephone number where persons can call for WHEAP information year-round and provide information on transportation to application site (s).
- Publicizing eligibility requirements, information on how to apply, location of application sites, times to apply, the availability of heating assistance, crisis assistance and weatherization.
- Provide outreach services to targeted population groups including high-risk households, the elderly, and the handicapped. This is to include assistance with the preparation and submittal of application by persons who are homebound. Provide an annual written detailed "Outreach Plan and Strategy" and "Coordination Plan" to Rock County Human Services Department.
- Establish a central location for the distribution and receipt of applications.
- Assure that all sites are accessible to all potential applicants including those with physical disabilities and that these sites are physically and geographically located throughout Rock County. Allow for flexible office hours to accommodate clients who cannot apply during normal business hours.
- Verify application information and supporting documents and certify that the application is correct. Enter certified application (s) into the WHEAP System.
- Resolve application and check issuance problems.
- Coordinate with other local agencies serving low-income persons.

No additional county funds are required.