



**FINANCE COMMITTEE
THURSDAY, MARCH 6, 2014 - 7:30 A.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order and Approval of Agenda
2. Committee Review and Approval of Per Meeting Allowances
3. Citizen Participation, Communications and Announcements
4. Transfers and Appropriations
 - A. Sheriff's Office
5.
 - A. Bills
 - B. Bills Over \$10,000
 - C. Encumbrances Over \$10,000
 - D. Pre-Approved Encumbrance Amendments
 - E. Approval of Bills for Other Departments
 - 1) General Services
6. Resolutions
 - A. Accepting 2014 Wisconsin Land Information Program Grant Funds and Amending the 2014 Land Records Budget
7. Committee Endorsement
 - A. Authorizing Acceptance of 2014 Highway Safety Project Grants
 - B. Amending the Sheriff's 2014 Budget to Use Equitably Shared Funds for Unmarked Vehicle
 - C. Accepting the Wisconsin Division of Public Health Farm Safety Project Grant and Amending the 2014 Rock County Health Department Budget
8. Adjournment

Rock County Transfer Request - Over \$500

TO: FINANCE DIRECTOR Date 02/24/14
 Requested By Sheriff's Office
Department

Transfer No. 14-06
Sheriff Robert Spoden
Department Head

| FROM: | AMOUNT | TO: | AMOUNT |
|--|-------------|--|-------------|
| Account #: 21-2100-0000-64200 Description: Training Expense - LES Current Balance: \$22,366 | \$7,500.00 | Account #: 21-2100-0000-67161 Description: Capital Assets \$5,000/MoreLES | \$7,500.00 |
| Account #: 21-2200-0000-64200 Description: Training Expense - Jail Current Balance: \$25,044 | \$7,500.00 | Account #: 21-2200-0000-67161 Description: Capital Assets \$5,000/More-Jail | \$7,500.00 |
| Account #: 21-2200-0000-64904 Description: Sundry - Jail Current Balance: \$134,209 | \$10,000.00 | Account #: 21-2200-0000-67161 Description: Capital Assets \$5,000/More-Jail | \$10,000.00 |
| Account #: Description: Current Balance: | | Account #: Description: | |

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

The purchase of a web-based training program called Law Enforcement Center for Leadership Development (LE CLD) was approved in 2013. Funds in the amount of \$15,000 were carried over to 2014 in the Training and Sundry accounts. An additional \$10,000 is available in the 2014 Training budgets as this was a planned expense.

REASON TRANSFER IS NECESSARY - BE SPECIFIC

Because the cost of the training program is greater than \$5,000, the program will be purchased out of the Capital Assets \$5,000/More account. A transfer from Training, to Capital Assets, will be necessary.

FISCAL NOTE:

Sufficient funds are available for transfer. *85 2-25-14*

ADMINISTRATIVE NOTE:

Recommended. *[Signature]* 2-25-14

REQUIRED APPROVAL

DATE

COMMITTEE CHAIR

Governing Committee _____

Finance Committee _____

| Account Number | Account Name | PO# | Inv Date | Vendor Name | Inv/Enc Amt |
|------------------------------------|-----------------|----------|------------|-----------------------|-----------------|
| 05-1500-0000-68010 | EXP.ALLOCATIONS | | | | |
| ENC | | R1401517 | 02/25/2014 | ENTERPRISE RENT A CAR | 0.00 |
| ENC | | R1401517 | 02/25/2014 | ENTERPRISE RENT A CAR | 400.00 |
| | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 0.00 | 621.45 | 48,378.55 | 400.00 | (49,400.00) |
| FINANCE DIRECTOR PROG TOTAL | | | | 400.00 | |

I have examined the preceding bills and encumbrances in the total amount of **\$400.00**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **MAR 06 2014**

Dept Head _____

Committee Chair _____

| Account Number | Account Name | PO# | Inv Date | Vendor Name | Inv/Enc Amt |
|--|------------------|------------|------------|--------------------------|-----------------|
| 07-1430-0000-62491 | SOFTWARE MAINT | P1300857 | 01/01/2014 | ORACLE CORPORATION | 2,655.27 |
| | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 245,387.00 | 189,847.74 | 75,313.70 | 2,655.27 | (22,429.71) |
| 07-1430-0000-63100 | OFC SUPP & EXP | P1400896 | 02/05/2014 | OFFICE PRO | 1.54 |
| | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 2,950.00 | 43.43 | 0.00 | 1.54 | 2,905.03 |
| 07-1430-0000-63407 | COMPUTER SUPPL | R1401428 | 02/20/2014 | AMAZON.COM | 42.38 |
| ENC | | P1401080 | 01/30/2014 | CDW GOVERNMENT INC | 98.90 |
| | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 18,176.00 | 2,806.20 | 699.90 | 141.28 | 14,528.62 |
| 07-1430-0000-64701 | SOFTWARE PURCH | P1401006 | 01/31/2014 | EDCI | 4,259.25 |
| | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 60,360.00 | 11,357.50 | 6,878.24 | 4,259.25 | 37,865.01 |
| INFORMATION TECHNOLOGY PROG TOTAL | | | | 7,057.34 | |
| 07-1450-0000-62491 | SOFTWARE MAINT | P1401216 | 02/14/2014 | TLO LLC | 128.75 |
| | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 381,909.00 | 9,639.62 | 16,667.07 | 128.75 | 355,473.56 |
| 07-1450-0000-67143 | IT CROSS CHARGES | R1401464 | 02/21/2014 | AMAZON.COM | 25.74 |
| ENC | | P1401122 | 02/06/2014 | ENTERPRISE SYSTEMS GROUP | 2,583.00 |
| | | P1401207 | 02/10/2014 | ENTERPRISE SYSTEMS GROUP | 5,511.25 |
| | | P1401210 | 02/10/2014 | ENTERPRISE SYSTEMS GROUP | 314.75 |
| | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 200,000.00 | 9,566.73 | 8,722.01 | 8,434.74 | 173,276.52 |
| IT-CROSS CHARGES PROG TOTAL | | | | 8,563.49 | |

| Account Number | Account Name | PO# | Inv Date | Vendor Name | Inv/Enc Amt |
|----------------|--------------|-----|----------|-------------|-------------|
|----------------|--------------|-----|----------|-------------|-------------|

I have examined the preceding bills and encumbrances in the total amount of **\$15,620.83**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **MAR 06 2014**

Dept Head _____

Committee Chair _____

| Account Number | Account Name | PO# | Inv Date | Vendor Name | Inv/Enc Amt |
|-----------------------------|----------------|----------|------------|-------------|-----------------|
| 14-1411-0000-63100 | OFC SUPP & EXP | P1400489 | 02/10/2014 | OFFICE PRO | 6.24 |
| | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 5,000.00 | 0.00 | 0.00 | 6.24 | 4,993.76 |
| ELECTIONS PROG TOTAL | | | | 6.24 | |

I have examined the preceding bills and encumbrances in the total amount of **\$6.24**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **MAR 06 2014**

Dept Head _____

Committee Chair _____

2014 . . .

Rock County

COMMITTEE APPROVAL REPORT

02/26/2014

| Account Number | Account Name | PO# | Inv Date | Vendor Name | Inv/Enc Amt |
|--|--------------|-----------|------------|--------------------------------|-----------------|
| 18-1815-0000-62400 | R & M SERV | P1400219 | 02/13/2014 | JF AHERN COMPANY | 115.00 |
| | | P1400225 | 02/18/2014 | ENERGETICS INC | 6.29 |
| | | P1400234 | 02/14/2014 | JACK AND DICKS FEED AND GARDEN | 235.69 |
| | | P1400625 | 02/11/2014 | JOHNSON TRACTOR INC | 3,000.00 |
| | | | | | |
| | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 112,500.00 | 74,617.01 | 10,010.78 | 3,356.98 | 24,515.23 |
| 18-1815-0000-63500 | R&M SUPPLIES | P1400220 | 02/05/2014 | AIRGAS NORTH CENTRAL | 116.58 |
| | | P1400232 | 01/29/2014 | HOME DEPOT/GEFC | 233.82 |
| | | P1400239 | 02/13/2014 | MENARDS | 18.28 |
| | | P1400240 | 02/19/2014 | NAPA AUTO PARTS | 161.96 |
| | | P1400249 | 02/11/2014 | STAPLES ADVANTAGE | 511.96 |
| | | P1400251 | 02/12/2014 | WERNER ELECTRIC SUPPLY COMPAN | 156.00 |
| | | P1401211 | 02/14/2014 | ASSURED LOCKSMITH TRAINING INC | 552.06 |
| | | P1401248 | 02/20/2014 | SHAMROCK SCIENTIFIC SPECIALITY | 183.99 |
| | | | | | |
| | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 46,850.00 | 1,427.24 | 7,760.05 | 1,934.65 | 35,728.06 |
| HCC BUILDING COMPLEX PROG TOTAL | | | | 5,291.63 | |

I have examined the preceding bills and encumbrances in the total amount of **\$5,291.63**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **MAR 04 2014**

Dept Head _____

Committee Chair _____

| Account Number | Account Name | PO# | Inv Date | Vendor Name | Inv/Enc Amt |
|--------------------------------|------------------|----------|------------|-----------------------------|-----------------|
| 00-0000-0001-17100 | POSTAGE METER CH | P1400541 | 02/05/2014 | UNITED MAILING SERVICES INC | 465.93 |
| | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 0.00 | 6,672.36 | 160,000.00 | 465.93 | (167,138.29) |
| GENERAL FUND PROG TOTAL | | | | 465.93 | |

I have examined the preceding bills and encumbrances in the total amount of **\$465.93**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **MAR 04 2014**

Dept Head _____

Committee Chair _____

| Account Number | Account Name | PO# | Inv Date | Vendor Name | Inv/Enc Amt |
|------------------------------------|-----------------|-----------|------------|--------------------------------|-----------------|
| 18-1810-0000-62400 | R & M SERV | P1400397 | 02/11/2014 | ARAMARK UNIFORM SERVICES INC | 173.28 |
| | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 143,619.00 | 29,626.10 | 69,692.27 | 173.28 | 44,127.35 |
| 18-1810-0000-62461 | ELEVATOR | P1400537 | 02/06/2014 | STATE OF WISCONSIN | 50.00 |
| | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 46,000.00 | 5,979.36 | 29,656.64 | 50.00 | 10,314.00 |
| 18-1810-0000-63200 | PUBL/SUBCR/DUES | P1401187 | 02/10/2014 | WISCONSIN ASSOCIATION FOR PUBL | 50.00 |
| | | P1401289 | 02/11/2014 | JANESVILLE GAZETTE INC | 299.00 |
| | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 400.00 | 0.00 | 0.00 | 349.00 | 51.00 |
| 18-1810-0000-63500 | R&M SUPPLIES | P1400398 | 02/07/2014 | BADGER STATE INDUSTRIES | 625.24 |
| | | P1400402 | 02/07/2014 | BJ ELECTRIC SUPPLY INC | 696.80 |
| | | P1400407 | 02/17/2014 | DEGARMO PLUMBING INC | 979.90 |
| | | P1400412 | 02/11/2014 | ENERGETICS INC | 19.84 |
| | | P1400417 | 02/05/2014 | GRAINGER PARTS | 1,083.87 |
| | | P1400423 | 02/03/2014 | HOME DEPOT/GEFC | 141.22 |
| | | P1400425 | 02/11/2014 | JACK AND DICKS FEED AND GARDEN | 504.70 |
| | | P1400469 | 02/18/2014 | JOHNSTONE SUPPLY | 586.84 |
| | | P1400477 | 02/12/2014 | MC MASTER-CARR SUPPLY COMPANY | 24.78 |
| | | P1400478 | 02/11/2014 | MENARDS | 27.72 |
| | | P1400527 | 02/11/2014 | PBBS EQUIPMENT CORPORATION | 482.00 |
| | | P1400531 | 02/10/2014 | PORTERS LAWN AND POWER EQUIPM | 22.76 |
| | | P1400536 | 02/06/2014 | SHERWIN WILLIAMS | 218.94 |
| | | P1400538 | 02/07/2014 | STAPLES ADVANTAGE | 849.44 |
| | | P1400903 | 02/11/2014 | JOHNSON TRACTOR INC | 3,000.00 |
| | | P1400975 | 01/31/2014 | ADDIE WATER SYSTEMS INC | 917.48 |
| | | P1401154 | 02/10/2014 | CORNER STONE CONSTRUCTION INC | 950.00 |
| | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 230,000.00 | 34,080.39 | 7,968.07 | 11,131.53 | 176,820.01 |
| GENERAL SERVICES PROG TOTAL | | | | 11,703.81 | |
| 18-1811-0000-62400 | R & M SERV | P1400397 | 02/11/2014 | ARAMARK UNIFORM SERVICES INC | 27.30 |
| | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 38,167.00 | 202.25 | 1,456.00 | 27.30 | 36,481.45 |
| 18-1811-0000-63500 | R&M SUPPLIES | P1400412 | 02/18/2014 | ENERGETICS INC | 80.05 |
| | | P1401298 | 01/01/2014 | MENARDS | 45.71 |

| Account Number | Account Name | PO# | Inv Date | Vendor Name | Inv/Enc Amt | |
|--|--------------|----------|------------|--------------------------------|-----------------|-----------------|
| | Budget | | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 20,000.00 | | 1,679.23 | 99.99 | 125.76 | 18,095.02 |
| GLEN OAKS FACILITY OPERATION PROG TOTAL | | | | | 153.06 | |
| 18-1812-0000-62400 | R & M SERV | | | | | |
| | | P1400397 | 02/11/2014 | ARAMARK UNIFORM SERVICES INC | | 14.36 |
| | Budget | | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 86,400.00 | | 3,642.40 | 8,380.50 | 14.36 | 74,362.74 |
| 18-1812-0000-63500 | R&M SUPPLIES | | | | | |
| | | P1400423 | 01/30/2014 | HOME DEPOT/GECF | | 5.47 |
| | | P1400425 | 02/04/2014 | JACK AND DICKS FEED AND GARDEN | | 252.35 |
| | Budget | | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 22,000.00 | | 947.38 | 199.99 | 257.82 | 20,594.81 |
| YOUTH SERVICES CENTER PROG TOTAL | | | | | 272.18 | |
| 18-1816-0000-63500 | R&M SUPPLIES | | | | | |
| | | P1400408 | 02/11/2014 | DE VERE COMPANY INC | | 125.04 |
| | | P1400417 | 02/11/2014 | GRAINGER PARTS | | 57.53 |
| | | P1400469 | 02/15/2014 | JOHNSTONE SUPPLY | | 541.89 |
| | | P1400478 | 02/10/2014 | MENARDS | | 54.11 |
| | | P1400536 | 02/12/2014 | SHERWIN WILLIAMS | | 259.29 |
| | | P1400538 | 02/04/2014 | STAPLES ADVANTAGE | | 79.86 |
| | Budget | | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 20,000.00 | | 5,176.27 | 199.99 | 1,117.72 | 13,506.02 |
| COMMUNICATIONS CTR.OPERATION PROG TOTAL | | | | | 1,117.72 | |
| 18-1817-0000-63500 | R&M SUPPLIES | | | | | |
| | | P1400400 | 02/10/2014 | BATTERIES PLUS INC | | 74.85 |
| | Budget | | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 17,000.00 | | 1,040.55 | 249.99 | 74.85 | 15,634.61 |
| DIVERSION PROG/ASC PROG TOTAL | | | | | 74.85 | |
| 18-1837-0000-63500 | R&M SUPPLIES | | | | | |
| | | P1400414 | 02/01/2014 | FERGUSON ENTERPRISES INC | | 64.72 |
| | | P1400415 | 02/11/2014 | FIRST SUPPLY LLC | | 34.76 |
| | | P1400417 | 02/13/2014 | GRAINGER PARTS | | 46.08 |
| | | P1400423 | 02/11/2014 | HOME DEPOT/GECF | | 69.00 |
| | | P1400426 | 02/10/2014 | JANESVILLE ELECTRIC MOTOR CORP | | 245.00 |
| | | P1401099 | 01/31/2014 | GORDIE BOUCHER FORD LINCOLN ME | | 340.55 |

| Account Number | Account Name | PO# | Inv Date | Vendor Name | Inv/Enc Amt | |
|---|----------------|----------|------------|-------------------------|-----------------|-----------------|
| | Budget | | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 108,499.00 | | 1,957.78 | 4,998.99 | 800.11 | 100,742.12 |
| 18-1837-0000-67200 | CAPITAL IMPROV | | | | | |
| | | P1400923 | 02/14/2014 | ADDIE WATER SYSTEMS INC | | 8,698.00 |
| | Budget | | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 419,321.00 | | 0.00 | 755.00 | 8,698.00 | 409,868.00 |
| JAIL CAPITAL IMPROVEMENTS PROG TOTAL | | | | | 9,498.11 | |

| Account Number | Account Name | PO# | Inv Date | Vendor Name | Inv/Enc Amt |
|----------------|--------------|-----|----------|-------------|-------------|
|----------------|--------------|-----|----------|-------------|-------------|

I have examined the preceding bills and encumbrances in the total amount of **\$22,819.73**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **MAR 04 2014**

Dept Head _____

Committee Chair _____

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Land Information Officer
INITIATED BY



Michelle Schultz, Land Information Officer
DRAFTED BY

Finance Committee
SUBMITTED BY

February 24, 2014
DATE DRAFTED

Accepting 2014 Wisconsin Land Information Program Grant Funds and Amending the 2014 Land Records Budget

1 **WHEREAS**, 1989 Wisconsin Act 31 and 1989 Wisconsin Act 339 created a statewide Land
 2 Information Program for the purpose of facilitating land records modernization in each county in
 3 Wisconsin; and,
 4
 5 **WHEREAS**, the Rock County Board of Supervisors established a Land Information Office in 1990
 6 for the purpose of directing and supervising Rock County's Land Information Program and Land
 7 Information System; and,
 8
 9 **WHEREAS**, County Land Information Offices are eligible for Training & Education grants.
 10 Wisconsin Statute Section 16.967(7)(b) authorizes a \$1,000 annual grant "for the Training &
 11 Education of county employees for the design, development and implementation of a land
 12 information system."; and,
 13
 14 **WHEREAS**, these funds can be used for county employees to participate in workshops and courses
 15 provided by institutions of higher education, professional land information organizations, or land
 16 information system vendors; and,
 17
 18 **WHEREAS**, the Rock County Land Information Office has been awarded a \$1,000 Training &
 19 Education grant from Wisconsin Land Information Program; and,
 20
 21 **WHEREAS**, these funds will be used in a manner consistent with the Rock County Land Records
 22 Modernization Plan; to provide training opportunities for Land Information Office staff to keep
 23 current with new technologies, policies and procedures.
 24
 25 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly
 26 assembled this _____ day of _____, 2014 does hereby authorize the acceptance of \$1,000
 27 of WLIP grant funds; and,
 28

29 **BE IT FURTHER RESOLVED**, that the 2014 Land Records Budget be amended as follows:

| 31 <u>Account No.</u> | <u>Budget at</u> | <u>Increase</u> | <u>Amended</u> |
|----------------------------|------------------|-------------------|----------------|
| 32 <u>Description</u> | <u>2/24/14</u> | <u>(Decrease)</u> | <u>Budget</u> |
| 33 <u>Source of Funds:</u> | | | |
| 34 10-1721-0000-42200/ | | | |
| 35 State Aid | \$0 | \$1,000 | \$1,000 |
| 36 | | | |
| 37 <u>Use of Funds:</u> | | | |
| 38 10-1721-0000-64200/ | | | |
| 39 Training | 11,500 | 1,000 | 12,500 |

**Accepting 2014 Wisconsin Land Information Program Grant Funds and Amending the
2014 Land Records Budget**

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Respectfully submitted,

FINANCE COMMITTEE

Mary Mawhinney, Chair

Sandra Kraft, Vice-Chair

Mary Beaver

Brent Fox

J. Russell Podzilni

FISCAL NOTE:

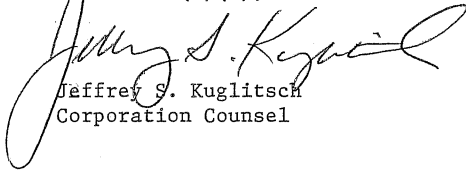
This resolution authorizes the acceptance and expenditure of \$1,000 in State Aid to provide training for Land Information staff. No County matching funds are required.



Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2014 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

Executive Summary

Accepting 2014 Wisconsin Land Information Program Grant Funds and Amending the 2014 Land Records Budget

Each County Land Information Office is eligible for an annual Training and Education Grant of up to \$1,000 dollars from the Wisconsin Land Information Program.

These funds are to be used by county employees to participate in workshops and courses provided by institutions of higher education, professional land information organizations, or land information system vendors, for the design, development and implementation of a land information system.

Grant funds will be used consistent with the Rock County Land Records Modernization Plan.

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Sheriff Robert D. Spoden
INITIATED BY



Sgt. Jay L. Wood
DRAFTED BY

Public Safety and Justice
Committee
SUBMITTED BY

February 23, 2014
DATE DRAFTED

**AUTHORIZING ACCEPTANCE OF
2014 HIGHWAY SAFETY PROJECT GRANTS**

1 WHEREAS, the Wisconsin Department of Transportation, Bureau of Transportation Safety, makes
2 Federal Highway Safety funds available to local law enforcement agencies for various traffic safety
3 programs; and,
4

5 WHEREAS, these funds are earmarked to allow law enforcement agencies to provide additional traffic
6 enforcement patrols directed at improving traffic safety by seatbelt enforcement, thus reducing
7 hazardous motorist behavior on roadways with a high incidence of injury or fatal accidents; and,
8

9 WHEREAS, the Rock County Sheriff's Office is eligible to receive a grant of \$5,000 to participate in
10 this program; and,
11

12 WHEREAS, grant funds in the amount of \$5,000 will be used for overtime wages and related benefits;
13 and,
14

15 WHEREAS, these grants require a local match of 25%; and,
16

17 WHEREAS, the match may be an in-kind match or a hard match.
18

19 NOW, THEREFORE BE IT RESOLVED by the Rock County Board of Supervisors assembled this
20 ____ day of _____ 2014, that the Rock County Sheriff is authorized to accept funds under the
21 Highway Safety Project Grants; and,
22

23 BE IT FURTHER RESOLVED, that the 2014 budget be amended as follows:
24

| <u>Account Description</u> | <u>Budget at</u> | <u>Amount</u> | <u>Amended</u> |
|----------------------------|------------------|--------------------|----------------|
| <u>Account Number</u> | <u>01/01/14</u> | <u>Incr (Decr)</u> | <u>Budget</u> |
| <u>Source of Funds</u> | | | |
| Federal Aid | | | |
| 21-2120-2014-42100 | \$35,000 | \$5,000 | \$40,000 |
| <u>Use of Funds</u> | | | |
| Overtime Wages | | | |
| 21-2120-2014-61210 | \$30,001 | \$5,000 | \$35,001 |

AUTHORIZING ACCEPTANCE OF 2014 HIGHWAY SAFETY PROJECT GRANTS

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Respectfully submitted,

Public Safety and Justice Committee

Ivan Collins, Chair

Mary Beaver

Henry Brill

Brian Knudson

Larry Wiedenfeld

Finance Committee Endorsement

Reviewed and approved on a vote
of _____

Mary Mawhinney, Chair

FISCAL NOTE:

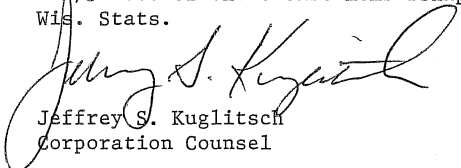
This resolution authorizes the acceptance and expenditure of \$5,000 in Federal Aid for the Sheriff's Highway Safety Program. Sufficient funding is available in the Sheriff's 2014 budget for the required 25% match.



Sherry Oja
Finance Director

LEGAL NOTE:

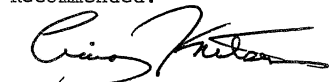
The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2014 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

Executive Summary
Authorizing Acceptance of
2014 Highway Safety Project Grants

In 2012, 52% of persons killed and 24% of persons sustaining incapacitating injuries in Wisconsin crashes were NOT wearing safety belts. Many of these people were ejected from their vehicle. Statewide safety belt use was 79.9% in 2012, however Wisconsin safety belt use still remains about six percentage points lower than the national average. It has been estimated that safety belt use by motor vehicle occupants in Wisconsin prevents more than 200 traffic related fatalities and more than 8,000 serious injuries annually. (Data is preliminary).

Click-it or Ticket (CIOT) Enforcement Grant recipients are targeted based upon seatbelt usage. The intention is to encourage extraordinary seat-belt enforcement in areas of the state with low seatbelt usage.

The 2014 Seatbelt grant is for \$5,000. Grant funds in the amount of \$5,000 will be used for wages and related benefits.

A local match of 25% (\$1,250) is required. The match may be an in-kind (soft) match or a hard match.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Robert D. Spoden, Sheriff
INITIATED BY



Diane Michaelis
DRAFTED BY

Public Safety and Justice Committee
SUBMITTED BY

February 25, 2014
DATE DRAFTED

Amending the Sheriff's 2014 Budget to Use Equitably Shared Funds for Unmarked Vehicle

- 1 **WHEREAS**, federal law authorizes the Attorney General to share federally forfeited property with
- 2 participating state and local law enforcement agencies through the Department of Justice Asset Forfeiture
- 3 Program; and,
- 4
- 5 **WHEREAS**, equitably shared funds are required to be used by law enforcement agencies for law
- 6 enforcement purposes only; and,
- 7
- 8 **WHEREAS**, the intent of the transfer is to enhance law enforcement, and it must increase, not supplant
- 9 the recipient's appropriated operating budget; and,
- 10
- 11 **WHEREAS**, for their participation in the program, the Sheriff's Office received funds in the amount of
- 12 \$1,450; and,
- 13
- 14 **WHEREAS**, the Sheriff's Office plans to use the funds to acquire an unmarked vehicle.

15
16 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
17 this _____ day of _____, 2014 that the 2014 budget be amended as follows:
18

| <u>Account/Description</u> | <u>Budget</u> | <u>Increase</u> | <u>Amended</u> |
|----------------------------|-----------------|-------------------|----------------|
| <u>Source of Funds</u> | <u>01/01/14</u> | <u>(Decrease)</u> | <u>Budget</u> |
| 21 21-2195-0000-46000 | | | |
| 22 Contributions | \$7,400.00 | \$1,450.00 | \$8,850.00 |
| 23 | | | |
| 24 | | | |
| 25 <u>Use of Funds</u> | | | |
| 26 21-2195-0000-67105 | | | |
| 27 Motor Vehicles | \$0.00 | \$1,450.00 | \$1,450.00 |

Respectfully submitted,

Public Safety and Justice Committee

Finance Committee Endorsement
Reviewed and approved on a vote of

Ivan Collins, Chair

Henry Brill

Mary Mawhinney, Chair

Mary Beaver

Brian Knudson

Larry Wiedenfeld

FISCAL NOTE:

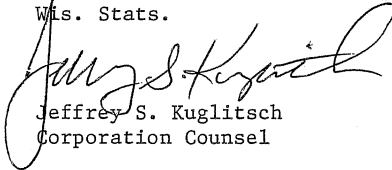
This resolution authorizes a transfer in from the Sheriff's Trust Account, FBI Forfeitures, A/C 00-0000-0070-29637, which has a current balance of \$76,360.



Sherry Oja
Finance Director

LEGAL NOTE:

As an amendment to the adopted 2014 County Budget, this resolution requires a 2/3 vote of the entire membership of the County Board pursuant to Sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

Executive Summary
Amending the Sheriff's 2014 Budget to
Use Equitably Shared Funds for
Unmarked Vehicle

The Department of Justice Asset Forfeiture Program is a nationwide law enforcement initiative that removes the tools of crime from criminal organizations and deprives wrongdoers of the proceeds of their crimes. Federal law authorizes the Attorney General to share federally forfeited property with participating state and local law enforcement agencies.

Equitably shared funds are required to be used by law enforcement agencies for law enforcement purposes only. The intent of the transfer is to enhance law enforcement. It must increase, not supplant the recipient's appropriated operating budget.

For their participation in the program, the Sheriff's Office received funds in the amount of \$1,450. The Sheriff's Office plans to use the funds to acquire an unmarked vehicle.

In the fall of 2013, the Sheriff's Office filed a sharing request with the Drug Enforcement Administration (DEA) seeking equitable distribution of seized property (vehicle). The sharing request was granted. The Sheriff's Office is required to pay 20% of vehicle's wholesale value at the time of the seizure, plus the United States Marshals Service (USMS) expenses related to the vehicle.

| | |
|--------------------------|-----------------|
| Wholesale value | \$4,375.00 |
| Twenty percent sharing | \$875.00 |
| USMS expenses | <u>\$574.05</u> |
| Total sharing amount due | \$1,449.05 |

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Board of Health
INITIATED BY _____



Karen Cain, Health Officer
DRAFTED BY _____

Board of Health
SUBMITTED BY _____

February 25, 2014
DATE DRAFTED _____

Accepting the Wisconsin Division of Public Health Farm Safety Project Grant And Amending the 2014 Rock County Health Department Budget

- 1 WHEREAS, Rock County, Wisconsin is home to over 1,500 farms; and,
- 2
- 3 WHEREAS, children who grow up on farms have an increased risk for accidents and injury; and,
- 4
- 5 WHEREAS, the Rock County Health Department has the expertise to provide education for the
- 6 prevention of accidents and injury; and,
- 7
- 8 WHEREAS, Rock County Health Department applied for and was awarded a grant to develop and
- 9 implement a Farm Safety education program; and,
- 10
- 11 WHEREAS, Rock County Health Department will increase a current 0.8 FTE Health Educator
- 12 position to a 1.0 FTE position for the grant period ending June 30, 2014.
- 13
- 14 NOW, THEREFORE BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled
- 15 on this _____ day of _____, 2014 does hereby authorize the Rock County Health
- 16 Department to accept this grant from the Wisconsin Division of Public Health in the amount of \$8,750,
- 17 and temporarily increase the 0.8 FTE Health Educator position to 1.0 FTE, and amend the 2014 Rock
- 18 County Health Department Budget as follows:

| <u>Account/Description</u> | <u>Budget</u> | <u>Increase</u> | <u>Amended</u> |
|---------------------------------|---------------|-------------------|----------------|
| <u>Source of Funds</u> | <u>1/1/14</u> | <u>(Decrease)</u> | <u>Budget</u> |
| 31-3019-0000-42100 | | | |
| Federal Aid – Farm Safety Grant | -0- | \$8,750 | \$8,750 |
| <u>Use of Funds</u> | | | |
| 31-3019-0000-63110 | | | |
| Administrative Expense | -0- | \$8,750 | \$8,750 |

Respectfully submitted,

BOARD OF HEALTH

Sandra Kraft, Chair

Louis Peer, Vice Chair

Richard Bostwick

Mike Rundle

Dr. Keith Konkol, M.D.

Dr. Dean Peterson, DVM

Dr. Connie Winter, DDS

Judith Wade

Eric Gresens

Accepting the Wisconsin Division of Public Health Farm Safety Project Grant and
Amending the 2014 Rock County Health Department Budget

Page 2

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of

_____.

Mary Mawhinney, Chair

FISCAL NOTE:

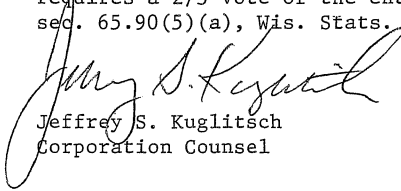
This resolution authorizes the acceptance and expenditure of \$8,750 in Federal Aid for Farm Safety projects. No County matching funds are required.



Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2014 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

**Accepting the Wisconsin Division of Public Health Farm Safety Project Grant and
Amending the 2014 Rock County Health Department Budget**

EXECUTIVE SUMMARY

The Rock County Health Department applied for and was awarded a grant from the Wisconsin Division of Public Health, Bureau of Environmental & Occupational Health, in the amount of \$8,750 to develop and implement a Farm Safety Education Program.

Rock County is home to over 1,500 farms. Children who grow up on farms have an increased risk for accidents and injury from large machinery, animals, and heavy tools. In the United States, youth agricultural injuries cost an estimated \$1 billion per year, and youth agricultural deaths cost an estimated \$420 million per year.

Education and awareness can save lives and prevent accidents and injuries. The Farm Safety Grant will allow the Health Department to temporarily increase an existing 0.8 FTE Health Educator position to 1.0 FTE. The Health Educator will:

- Develop traveling displays to rotate throughout public facilities in the county
- Develop activity books for small children
- Provide information for school-aged children
- Write health columns for Rock County 4-H newsletters and Farm Bureau newsletters
- Develop PSAs for local radio stations
- Provide special safety presentations to coincide with National Ag Week (March 23) and Injury Prevention Month (April)

The grant period will conclude on June 30, 2014, at which time the Health Educator's position will revert back to 0.8 FTE.