

# WISCONSIN RIVER RAIL TRANSIT COMMISSION

PO Box 262 • 20 S Court Street • Platteville, Wisconsin 53818

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MEMBER COUNTIES: CRAWFORD • DANE • GRANT • IOWA • JEFFERSON • ROCK • SAUK • WALWORTH • WAUKESHA

SUBJECT: Friday, February 7th, 2014 Executive Committee Agenda  
TO: Wisconsin River Rail Transit Commissioners & Other Interested Persons  
FROM: Mary Penn, SWWRPC Associate Planner / WRRTC Administrator

## Wisconsin River Rail Transit Commission

**Executive Committee Meeting - Friday, February 7th,  
2014 @ 10 AM**

**Dane County Hwy Garage, 2302 Fish Hatchery Rd, Madison, WI**

### *WRRTC's Schedule of Meetings:*

#### 2014

January 10	<del>XCom Meeting</del> – Full Commission Meeting
<b>February 7</b>	<del>Full Commission Meeting</del> – Xcom Meeting
March 7	XCom Meeting
April 4	XCom Meeting
<b>May 9</b>	Full Commission Meeting
June 6	XCom Meeting
<b>July 11*</b>	XCom Meeting
<b>August 8</b>	Full Commission Meeting
September 5	XCom Meeting
October 10	XCom Meeting
<b>November 7</b>	Full Commission Meeting
December 5	XCom Meeting

**NOTE:** The WRRTC's meetings are usually held at 10:00 AM on the **first Friday** after the first Tuesday of the month at the **Dane County Highway Building** in Madison, WI.

**NOTICE is sent to:** County Clerks in WRRTC's Region for Posting and to Local News Media as an FYI.

*Thank you for your interest and assistance.*

*To learn more about WRRTC, please visit our website at [www.wrrtc.org](http://www.wrrtc.org)*

# Wisconsin River Rail Transit Commission

**Executive Committee Meeting - Friday, February 7<sup>th</sup>, 2014 @ 10 AM**

**Dane County Hwy Garage, 2302 Fish Hatchery Rd, Madison, WI**

*10 minutes estimated | Action Items*

1. 10:00 AM **Call to Order** – Alan Sweeney, 1<sup>st</sup> Vice-Chair
2. Roll Call. **Establishment of Quorum** – Mary Penn
3. Action Item. **Certification of Meeting's Public Notice** – Noticed by Penn
4. Action Item. **Approval of Agenda** – Prepared by Penn
5. Action Item. **Approval of draft January Meeting Minutes**– Prepared by Penn
6. Updates. **Public Comment** – Time for public comment may be limited by the Chair
7. Updates. **Correspondence & Communications** – Discussion may be limited by the Chair
8. Updates. **Announcements by Commissioners** – No Discussion Permitted

## REPORTS & COMMISSION BUSINESS

*10 minutes estimated | Update & Possible Action*

9. **WRRTC Financial Report** – Jim Matzinger, Dane County CPA / WRRTC Accountant
  - Treasurer's Report for September and Payment of Bills

*10 minutes estimated | Update*

10. **Wisconsin & Southern Railroad's Report on Operations**
  - Update on Monthly Maintenance Activities
  - Update on Capital Projects
  - Update on Business Development
  - Upcoming Financial Report
  - Other Continuing Issues/ Topics

*10 minutes estimated | Update*

11. **WDOT Report**– Kim Tollers, WDOT

*5 minutes estimated | Update*

12. **WRRTC Administrator's Report** – Mary Penn, WRRTC Admin.

*5 minutes estimated / Update & Possible Action*

13. **Re-approval of draft December Meeting Minutes**– Mary Penn, WRRTC Admin.

*5 minutes estimated / Discussion & Possible Action*

14. **Discussion and Possible Approval of WRRTC's co-sponsorship of the application for the TIGER VI Funding Cycle.** – Ken Lucht, WSOR

*10 minutes estimated / Discussion & Possible Action*

15. **Discussion and Possible Approval of Comcast Aerial Utility Installation at M.P. 52.56, Fox Lake Sub, Burton Township, Village of Spring Green, McHenry County, Illinois** – Della Timmerman, Jorge Samano, ESPO Corp.

16. Action Item. **Adjournment**

Wisconsin River Rail Transit Commission  
Balance Sheet  
December 31, 2013

	<u>Total</u>	<u>2013 Project</u>	<u>Evansville Line</u> <u>1999 (13)</u>	<u>WRRTC Funds</u>
<b>ASSETS</b>				
<b>Cash &amp; Transfers</b>				
Cash	\$ 305,770.04	233,786.59	33,950.26	38,033.19
Total Cash	305,770.04	233,786.59	33,950.26	38,033.19
<b>Account Receivable</b>				
A/R Crawford Co	89,560.00	89,560.00	0.00	0.00
A/R-WSOR	800.00	0.00	0.00	800.00
A/R-Interfund	0.00	(20,256.59)	37,161.70	(16,905.11)
A/R-Leases	0.00	0.00	0.00	0.00
A/R-Bad Debt Allow	(89,560.00)	(89,560.00)	0.00	0.00
Total Accounts Recei	800.00	(20,256.59)	37,161.70	(16,105.11)
Total Assets	\$ 306,570.04	213,530.00	71,111.96	21,928.08

	<u>Total</u>	<u>2013 Project</u>	<u>Evansville Line</u> <u>1999</u>	<u>WRRTC Funds</u>
<b>LIABILITIES AND CAPITAL</b>				
<b>Funds Advanced or &lt;Due&gt;:</b>				
Accounts Payable	\$ 4,767.33	0.00	0.00	4,767.33
Rail Project Funds	295,111.96	224,000.00	71,111.96	0.00
Total Liabilities	299,879.29	224,000.00	71,111.96	4,767.33
<b>Capital</b>				
Retained Earnings	21,990.32	0.00	0.00	21,990.32
Net Income	(15,299.57)	(10,470.00)	0.00	(4,829.57)
Total Capital	6,690.75	(10,470.00)	0.00	17,160.75
Total Liabilities & C	\$ 306,570.04	213,530.00	71,111.96	21,928.08

Wisconsin River Rail Transit Commission  
Income Statement  
For the Twelve Months Ending December 31, 2013

	2013 Project	WRRTC Funds	Total	2013 Budget	Difference
<b>Revenues</b>					
Rev-WSOR Lease	0.00	45,000.00	45,000.00	45,000.00	0.00
Rev-Leases	0.00	1,735.00	1,735.00	1,760.00	(25.00)
Rev-Permits	0.00	0.00	0.00	1,500.00	(1,500.00)
Rev-Interest WRRTC	0.00	205.32	205.32	300.00	(94.68)
Rev-Other Income	0.00	240.00	240.00	0.00	240.00
County Contributions	0.00	0.00	0.00	224,000.00	(224,000.00)
<b>Total Revenues</b>	<b>0.00</b>	<b>47,180.32</b>	<b>47,180.32</b>	<b>272,560.00</b>	<b>(225,379.68)</b>
<b>Expenses</b>					
WRRTC General Expen	0.00	1,579.74	1,579.74	500.00	1,079.74
WRRTC Management E	0.00	22,550.00	22,550.00	22,600.00	(50.00)
WRRTC Accounting Ex	0.00	2,584.51	2,584.51	3,500.00	(915.49)
WRRTC Auditing Exp	0.00	4,750.00	4,750.00	4,600.00	150.00
WRRTC Legal	0.00	2,580.00	2,580.00	3,000.00	(420.00)
Bridge Inspection	0.00	855.89	855.89	1,000.00	(144.11)
Economic Survey	0.00	1,000.00	1,000.00	0.00	1,000.00
Bad Debt Exp-2013	10,470.00	0.00	10,470.00	12,470.00	(2,000.00)
WRRTC Insurance	0.00	16,109.75	16,109.75	16,500.00	(390.25)
2013 Project	0.00	0.00	0.00	208,390.00	(208,390.00)
<b>Total Expenses</b>	<b>10,470.00</b>	<b>52,009.89</b>	<b>62,479.89</b>	<b>272,560.00</b>	<b>(210,080.11)</b>
<b>Net Income</b>	<b>(10,470.00)</b>	<b>(4,829.57)</b>	<b>(15,299.57)</b>	<b>0.00</b>	<b>(15,299.57)</b>

Wisconsin River Rail Transit Commission  
Cash Disbursements  
1/10/2014

Check #	Vendor	Amount	Description
1254	Westbrook	855.89	Bridge Inspection
1255	Johnson Block	3,750.00	2012 Audit
1256	Dane County	161.44	Nov '13 Accounting
		<u>4,767.33</u>	