

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Education, Veterans, & Aging
Services Committee
INITIATED BY



Jodi Millis, Purchasing Manager
DRAFTED BY

Education, Veterans & Aging
Services Committee
SUBMITTED BY

August 1, 2011
DATE DRAFTED

**AWARDING CONTRACT FOR DRIVER RECRUITMENT SERVICES FOR ROCK COUNTY
COUNCIL ON AGING, SPECIALIZED TRANSIT PROGRAM**

- 1 **WHEREAS**, the Rock County Specialized Transit Program operates a program to provide handicapped
- 2 accessible transportation to residents of Rock County who are elderly or have disabilities; and,
- 3
- 4 **WHEREAS**, the County utilizes contracted drivers to provide these services; and,
- 5
- 6 **WHEREAS**, Purchasing did solicit proposals for Driver Recruitment services for the period of January 1,
- 7 2012 through December 31, 2014, with the possibility of two one-year extensions, not to exceed five
- 8 years, with one firm responding; and,
- 9
- 10 **WHEREAS**, the Council on Aging Director and the Purchasing Manager did review the proposal
- 11 received and recommend acceptance of the Manpower proposal.
- 12
- 13 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
- 14 this 8 day of Sept, 2011 does hereby approve entering into a Driver Recruitment
- 15 Contract with Manpower of Janesville, Wisconsin under the terms set forth in Request for Proposal
- 16 #2012-01, and authorizes the County Board Chair to approve the contract developed from the above
- 17 project.

11-9A-454

Respectfully submitted,

Education, Veterans & Aging Services Committee

Purchasing Procedural Endorsement

Terry Thomas
Terry Thomas, Chair

Mary Anderson
Chair, Finance Committee

Marvin Wopat
Marvin Wopat, Vice Chair

5-0
Vote

Wayne Gustina
Wayne Gustina

David Innis
David Innis

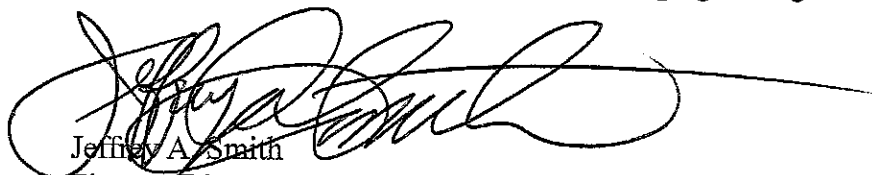
Absent
Fred Yoss

AWARDING CONTRACT FOR DRIVER RECRUITMENT SERVICES FOR ROCK COUNTY
COUNCIL ON AGING, SPECIALIZED TRANSIT PROGRAM

Page 2

FISCAL NOTE:

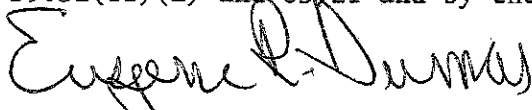
Sufficient funds are included in Council on Aging's budget for Driver Recruitment services.



Jeffrey A. Smith
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action by Wisconsin Statutes 59.51, 59.52(11)(a) and 85.21 and by the Rock County Purchasing Ordinance.



Eugene R. Dumas
Deputy Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

Executive Summary

The County receives state 85.21 funding to provide handicapped accessible transportation services for elderly adults and people with disabilities. The Rock County Specialized Transit Program is administered through the Rock County Council on Aging.

The program operates six lift-equipped vans to provide transportation throughout the county for medical, nutrition, work-related, and personal activities. Hours of operation are 8:00 a.m. to 5:00 p.m. Monday through Friday. The County also contracts with the Cities of Janesville and Beloit to provide additional ADA hours on weekdays and Saturdays.

The County contracts for drivers of the lift-equipped vehicles. The contractor is responsible for providing payroll functions, payment of FICA, and maintenance of worker's compensation insurance on drivers. All other functions; including intake, scheduling, dispatching, supervision of daily operations, and van maintenance; are the responsibility of the County.

ROCK COUNTY, WISCONSIN
FINANCE DIRECTOR

PURCHASING DIVISION
FAX (608) 757-5539
PHONE (608) 757-5517



PROJECT NUMBER #2012-01
PROJECT NAME TRANSIT DRIVER SERVICES
PROJECT DUE DATE JULY 27, 2011 – 12:00 NOON
DEPARTMENT COUNCIL ON AGING, TRANSIT PROGRAM

	MANPOWER JANESVILLE WI
2012 HOURLY BILL RATE – FIRST YEAR DRIVER	\$12.67
2012 HOURLY BILL RATE – SECOND YEAR DRIVER	\$14.39
2012 HOURLY BILL RATE – THIRD YEAR DRIVER	\$15.75
2013 HOURLY BILL RATE – FIRST YEAR DRIVER	\$13.01
2013 HOURLY BILL RATE – SECOND YEAR DRIVER	\$15.41
2013 HOURLY BILL RATE – THIRD YEAR DRIVER	\$16.09
2014 HOURLY BILL RATE – FIRST YEAR DRIVER	\$13.36
2014 HOURLY BILL RATE – SECOND YEAR DRIVER	\$15.75
2014 HOURLY BILL RATE – THIRD YEAR DRIVER	\$16.44

Request for Proposal was advertised in the Beloit Daily News and on the Internet. Three additional agencies were contacted that did not respond

PREPARED BY: Jodi L. Millis
Purchasing Manager

DEPARTMENT HEAD RECOMMENDATION: Manpower

Jodi L. Millis
Signature

8/1/11

Date

GOVERNING COMMITTEE APPROVAL:

Terry Thomas
Chair

4-0

Vote

8-16-11

Date

PURCHASING PROCEDURAL ENDORSEMENT:

May Mawhorne
Chair

5-0

Vote

8-18-11

Date