

911 COMMUNICATIONS COMMISSION
November 16, 2016

Chief Liggett called the meeting of the 911 Commission to order at 2:06 p.m. on November 16, 2016.

Members present: Chief Brad Liggett, Beloit Fire Department; Chief Randy Banker, Janesville Fire Department; Chief Scott Marquardt, Milton Police Department; Chief Steve Kopp, Town of Beloit Police Department; John Olsen, Janesville Police Department
Alternate

Members Not Present: Sheriff Robert Spoden, Rock County Sheriff; Chief David Butzler, Footville Fire Department; Chief David Zibolski, Beloit Police Department; Chief Tim Huffman, Town of Turtle Fire Department

Others present: Kathy Sukus & Brian Becker, Rock County Communications Center; Dara Mosley, Rock County IT; Dan Risse, Beloit Police Department; Ron Northrop, Town of Beloit Police Department

1. Call to Order and Approval of Agenda
Chief Liggett called the meeting to order at 2:06 p.m.
2. Minutes – September 20, 2016
Motion by Banker to approve minutes as written. Second by Kopp. September 20, 2016 minutes approved as written.
3. Comments from the Public – No public present.
4. 9-1-1 Commission Chair – Nominations/Appointment
Sukus opened up nominations for the Commission Chair term beginning in January. Chief Banker nominates Chief Liggett. Liggett accepts. No other nominations were made. All in favor of Chief Liggett continuing another term as Commission Chair? Unanimous.
5. IT Updates
 - a.)Bandlux Modems
Mosley stated they have been testing Bandlux modems from U.S. Cellular. These would swap out air cards and MiFi. Coverage has been better and GPS more reliable. Mosley noted there would be less chance these could be accidentally unplugged.
 - b.)Spillman
Spillman has been bought by Motorola. Mosley expects nothing much for change anytime soon, but we'll probably know the direction Motorola will take Spillman after the current CEO leaves.
 - c.)Incident Based Reporting

The County Board approved to pilot Incident Based Reporting. IT is working on coordinating training that the State has said they will provide.

d.) Mobile Arrest Form

Mosley mentioned that Spillman's Mobile Arrest form module has been purchased. Officers using this would not have to re-key so much arrest information to send into booking.

e.) CAD Upgrade

The CAD Upgrade was approved in the 2017 budget by County Board. This upgrade will include new hardware at the Communications Center.

f.) Misc.

Orfordville PD has asked about coming on to Spillman.

Mosley noted since speaking with the workgroup they have seen a decrease in duplicate names. More improvement is still needed, but it is better.

There will be system downtime for County and anyone using Citrix on November 25th.

County, Beloit, and Janesville have access to a Spillman active reports via Pivot Tables in Excel that Mosley thought they might be interested in knowing about. He can walk anybody through it if they are interested.

6. Policy Updates

a.) C4 – Critical Incident/Unusual Occurrence (update)

Sukus stated this policy just needed cleaning up. "Lead Telecommunicator" was taken out since that position is no longer held at the Communications Center. The section referring to the amateur radio technicians was changed because the Communications Center does not have regular contact with the group and many have since retired. Emergency Management maintains a list of operators and contacts, so the policy was changed to contact Emergency Management if there is a need for an amateur radio operator for the Communications Center.

b.) T4 – Tow Application Process (update)

This policy is also being cleaned up. The tow complaint procedure was added because that was how it is already being handled, but wasn't reflected in the policy. The policy was also updated for Milton and Janesville police departments since they manage their own tow lists now.

Motion to approve all policy changes as written by Chief Kopp. Second by Chief Banker. Policy changes approved.

7. Informational Items & Updates

a.) Communications Center Hiring

The vacant Supervisor position (Supervisor McMahon's retirement) will be filled this week. The Communications Center is also going through the hiring process to fill three additional openings.

b.) Dane Comm

Dane Comm switched over last week. Sucus reminded agencies that 911 cannot patch those channels because they are on a trunked system.

c.) 2017 Budget

A CAD upgrade and new Fire/EMS paging system was approved in the Communications Center 2017 budget by County Board.

d.) Backup Frequencies

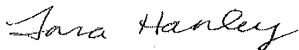
Gen Comm is having difficulties obtaining licenses for all of the frequencies because another entity licensed a couple of the ones we were planning on using. They are working with a frequency coordinator to try and find some that will work for our area. Therefore this project will be carried over to next year. Sucus will notify agencies once we have the frequencies licensed so agencies can start planning radio programming.

8. Adjournment

Chief Banker moved to adjourn the Commission meeting. All in favor. Meeting adjourned at 2:24pm.

Next Meeting – January 18, 2017

Respectfully Submitted,



Tara Hanley
Administrative Assistant
Rock County Communications Center

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE