



DEVELOPMENTAL DISABILITIES BOARD

MINUTES

February 22, 2012

CALL TO ORDER

Chair Jensen called the meeting to order at 6:30 P.M.

MEMBERS PRESENT

Chairperson Marilyn Jensen; Vice Chairperson, Cheryl Drozdowicz; Nancy Lannert, Lynda Olson, Louis Peer, Bridget Rolek, Becky Heimerl, Ed Brandsey

MEMBERS ABSENT:

Terry Fell

STAFF PRESENT

John Hanewall, Director; Tahirih Carr DD Financial Worker

INTRODUCTION OF GUESTS

Mary Haberman, Catholic Charities Inc.

CITIZENS SUGGESTIONS TO THE BOARD

Ms. Haberman presented a short video on a client, who was the recipient of Catholic Charities presidential award.

APPROVAL OF AGENDA

The agenda was approved on a MOTION BY Nancy Lannert, SECONDED BY Lynda Olson. MOTION CARRIED.

APPROVAL OF MINUTES

The minutes from February 8, 2012 were approved on a MOTION BY Cheryl Drozdowicz, SECONDED BY Becky Heimerl. MOTION CARRIED.

APPROVAL OF BILLS

A 2011 bill in the amount of \$120.00 and bills for 2012 in the amount of \$270,315.31 were approved on a MOTION BY Louis Peer, SECONDED BY Bridget Rolek. MOTION CARRIED.

APPROVAL OF CONTRACTS/ADDENDUMS,

2011 Purchase of Service Contract Addendum for Alternative Home Care to increase from \$51,000 to \$65,247 (+14,247) within Line Item #62604 (CIP1B) and decrease from \$31,620 to \$31,470 (-150) within Line Item #62620 (CIP1A) this change is due to an increase in

supportive home care services for one CIP1B client and a decrease in supportive home care services in CIP1A.

2012 Purchase of Service Contract Addendum for C.E.S.A. #2 Vocational Program to increase from \$323,730 to \$325,360 (+1,630) within Line Item #62604 (CIP1B) this change is due to one client moving into transportation services.

2012 Purchase of Service Contract Addendum for Rehab Resources to increase the unit cost from \$16 to \$18 per unit. This modification does not change the total contract amount.

2012 Purchase of Services Contract Addendum for Homes for Independent Living of WI LLC to change Page 1, Section I, (C) Contract Administrators – Delete the name “Tracy Noble, Business Director” and change name to “Lincoln Burr, Executive Director”.

2011 Purchase of Service Contract Addendum for Riverfront Inc. to increase from \$344,307 to \$374,836 (+30,529) within Line Item #62620 (CIP1A) and to decrease from \$2,656,564 to \$2,626,035 (-30,529) within Line Item #62604 (CIP1B) this change is a result of a current CIP1B day service client moving into a CIP1A day service slot.

All Contract Addendums were APPROVED ON A MOTION BY Nancy Lannert, SECONDED BY Ed Brandsey. MOTION CARRIED.

ENCUMBRANCES AND/OR LINE ITEM TRANSFERS

2012 Pre-Approved Encumbrance Amendment for REM Wisconsin Inc. to increase from \$373,147 to \$374,160 (+1,013) within Line Item #62627 (BIW) this change is the result of one additional day of residential cost for 3 current clients in February to reflect leap year was APPROVED ON A MOTION BY Lynda Olson, SECONDED BY Ed Brandsey. MOTION CARRIED.

DIRECTOR'S REPORT ON PROGRAM ACTIVITIES

- The dept. has begun evaluating individual service plans for several consumers to insure that services the dept. is being billed for are correct, appropriate, and meet the needs of the consumers.
- We currently have 3 individuals in the hospital with significant medical issues.
- Catholic Charities Rec. Night on March 2nd will be held at the Salvation Army from 6-8 pm and will be a Mini-Carnival with games and face painting. Board members are welcome to attend.
- Mr. Hanewall will be out of the office on Monday, February 27, 2012.

BOARD MEMBERS SUGGESTIONS TO THE BOARD

Chair Jensen has had requests from Adult Family Home Providers to have their care checks direct deposited versus mailed as they are experiencing issues with receiving their mail in a timely manner or at all through the U.S. Postal Service. Chair Jensen will follow up with the Treasurer's Office and/or the Accounting Dept. at the Courthouse regarding the possibility of direct deposit for our AFH Providers.

ADDITIONAL CITIZENS SUGGESTIONS TO THE BOARD

None

CORRESPONDENCE

Kandu will be having a Fish Fry & More all you can eat buffets scheduled for March 9th & 23rd from 5-8 pm. Adults 12 & over \$11.95, Children 4 & over \$7.95 and under 3 eat for free at the Best Events Banquet Hall, 1741 Adel Street, Janesville WI. For a complete menu or more info visit kanduindustries.com or call 608-755-4123.

DD BOARD MINUTES

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NEW BUSINESS

The next meeting will be on Wednesday, at the Rock County Health Care Center 3rd floor Conference Room at 6:30 P.M.

NOTE:

Board Members are reminded to call John Hanewall 757-5052 if unable to attend the meeting.

ADJOURNMENT

The meeting was adjourned on a MOTION BY Louis Peer, SECONDED BY Nancy Lannert at 7:38 P.M.

**Respectfully submitted,
Tahirih Carr, DD Financial Worker**

NOT OFFICIAL UNTIL APPROVED BY THE BOARD