



**FINANCE COMMITTEE
THURSDAY, APRIL 17, 2014 - 7:30 A.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order and Approval of Agenda
2. Citizen Participation, Communications and Announcements
3. Approval of Minutes –April 3, 2014
4. Transfers and Appropriations
 - A. Sheriff's Office
 - B. Information Technology
5.
 - A. Bills
 - B. Bills Over \$10,000
 - C. Encumbrances Over \$10,000
 - D. Pre-Approved Encumbrance Amendments
 - 1) Finance (2)
 - E. Approval of Bills for Other Departments
6. Resolution
 - A. 2013 Supplemental Appropriations and Budgetary Transfers
(Will be provided at the meeting)
7. Committee Approval
 - A. 2013 Budget Amendment – Winter Maintenance
 - B. Accepting High Intensity Drug Trafficking Area (HIDTA) Grant and Amending the Sheriff's Budget
 - C. Accepting Hazardous Materials Emergency Preparedness (HMEP) Sub-Grant and Amending the Sheriff's Budget
 - D. Amending the Council on Aging Budget for LightenUp! Project
8. Report on Cash Balances and Investments
9. Adjournment

Rock County Transfer Request - Over \$500

TO: FINANCE DIRECTOR Date April 7, 2014
 Requested By Sheriff's Office
Department

Transfer No. 14-12
Sheriff Robert Spoden
Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 21-2140-2013-61210 Description: Overtime Wages - HIDTA13 Current Balance: \$16,001	\$3,900.00	Account #: 21-2140-2013-63908 Description: Investigative Funds - HIDTA13	\$3,900.00
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

Less overtime than anticipated was incurred under the HIDTA13 grant.

REASON TRANSFER IS NECESSARY - BE SPECIFIC

Additional confidential funds are needed for investigations relating to drug activity.

FISCAL NOTE:

Sufficient funds are available for transfer. *4/7/14*

ADMINISTRATIVE NOTE:

GR 4-7-14

REQUIRED APPROVAL

Governing Committee

Finance Committee

DATE

4-7-2014

COMMITTEE CHAIR

A van Glin

Rock County Transfer Request - Over \$500

TO: FINANCE DIRECTOR Date 4/9/2014 Transfer No. 14-14
 Requested By Information Technology Mickey Crittenden
 Department Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 07-14300000-61100 Description: Regular Wages Current Balance: 1,228,313.56	7,800.00	Account #: 07-14300000-64701 Description: Software Purchase	7,800.00
Account #: 07-14300000-61400 Description: FICA Current Balance: 96,872.99	600.00	Account #: 07-14300000-64701 Description: Software Purchase	600.00
Account #: 07-14300000-61510 Description: Retirement Current Balance: 87,128.10	500.00	Account #: 07-14300000-64701 Description: Software Purchase	500.00
Account #: 07-14300000-61610 Description: Health Insurance Current Balance: 333,139.20	4,300.00	Account #: 07-14300000-64701 Description: Software Purchase	4,300.00

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

New User support position will not be hired until the end of April 2014. Will save 1/3 of all salary costs for new position.

REASON TRANSFER IS NECESSARY - BE SPECIFIC

In depth study of all licenses needed for new Microsoft Exchange email system and Microsoft Office upgrade was slightly more than originally calculated.

FISCAL NOTE:

Sufficient funds are available for transfer. *4-9-14*

ADMINISTRATIVE NOTE:

Recommended *[Signature]* *4-9-14*

REQUIRED APPROVAL

DATE

COMMITTEE CHAIR

- Governing Committee _____
- Finance Committee _____

Distribution: **EMAIL** Sherry Oja and Susan Balog

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
03-1110-0000-63107	PUBL & LEGAL	P1400519	03/12/2014	JANESVILLE GAZETTE INC	116.19
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	18,247.00	2,224.42	0.00	116.19	15,906.39
COUNTY BOARD PROG TOTAL				116.19	

I have examined the preceding bills and encumbrances in the total amount of **\$116.19**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **APR 17 2014**

Dept Head _____

Committee Chair _____

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
05-1500-0000-68010 ENC	EXP.ALLOCATIONS	R1401829	03/27/2014	COMMERCE BANK COMMERCIAL ACC	400.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	0.00	1,086.01	47,692.54	400.00	(49,178.55)
FINANCE DIRECTOR PROG TOTAL				400.00	

I have examined the preceding bills and encumbrances in the total amount of **\$400.00**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **APR 17 2014**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
07-1430-0000-62119	OTHER SERVICES	P1401691	03/19/2014	NETECH CORP	775.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	58,175.00	1,909.49	10,095.39	775.00	45,395.12
07-1430-0000-63407	COMPUTER SUPPL	P1401468	03/06/2014	CABLES PLUS LLC	141.55
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	18,176.00	3,056.31	1,158.93	141.55	13,819.21
07-1430-0000-64200	TRAINING EXP	P1401104	03/10/2014	CORE BTS INC	6,000.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	41,000.00	1,447.47	23,702.53	6,000.00	9,850.00
INFORMATION TECHNOLOGY PROG TOTAL				6,916.55	
07-1450-0000-62491	SOFTWARE MAINT	P1401659	03/26/2014	ESHA RESEARCH	250.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	381,909.00	15,203.21	12,441.99	250.00	354,013.80
07-1450-0000-67130	TERMINALS/PC'S	P1401506	03/20/2014	HEWLETT PACKARD DIRECT CDWG	533.88
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	93,920.00	21,235.49	22,956.84	533.88	49,193.79
IT-CROSS CHARGES PROG TOTAL				783.88	

I have examined the preceding bills and encumbrances in the total amount of **\$7,700.43**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **APR 17 2014**

Dept Head _____

Committee Chair _____

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
14-1411-0000-63103	LEGAL FORMS	P1400488	03/19/2014	ILLINOIS OFFICE SUPPLY	11,932.01
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	65,000.00	479.71	(0.00)	11,932.01	52,588.28
ELECTIONS PROG TOTAL				11,932.01	

I have examined the preceding bills and encumbrances in the total amount of **\$11,932.01**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **APR 17 2014**

Dept Head _____

Committee Chair _____

PURCHASE ORDER NUMBER P1400084 PEID 052519

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting (balog@co.rock.wi.us), Cheryl Mikrut in Accounting (mikrut@co.rock.wi.us) **and** Jodi Millis in Purchasing (jodi@co.rock.wi.us). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE 4/8/14

DEPARTMENT Finance

COMMITTEE Finance

VENDOR NAME JP Morgan Chase

ACCOUNT NUMBER 05-1500-0000-63200

FUNDS DESCRIPTION Publications/Subscriptions/Dues

AMOUNT OF INCREASE \$ 264

INCREASE FROM \$ 200 TO \$ 464

ACCOUNT BALANCE AVAILABLE \$ 264 SO 4/8/14

REASON FOR AMENDMENT So we can have the ability to pay for Kiplinger subscription and WGFOA dues using the credit card

APPROVALS

GOVERNING COMMITTEE _____
Chair _____ Date _____

FINANCE COMMITTEE _____
(If over \$10,000) Chair _____ Date _____

COUNTY BOARD _____
(If over \$10,000) Resolution # _____ Adoption Date _____

PURCHASE ORDER NUMBER P1400082 PEID 039632

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting (balog@co.rock.wi.us), Cheryl Mikrut in Accounting (mikrut@co.rock.wi.us) **and** Jodi Millis in Purchasing (jodi@co.rock.wi.us). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE 04/08/14

DEPARTMENT FINANCE

COMMITTEE FINANCE

VENDOR NAME OFFICE PRO

ACCOUNT NUMBER 05-1500-0000-63100

FUNDS DESCRIPTION OFFICE SUPPL & EXP

AMOUNT OF INCREASE \$ 100.00

INCREASE FROM \$ 150.00 TO \$ 250.00

ACCOUNT BALANCE AVAILABLE \$ 4,981.05 SB 04/08/14

REASON FOR AMENDMENT To cover additional shredding costs.

APPROVALS

GOVERNING COMMITTEE _____
Chair _____ Date _____

FINANCE COMMITTEE _____
(If over \$10,000) Chair _____ Date _____

COUNTY BOARD _____
(If over \$10,000) Resolution # _____ Adoption Date _____

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Public Works Committee
INITIATED BY _____



Ben Coopman, Director of Public Works
DRAFTED BY _____

Public Works Committee
SUBMITTED BY _____

March 11, 2014
DATE DRAFTED _____

2013 BUDGET AMENDMENT- WINTER MAINTENANCE

- 1 **WHEREAS**, the winter weather of 2013 has been above average in terms of severity and number
 2 of weather events; and,
 3
 4 **WHEREAS**, said winter weather has necessitated the expenditure of funds by the Department of
 5 Public Works for labor, machinery and materials for winter maintenance in excess of budgeted
 6 amounts.
 7
 8 **NOW, THEREFORE, BE IT RESOLVED**, by the Rock County Board of Supervisors duly
 9 assembled this _____ day of _____, 2014, that the 2013 Department of Public Works'
 10 budget is hereby amended to increase Department funding for winter maintenance as shown
 11 below.
 12

13 <u>Account No.</u>	<u>Budget at</u>	<u>Increase</u>	<u>Amended</u>
14 <u>Description</u>	<u>12/31/13</u>	<u>(Decrease)</u>	<u>Budget</u>
15			
16 <u>Source of Funds:</u>			
17 19-1921-0000-47010	\$35,450	\$448,000	\$483,450
18 Supplemental Appropriation from General Fund			
19			
20 <u>Use of Funds:</u>			
21 41-4300-4322-61171	612,000	100,000	712,000
22 Field Wages			
23			
24 41-4300-4322-63702	148,000	40,000	188,000
25 Sand			
26			
27 41-4300-4322-63703	395,000	108,000	503,000
28 Sodium Chloride			
29			
30 41-4300-4322-65341	691,000	200,000	891,000
31 Machinery Lease			

Respectfully submitted,

PUBLIC WORKS COMMITTEE

Kurtis Yankee, Chair

Brent Fox

Betty Jo Bussie, Vice Chair

Rick Richard

Eva M. Arnold

Finance Committee Endorsement:

Reviewed and approved on a vote of _____

Mary Mawhinney, Chair

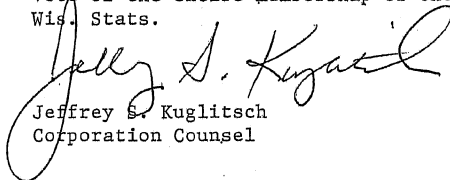
FISCAL NOTE:

This resolution authorizes a \$448,000 transfer from the General Fund to DPW for winter maintenance. The estimated unassigned General Fund balance at 12/31/13 is \$25,000,000.


Sherry Oja
Finance Director

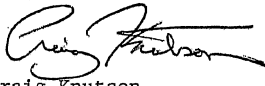
LEGAL NOTE:

As an amendment to the adopted 2013 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Craig Knutson
County Administrator

- Executive Summary -

The winter weather in 2013 has been more severe than anticipated. There were several freezing rain events that are very labor intensive and require the use of larger amounts of sand or salt than normal snowfalls. Many events also happened on weekends when labor costs are higher due to overtime pay rates. The 2013 Public Works Department budget request was based on an "average" winter, plus a small inflationary adjustment.

Costs for winter maintenance for 2013 through December 31, 2013 show the Winter Maintenance budget deficit is approximately \$635,000. There were offsetting gains in the Machinery Cost Pool revenue that generated an estimated favorable variance from budget of \$87,000 and an estimated favorable variance from budget for routine maintenance of approximately \$100,000. This budget amendment requests a supplemental appropriation to the Public Works Department Winter Maintenance Budget for the net amount of these budget variances, \$448,000.

The source of funds requested is the County's General Fund. These funds will be allocated proportionally among labor, machinery and material line expense items.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Sheriff Robert D. Spoden
INITIATED BY



Diane Michaelis
DRAFTED BY

**Public Safety and Justice
Committee**
SUBMITTED BY

April 1, 2014
DATE DRAFTED

**Accepting High Intensity Drug Trafficking Area (HIDTA) Grant and
Amending the Sheriff's Budget**

1 **WHEREAS**, the Sheriff's Office has been awarded a \$59,000 grant from the High Intensity
2 Drug Trafficking Area (HIDTA) Program; and,
3

4 **WHEREAS**, the HIDTA Program is a program administered by the Office of National Drug
5 Control Policy (ONDCP); and,
6

7 **WHEREAS**, the purpose of the Program is to reduce drug trafficking and drug production in the
8 United States; and,
9

10 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly
11 assembled this _____ day of _____, 2014 to approve and authorize the
12 acceptance of \$59,000 of HIDTA grant funds and to authorize the Sheriff to sign the award
13 documents; and,
14

15 **BE IT FURTHER RESOLVED**, that the 2014 Sheriff's budget be amended as follows:
16

17 Account/ 18 Description	Budget 04/01/14	Increase (Decrease)	Amended Budget
19 <u>Source of Funds</u>			
20 21-2140-2014-42100	\$0	\$59,000	\$59,000
21 Federal Aid			
22			
23			
24 <u>Use of Funds</u>			
25 21-2140-2014-61210	\$0	\$40,000	\$40,000
26 Overtime			
27			
28 21-2140-2014-63908	\$0	\$5,000	\$5,000
29 Investigative Expenses			
30			
31 21-2140-2014-64200	\$0	\$4,000	\$4,000
32 Training Expense			
33			
34 21-2140-2014-67160	\$0	\$10,000	\$10,000
35 Capital Assets \$500-\$4,999			

Accepting High Intensity Drug Trafficking Area (HIDTA) Grant and Amending the Sheriff's Budget

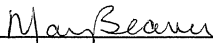
Page 2

Respectfully submitted,

Public Safety and Justice Committee




Ivan Collins, Chair



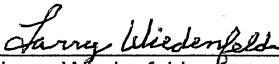
Mary Beaver



Henry Brill



Brian Knudson



Larry Wiedenfeld

Finance Committee Endorsement

Reviewed and approved on a vote of

Mary Mawhinney, Chair

FISCAL NOTE:

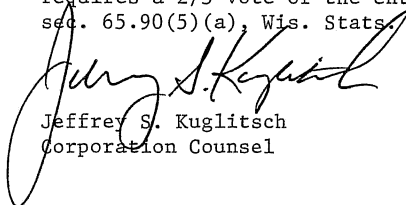
This resolution authorizes the acceptance and expenditure of \$59,000 in Federal Aid for the HIDTA program. No County matching funds are required.



Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2014 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

Accepting High Intensity Drug Trafficking Area (HIDTA) Grant and Amending the Sheriff's Budget

Page 3

Executive Summary

The Sheriff's Office was awarded a \$59,000 grant from the High Intensity Drug Trafficking Area (HIDTA) Program. The HIDTA program is administered by the Office of National Drug Control Policy (ONDCP). The notification was received from Michael Gottlieb, the National HIDTA Director.

The purpose of the HIDTA Program is to reduce drug trafficking and drug production in the United States. The HIDTA Program provides funding resources to joint initiatives of federal, state, local, and tribal agencies in each area designated as a HIDTA to carry out activities that address the specific drug threats of those areas.

The grant funds will be used for overtime, investigative expenses, training, and equipment. The equipment purchased will be used for observation and undercover operations. Specific equipment to be purchased has not been determined at this time

Overtime	\$40,000
Investigative Expenses	\$5,000
Training	\$4,000
Equipment	<u>\$10,000</u>
Total	\$59,000

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Sheriff Robert D. Spoden
INITIATED BY



Sergeant Shena Kohler
DRAFTED BY

**Public Safety and Justice
Committee**
SUBMITTED BY

April 1, 2014
DATE DRAFTED

Accepting Hazardous Materials Emergency Preparedness (HMEP) Sub-Grant and Amending the Sheriff's Budget

1 **WHEREAS**, the Sheriff's Office – Emergency Management Bureau has been awarded a
2 \$11,400 grant from Wisconsin Emergency Management; and,
3

4 **WHEREAS**, the HMEP sub-grant is a grant program administered by the State of Wisconsin
5 Department of Military Affairs through funding provided by the United States Department of
6 Transportation; and,
7

8 **WHEREAS**, the purpose of the program is to improve the development and implementation of
9 the Community Right-to-Know Act (EPCRA) and enhance planning efforts for hazardous
10 material responses; and,
11

12 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly
13 assembled this _____ day of _____, 2014 to approve and authorize the
14 acceptance of \$11,400 of HMEP grant funds and to authorize the Sheriff to sign the award
15 documents; and,
16

17 **BE IT FURTHER RESOLVED**, that the 2014 Sheriff's budget be amended as follows:
18

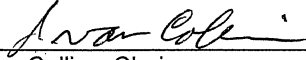
19 Account/ 20 Description	Budget 04/01/14	Increase (Decrease)	Amended Budget
21 <u>Source of Funds</u>			
22 21-2534-2014-42200	\$0	\$11,400	\$11,400
23 State Aid			
24 <u>Use of Funds</u>			
25 21-2534-2014-64200	\$0	\$11,400	\$11,400
26 Training Expense			


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Accepting Hazardous Materials Emergency Preparedness (HMEP) Sub-Grant
and Amending the Sheriff's Budget
Page 2

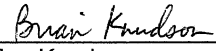
Respectfully submitted,

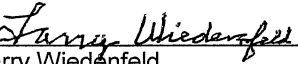
Public Safety and Justice Committee


Ivan Collins, Chair


Mary Beaver


Henry Brill


Brian Knudson


Larry Wiedenfeld

Finance Committee Endorsement

Reviewed and approved on a vote of

Mary Mawhinney, Chair

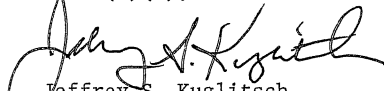
FISCAL NOTE:

This resolution authorizes the acceptance and expenditure of \$11,400 in State Aid for Hazardous Materials Emergency Preparedness training. No County funds are required.


Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2014 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Craig Knutson
County Administrator

Accepting Hazardous Materials Emergency Preparedness (HMEP) Sub-Grant and Amending
the Sheriff's Budget

Executive Summary

The Sheriff's Office has been awarded an \$11,400 grant from the Hazardous Materials Emergency Preparedness (HMEP) Grant, a program administered by the Wisconsin Department of Military Affairs – Division of Emergency Management through funding provided by the United States Department of Transportation. The purpose of the Program is to improve the development and implementation of the Community Right-to-Know Act (EPCRA) and enhance planning efforts for hazardous material responses.

The HMEP Program provides funding resources to local Emergency Management agencies to provide hazmat training and planning support that will improve hazardous material awareness and response.

The grant funds will be used to purchase two Hazmat IQ training programs, contracted and instructed by Federal Resources, of Stevensville Maryland. The contracted instructors will provide a full day of instruction for the Rock County Hazmat Team and two 4-hour sessions for first responders. These sessions are being offered at no cost to agencies or first responders, and Blackhawk Technical College will be hosting the sessions at their Central Campus in Janesville, Wisconsin.

The training programs include:

Hazmat IQ – Above the Line/Below the Line (1 day session)	\$5,950.00
Hazmat IQ – First Responder Offensive (4-hour course – 2 sessions)	\$5,450.00
	<hr/>
Total	\$11,400.00

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Education, Veterans & Aging
Services Committee
INITIATED BY



Joyce Lubben
DRAFTED BY

Education, Veterans & Aging
Services Committee
SUBMITTED BY

April 9, 2014
DATE DRAFTED

AMENDING THE COUNCIL ON AGING BUDGET FOR LIGHTENUP! PROJECT

- 1 **WHEREAS**, the Aging and Disability Resource Center of Kenosha County has received grants to
- 2 continue a research project titled LightenUp!; and,
- 3
- 4 **WHEREAS**, Kenosha County has requested that the Rock County Council on Aging partner with them
- 5 on the second phase of this research project; and,
- 6
- 7 **WHEREAS**, the purpose of this project is to reduce depression and improve well-being among older
- 8 adults and adults with disabilities by promoting mental health and preventing exacerbation of chronic
- 9 conditions; and,
- 10
- 11 **WHEREAS**, the Rock County Council on Aging will be responsible for project planning, recruiting local
- 12 class facilitators, scheduling classes, marketing, recruitment, screening and enrollment of local
- 13 participants, and maintaining class data.
- 14
- 15 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
- 16 this _____ day of _____, 2014 does amend the Council on Aging budget as follows.
- 17
- 18

<u>Account/Description</u>	<u>Budget at 1/1/2014</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<u>LightenUp! Grant</u>			
<u>Source of Funds</u>			
30-3932-0000-46002	0	20,000	20,000
Other Grants and Contracts			
<u>Use of Funds</u>			
30-3932-0000-62119	0	20,000	20,000
Other Contracted Services			

Respectfully submitted,

Education, Veterans & Aging Services Committee

Finance Committee Endorsement

Terry Thomas, Chair

Reviewed and approved on a vote of

Wayne Gustina, Vice Chair

Mary Mawhinney, Chair

Steve Howland

Edwin Nash

Rick Richard

Amending the Council on Aging Budget for LightenUp! Project.

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FISCAL NOTE:

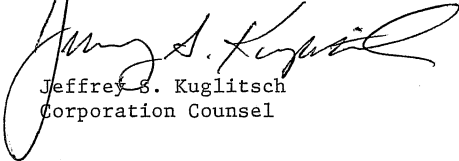
This resolution authorizes the expenditure of \$20,000 in grant funds passed through Kenosha County for the LightenUp! program. No County matching funds are required.



Sherry Oja
Finance Director

LEGAL NOTE:

As an amendment to the adopted 2014 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

Executive Summary

The Rock County Council on Aging has an opportunity to partner with the Aging and Disability Resource Center of Kenosha County on the second phase of a research project called LightenUp!. Kenosha County has received two-year grants from the Wisconsin Department of Health Services and the Wisconsin Partnership Project to continue this research. The purpose of the project is to reduce depression and improve well-being and sleep among older adults. Many older persons are isolated by geography, disability, and low income, placing them at greater risk for depression and low well-being. Psychological distress can reduce quality of life and add to the difficulty of living independently, managing chronic disease and participating in programs that promote healthy aging. Preliminary results from the first year of the project show a significant decline in depressive symptoms and improved well-being among the older adults and adults with disabilities who participated in the initial phase of the project.

Participants will participate in eight 90-minute sessions of 12-15 people each. In-person sessions will be held in comfortable, accessible community settings, each facilitated by a trained leader. Class content involves theories of well-being, cognitive behavioral therapeutic perspectives on emotion, group discussion and brainstorming. Daily homework is the maintenance of a well-being diary.

Research will be done on what marketing strategies encourage older adults and adults with disabilities to participate in health promotion workshops. The information gained will be valuable for marketing all of the Council on Aging's health promotion activities.

No county tax levy is required for this project.