



DEVELOPMENTAL DISABILITIES BOARD MEETING

Wednesday, October 27, 2010 – 6:30 P.M.

**Rock County Health Care Center
Classroom – Room 136
3530 North County Trunk Highway F
Janesville, Wisconsin 53545**

AGENDA

- 1. CALL TO ORDER**
- 2. INTRODUCTION OF BOARD MEMBERS**
- 3. INTRODUCTION OF GUESTS**
- 4. CITIZENS SUGGESTIONS TO THE BOARD**
- 5. APPROVAL OF AGENDA**
- 6. APPROVAL OF MINUTES**
- 7. APPROVAL OF BILLS**
- 8. APPROVAL OF CONTRACTS/ADDENDUMS
ENCUMBRANCES AND/OR LINE ITEM TRANSFERS**
- 9. DIRECTOR'S REPORT ON PROGRAM ACTIVITIES**
 - A. REPORT ON PROGRAM ACTIVITIES**
 - B. 2011 BUDGET REVIEW**
 - C. REPORT ON ADRC PLANNING PROCESS – JOHN HANEWALL – DEPUTY
DIRECTOR**
- 10. BOARD MEMBERS SUGGESTIONS TO THE BOARD**
- 11. ADDITIONAL CITIZENS SUGGESTIONS TO THE BOARD**
- 12. CORRESPONDENCE**
- 13. NEW BUSINESS**
- 14. ADJOURNMENT**

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3333100000-62601	PURCH OF CARE	1,243,927.00	100.6%	981,992.45	270,499.06	-8,564.51	
	P1000037-PO# 10/15/10 -VN#010942			ARC WISCONSIN		8,283.00	
	P1000093-PO# 10/15/10 -VN#036216			LUTHERAN SOCIAL SERVICES		80.00	
	P1000094-PO# 10/15/10 -VN#014260			LUTHERAN SOCIAL SERVICES		37.00	
	P1000111-PO# 10/15/10 -VN#034865			RIVERFRONT INC.		35.10	
*** OVERDRAFT ***	TRANSFER PENDING			CLOSING BALANCE	-16,999.61		8,435.10
3333100000-62602	OTHER CARE	98,465.00	86.9%	69,032.00	16,594.72	12,838.28	
	P1000058-PO# 10/15/10 -VN#010178			DUNGARVIN WISCONSIN LLC		3,009.65	
				CLOSING BALANCE	9,828.63		3,009.65
3333100000-62604	NURSING HM-CIP1B	1,470,358.00	90.5%	5,969,299.70	3,465,940.60	2,035,117.70	
	P1000036-PO# 10/15/10 -VN#048795			ANGLIN, MICHELLE		1,880.00	
	P1000038-PO# 10/15/10 -VN#047115			ATKINSON AFH, JACK L		1,091.75	
	P1000040-PO# 10/15/10 -VN#034336			BAARS, BEVERLY		2,756.11	
	P1000042-PO# 10/15/10 -VN#012051			BLISS, LISA		2,156.74	
	P1000043-PO# 10/15/10 -VN#038839			BURKE, ELEANOR A		1,145.00	
	P1000044-PO# 10/15/10 -VN#011580			BUTCHART, JOHN AND KAREN		1,980.00	
	P1000046-PO# 10/15/10 -VN#011693			CATHOLIC CHARITIES INC		2,320.45	
	P1000051-PO# 10/15/10 -VN#031811			CRAMER, WILLIAM R		1,666.85	
	P1000052-PO# 10/15/10 -VN#047474			DAHL AFH, MARIE AND ROBERT		4,693.01	
	P1000053-PO# 10/15/10 -VN#040611			DAUENBAUGH, ROBBIN AND DANA		1,180.00	
	P1000054-PO# 10/15/10 -VN#041677			GOIA, PAVEL AND DANIELA		6,102.76	
	P1000058-PO# 10/15/10 -VN#010178			DUNGARVIN WISCONSIN LLC		135,771.18	
	P1000065-PO# 10/15/10 -VN#029300			FIEGE, JASON		7,782.33	
	P1000066-PO# 10/15/10 -VN#035627			FINLEY, PAULA M		1,166.30	
	P1000068-PO# 10/15/10 -VN#029146			HACKETT, JOHN & ROXANNE		4,307.11	
	P1000069-PO# 10/15/10 -VN#010248			HAMM, PATRICK AND BRENDA		1,098.14	
	P1000071-PO# 10/15/10 -VN#040492			HART, TAMMIE		1,358.00	
	P1000072-PO# 10/15/10 -VN#039040			HARTIN, BILL AND DIANA		4,028.43	
	P1000073-PO# 10/15/10 -VN#041888			HARTLEY, BRUCE AND SUELLEN		2,929.00	
	P1000074-PO# 10/15/10 -VN#045129			HEFLIN, EDWIN OR NANCY		1,784.00	
	P1000078-PO# 10/15/10 -VN#010281			HUSCHKA, LLOYD AND GLORIA		1,242.98	
	P1000082-PO# 10/15/10 -VN#033287			INSPIRATION CENTER		303.00	
	P1000083-PO# 10/15/10 -VN#013617			JANESVILLE MEALS ON WHEELS		105.00	
	P1000086-PO# 10/15/10 -VN#013843			KERR, RENA		1,862.34	
	P1000087-PO# 10/15/10 -VN#044232			KIMBERLEY, SYLVIA M		80.00	
	P1000088-PO# 10/15/10 -VN#026058			LANGREHR, DAVID AND SHERYL		3,123.90	
	P1000091-PO# 10/15/10 -VN#015550			LUDEKING, SARAH		1,677.50	
	P1000094-PO# 10/15/10 -VN#014260			LUTHERAN SOCIAL SERVICES		9,835.30	
	P1000095-PO# 10/15/10 -VN#046930			MJ INDEPENDENT LIVING		3,807.50	
	P1000098-PO# 10/15/10 -VN#025155			MASSEY, RUSSELL AND LYNDA		6,920.75	
	P1000099-PO# 10/15/10 -VN#038190			MITCHELL, JULIE AND DALE		1,880.00	
	P1000100-PO# 10/15/10 -VN#037966			MUNDELL ADULT FAMILY HOME		1,909.67	
	P1000102-PO# 10/15/10 -VN#036287			NEFF, ANN		9,620.70	
	P1000104-PO# 10/15/10 -VN#015002			OLSON, BEV*		1,145.00	
	P1000105-PO# 10/15/10 -VN#048122			REFLECTIONS ADULT DAY CARE LLC		1,562.80	
	P1000107-PO# 10/15/10 -VN#044850			REIN, BRAD AND AUDREAH		1,847.90	
	P1000110-PO# 10/15/10 -VN#045140			RIVAS AFH, CLAIRE		2,374.01	

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
P1000112-PO#	10/15/10 -VN#048087		GOIA,GABRIEL			2,554.32	
P1000113-PO#	10/15/10 -VN#015019		OPPORTUNITIES INC			5,909.56	
P1000114-PO#	10/15/10 -VN#046094		OSBORNE,LEAH R			1,549.70	
P1000115-PO#	10/15/10 -VN#044124		OSHEL,JIM AND RHONDA			2,210.00	
P1000116-PO#	10/15/10 -VN#015064		PAINE,FRAN			1,151.39	
P1000117-PO#	10/15/10 -VN#047912		PANTHEON INDUSTRIES			795.90	
P1000118-PO#	10/15/10 -VN#047911		PARAGON COMMUNITY SERVICES LLC			1,462.32	
P1000119-PO#	10/15/10 -VN#042735		PEREZ,GINA			3,578.65	
P1000120-PO#	10/15/10 -VN#043017		PORTALSKI,DIANE			3,802.30	
P1000121-PO#	10/15/10 -VN#043381		POSITIVE LIVING INC			3,137.53	
P1000123-PO#	10/15/10 -VN#015412		RABE,DOUGLAS AND SHIRLEY			3,391.22	
P1000124-PO#	10/15/10 -VN#048797		RIZER AFH,GAIL			2,197.00	
P1000125-PO#	10/15/10 -VN#015757		ROCK COUNTY DEVELOPMENTAL DISA			1,000.00	
P1000127-PO#	10/15/10 -VN#048803		ROSS AFH,PATRICIA G			1,464.50	
P1000128-PO#	10/15/10 -VN#047114		RUTKOWSKY AFH,ERIC OR MANDY			2,210.00	
P1000129-PO#	10/15/10 -VN#043642		SATHER,CHRISTINE			2,975.50	
P1000130-PO#	10/15/10 -VN#021391		SCHROEDER,RON AND ANNETTE			1,145.00	
P1000131-PO#	10/15/10 -VN#048015		SCHULTZ AFH,JOHN AND NANCY			1,380.00	
P1000133-PO#	10/15/10 -VN#045257		SHAW,LAMONA			3,741.47	
P1000137-PO#	10/15/10 -VN#046243		SMITH,LINDA			1,677.50	
P1000138-PO#	10/15/10 -VN#027702		ST COLETTA OF WISCONSIN			3,168.30	
P1000140-PO#	10/15/10 -VN#045283		STERLING HOME			4,080.00	
P1000141-PO#	10/15/10 -VN#047309		STIENINGER AFH,MARJORIE ALCORN			2,305.85	
P1000143-PO#	10/15/10 -VN#038979		TEETER,DALE AND CHARLENE			1,658.33	
P1000148-PO#	10/15/10 -VN#023213		TILTON,AL AND SUE			2,402.90	
P1000150-PO#	10/15/10 -VN#031853		WAUCHOP,SANDRA			3,460.00	
P1000151-PO#	10/15/10 -VN#048275		WE CARE TRANSPORTATION			608.52	
P1000152-PO#	10/15/10 -VN#017203		WELTER,RALPH AND SUE			5,080.00	
P1000153-PO#	10/15/10 -VN#032582		WILSON,JUDY			1,323.92	
P1000155-PO#	10/15/10 -VN#042856		ZIRBEL,SHIRLEY			1,145.00	
P1001615-PO#	10/15/10 -VN#049383		BRELSFORD, SONDR			3,991.00	
P1001813-PO#	10/15/10 -VN#046463		YAHNKE,CATHY AND BRUCE			2,000.00	
P1001963-PO#	10/15/10 -VN#049501		HART,CHRISTINE A			2,641.25	
P1002281-PO#	10/15/10 -VN#048507		BERGMAN,MATT AND ANDREA			2,080.00	
P1003403-PO#	10/15/10 -VN#012198		DD NETWORK			4,407.00	
P1003409-PO#	10/15/10 -VN#050197		L AND F HOLDINGS INC			361.56	
P1003494-PO#	10/15/10 -VN#049732		SPEAKING SOLUTIONS			1,840.32	
			CLOSING BALANCE		1,708,734.38		326,383.32
3333100000-62607	FOSTER CARE	25,847.00	79.4%	20,191.05	351.31	5,304.64	
P1000134-PO#	10/15/10 -VN#016130		SHULTZ,MADELINE L			1,330.00	
			CLOSING BALANCE		3,974.64		1,330.00
3333100000-62620	COMM.INTEG.-1A	3,068,509.00	94.8%	2,351,628.71	559,192.47	157,687.82	
P1000046-PO#	10/15/10 -VN#011693		CATHOLIC CHARITIES INC			178.92	
P1000049-PO#	10/15/10 -VN#036749		CORNERSTONE FOUNDATION			3,944.60	
P1000058-PO#	10/15/10 -VN#010178		DUNGARVIN WISCONSIN LLC			22,550.43	
P1000062-PO#	10/15/10 -VN#012496		ELLS,SANDY AND HENRY			3,556.16	
P1000071-PO#	10/15/10 -VN#040492		HART,TAMMIE			2,210.00	

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
P1000076-PO#	10/15/10 -VN#013352			HODAN CENTER INC		2,004.60	
P1000094-PO#	10/15/10 -VN#014260			LUTHERAN SOCIAL SERVICES		2,373.40	
P1000118-PO#	10/15/10 -VN#047911			PARAGON COMMUNITY SERVICES LLC		1,722.21	
P1000123-PO#	10/15/10 -VN#015412			RABE, DOUGLAS AND SHIRLEY		2,404.90	
P1000125-PO#	10/15/10 -VN#015757			ROCK COUNTY DEVELOPMENTAL DISA		160.00	
P1000133-PO#	10/15/10 -VN#045257			SHAW, LAMONA		5,156.98	
P1000149-PO#	10/15/10 -VN#036622			UNIFIED COMMUNITY SERVICES		31.50	
CLOSING BALANCE					111,394.12		46,293.70
3333100000-62627	BT-WAIVER	1,002,234.00	94.6%	729,804.04	219,302.56	53,127.40	
P1000079-PO#	10/15/10 -VN#034691			INDEPENDENT DISABILITY SERVICE		543.38	
P1000096-PO#	10/15/10 -VN#032430			MADISON AREA REHABILITATION CE		1,633.84	
P1000118-PO#	10/15/10 -VN#047911			PARAGON COMMUNITY SERVICES LLC		1,721.79	
P1000125-PO#	10/15/10 -VN#015757			ROCK COUNTY DEVELOPMENTAL DISA		160.00	
P1000126-PO#	10/15/10 -VN#039106			ROOT, WADE AND LISA		3,338.90	
P1000127-PO#	10/15/10 -VN#048803			ROSS AFH, PATRICIA G		2,210.00	
P1000138-PO#	10/15/10 -VN#027702			ST COLETTA OF WISCONSIN		1,645.66	
CLOSING BALANCE					41,873.83		11,253.57
3333100000-62633	CLTW	199,728.00	90.5%	172,205.77	8,723.47	18,798.76	
P1000060-PO#	10/15/10 -VN#030614			EASTER SEALS RESPITE PROGRAM		395.00	
P1000077-PO#	10/15/10 -VN#018338			HEMOCARE PHARMACY		115.23	
P1000086-PO#	10/15/10 -VN#013843			KERR, RENA		5,923.13	
P1000135-PO#	10/15/10 -VN#024891			SMILES INC		160.00	
P1003346-PO#	10/15/10 -VN#050178			HAEGELE CARPENTRY LLC, JOE		3,580.00	
P1003347-PO#	10/15/10 -VN#050179			POWER SYSTEMS INC		151.64	
P1003348-PO#	10/15/10 -VN#022122			WILLIAMS, PAT		360.00	
P1003485-PO#	10/15/10 -VN#042368			AUTISM SOCIETY OF WISCONSIN		400.00	
P1003486-PO#	10/15/10 -VN#026030			WINTERGREEN RESORT AND CONFERE		140.00	
CLOSING BALANCE					7,573.76		11,225.00
3333100000-63101	POSTAGE	2,000.00	64.6%	1,292.62	0.00	707.38	
P1003465-PO#	10/15/10 -VN#015305			POSTMASTER JANESVILLE		70.00	
CLOSING BALANCE					637.38		70.00
		D. D BOARD		PROG-TOTAL-PO		408,000.34	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$408,000.34 INCURRED BY DEVELOPMENTAL DISABILITIES. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

DEVELOPMENTAL DISABILITIES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

OCT 27 2010 DATE _____ CHAIR

PURCHASE ORDER NUMBER P1000236 PEID 011693

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT DD Board

COMMITTEE Rock Co. DD Board

VENDOR NAME Catholic Charities

ACCOUNT NUMBER 33-3310-0000-62633

FUNDS DESCRIPTION Children's Waiver

AMOUNT OF INCREASE \$ 27,492

INCREASE FROM \$ 33,750 TO \$ 61,242

ACCOUNT BALANCE AVAILABLE \$ 60,411 *pending approval of Transdr 10-43 95 10-15-10*

REASON FOR AMENDMENT Hiring one full-time Case Manager and increasing hours for one current Case Manager to accommodate a state directive to take additional children off of the waiting list **APPROVALS**

GOVERNING COMMITTEE _____
Chair _____ Date _____

FINANCE COMMITTEE _____
(if over \$10,000) Chair _____ Date _____

COUNTY BOARD _____
(if over \$10,000) Resolution # _____ Adoption Date _____

WHITE - COMMITTEE
YELLOW - PURCHASING
PINK - DEPARTMENT

PURCHASE ORDER NUMBER P1000248 PEID 034035

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT DD Board
COMMITTEE Rock Co. DD Board
VENDOR NAME Productive Living Systems Inc
ACCOUNT NUMBER 33-3310-0000-62604
FUNDS DESCRIPTION CIP IB
AMOUNT OF INCREASE \$ 86,620
INCREASE FROM \$ 288,255 TO \$ 374,875
ACCOUNT BALANCE AVAILABLE \$ 2,064,107 ^{85,10-1410}
REASON FOR AMENDMENT Two current clients moving into services.

APPROVALS

GOVERNING COMMITTEE _____
Chair Date

FINANCE COMMITTEE _____
(if over \$10,000) Chair Date

COUNTY BOARD _____
(if over \$10,000) Resolution # Adoption Date

WHITE - COMMITTEE
YELLOW - PURCHASING
PINK - DEPARTMENT

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

10-43
Transfer No.

Requested by Developmental Disabilities Department Head LuAnn Kane Date 10/12/10

FROM **TO**

ACCOUNT #	DESCRIPTION	AMOUNT
33-3310-0000	62604 NH Relocation	73,986
33-3310-0000	62606 Family Support	10,000

ACCOUNT #	DESCRIPTION	AMOUNT
33-3310-0000	62620 Community Integration Program	38,990
33-3310-0000	62601 Purch of Care	500
33-3310-0000	62633 Children Long Term Waiver	44,496

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended. 

REQUIRED APPROVAL:

- Governing Committee
- Finance Committee

DATE

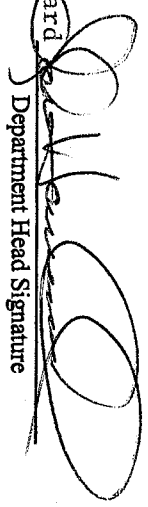
COMMITTEE CHAIR

File _____

ROCK COUNTY TRANSFER REQUESTS

TO: FINANCE DIRECTOR

REQUESTED BY: Developmental Disabilities Board
Department


Department Head Signature

DATE: 10/12/2010

FINANCE DIRECTOR
RECEIVED
\$10-43
OCT 12 2010

FROM:	AMOUNT
ACCOUNT #: 33-3310-0000-62604 DESCRIPTION: Nursing Home Relocation (CIP 1B) CURRENT BALANCE: \$ 2,325,953.00 <i>9/13/10</i> PROVIDED BY THE FINANCE DIRECTOR <i>10/12/10</i>	\$73,986
ACCOUNT #: 33-3310-0000-62606 DESCRIPTION: Family Support CURRENT BALANCE: \$ 23,700.00 <i>10/12/10</i> PROVIDED BY THE FINANCE DIRECTOR	\$10,000

TO:	AMOUNT
ACCOUNT #: 33-3310-0000-62620 DESCRIPTION: Community Integration Prog. (CIP 1A)	\$38,990
ACCOUNT #: 33-3310-0000-62601 DESCRIPTION: Purchase of Care	\$500
ACCOUNT #: 33-3310-0000-62633 DESCRIPTION: CLTW-Children's Long Term Waiver	\$44,496

REASON FOR TRANSFER - BE SPECIFIC:

- 1) Additional funds are needed in the Community Integration Program (CIP1A) due to one current CIP 1A client filling a residential slot previously filled by a Nursing Home Relocation (CIP 1B) client.
- 2) Additional funds are needed in Purchase of Care due to one client who is pending waiver funding eligibility and receiving community employment services that was originally budgeted in CIP 1B.
- 3) Additional funds are needed in Children's Long Term Waiver (CLTW) due to the hiring of an additional case manager & an increase of hours for one current case manager to accommodate a state directive to take additional children off of the waiting list.
- 4) Funds are available from CIP 1B because funds were originally budgeted to cover services in line 1 and line 2 which are ~~now~~ funded in CIP 1A and Purchase of Care. Funds are available for CLTW services due to the ~~availability~~ ^{availability} of emergent funds in CIP 1B. Funds are available from Family Support because more children will be converted to CLTW due to the State directive to take children off of the waiting list.

Revised: May 16, 1997