



**COLUMBIA COUNTY
SOUTHERN HOUSING REGION COMMITTEE MINUTES
AUGUST 8, 2014**

PRESENT: John Tramburg, Dean Perlick, Ben Wehmeier, Andy Buehler, Kirsten Johnson, Colin Byrnes, Kathy Schauf, Kevin Brunner and Jay Shambeau

ALSO PRESENT: Lois Schepp, Kari Justmann, Nate Olson, Roxanne Witte and John Meland

The meeting was called to order at 1:35 p.m. and was properly noticed and published.

AGENDA

MOTION: On motion by Brunner, second by Wehmeier, the agenda was approved.

MINUTES

MOTION: On motion by Wehmeier, second by Perlick, the minutes of the May 16, 2014 Southern Housing Region Committee meeting were approved.

PROGRAM STATUS UPDATE

Kari Justmann provided an update on each county regarding eligible projects and available funds remaining.

UPDATE ON NEW FUNDING

Justmann provided an update from the Department of Administration stating approximately \$11.9 million will be available for distribution this fall. Diane McGinnis is requesting the same distribution percentage as the first contract award.

RE-EVALUATE REDISTRIBUTION OF FUNDS

According to Diane McGinnis, Rock County will not be able to spend any regional funds for at least the next 6 months. Justmann recommended that the full amount of \$210,608.70 available to Rock County be redistributed to the "regional fund".

MOTION: On motion by Wehmeier, second by Schauf, the redistribution of Rock County funds to the "regional fund" was approved.

DISCUSS SECOND PUBLIC HEARING

The required second public hearing and Southern Housing Region Committee meeting will be held in March 2015 in Jefferson County.

DISCUSS POLICY AND PROCEDURES

- Executive Committee - Justmann recommended an Executive Committee be established to hear appeals. The committee would consist of the lead county (Lois Schepp), program administrator (Justmann) and the appointed representative from the county where the appeal is being requested. Justmann is checking with Diane McGinnis to determine what projects can be appealed and we will discuss again at the next meeting.
- Conference calls – Discussed using “Go To” meeting or other conference call software for future meetings. The October/November meeting will be held in person as well as the public hearing and meeting in March 2015; however, the committee may be able to use conference calls for program updates after the 2015 public hearing.
- Fair Housing Requirements – Justmann will be sending a fair housing proclamation to each county to meet one of the three fair housing requirements.
- Outreach
 - ✓ Residents – Justmann requested each county continue to do program outreach to the residents. Justmann is also attending a public health Lead Risk Assessor Refresher Course on October 7, 2014 to promote the program.
 - ✓ Contractors – DOA may request the Department of Safety and Professional Services provide program information when a contractor requests a new license or renews an existing license. Justmann will check into using Demand Star for bidding.
- Justmann provided the public hearing schedule for Wisconsin’s 2015 – 2019 Consolidated Plan.

The committee requested that Justmann make a comment on behalf of the Southern Housing Region on the benefits of the regional program.

MOTION: On motion by Brunner, second by Wehmeier, the submission of a public comment on the Consolidated Plan was approved.

PROPOSED FUTURE AGENDA ITEMS

- Discuss creating an appeals committee
- Additional outreach

NEXT MEETING

The next meeting will be in late October or early November at the American Family Insurance National Headquarters. Justmann will contact American Family to discuss available dates and contact the committee to determine which date works best.

ADJOURNMENT

MOTION: On motion by Wehmeier, second by Buehler, the meeting was adjourned at 2:40 p.m.

Respectfully Submitted:

Kari Justmann, Secretary

cc: Southern Housing Region Committee
Lois Schepp
Internet