



**FINANCE COMMITTEE  
THURSDAY, OCTOBER 16, 2014 - 7:30 A.M.  
CONFERENCE ROOM N-1 – FIFTH FLOOR  
ROCK COUNTY COURTHOUSE-EAST**

**Agenda**

1. Call to Order and Approval of Agenda
2. Citizen Participation, Communications and Announcements
3. Approval of Minutes – September 25, 2014 and October 2, 2014
4. Transfers and Appropriations
  - A. Coroner's Office
  - B. Health Department (2)
  - C. Human Services
  - D. Public Works - Airport
  - E. Sheriff's Office
  - F. UW-Extension - Fair
5.
  - A. Bills
  - B. Bills Over \$10,000
  - C. Encumbrances Over \$10,000
  - D. Pre-Approved Encumbrance Amendments
  - E. Approval of Bills for Other Departments
    - 1) General Services
6. Approval to Donate Bicycles to Rock County Transportation Coordinating Committee
7. Set Meeting Date and Time for Review, Discussion and Recommended Revisions to the 2015 Recommended Budget
8. Department 2015 Budget Review
  - A. County Clerk
  - B. Finance Director
  - C. Information Technology
  - D. Register of Deeds
  - E. Treasurer
  - F. Land Records
  - G. Other
9. Report on Cash Balances and Investments
10. Adjournment

## Rock County Transfer Request - Over \$1,000

TO: FINANCE DIRECTOR      Date 9/23/14

Transfer No. 14-70

Requested By Coroner's Office

Lou Smit

Department

Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 28-2600-0000-61610 Description: Health Insurance Current Balance: \$29,557	\$19,965	Account #: 28-2600-0000-63100 Description: Office Supplies	\$1,865
Account #: Description: Current Balance:		Account #: 28-2600-0000-67130 Description: Terminals & PCs	\$3,237
Account #: Description: Current Balance:		Account #: 28-2600-0000-67160 Description: Capital Assets	\$14,863
Account #: Description: Current Balance:		Account #: Description:	

**REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC**

Available Health Insurance funds available due to the Coroner's position being vacant.

**REASON TRANSFER IS NECESSARY - BE SPECIFIC**

Office Supplies - Costs higher than expected.  
Terminals & PCs - Costs for replacement equipment for 2015. Will use 2014 savings to purchase.  
Capital Assets - Purchase of body carts and trays.

**FISCAL NOTE:**

Sufficient funds are available for transfer. *9/23/14*

**ADMINISTRATIVE NOTE:**

Recommended *9/24/14*

**REQUIRED APPROVAL**

**DATE**

**COMMITTEE CHAIR**

Governing Committee      10/6/14

Man Bauer

Finance Committee



## Rock County Transfer Request - Over \$1,000

TO: FINANCE DIRECTOR      Date 9/30/14

Transfer No. 14-78

Requested By Public Health Department  
Department

Karen Cain  
Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 31-3000-0000-61100 Description: Regular Wages Current Balance: \$743,089	\$25,000	Account #: 31-3000-0000-64000 Description: Medical Supplies	\$25,000
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

**REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC**

There have been several public health nurse vacancies at the health department during 2014, making additional funds available for this transfer of funds into Medical Supplies.

**REASON TRANSFER IS NECESSARY - BE SPECIFIC**

The health department has been ordering more shingles (zostavax) vaccine in 2014; this vaccine is costly -- 50 doses cost nearly \$8,700. Rock County employees who have the county's health insurance and are age 50 and over are eligible to receive this vaccine free of charge. There has been a good response to this benefit, plus there has been an increased awareness for the general public to receive this vaccine. This transfer of funds will enable the health department to purchase the vaccine and related medical supplies needed for the remainder of 2014.

**FISCAL NOTE:**

Sufficient funds are available for transfer. *5/23/14*

**ADMINISTRATIVE NOTE:**

Recommended. *[Signature] 9-30-14*

**REQUIRED APPROVAL**

**DATE**

**COMMITTEE CHAIR**

Governing Committee \_\_\_\_\_

Finance Committee \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



## Rock County Transfer Request - Over \$1,000

TO: FINANCE DIRECTOR      Date 10/8/14      Transfer No. 14-82  
 Requested By DPW-Airport      Department      Ronald Burdick      Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 41-4453-4453-67200 Description: Capital Improvements Current Balance: \$3,178	\$2,899.00	Account #: 41-4453-4453-67160 Description: Capital Assets \$500-\$4,999	\$2,899.00
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

**REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC**

Bids for one of the airport's painting projects came in substantially over budget and as a result only part of the project was awarded, this left a balance in that account of \$3,178.00

**REASON TRANSFER IS NECESSARY - BE SPECIFIC**

Funds are needed to purchase IP telephones for the administrative offices of the airport to be located in the new terminal building. Because of the location change, the old analog phones will not work in the new building. The IP phones will save money in the near future due to the airport currently having dedicated lines on analog phone service and the much lower monthly cost of IP service.

**FISCAL NOTE:**

Sufficient funds are available for transfer. *95-877*

**ADMINISTRATIVE NOTE:**

Recommended *[Signature]* *10-8-14*

**REQUIRED APPROVAL**

**DATE**

**COMMITTEE CHAIR**

Governing Committee \_\_\_\_\_

Finance Committee \_\_\_\_\_

# Rock County Transfer Request - Over \$1,000

TO: FINANCE DIRECTOR      Date October 2, 2014      Transfer No. 14-79  
 Requested By Sheriff's Office      Department Sheriff Spoden      Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 21-2560-2014-63100 Description: Office Supplies - LEPC Current Balance: \$2,976	\$1,500	Account #: 21-2560-2014-62119 Description: Other Contracted Svcs. - LEPC	\$3,000
Account #: 21-2560-2014-64200 Description: Training - LEPC Current Balance: \$2,954	\$1,500	Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

**REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC**

Office Supply expenses and Training expenses were less than anticipated.

**REASON TRANSFER IS NECESSARY - BE SPECIFIC**

Additional work on the hazardous material plans was completed. The invoice for the additional work was higher than budget.

**FISCAL NOTE:**

Sufficient funds available for transfer. *95 10-2-14*

**ADMINISTRATIVE NOTE:**

Recommended *[Signature]* 10-2-14

**REQUIRED APPROVAL**

Governing Committee      10/16/14  
 Finance Committee

**COMMITTEE CHAIR**

*Wendy Beaman*





Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
07-1430-0000-62400	R & M SERV	P1400546	09/29/2014	LASER PRINTER SOLUTIONS LLC	89.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	140,505.00	126,982.40	7,063.69	89.00	6,369.91
07-1430-0000-62491	SOFTWARE MAINT	P1402997	09/11/2014	CITRIX SYSTEMS INC	1,126.71
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	245,387.00	169,279.03	2,115.52	1,126.71	72,865.74
07-1430-0000-63100	OFC SUPP & EXP	P1403145	09/29/2014	ENTERPRISE SYSTEMS GROUP	1,428.75
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	2,950.00	297.86	0.00	1,428.75	1,223.39
07-1430-0000-63101	POSTAGE	P1401137	09/17/2014	FEDERAL EXPRESS CORP	4.33
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	425.00	127.81	75.00	4.33	217.86
07-1430-0000-63102	PAPER & FORMS	P1403207	09/26/2014	BEAR GRAPHICS INC	1,780.66
		P1403208	09/26/2014	BEAR GRAPHICS INC	824.23
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	15,964.00	2,979.42	1,218.26	2,604.89	9,161.43
07-1430-0000-63407	COMPUTER SUPPL	P1403062	09/09/2014	CDW GOVERNMENT INC	47.79
		P1403099	09/11/2014	CDW GOVERNMENT INC	1,247.70
		P1403145	09/29/2014	ENTERPRISE SYSTEMS GROUP	1,445.50
		P1403195	09/22/2014	CDW GOVERNMENT INC	110.60
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	18,176.00	11,136.74	982.32	2,851.59	3,205.35
				<b>INFORMATION TECHNOLOGY PROG TOTAL</b>	<b>8,105.27</b>
07-1450-0000-62400	R & M SERV	P1403204	09/23/2014	CDW GOVERNMENT INC	153.60
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	65,023.00	36,358.43	3,262.00	153.60	25,248.97
07-1450-0000-62491	SOFTWARE MAINT	P1403151	10/18/2014	SHORELAND INC	895.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	381,909.00	247,301.25	52,766.29	895.00	80,946.46

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
07-1450-0000-67143	IT CROSS CHARGES				
<b>ENC</b>		R1403599	09/29/2014	ELECTION SYSTEMS AND SOFTWARE	40,315.00
		P1403118	09/11/2014	CDW GOVERNMENT INC	42.24
		P1403119	09/11/2014	CDW GOVERNMENT INC	65.75
		P1403144	09/29/2014	ENTERPRISE SYSTEMS GROUP	46,882.50
		P1403146	09/29/2014	ENTERPRISE SYSTEMS GROUP	1,899.25
		P1403147	09/29/2014	ENTERPRISE SYSTEMS GROUP	977.50
		P1403149	09/18/2014	CDW GOVERNMENT INC	2,619.96
		P1403157	09/22/2014	CDW GOVERNMENT INC	166.39
		P1403161	09/29/2014	ENTERPRISE SYSTEMS GROUP	491.75
		P1403188	09/23/2014	CDW GOVERNMENT INC	470.95
		P1403197	09/22/2014	CDW GOVERNMENT INC	198.78
		P1403198	09/22/2014	CDW GOVERNMENT INC	158.29
		P1403209	09/15/2014	CURSOR CONTROL INC	1,503.12
		P1403225	09/08/2014	JT PACKARD AND ASSOCIATES INC	384.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	200,000.00	105,068.80	29,155.15	96,175.48	(30,399.43)
<b>IT-CROSS CHARGES PROG TOTAL</b>				<b>97,224.08</b>	

I have examined the preceding bills and encumbrances in the total amount of **\$105,329.35**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **OCT 16 2014**

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
10-1721-0000-64200 <b>ENC</b>	TRAINING EXP	R1403563	09/25/2014	JP MORGAN CHASE BANK NA	800.00
		P1403297	09/30/2014	EWUG	480.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	12,500.00	5,266.14	0.00	1,280.00	5,953.86
<b>LAND RECORDS PROG TOTAL</b>				<b>1,280.00</b>	

I have examined the preceding bills and encumbrances in the total amount of **\$1,280.00**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **OCT 16 2014**

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

**COMMITTEE APPROVAL REPORT**

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
14-1411-0000-63100	OFC SUPP & EXP	P1400483	09/26/2014	BEAR GRAPHICS INC	217.28
		P1400489	09/22/2014	OFFICE PRO	209.09
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	5,000.00	352.92	0.00	426.35	4,220.73
14-1411-0000-63103	LEGAL FORMS	P1400488	09/25/2014	ILLINOIS OFFICE SUPPLY	23,602.15
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	65,000.00	29,011.55	0.00	23,602.15	12,386.30
<b>ELECTIONS PROG TOTAL</b>				<b>24,028.50</b>	

I have examined the preceding bills and encumbrances in the total amount of **\$24,028.50**  
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:  
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.  
 B. Bills under \$10,000 to be paid.  
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **OCT 16 2014**

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
15-1540-0000-63100 <b>ENC</b>	OFC SUPP & EXP	R1403637	10/02/2014	AMAZON.COM	268.51
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	2,500.00	749.07	0.00	268.51	1,482.42
<b>COUNTY TREASURER PROG TOTAL</b>				<b>268.51</b>	
15-1541-0000-64901	TAX DEED EXP				
		P1403190	09/22/2014	KRAUJALIS,ATTY ANTHONY C	687.45
		P1403192	10/02/2014	BELOIT DAILY NEWS	97.35
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	20,000.00	13,552.78	143.96	784.80	5,518.46
<b>TAX DEED EXPENSE PROG TOTAL</b>				<b>784.80</b>	

I have examined the preceding bills and encumbrances in the total amount of **\$1,053.31**  
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:  
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.  
 B. Bills under \$10,000 to be paid.  
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **OCT 16 2014**

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
19-1910-0000-65103	PUBLIC LIABILITY	P1401924	09/24/2014	TOWN OF RICHMOND	4,887.51
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	240,000.00	220,103.58	1,505.05	4,887.51	13,503.86
<b>PROPERTY &amp; LIABILITY INSURANCE PROG TOTAL</b>				<b>4,887.51</b>	
19-1933-0000-64904	SUNDRY EXPENSE				
<b>ENC</b>		R1403579	09/26/2014	AMAZON.COM	149.26
<b>ENC</b>		R1403653	10/03/2014	AMAZON.COM	40.27
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	7,800.00	2,687.40	0.00	189.53	4,923.07
<b>EMPLOYEE WELLNESS ACTIVITIES PROG TOTAL</b>				<b>189.53</b>	

I have examined the preceding bills and encumbrances in the total amount of **\$5,077.04**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **OCT 16 2014**

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
18-1810-0000-62400	R & M SERV	P1400397	09/16/2014	ARAMARK UNIFORM SERVICES INC	180.18
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	143,619.00	82,969.27	22,092.07	180.18	38,377.48
18-1810-0000-63500	R&M SUPPLIES				
	P1400402	09/09/2014	BJ ELECTRIC SUPPLY INC	3,734.48	
	P1400408	09/18/2014	DE VERE COMPANY INC	881.60	
	P1400410	09/11/2014	DVORAK LANDSCAPE SUPPLY LLC	1,263.00	
	P1400412	09/15/2014	ENERGETICS INC	232.89	
	P1400417	09/11/2014	GRAINGER PARTS	4.82	
	P1400419	08/25/2014	HARRIS ACE HARDWARE	96.22	
	P1400423	08/18/2014	HOME DEPOT/GECF	7.41	
	P1400427	09/11/2014	JOHNSON CONTROLS INC	1,093.00	
	P1400470	09/10/2014	K AND W GREENERY INC	321.24	
	P1400478	09/24/2014	MENARDS	109.72	
	P1400538	09/09/2014	STAPLES ADVANTAGE	1,082.11	
	P1401457	09/11/2014	PUR CHEM LLC	1,640.00	
	P1403141	09/12/2014	FULL COMPASS SYSTEMS LTD	251.64	
	P1403160	09/04/2014	CITY OF JANESVILLE	2,330.00	
	P1403199	09/12/2014	OIL EQUIPMENT CO INC	245.00	
	P1403214	09/17/2014	JMB & ASSOCIATES	652.13	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	230,000.00	251,564.00	14,821.59	13,945.26	(50,330.85)
<b>GENERAL SERVICES PROG TOTAL</b>				<b>14,125.44</b>	
18-1812-0000-63500	R&M SUPPLIES				
	P1400423	08/25/2014	HOME DEPOT/GECF	31.58	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	22,000.00	8,441.82	1,203.40	31.58	12,323.20
<b>YOUTH SERVICES CENTER PROG TOTAL</b>				<b>31.58</b>	
18-1816-0000-62400	R & M SERV				
	P1400397	09/16/2014	ARAMARK UNIFORM SERVICES INC	33.18	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	26,000.00	22,803.63	468.00	33.18	2,695.19
18-1816-0000-63500	R&M SUPPLIES				
	P1400402	09/10/2014	BJ ELECTRIC SUPPLY INC	177.67	
	P1400417	09/09/2014	GRAINGER PARTS	58.82	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	20,000.00	8,670.25	557.68	236.49	10,535.58

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
<b>COMMUNICATIONS CTR.OPERATION PROG TOTAL</b>					<b>269.67</b>
18-1817-0000-62400	R & M SERV	P1400397	09/16/2014	ARAMARK UNIFORM SERVICES INC	31.56
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	39,117.00	37,774.98	63.00	31.56	1,247.46
18-1817-0000-63500	R&M SUPPLIES	P1400423	08/21/2014	HOME DEPOT/GEFC	35.64
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	17,000.00	13,152.59	1,291.08	35.64	2,520.69
<b>DIVERSION PROG/ASC PROG TOTAL</b>					<b>67.20</b>
18-1837-0000-63500	R&M SUPPLIES	P1400402	09/15/2014	BJ ELECTRIC SUPPLY INC	70.00
		P1400414	09/17/2014	FERGUSON ENTERPRISES INC	126.48
		P1400469	09/19/2014	JOHNSTONE SUPPLY	37.28
		P1400476	09/10/2014	JANESVILLE WINSUPPLY COMPANY	1,778.76
		P1400533	08/27/2014	REINDERS INC	309.87
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	108,499.00	42,577.56	4,109.99	2,322.39	59,489.06
18-1837-0000-67200	CAPITAL IMPROV	P1402876	09/15/2014	NIEMAN CENTRAL WISCONSIN ROOFI	118,878.25
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	419,321.00	58,436.00	164,299.75	118,878.25	77,707.00
<b>JAIL CAPITAL IMPROVEMENTS PROG TOTAL</b>					<b>121,200.64</b>
18-1842-0000-67200	CAPITAL IMPROV	P1303154	06/30/2014	TRUESDELL CORPORATION OF WISCO	123,780.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	719,521.00	97,310.00	48,089.56	123,780.00	450,341.44
<b>COURTHOUSE FACILITY PROJECT PROG TOTAL</b>					<b>123,780.00</b>



COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
----------------	--------------	-----	----------	-------------	-------------

I have examined the preceding bills and encumbrances in the total amount of **\$259,474.53**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **OCT 16 2014**  
*to FE*

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
18-1815-0000-62400	R & M SERV	P1400217	08/19/2014	ABC FIRE AND SAFETY INC	513.50
		P1400221	09/07/2014	BANDT COMMUNICATIONS INC	32.00
		P1400232	08/29/2014	HOME DEPOT/GECF	10.73
		P1400236	08/28/2014	JOHNSON CONTROLS INC	4,390.95
		P1400243	09/12/2014	PORTERS LAWN AND POWER EQUIPM	369.00
		P1400244	09/29/2014	R E MICHEL COMPANY	1,171.03
		P1403081	09/23/2014	DAMARC QUALITY INSPECTION SERV	230.00
		P1403200	09/11/2014	AMERICAN INDUSTRIAL STEEL AND	31.96
		P1403230	09/18/2014	STATE OF WISCONSIN	100.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	112,500.00	98,011.12	7,638.83	6,849.17	0.88
18-1815-0000-63500	R&M SUPPLIES	P1400220	08/31/2014	AIRGAS NORTH CENTRAL	128.02
		P1400223	08/31/2014	CITY OF JANESVILLE	25.00
		P1400227	09/17/2014	FIRST SUPPLY MADISON LLC	57.33
		P1400229	07/10/2014	HOH WATER TECHNOLOGY INC	1,776.25
		P1400230	09/10/2014	HARRIS ACE HARDWARE	22.95
		P1400233	09/18/2014	HD SUPPLY	67.96
		P1400238	09/09/2014	MC MASTER-CARR SUPPLY COMPANY	500.83
		P1400239	09/05/2014	MENARDS	217.12
		P1400240	09/10/2014	NAPA AUTO PARTS	62.20
		P1400249	09/06/2014	STAPLES ADVANTAGE	1,474.80
		P1400251	09/11/2014	WERNER ELECTRIC SUPPLY COMPAN	44.28
		P1402728	09/23/2014	CONGRESS GLASS INC	729.00
		P1402962	09/29/2014	WHEA II	16.00
			Budget	YTD Exp	YTD Enc
	46,850.00	32,861.95	3,181.74	5,121.74	5,684.57
18-1815-0000-64200	TRAINING EXP	P1402343	09/23/2014	MULTISTACK LLC	1,800.00
		P1402785	08/25/2014	HERBST AND ASSOCIATES LLC S A	150.00
			Budget	YTD Exp	YTD Enc
	5,150.00	1,642.00	596.30	1,950.00	961.70
<b>HCC BUILDING COMPLEX PROG TOTAL</b>					<b>13,920.91</b>

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
----------------	--------------	-----	----------	-------------	-------------

I have examined the preceding bills and encumbrances in the total amount of **\$13,920.91**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **OCT 16 2014**  
*to FE*

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

# Memo

**To:** Randy Terronez, Assistant to the County Administrator  
**From:** Terry Nolan, Vice-Chair, Transportation Coordinating Committee  
**Date:** September 25, 2014  
**Re:** Donation of Bikes

---

Currently, there are bikes being stored at the old Rock Haven building that will be sold at the upcoming county auction. The Rock County Transportation Coordinating Committee is requesting that five of these bikes be donated to the TCC. They will be used to further one of the goals of the TCC plan, i.e. promoting bicycling and walking among transportation disadvantaged populations. The committee has identified a volunteer who will ensure the bikes are repaired and safe. They will be used in education efforts to teach bicycle and pedestrian safety and the development of recreational bicycle programs for seniors and other populations.

Thank you for your consideration.