



**FINANCE COMMITTEE
THURSDAY, SEPTEMBER 4, 2014 - 7:30 A.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order and Approval of Agenda
2. Citizen Participation, Communications and Announcements
3. Committee Review and Approval of Per Meeting Allowances
4. Approval of Minutes –August 18, 2014 and August 21, 2014
5. Confirm Opening Bid Prices of the Foreclosed Tax Lien Properties
6. Transfers and Appropriations
 - A. Human Services
 - B. Public Health
 - C. Surveyor
7.
 - A. Bills
 - B. Bills Over \$10,000
 - C. Encumbrances Over \$10,000
 - D. Pre-Approved Encumbrance Amendments
 - 1) Rock Haven
 - E. Approval of Bills for Other Departments
 - 1) Public Safety & Justice
8. Committee Approval
 - A. Creation of a 4 Clerical Position for Council on Aging
 - B. Long Term Financial Stability of the Purchase of Agricultural Conservation Easement Program (PACE)
 - C. Accepting Additional Community Transformation Grant Funding and Amending the 2014 Rock County Health Department Budget
 - D. Approving Settlement Agreement and Release with Hanover Insurance Company Relating to a License Bond for Nonmetallic Mine Reclamation and Amending the 2014 Land Conservation Budget
9. Discussion and Action to Repeal the Award for County Auction Services and Cancel the Auction
10. Adjournment

Rock County Transfer Request - Over \$1,000

TO: FINANCE DIRECTOR Date 8/21/14 Transfer No. 14-56
 Requested By Human Services Charmian Klyve
 Department Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 36-3691-0000-64604 Description: CLTS Program Expense Current Balance: \$1,637,865	\$11,410	Account #: 36-3691-0000-67130 Description: CLTS Terminals and PCs	\$5,300
Account #: Description: Current Balance:		Account #: 36-3691-0000-67160 Description: CLTS Equipment under \$5,000	\$6,110
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

Resolution 14-7A-070 accepted additional state/federal Children's Long Term Support program funds to expand Rock County's CLTS program to take children off of the waiting list and serve more families. Funds can be used to purchase equipment and office furniture needed for the positions to operate.

REASON TRANSFER IS NECESSARY - BE SPECIFIC

Resolution 14-7A-070 approved the creation of 2.0 FTE CLTS Social Worker positions. We are now requesting a transfer to purchase computers and other needed items for these staff. We are requesting a transfer of funds to purchase 2 new laptop packages for the new CLTS positions (\$4,000) and 1 replacement laptop (\$1,300) for an existing CLTS social worker that needs to be mobile. Also, funds will be used to purchase 2 desks (\$463 each), 2 office chairs (\$270 each), 4 side chairs (\$116 each), 4 2-drawer file cabinets (\$275 each), 2 bookcases (\$110 each), 2 large locked storage cabinets for client filed (\$530 each), and 4 Citrix Compatible Avatar Signature pads (\$450 each)

FISCAL NOTE:

Sufficient funds are available for transfer. *\$ 8-25-14*

ADMINISTRATIVE NOTE:

Recommended *AK 8-25-14*

REQUIRED APPROVAL

Governing Committee 8-27-14
 Finance Committee _____

COMMITTEE CHAIR

Brian Knudson

Rock County Transfer Request - Over \$1,000

TO: FINANCE DIRECTOR Date 8/25/14
 Requested By Public Health Department
 Department

Transfer No. 14-60
Karen Cain, Health Officer
 Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 31-3000-0000-61100 Description: Regular Wages Current Balance: \$907,826	\$8,500	Account #: 31-3000-0000-63100 Description: Office Supplies	\$8,500
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

The Health Department had 2 staff vacancies earlier in 2014, and there will be a public health nurse vacancy as of 9/5/14, so there are sufficient funds available for the transfer of funds to office supplies.

REASON TRANSFER IS NECESSARY - BE SPECIFIC

New desk chairs were part of the 2015 Budget request; however, the county administrator stated the chairs should be purchased out of the Health Department's 2014 Budget. This transfer of funds will provide the necessary funds to purchase the 29 desk chairs.

FISCAL NOTE:

Sufficient funds are available for transfer. *8-25-14*

ADMINISTRATIVE NOTE:

Recommended. *[Signature] 8-25-14*

REQUIRED APPROVAL

DATE

COMMITTEE CHAIR

Governing Committee _____

Finance Committee _____

Rock County Transfer Request - Over \$1,000

TO: FINANCE DIRECTOR Date August 7, 2014 Transfer No. 14-54
 Requested By SURVEYOR Department Jason R. Houle Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 13-1730-0000 - 61100 Description: WAGES, REGULAR Current Balance: \$33,603	\$2,000	Account #: 1317300000 - 63100 Description: OFFICE SUPPLIES & EXP.	\$11,840
Account #: 13-1730-0000 - 62116 Description: HIGHWAY CHARGES Current Balance: \$7,580	\$6,580	Account #: Description:	
Account #: 13-1730-0000 - 63300 Description: TRAVEL Current Balance: \$4,025	\$1,500	Account #: Description:	
Account #: 13-1730-0000 - 64200 Description: TRAINING EXPENSES Current Balance: \$1,910	\$1,760	Account #: Description:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

Due to the Deputy Surveyor not starting until March, (Wages), Carlson not having a training conference in 2014, (Travel & Training), and highway excavations not necessary, (predominantly due to in-place PLSS corner witnesses and and new hammer drill), the 2014 budget amounts are available.

REASON TRANSFER IS NECESSARY - BE SPECIFIC

The County Surveyor is the custodian of tens of thousands of public records and currently keeps a portion of those in a mix of large folders with unbound sheets and dedicated books/binders. I desire to undertake two separate projects to, (1) bind loose leaf pages into books and (2) get records currently bound into consistent books of consistent vintage. Quotes were solicited from two vendors after seeking companies to do the same through the Register of Deeds Association. The historical significance of these documents warrants this once in a generation expense to preserve & maintain them appropriately.

FISCAL NOTE:

Sufficient funds are available for transfer. *8-18-14*

ADMINISTRATIVE NOTE:

Recommended *8-18-14*

REQUIRED APPROVAL

Governing Committee

DATE
8/28/14

Finance Committee

COMMITTEE CHAIR
[Signature]

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
05-1500-0000-63100	OFC SUPP & EXP	P1402766	08/01/2014	STAPLES ADVANTAGE	68.25
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	5,800.00	1,587.80	544.94	68.25	3,599.01
05-1500-0000-68010	EXP.ALLOCATIONS	R1403271	08/26/2014	COMMERCE BANK COMMERCIAL ACC	400.00
ENC	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	0.00	0.00	25,513.96	400.00	(25,913.96)
FINANCE DIRECTOR PROG TOTAL				468.25	

I have examined the preceding bills and encumbrances in the total amount of **\$468.25**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **SEP 04 2014**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
07-1430-0000-62119	OTHER SERVICES				
		P1401971	07/23/2014	CARROLL ELECTRIC INC	658.00
		P1402067	07/25/2014	WISCNET	1,500.00
		P1402853	07/14/2014	PRIVATE LINES INC	170.80
		P1402856	07/11/2014	WISCNET	756.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	58,175.00	7,160.77	17,402.15	3,084.80	30,527.28
07-1430-0000-62400	R & M SERV				
		P1400549	07/03/2014	CINTAS FIRE PROTECTION	545.00
		P1402753	07/29/2014	UNITRENDS CORP	5,927.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	140,505.00	73,799.12	8,042.64	6,472.00	52,191.24
07-1430-0000-62491	SOFTWARE MAINT				
		P1402731	07/30/2014	CDW GOVERNMENT INC	459.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	245,387.00	125,847.10	1,308.77	459.00	117,772.13
07-1430-0000-63100	OFC SUPP & EXP				
		P1400896	07/25/2014	OFFICE PRO	14.54
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	2,950.00	44.97	14.54	14.54	2,875.95
07-1430-0000-63101	POSTAGE				
		P1401137	07/16/2014	FEDERAL EXPRESS CORP	8.62
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	425.00	119.19	83.62	8.62	213.57
07-1430-0000-63407	COMPUTER SUPPL				
		P1400547	07/16/2014	HARRIS ACE HARDWARE	49.99
		P1402627	07/15/2014	CDW GOVERNMENT INC	48.84
		P1402642	07/18/2014	CDW GOVERNMENT INC	21.90
		P1402653	07/21/2014	CDW GOVERNMENT INC	119.40
		P1402682	07/23/2014	CDW GOVERNMENT INC	241.26
		P1402733	07/29/2014	CDW GOVERNMENT INC	4,647.78
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	18,176.00	4,534.24	1,392.78	5,129.17	7,119.81
07-1430-0000-64200	TRAINING EXP				
		P1401809	07/23/2014	CORE BTS INC	195.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	41,000.00	25,677.56	9,358.44	195.00	5,769.00
INFORMATION TECHNOLOGY PROG TOTAL					15,363.13

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
07-1438-0000-62400	R & M SERV	P1402678	08/01/2014	CDW GOVERNMENT INC	14,430.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	46,480.00	0.00	0.00	14,430.00	32,050.00
LAW RECORDS PROG TOTAL				14,430.00	
07-1444-0000-62119	OTHER SERVICES	P1402053	07/31/2014	CDW GOVERNMENT INC	18,100.79
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	85,625.00	23,723.32	43,068.89	18,100.79	732.00
07-1444-0000-64701	SOFTWARE PURCH	P1402550	07/15/2014	CONTINGENCY PLANNING SOLUTIONS	2,907.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	341,170.00	341,355.29	0.00	2,907.00	(3,092.29)
07-1444-0000-67131	OTHER COMP HARDW	P1401971	07/23/2014	CARROLL ELECTRIC INC	3,540.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	225,900.00	201,396.94	675.02	3,540.00	20,288.04
IT CAPITAL PROJECTS PROG TOTAL				24,547.79	
07-1450-0000-62400	R & M SERV	P1402610	06/25/2014	TURNING POINT SYSTEMS GROUP	133.71
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	65,023.00	36,224.72	0.00	133.71	28,664.57
07-1450-0000-62491	SOFTWARE MAINT	P1400785	07/31/2014	ORACLE CORPORATION	522.02
		P1402170	05/27/2014	CARLSON SOFTWARE INC	159.50
		P1402597	07/14/2014	3M COMPANY	1,800.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	381,909.00	251,417.39	52,766.29	2,481.52	75,243.80
07-1450-0000-67130	TERMINALS/PC'S	P1402234	07/21/2014	CDW GOVERNMENT INC	568.55
		P1402655	07/12/2014	CDW GOVERNMENT INC	895.52
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	93,920.00	59,505.87	0.00	1,464.07	32,950.06
07-1450-0000-67143	IT CROSS CHARGES	P1402609	07/14/2014	CDW GOVERNMENT INC	32.58
		P1402611	07/14/2014	CDW GOVERNMENT INC	92.19
		P1402739	07/30/2014	CDW GOVERNMENT INC	954.51

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
		P1402744	07/30/2014	ENTERPRISE SYSTEMS GROUP	148.25
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	200,000.00	94,020.80	8,269.00	1,227.53	96,482.67
IT-CROSS CHARGES PROG TOTAL				5,306.83	

I have examined the preceding bills and encumbrances in the total amount of **\$59,647.75**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: SEP 04 2014

Dept Head _____

Committee Chair _____

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
14-1411-0000-62114	TAB/CANVASING				
		P1400484	08/14/2014	MATHEWS,STEPHANIE	50.00
		P1400486	08/19/2014	DYKE,DONALD	50.00
		P1400487	08/19/2014	BREIDENSTEIN,BILL	50.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	800.00	250.00	200.00	150.00	200.00
ELECTIONS PROG TOTAL				150.00	

I have examined the preceding bills and encumbrances in the total amount of **\$150.00**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **SEP 04 2014**

Dept Head _____

Committee Chair _____

PURCHASE ORDER NUMBER P1400333 PEID 038065

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting (balog@co.rock.wi.us), Cheryl Mikrut in Accounting (mikrut@co.rock.wi.us) and Jodi Millis in Purchasing (jodi@co.rock.wi.us). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE August 8, 2014

DEPARTMENT Rock Haven

COMMITTEE Health Services

VENDOR NAME Pinnacle Pharmacy

ACCOUNT NUMBER 32-8000-8200-62104

FUNDS DESCRIPTION Support Service Pharmacy Consulting Services

AMOUNT OF INCREASE \$ 3,000

INCREASE FROM \$ 9,000 TO \$ 12,000

ACCOUNT BALANCE AVAILABLE \$

REASON FOR AMENDMENT Consulting pharmacy services are running nearly \$1,000 per month and were budgeted at \$750 per month.

APPROVALS

GOVERNING COMMITTEE _____
Chair Date

FINANCE COMMITTEE _____
Chair Date
(If over \$10,000)

COUNTY BOARD _____
Resolution # Adoption Date
(If over \$10,000)

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
21-2100-0000-62210	TELEPHONE	P1400601	08/04/2014	ROCK COUNTY SHERIFFS PETTY CAS	139.99
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	50,000.00	32,366.39	1,012.56	139.99	16,481.06
21-2100-0000-62410	R & M-VEHICLES				
	P1400555	08/07/2014	BANDT COMMUNICATIONS INC	409.45	
	P1400559	07/28/2014	CARQUEST AUTO PARTS	300.84	
	P1400563	07/29/2014	FAGAN CHEVROLET AND CADILLAC I	592.50	
	P1400566	07/14/2014	FRANK BOUCHER CHRYSLER DODGE	280.00	
	P1400569	08/01/2014	GLASSWORKS OF WISCONSIN INC	60.00	
	P1400577	07/22/2014	JEFFERSON FIRE AND SAFETY INC	683.81	
	P1400585	08/12/2014	MENARDS	25.05	
	P1400597	07/23/2014	PIONEER RIM AND WHEEL CO	103.29	
	P1400602	08/04/2014	ROCK RIVER MARINA	33.93	
	P1400616	07/31/2014	DAVIS CITGO SERVICE INC	713.00	
	P1402828	06/19/2014	U HAUL COMPANY	339.80	
	P1402836	07/26/2014	SKIPPER BUDS	1,180.92	
	P1402917	08/14/2014	HARBOR RECREATION	109.00	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	139,541.16	75,884.41	64,295.35	4,831.59	(5,470.19)
21-2100-0000-62420	MACH & EQUIP RM				
	P1400555	08/08/2014	BANDT COMMUNICATIONS INC	696.50	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	5,600.00	2,215.42	696.50	696.50	1,991.58
21-2100-0000-63501	GAS & FUELS				
	P1400602	08/01/2014	ROCK RIVER MARINA	57.48	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	315,000.00	192,757.68	121,685.05	57.48	499.79
21-2100-0000-63904	POLICING/1ST AID				
	P1401261	08/01/2014	WISCONSIN DEPARTMENT OF JUSTIC	7.00	
	P1402915	08/05/2014	SSM HEALTH CARE OF WISCONSIN I	43.60	
	P1402919	07/16/2014	BADGER VETERINARY HOSPITAL	577.54	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	17,613.00	11,025.91	376.99	628.14	5,581.96
21-2100-0000-63908	INVESTIG.EXPENSE				
	P1400601	07/25/2014	ROCK COUNTY SHERIFFS PETTY CAS	40.00	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	2,500.00	543.11	40.00	40.00	1,876.89
21-2100-0000-64200	TRAINING EXP				
	P1402829	08/05/2014	FBI MILWAUKEE	20.00	

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
		P1402914	08/08/2014	DEPARTMENT OF JUSTICE	695.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	32,000.00	23,394.11	812.27	715.00	7,078.62
21-2100-0000-64205	STAFF EDUC		07/31/2014	WEBERG,KARL	2,044.56
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	38,000.00	32,793.98	0.00	2,044.56	3,161.46
21-2100-0000-64904	SUNDRY EXPENSE				
		P1400585	07/31/2014	MENARDS	169.02
		P1400601	08/05/2014	ROCK COUNTY SHERIFFS PETTY CAS	164.19
		P1402773	07/31/2014	ARTIC GLACIER	175.00
		P1402920	08/08/2014	ACE PORTABLES	80.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	10,000.00	988.15	983.21	588.21	7,440.43
21-2100-0000-65321	BLDG/OFC LEASE				
		P1400615	08/05/2014	BLACKHAWK TECHNICAL COLLEGE	2,232.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	2,196.00	0.00	2,231.99	2,232.00	(2,267.99)
SHERIFF PROG TOTAL				11,973.47	
21-2119-2014-67160	CA \$500-\$4,999				
		P1402772	07/31/2014	JEFFERSON FIRE AND SAFETY INC	485.43
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	4,999.00	0.00	1,848.10	485.43	2,665.47
OWI TASK FORCE GRANT PROG TOTAL				485.43	
21-2167-0000-62119	OTHER SERVICES				
		P1400615	08/13/2014	BLACKHAWK TECHNICAL COLLEGE	685.61
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	212,145.00	79,216.17	56,652.64	685.61	75,590.58
RECAP OPERATIONS PROG TOTAL				685.61	
21-2190-0000-67105	MOTOR VEHICLES				
		P1402918	07/28/2014	GORDIE BOUCHER FORD LINCOLN ME	1,428.75
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	243,500.00	170,506.13	541.06	1,428.75	71,024.06
SHERIFF'S VEHICLES PROG TOTAL				1,428.75	

21-2200-0000-62119 OTHER SERVICES

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
		P1400578	08/05/2014	JUSTICE BENEFIT LLC	1,760.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	275,000.00	120,279.83	146,480.16	1,760.00	6,480.01
21-2200-0000-62161	HOUSEHOLD SERV				
		P1400673	07/25/2014	UNISOURCE WORLDWIDE INC	468.20
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	47,905.00	29,208.00	1,601.20	468.20	16,627.60
21-2200-0000-62170	PHYSICIAN/OTHER				
		P1400552	08/01/2014	ADVANCED CORRECTIONAL HEALTHC	8,423.57
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	802,214.00	582,422.40	213,348.26	8,423.57	(1,980.23)
21-2200-0000-64904	SUNDRY EXPENSE				
		P1400552	07/10/2014	ADVANCED CORRECTIONAL HEALTHC	70.94
		P1400585	08/06/2014	MENARDS	24.90
		P1400601	07/02/2014	ROCK COUNTY SHERIFFS PETTY CAS	21.00
		P1402837	08/12/2014	DELUXE BUSINESS CHECKS AND SOL	49.87
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	135,000.00	46,305.10	2,973.44	166.71	85,554.75
				CORRECTIONAL FACILITY PROG TOTAL	10,818.48
21-2560-2014-64203	EDUC MAT & SUPPL				
		P1402922	08/08/2014	BELOIT DAILY NEWS	38.75
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,000.00	418.04	0.00	38.75	543.21
				LOCAL EMRG PLANNING COMM PROG TOTAL	38.75

I have examined the preceding bills and encumbrances in the total amount of **\$25,430.49**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **SEP 04 2014**
TO FE

Dept Head _____
 Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
22-1200-0000-63100	OFC SUPP & EXP	P1402423	07/29/2014	MID AMERICA BUSINESS SYSTEMS	2,900.45
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	13,100.00	3,148.16	0.00	2,900.45	7,051.39
22-1200-0000-63200	PUBL/SUBCR/DUES	P1402833	08/12/2014	WISCONSIN REGISTER IN PROBATE	85.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	9,000.00	3,667.35	37.34	85.00	5,210.31
CIRCUIT COURTS PROG TOTAL				2,985.45	
22-1209-0000-81100	REGULAR WAGES	P1402654	07/14/2014	ADECCO EMPLOYMENT SERVICES	734.40
		P1402831	07/28/2014	ADECCO EMPLOYMENT SERVICES	2,203.20
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,375,118.00	814,612.77	734.40	2,937.60	556,833.23
22-1209-0000-82400	R & M SERV	P1402841	08/07/2014	CLOCK MASTER	140.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,200.00	231.82	0.00	140.00	828.18
CLERK OF COURTS PROG TOTAL				3,077.60	

I have examined the preceding bills and encumbrances in the total amount of **\$6,063.05**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **SEP 04 2014**
to FE

Dept Head _____
 Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
23-2400-0000-62119	OTHER SERVICES	P1400511	07/31/2014	OCCUPATIONAL HEALTH AND WELLNI	413.22
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	13,662.00	8,467.50	2,215.72	413.22	2,565.56
23-2400-0000-62420	MACH & EQUIP RM	P1402827	07/28/2014	FERRELLGAS	222.19
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	27,052.00	16,021.09	839.02	222.19	9,969.70
23-2400-0000-64200	TRAINING EXP	P1400514	07/29/2014	BELOIT HEALTH SYSTEM INC	24.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	26,400.00	11,498.01	7,914.56	24.00	6,963.43
911 PROJECT OPERATIONS PROG TOTAL				659.41	

I have examined the preceding bills and encumbrances in the total amount of **\$659.41**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **SEP 04 2014**
to PE

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt		
24-1610-0000-62126	OFFICER FEES	P1400453	07/31/2014	BAT ENTERPRISES LLC	530.00		
		P1400454	07/28/2014	SOUTHEAST WISCONSIN PROCESS LI	90.00		
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance		
	8,000.00	2,110.00	620.00	620.00	4,650.00		
24-1610-0000-62501	REPORTER FEES	P1400456	07/23/2014	NELSON,DEBRA A	25.00		
		P1400458	07/25/2014	KANE,KRISTINE	14.00		
		P1400461	08/12/2014	BOUZIANE,VICKI N	53.00		
		P1400465	08/06/2014	HARRELSON,PHILIP C	20.00		
			Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	8,000.00	1,577.50	1,659.89	112.00	4,650.61		
24-1610-0000-63202	LAW BOOKS	P1402735	05/22/2014	UNIVERSITY OF WISCONSIN LAW SC	80.00		
			Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	500.00	229.69	0.00	80.00	190.31		
24-1610-0000-63300	TRAVEL		07/31/2014	SULLIVAN,RICHARD J	21.28		
			08/18/2014	OLEARY,DAVID J	245.72		
		P1402665	07/17/2014	HOLIDAY INN EAU CLAIRE SOUTH	140.00		
			Budget	YTD Exp	YTD Enc	Pending	Closing Balance
			11,000.00	5,959.92	0.00	407.00	4,633.08
DISTRICT ATTORNEY PROG TOTAL				1,219.00			
24-1611-0000-63100	OFC SUPP & EXP	P1402763	08/01/2014	CDW GOVERNMENT INC	237.37		
			Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	675.00	235.52	0.00	237.37	202.11		
DEF PROSC-DOMESTIC VIOLENCE PROG TOTAL				237.37			

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
----------------	--------------	-----	----------	-------------	-------------

I have examined the preceding bills and encumbrances in the total amount of **\$1,456.37**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **SEP 04 2014**
to FE

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
28-2600-0000-62170	PHYSICIAN/OTHER				
		P1400688	07/18/2014	PUBLIC SAFETY CENTER INC	2,264.25
		P1400691	07/16/2014	CENTENNIAL PRODUCTS INC	206.63
		P1400698	06/30/2014	AIT LABORATORIES	1,440.00
		P1400700	07/25/2014	DANE COUNTY CORONERS OFFICE	1,801.90
		P1400701	07/14/2014	HAAS DO, THOMAS S	1,100.00
		P1401428	07/14/2014	LB MEDWASTE SERVICES	50.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	134,500.00	77,905.31	94,712.89	6,862.78	(44,980.98)
28-2600-0000-63100	OFC SUPP & EXP				
		P1400683	07/11/2014	THRONDSSEN LETTERING INC	29.85
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,800.00	2,643.95	129.85	29.85	(1,003.65)
28-2600-0000-63200	PUBL/SUBCR/DUES				
		P1400694	07/01/2014	WCMEA	120.00
		P1400990	07/10/2014	INTERNATIONAL ASSOCIATION OF C	500.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,160.00	675.00	120.00	620.00	(255.00)
CORONER PROG TOTAL				7,512.63	

I have examined the preceding bills and encumbrances in the total amount of **\$7,512.63**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **SEP 04 2014**
to FE

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
34-3850-0000-62126	OFFICER FEES				
		P1400774	08/06/2014	GREGG INVESTIGATIONS INC	65.00
		P1402810	07/30/2014	PROMPT PROCESS SERVICE	50.00
		P1402847	08/07/2014	COMPREHENSIVE INVESTIGATIVE SE	75.00
		P1402848	08/07/2014	COMPREHENSIVE INVESTIGATIVE SE	85.00
		P1402849	08/07/2014	EAU CLAIRE COUNTY SHERIFF'S OF	75.00
		P1402850	08/05/2014	MUNICIPAL PROCESS SERVICE OF W	40.00
		P1402923	08/11/2014	LEGAL PROCESS SERVICE	49.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	22,600.00	10,231.95	1,867.73	439.00	10,061.32
34-3850-0000-62210	TELEPHONE				
		P1400773	07/31/2014	LANGUAGE LINE SERVICES	81.37
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	13,450.00	4,344.06	81.37	81.37	8,943.20
34-3850-0000-62503	INTERPRETER FEES				
		P1400771	08/20/2014	GONZALEZ,VICTOR M	40.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	2,000.00	960.00	40.00	40.00	960.00
34-3850-0000-63202	LAW BOOKS				
		P1402808	07/31/2014	STATE BAR OF WISCONSIN	61.34
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	730.00	659.12	0.00	61.34	9.54
CHILD SUPPORT PROG TOTAL				621.71	

I have examined the preceding bills and encumbrances in the total amount of **\$621.71**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **SEP 04 2014**
to FE

Dept Head _____
 Committee Chair _____

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Joyce Lubben
INITIATED BY



Joyce Lubben
DRAFTED BY

Education, Veterans & Aging
Services Committee
SUBMITTED BY

July 21, 2014
DATE DRAFTED

Creation of a .4 Clerical Position for Council on Aging

1 **WHEREAS**, the Elderly Nutrition Program administers both congregate and home delivered meal
2 programs; and,
3

4 **WHEREAS**, federal data entry and other recordkeeping requirements have increased significantly over
5 the past years; and,
6

7 **WHEREAS**, additional clerical assistance is needed to accomplish the increasing duties of the Elderly
8 Nutrition Program; and,
9

10 **WHEREAS**, there is sufficient funding available to create a .4 clerical position in the 2014 budget.
11

12 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
13 this _____ day of _____, 2014 does create a .4 clerical position for the Council on Aging
14 and amends the 2014 budget as follows.
15

<u>Account/Description</u>	<u>Budget at 07/01/2014</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<u>Title III-C-1 (Congregate Meals)</u>			
<u>Source of Funds</u>			
30-3903-0000-62119	92,907	(2,846)	90,061
Other Contracted Services			
<u>Use of Funds</u>			
30-3903-0000-61100	46,709	2,644	49,353
Regular Wages			
30-3903-0000-61400	3,573	202	3,775
FICA			

Respectfully submitted,

Education, Veterans & Aging Services Committee

FINANCE COMMITTEE ENDORSEMENT

Rick Richard
Rick Richard, Chair

Reviewed and approved on a vote of

Jeremy Zajac
Jeremy Zajac, Vice Chair

Mary Mawhinney, Chair

Absent
Edwin Nash

Norvain Pleasant
Norvain Pleasant

Kathy Schatz
Kathy Schatz

County Board Staff Committee

J. Russell Podzilni, Chair

Sandra Kraft, Vice Chair

Eva Arnold

Henry Brill

Betty Jo Bussie

Alan Sweeney

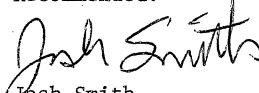
Mary Mawhinney

Louis Peer

Terry Thomas

ADMINISTRATIVE NOTE:

Recommended.


Josh Smith
County Administrator

FISCAL NOTE:

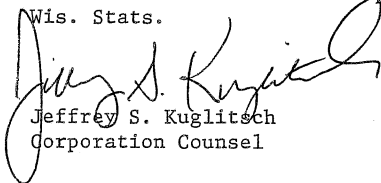
This resolution creates a .4 FTE clerical position for the Council on Aging's Nutrition programs. The position will be funded by grant funds. No County matching funds are required.



Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to §59.22(2), Wis. Stats. As an amendment to the adopted 2014 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

Executive Summary

The Council on Aging's nutrition program is currently staffed with one full-time program supervisor. Over the past years, this staff member's time has increasingly been spent doing data entry and other record keeping duties that are required by federal and state funding sources. The distinguishing feature of the Nutrition Program Supervisor's position is the responsibility for planning, coordinating, and maintaining all activities of the nutrition program and assuring the senior meal program is administered according to state and federal regulations. It is essential for this position to be more "hands on" within the program for marketing, on-site management, and in-home visits, which would not allow for enough time to handle the increasing clerical duties required within the role. Due to the needs in and out of the office, I would like to add a .4 Clerical Worker to assist with the everyday record keeping requirements.

There is sufficient funding in the budget to cover the cost of this position for this and subsequent years. No county tax levy is required.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Land Conservation Committee
INITIATED BY



Thomas Sweeney
DRAFTED BY

Land Conservation Committee
SUBMITTED BY

August 28, 2014
DATE DRAFTED

**LONG TERM FINANCIAL STABILITY OF THE
PURCHASE OF AGRICULTURAL CONSERVATION EASEMENT PROGRAM (PACE)**

1 **WHEREAS**, the Rock County PACE program's intent is to identify productive agricultural parcels in
2 the highest priority areas of the county, as determined through the program manual, and purchase
3 agricultural conservation easements from willing landowners on the specified parcels; and,
4

5 **WHEREAS**, the Board of Supervisors has supported this program through various resolutions
6 including the program launch to financial support as demonstrated in the following whereas clauses;
7 and,
8

9 **WHEREAS**, the Board of Supervisors adopted Resolution 09-2B-219 which allocated one half of the
10 ATC Environmental Impact Fee for a utility project, which amounted to \$740,000 being allocated to
11 the PACE program; and,
12

13 **WHEREAS**, the Board of Supervisors adopted Resolution 09-6B-311 approving the Rock County
14 PACE Program to commence with the formation of the PACE Ad Hoc Committee; and,
15

16 **WHEREAS**, the Board of Supervisors adopted Resolution 11-1A-250 approving the start of the PACE
17 program and approval of the program manual; and,
18

19 **WHEREAS**, the Board of Supervisors adopted Resolution 12-11D-179 which allocated \$228,000 to
20 the PACE program from the sale of 5 additional acres of the Rock County Farm to the GOEX
21 Corporation for the construction of a new manufacturing plant; and,
22

23 **WHEREAS**, the Land Conservation Committee (LCC) requested staff to provide a review of the
24 PACE program financial status as it relates to short term goals and long term stability of the program
25 and present findings to the LCC; and,
26

27 **WHEREAS**, the Land Conservation Department (LCD) conducted the internal analysis of the program
28 funding and presented the preliminary findings to the LCC, after which the LCC directed staff to
29 consider three stable funding sources. These sources include: the rent receipts from the county farm
30 lease, sales tax receipts and the tax levy; and,
31

32 **WHEREAS**, the LCC also identified proceeds from future sale(s) of county owned real estate
33 holdings, with the exception of park land and IN REM properties, as an additional funding source.
34 However this source is unstable at best; and,
35

36 **WHEREAS**, at its August 2014 meeting the Rock County PACE Council recommended easements to
37 be purchased on four properties totaling 412.5 acres in 2015, which will reduce the account balance for
38 the program to approximately \$40,000; and,
39

40 **WHEREAS**, the LCC concludes that to continue the Rock County PACE program into the foreseeable
41 future, the LCD must request financial assistance from the Board of Supervisors with an annual budget
42 appropriation of \$200,000 commencing with the 2015 budget; and,
43

44 **WHEREAS**, the funding sources to be used during any given year, will be at the discretion of the
45 County Administrator and approved by the County Board through their annual budget process.

Long Term Financial Stability of the PACE Program

Page 2

46 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors in session this
47 _____ day of _____, 2014, approves apportioning \$200,000 annually to the Rock County
48 PACE program until an alternative outside funding source can be located with final approval through the
49 annual budget process; and,

50
51 **BE IT FURTHER RESOLVED**, that proceeds from the sale of County owned real estate holdings,
52 with the exception of park land and IN REM properties, will be deposited into the PACE account to
53 assure that the short and long term goals of the program are met. If proceeds from said sales are available
54 they should not be used to reduce the annual budget appropriation requested.

Respectfully submitted,

LAND CONSERVATION COMMITTEE

Richard Bostwick, Chair

Alan Sweeney, Vice Chair

Thomas Brien

Wes Davis

Jason Dowd

David Rebout, FSA

Rick Richard

Larry Wiedenfeld

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of

Mary Mawhinney, Chair

FISCAL NOTE:

This resolution appropriates \$200,000 to the PACE program annually until the County Board takes action otherwise. Three possible funding sources are mentioned: tax levy, farm lease revenues and sales tax revenues. Since the County farm lease revenue is a direct offset to County levy, any redirected lease revenue would need to be filled with tax levy. The County continues to operate under strict levy limits. Our estimated maximum allowable levy increase for all departments and programs in 2015 is \$441,000.



Sherry Oja
Finance Director

ADMINISTRATIVE NOTE:

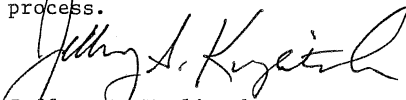
As described in the fiscal note, the effect of State-imposed levy limits will restrict the ability of the County to utilize tax levy or County farm lease revenue in 2015. Consequently, if the resolution is approved, the 2015 administrator's recommended budget would include \$200,000 in sales tax revenue for the PACE program.



Josh Smith
County Administrator

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01, 59.03 and 59.51, Wis. Stats. This resolution proposes apportioning \$200,000 to the Rock County Pace program annually. While the County Board can take this action, this is a voluntary payment. Unlike a debt service payment, the County Board can depending on financial condition, modify, delete, or increase such payments in the future. This likely could occur during the annual budget process.



Jeffrey S. Kuglitsch
Corporation Counsel

EXECUTIVE SUMMARY

The vision and goal statement for the PACE Program is: The Rock County Purchase of Agricultural Conservation Easement (PACE) Program will work in cooperation with local governments to enhance Rock County's quality of life by building consensus towards a regional vision, to include preservation of agricultural land, the agricultural economy, and the County's rural character, and responsible growth and development in appropriate areas.

The County Board has supported the PACE Program in the recent past as identified by the numerous resolutions adopted. This resolution requests the County Board to continue the support for the PACE program in the form of an annual budgetary appropriation to the program in the sum of \$200,000. This request will allow the program to continue into the future. This request is a direct result of the Land Conservation Committee (LCC) requesting the Land Conservation Department staff to conduct an internal analysis for the PACE program funding, which concluded that the program will exhaust existing funds within two years if additional funds are not allocated to the program. As noted in the program's manual, this program is not a short term commitment. An American Farmland Trust report dated 2010, identifies numerous local government programs nearing or exceeding their 20th year of operation. The closest long term PACE program is located in the Town of Dunn, Dane County WI.

The LCC, with assistance from the PACE Council, will develop policies that will cap the value of easement purchase price, which will likely be below the USDA- Natural Resources Conservation Service program maximum of 75% of the easement appraised value. The LCC will also establish a cap for the annual acreage allowed into the program or the number of applications approved, whichever is below the established acreage threshold. Other policies and provisions that will increase the cash flow efficiency of this program will be evaluated in the future. These proactive actions/policies are needed to assist with the overall cash flow of the program. Also, the resolution will only be effective until such time that alternative outside funding sources are made available.

The PACE program has a direct and indirect impact to the economy of Rock County, by not only providing a payment to landowners (which can then be used to make future investments in the operation) but also by protecting a valuable resource. Furthermore, by providing local funding for the PACE Program the County is providing the means necessary to secure funding from the federal government. On average, for every dollar the county contributes to the purchase price of an easement, \$2.66 has been contributed by the federal government under the USDA-NRCS program. Without a local entity like Rock County to provide the local contribution, those dollars would be going to another area or even another state.

The resolution also requests the County Board to defer the receipts from sales of real estate holdings to the PACE program. Exceptions to this request include any IN REM property and/or any sale of county park land.

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Board of Health
INITIATED BY _____



Geri Waugh, Account Clerk II
DRAFTED BY _____

Board of Health
SUBMITTED BY _____

August 12, 2014
DATE DRAFTED _____

Accepting Additional Community Transformation Grant Funding and Amending the 2014 Rock County Health Department Budget

- 1 WHEREAS, Rock County has been identified as a county with significant health concerns; and
- 2
- 3 WHEREAS, Rock County Health Department is a member of the Transform Rock County Coalition,
- 4 an organization whose goal is to improve the health of Rock County citizens; and
- 5
- 6 WHEREAS, Rock County Health Department was awarded a Community Transformation Grant in the
- 7 amount of \$450,000 in 2012 from the Transform Wisconsin Program to transform the health of Rock
- 8 County citizens; and additional funding in 2013 in the amount of \$6,500; and
- 9
- 10 WHEREAS, Rock County Health Department has been awarded additional funds in the amount of
- 11 \$10,500. These funds will be used as subcontracts for support staff to complete grant-related projects
- 12 and required reporting.
- 13
- 14 **NOW, THEREFORE BE IT RESOLVED**, that the Rock County Board of Supervisors duly
- 15 assembled on this _____ day of _____, 2014 does hereby authorize the Rock
- 16 County Health Department to accept the additional Rock County Community Transformation Grant funds
- 17 and amend the 2014 Rock County Health Department Budget as follows:

<u>Account/Description</u>	<u>Budget</u>	<u>Increase</u>	<u>Amended</u>
<u>Source of Funds</u>	<u>8/12/14</u>	<u>(Decrease)</u>	<u>Budget</u>
22 31-3161-0000-42100			
23 Federal Aid	\$456,500	\$10,500	\$467,000
24 <u>Use of Funds</u>			
25 31-3161-0000-63110			
26 Administrative Expense	\$456,500	\$10,500	\$467,000

Respectfully submitted,

BOARD OF HEALTH

Sandra Kraft, Chair

Louis Peer, Vice Chair

Richard Bostwick

Greg Addie

Dr. Keith Konkol, M.D.

Dr. Dean Peterson, DVM

Dr. Connie Winter, DDS

Judith Wade, WHNP

Eric Gresens, R.PH

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of

Mary Mawhinney, Chair

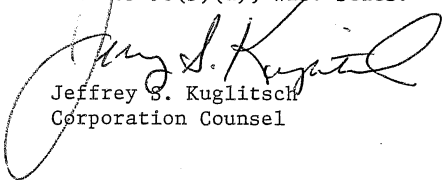
FISCAL NOTE:

This resolution authorizes the acceptance and expenditure of \$10,500 in additional Federal Aid for the Community Transformation program. No County matching funds are required.


Sherry Oja
Finance Director

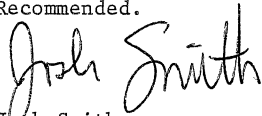
LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2014 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Josh Smith
County Administrator

**Accepting Additional Community Transformation Grant Funding and
Amending the 2014 Rock County Health Department Budget**

EXECUTIVE SUMMARY

Rock County Health Department is a member of the 'Transform Rock County' coalition, and was awarded a Transform Wisconsin grant in 2012 in the amount of \$450,000.

In August, 2013 Rock County Health Department had been awarded an additional \$3,500 in funding for this grant.

In September, 2013 Rock County Health Department was again awarded an additional \$3,000 in funding for this grant, to be used to implement the Active School Evaluation tools and activities in grade 5 for 2013-2014.

In August, 2014, Rock County Health Department has been awarded an additional \$10,500 in funding for this grant to be used as subcontracts for support staff to complete grant-related projects and required reporting.

The grant began on August 1, 2012 and has been extended until December 31, 2014. This additional funding of \$10,500 needs to be spent by December 31, 2014.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

LAND CONSERVATION
COMMITTEE
INITIATED BY



ANDREW BAKER and
THOMAS SWEENEY
DRAFTED BY

LAND CONSERVATION
COMMITTEE
SUBMITTED BY

AUGUST 20, 2014
DATE DRAFTED

**APPROVING SETTLEMENT AGREEMENT AND RELEASE WITH HANOVER
INSURANCE COMPANY RELATING TO A LICENSE BOND FOR NONMETALLIC MINE
RECLAMATION AND AMENDING THE 2014 LAND CONSERVATION BUDGET**

- 1 **WHEREAS**, the Land Conservation Department (LCD) is responsible for the administration of the Rock
- 2 County Non Metallic Mining Reclamation Ordinance (Ordinance); and,
- 3
- 4 **WHEREAS**, the Ordinance requires that each operator of a non-metallic mine maintain compliance with
- 5 Ordinance standards, including providing Financial Assurance issued to the benefit of Rock County to guarantee
- 6 that the mine site is reclaimed should the operator default on their obligation; and,
- 7
- 8 **WHEREAS**, B.R. Amon and Sons, Inc. (Amon), is the Reclamation Permit holder at a leased property in Rock
- 9 County and provided a License Bond from Hanover Insurance Company (Hanover) in 2008 as Financial
- 10 Assurance for reclamation of the site; and,
- 11
- 12 **WHEREAS**, on or about April 15, 2013, Amon was placed into receivership by the Circuit Court of Walworth
- 13 County; and,
- 14
- 15 **WHEREAS**, upon notification of the receivership proceedings it was apparent Amon would be unable to complete
- 16 the reclamation work, therefore the LCD immediately sent notice to Hanover that the Bond funds would be
- 17 required to reclaim a portion or all of the permitted site, which would be dependent on whether or not the
- 18 landowners chose to continue the mining operation; and,
- 19
- 20 **WHEREAS**, in January 2014 the property owner entered into a lease agreement with a new operator to
- 21 continue the mining operations and the new operator is prepared to obtain the necessary County Reclamation
- 22 Permit; and,
- 23
- 24 **WHEREAS**, a portion of the site mined most recently by Amon will not be actively mined in the future by the
- 25 new operator and therefore must be reclaimed; and,
- 26
- 27 **WHEREAS**, the new operator has provided a proposal to complete the necessary reclamation work, which has
- 28 been accepted by Hanover; and,
- 29
- 30 **WHEREAS**, Hanover is prepared to provide the funds necessary to complete the reclamation work; and,
- 31
- 32 **WHEREAS**, the County is the bond obligee and therefore must receive the funds from Hanover and subsequently
- 33 pay the new operator for the work; and,
- 34
- 35 **WHEREAS**, a document titled "Settlement Agreement and Release" (Agreement), which outlines the details of
- 36 this transaction and releases Hanover from future responsibility, has been agreed to in form by County staff,
- 37 Hanover and the new operator; and,
- 38
- 39 **WHEREAS**, the LCD must amend the 2014 Budget to be able to accept the bond funds and pay the new operator
- 40 for the reclamation work.
- 41
- 42 **NOW, THEREFORE, BE IT RESOLVED**, the Rock County Board of Supervisors duly assembled this
- 43 _____ day of _____, 2014, by enactment of this Resolution, approves the Agreement and authorizes
- 44 the County Board Chair to sign the Agreement on behalf of the County.
- 45

46 **BE IT FURTHER RESOLVED**, that the Rock County Board of Supervisors amends the Land Conservation
47 Department's budget as follows:

48				
49	<u>A/C DESCRIPTION</u>	<u>BUDGET AT</u>	<u>INCREASE</u>	<u>AMENDED</u>
50		<u>01/01/2014</u>	<u>(DECREASE)</u>	<u>BUDGET</u>
51	<u>Source of Funds:</u>			
52	62-6200-0000-46990	\$ 0	\$ 31,160	\$ 31,160
53	Misc. General Revenue			
54				
55	<u>Use of Funds:</u>			
56	62-6200-0000-62119	\$ 0	\$ 31,160	\$ 31,160
57	Other Contracted Services			

Respectfully submitted:

Land Conservation Committee

Richard Bostwick, Chair

Alan Sweeney, Vice Chair

Tom Brien

Wes Davis

Jason Dowd

Dave Rebout, USDA-FSA

Rick Richard

Larry Wiedenfeld

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of _____.

Mary Mawhinney, Chair

FISCAL NOTE:

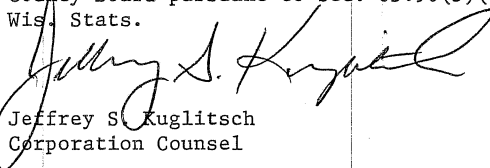
This resolution amends the budget to allow for the receipt of bond funds and payment to the current operator for the reclamation of a portion of a non-metallic mine located in Rock County.



Sherry Oja
Finance Director

LEGAL NOTE:

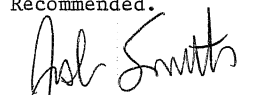
As an amendment to the adopted 2014 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

EXECUTIVE SUMMARY

The Rock County Nonmetallic Mining Reclamation Ordinance was adopted to ensure that the state-wide reclamation standards are met in Rock County. Nonmetallic mine operations (i.e. sand and gravel and limestone pits and quarries) are required to have reclamation permits in order to be active. One permit requirement is to have financial assurance in place to guarantee that the site is reclaimed if the permit holder defaults on their obligations. Financial assurance can be bonds, letters of credit or a cash deposit. By law, the County must be the beneficiary of these financial guarantees in order to oversee the reclamation regardless of whether the site is operated by the landowner or leased to a third party.

B.R. Amon & Sons, Inc, operated one mine site in Rock County when the company was placed in receivership in the spring of 2013. This site is owned by another party and was leased to Amon. The landowners have since settled their outstanding business dealings with Amon and they have leased the site to another operator to continue the operation. However, a portion of the site that was mined by Amon requires reclamation since it will not be used by the new operator. Hanover Insurance Company, the surety that provided the bond for financial assurance for the Amon permit, has agreed to pay for the work. Since the County is the obligee for the bond, the County will hold the funds provided by Hanover and ensure the work is completed according to ordinance standards. The contractor who holds the lease to the property provided the proposal for work that was approved by Hanover. Once the Settle Agreement and Release document is finalized and the payment is in hand with Rock County, the new lessor will obtain a Reclamation Permit, including providing a new bond to ensure the reclamation of the remainder of the site, before conducting mining operations.

This action approves the agreement, authorizes the County Board Chair to sign the agreement and also approves an amendment to the Land Conservation Department Budget in order to accept the funds from Hanover and to pay the operator for the reclamation work.