



DEVELOPMENTAL DISABILITIES BOARD MEETING

Wednesday, September 8, 2010 – 6:30 P.M.

**Rock County Health Care Center
Classroom – Room 136
3530 North County Trunk Highway F
Janesville, Wisconsin 53545**

AGENDA

- 1. CALL TO ORDER**
- 2. INTRODUCTION OF BOARD MEMBERS**
- 3. INTRODUCTION OF GUESTS**
- 4. CITIZENS SUGGESTIONS TO THE BOARD**
- 5. APPROVAL OF AGENDA**
- 6. APPROVAL OF MINUTES**
- 7. APPROVAL OF BILLS**
- 8. APPROVAL OF CONTRACTS/ADDENDUMS
ENCUMBRANCES AND/OR LINE ITEM TRANSFERS**
- 9. DIRECTOR'S REPORT ON PROGRAM ACTIVITIES**
 - A. REPORT ON PROGRAM ACTIVITIES**
 - B. STATUS OF 2011 PROPOSED BUDGET ADMINISTRATIVE REVIEW**
- 10. BOARD MEMBERS SUGGESTIONS TO THE BOARD**
- 11. ADDITIONAL CITIZENS SUGGESTIONS TO THE BOARD**
- 12. CORRESPONDENCE**
- 13. NEW BUSINESS**
- 14. ADJOURNMENT**

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3333100000-62604	NURSING HM-CIP1B	1,470,358.00	87.6% 2,623,847.79	6,191,840.11	2,654,670.10		
	P1000035-PO# 09/08/10 -VN#023658			ALTERNATIVE HOMECARE INC		4,530.00	
	P1000064-PO# 09/08/10 -VN#032919			FAMILY RESPITE CARE SERVICES F		500.00	
	P1000077-PO# 09/08/10 -VN#018338			HOMECARE PHARMACY		167.33	
	P1000081-PO# 09/08/10 -VN#045731			INNOVATIVE LIVING INC		6,178.01	
	P1000094-PO# 09/08/10 -VN#014260			LUTHERAN SOCIAL SERVICES		1,290.30	
	P1000113-PO# 09/08/10 -VN#015019			OPPORTUNITIES INC		5,492.74	
	P1000142-PO# 09/08/10 -VN#042514			SYSCO FOODS OF BARABOO LLC		47.26	
				CLOSING BALANCE	2,636,464.46		18,205.64
3333100000-62620	COMM. INTEG. -1A	3,068,509.00	91.7% 1,873,493.56	941,410.07	253,605.37		
	P1000035-PO# 09/08/10 -VN#023658			ALTERNATIVE HOMECARE INC		2,640.00	
	P1000142-PO# 09/08/10 -VN#042514			SYSCO FOODS OF BARABOO LLC		47.26	
				CLOSING BALANCE	250,918.11		2,687.26
3333100000-62633	CLTW	199,728.00	83.8% 124,748.37	42,796.04	32,183.59		
	P1000060-PO# 09/08/10 -VN#030614			EASTER SEALS RESPITE PROGRAM		990.00	
	P1000111-PO# 09/08/10 -VN#034865			RIVERFRONT INC.		317.94	
	P1003050-PO# 09/08/10 -VN#045591			HATCHBACKS FOOTWEAR		64.20	
				CLOSING BALANCE	30,811.45		1,372.14
3333100000-64200	TRAINING EXP	2,500.00	75.4% 1,620.30	265.00	614.70		
	P1003057-PO# 09/08/10 -VN#050019			WISCONSIN BOARD OF PEOPLE WITH		175.00	
	P1003058-PO# 09/08/10 -VN#034975			KALAHARI RESORT CONVENTION CEN		140.00	
				CLOSING BALANCE	299.70		315.00
	D. D. BOARD			PROG-TOTAL-PO		22,580.04	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$22,580.04 INCURRED BY DEVELOPMENTAL DISABILITIES. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

DEVELOPMENTAL DISABILITIES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

SEP 08 2010

DATE _____ CHAIR

PURCHASE ORDER NUMBER P1000252 PEID 042854

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT DD Board

COMMITTEE Rock Co. DD Board

VENDOR NAME Secured Living

ACCOUNT NUMBER 33-3310-0000-62604

FUNDS DESCRIPTION CIP IB

AMOUNT OF INCREASE \$ 33,754

INCREASE FROM \$ 344,035 TO \$ 377,789

ACCOUNT BALANCE AVAILABLE \$ 2,657,670 ⁸³⁵¹⁰ ₈₅

REASON FOR AMENDMENT Increase in care rate for one current client.

APPROVALS

GOVERNING COMMITTEE _____
Chair _____ Date _____

FINANCE COMMITTEE _____
(if over \$10,000) Chair _____ Date _____

COUNTY BOARD _____
(if over \$10,000) Resolution # _____ Adoption Date _____

WHITE - COMMITTEE
YELLOW - PURCHASING
PINK - DEPARTMENT

PURCHASE ORDER NUMBER P1000255 PEID 010178

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT DD Board
COMMITTEE Rock Co. DD Board
VENDOR NAME Dungarvin
ACCOUNT NUMBER 33-3310-0000-62620
FUNDS DESCRIPTION CIP 1A
AMOUNT OF INCREASE \$ ~~511,666~~ 841.00
INCREASE FROM \$ 127,485 TO \$ 128,326
ACCOUNT BALANCE AVAILABLE \$ 253,605 ^{830¹⁰} ₆₅
REASON FOR AMENDMENT Annualize clients' rates
for 2010.

APPROVALS

GOVERNING COMMITTEE _____
Chair _____ Date _____

FINANCE COMMITTEE _____
(if over \$10,000) Chair _____ Date _____

COUNTY BOARD _____
(if over \$10,000) Resolution # _____ Adoption Date _____

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