



**FINANCE COMMITTEE
THURSDAY, MARCH 3, 2011 - 7:30 A.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order and Approval of Agenda
2. Committee Review and Approval of Per Meeting Allowances
3. Approval of Minutes – February 17, 2011
4. Citizen Participation, Communications and Announcements
5. Transfers and Appropriations
 - A. Rock Haven (4)
 - B. Developmental Disabilities
6.
 - A. Bills
 - B. Bills Over \$10,000
 - C. Encumbrances Over \$10,000
 - D. Pre-Approved Encumbrance Amendments
 - E. Approval of Bills for Other Departments
7. Review of Resolutions
 - A. Accepting Prescription Drug Collection Grant and Amending the 2011 Rock County Health Department Budget
 - B. Accepting Alliant Energy Foundation Community Grant and Amending the 2011 Rock County Health Department Budget
8. Approval of Amendment to Agreement with Ayres Ortho Contract Rock County 6-Inch Re-flight
9. Adjournment

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

10-134
Transfer No.

Requested by Developmental Disabilities
Department

John Hanewall
Department Head

2/16/11
Date

FROM

ACCOUNT #	DESCRIPTION	AMOUNT
33-3310-0000-62606	Family Support	10,000
33-3310-0000-62604	Nursing Home Relocation	35,214

TO

ACCOUNT #	DESCRIPTION	AMOUNT
33-3310-0000-62633	Children's Long Term Waiv	30,601
33-3310-0000-62601	Purchase of Care	13,664
33-3310-0000-62607	Foster Care	949

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended. *CRK*

REQUIRED APPROVAL:

Governing Committee

Finance Committee

DATE

COMMITTEE CHAIR

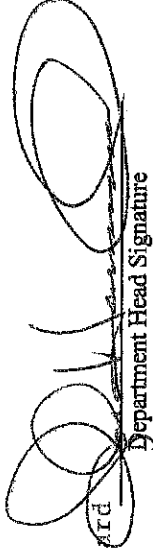
File

ROCK COUNTY TRANSFER REQUESTS

2010
FINANCE DIRECTOR
RECEIVED
10-134
FEB 18 2011

TO: FINANCE DIRECTOR

REQUESTED BY: Developmental Disabilities Board
Department


Department Head Signature

DATE: 2/16/2011

FROM:	AMOUNT
1) ACCOUNT #: 33-3310-0000-62606 DESCRIPTION: Family Support CURRENT BALANCE: \$ 10,162 <i>2-18-11</i> PROVIDED BY THE FINANCE DIRECTOR <i>gs</i>	\$10,000
2) ACCOUNT #: 33-3310-0000-62604 DESCRIPTION: Nursing Home Relocation (CIP 1B) <i>2-18-11</i> CURRENT BALANCE: \$ 571,282 <i>2-18-11</i> PROVIDED BY THE FINANCE DIRECTOR <i>gs</i>	\$35,214
3) ACCOUNT #: DESCRIPTION:	
CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
4) ACCOUNT #: DESCRIPTION:	
CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	

TO:	AMOUNT
ACCOUNT #: 33-3310-0000-62633 DESCRIPTION: CLTW-Children's Long Term Waiver	\$30,601
ACCOUNT #: 33-3310-0000-62601 DESCRIPTION: Purchase of Care	\$13,664
ACCOUNT #: 33-3310-0000-62607 DESCRIPTION: Foster Care	\$949
ACCOUNT #: DESCRIPTION:	

REASON FOR TRANSFER - BE SPECIFIC:

- 1) Additional funds are needed in Children's Long Term Waiver (62633) due to a state directive to take additional children off of the waiting list.
- 2) Additional funds are needed in Purchase of Care (62601) due to more institutional costs incurred by one CIP IB client. Institutional services are not eligible to be paid with Federal Medicaid Waiver dollars.
- 3) Additional funds are needed in Foster Care (62607) due to an increase in one client's residential cost because the client's monthly SSI amount increased in 2010. The client's SSI amount cover's entire residential costs (residential costs are based on client's monthly SSI amount).
- 4) Funds are available from Family Support (62606) because more children will be converted to CLTW due to the state directive TRANSFER.DOC to take children off of the waiting list. Funds are available in CIP IB (62604) because there was emergent money available to cover the increased costs in CLTW & Foster Care and to cover Purchase of Care because residential costs were budgeted for the CIP IB client.

Revised: May 16, 1997

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

#10-139

Transfer No.

2/24/11

Rock Haven

Sherry Gunderson

Requested by

Department

Department Head

Date

FROM

TO

ACCOUNT #	DESCRIPTION	AMOUNT
32-7260-7400-62180	RH Contract Services Physical Therapy	\$5,000
32-7260-7400-62185	RH Contract Services Occupational Therapy	4,000
32-7260-7400-62186	RH Contract Services Speech Therapy	1,000

ACCOUNT #	DESCRIPTION	AMOUNT
32-7260-7400-62179	RH Cont Service T-18 PHarmacy	\$10,000

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended. *CRK*

REQUIRED APPROVAL:

Governing Committee

Finance Committee

DATE

COMMITTEE CHAIR

File

ROCK COUNTY TRANSFER REQUESTS

FINANCE DIRECTOR
RECEIVED
#10-139
FEB 24 2011

TO: FINANCE DIRECTOR
 REQUESTED BY: Rock Haven
 Department
 DATE: 02/23/2011

Sherry Dunderman
 Department Head Signature

	FROM:	AMOUNT	TO:	AMOUNT
1	ACCOUNT #: 32-7260-7400-62180 DESCRIPTION: RH Contract Services Physical Therapy CURRENT BALANCE \$ 20,616 <i>ok</i> PROVIDED BY THE FINANCE DIRECTOR	\$ 5,000	ACCOUNT #: 32-7260-7400-62179 DESCRIPTION: RH Cont Service T-18 Pharmacy	\$ 10,000
2	ACCOUNT #: 32-7260-7400-62185 DESCRIPTION: RH Contract Services Occupational Therapy CURRENT BALANCE \$ 13,188 <i>ok</i> PROVIDED BY THE FINANCE DIRECTOR	4,000	ACCOUNT #: DESCRIPTION:	
3	ACCOUNT #: 32-7260-7400-62186 DESCRIPTION: RH Contract Services Speech Therapy CURRENT BALANCE \$ 10,023 <i>ok</i> PROVIDED BY THE FINANCE DIRECTOR	1,000	ACCOUNT #: DESCRIPTION:	
4	ACCOUNT #: DESCRIPTION: CURRENT BALANCE \$ PROVIDED BY THE FINANCE DIRECTOR		ACCOUNT #: DESCRIPTION:	
5	ACCOUNT #: DESCRIPTION: CURRENT BALANCE \$ PROVIDED BY THE FINANCE DIRECTOR		ACCOUNT #: DESCRIPTION:	

REASON FOR TRANSFER - 2010
 1) Higher utilization of drug expenses versus therapy provided to Medicare patients.

ROCK COUNTY

#10-136

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

Transfer No.

Requested by Rock Haven

Sherry Gunderson

2/24/11

Department

Department Head

Date

FROM

TO

ACCOUNT #	DESCRIPTION	AMOUNT
32-9000-9930-62211	General Serv Telephone Telephone Equipment	\$ 700
32-9000-9940-61610	Gen Serv Emp Benefits Workers Compensation	12,600

ACCOUNT #	DESCRIPTION	AMOUNT
32-9000-9930-62211	General Serv Telephone Telephone Toll Calls	\$ 700
32-9000-9940-61510	Gen Serv Emp Benefits Retirement-Employers	5,300
32-9000-9940-61720	Gen Serv Emp Benefits Unemployment	6,700
32-9000-9940-61920	Gen Serv Emp Benefits Certs/Licenses/Other	600

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended. *CRK*

REQUIRED APPROVAL:

Governing Committee

Finance Committee

DATE

COMMITTEE CHAIR

File

ROCK COUNTY TRANSFER REQUESTS

FINANCE DIRECTOR
RECEIVED
#10-136
FEB 24 2011

TO: FINANCE DIRECTOR

REQUESTED BY: Rock Haven

DATE: 02/23/2011

Department

Department Head Signature

Shury Sundman

	FROM:	AMOUNT	TO:	AMOUNT
1	ACCOUNT #: 32-9000-9930-62211 DESCRIPTION: General Serv Telephone Telephone Equipment CURRENT BALANCE \$ 1,239 ⁰⁰ PROVIDED BY THE FINANCE DIRECTOR	\$ 700	ACCOUNT #: 32-9000-9930-62211 DESCRIPTION: General Serv Telephone Telephone Toll Calls	\$ 700
2	ACCOUNT #: 32-9000-9940-61610 DESCRIPTION: Gen Serv Emp Benefits Workers Compensation CURRENT BALANCE \$ 45,137 ⁰⁰ PROVIDED BY THE FINANCE DIRECTOR	12,600	ACCOUNT #: 32-9000-9940-61510 DESCRIPTION: Gen Serv Emp Benefits Retirement-Employers	5,300
3	ACCOUNT #: DESCRIPTION: CURRENT BALANCE \$ PROVIDED BY THE FINANCE DIRECTOR		ACCOUNT #: 32-9000-9940-61720 DESCRIPTION: Gen Serv Emp Benefits Unemployment	6,700
4	ACCOUNT #: DESCRIPTION: CURRENT BALANCE \$ PROVIDED BY THE FINANCE DIRECTOR		ACCOUNT #: 32-9000-9940-61920 DESCRIPTION: Gen Serv Emp Benefits Certifications/Licenses/Other	600
5	ACCOUNT #: DESCRIPTION: CURRENT BALANCE \$ PROVIDED BY THE FINANCE DIRECTOR		ACCOUNT #: DESCRIPTION:	

REASON FOR TRANSFER - 2010

- 1) More toll calls than anticipated.
- 2) More retirements expense with overtime/regular employees versus seasonal/pool.
- 3) Higher numbers of employees collecting unemployment.
- 4) More certification and license expense than anticipated with 24 nurses claiming license reimbursement versus 17 budgeted.

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

#10-138

Transfer No.

Requested by Rock Haven

Sherry Gunderson

2/24/11

Department

Department Head

Date

FROM

TO

ACCOUNT #	DESCRIPTION	AMOUNT
32-8000-8100-63109	Support Servs Materials Other Supplies & Expenses	\$ 2,700
32-8000-9300-62163	Supp Ser Environmental Laundry Services	11,000
32-8000-9300-63111	Supp Ser Environmental Paper Products	4,200

ACCOUNT #	DESCRIPTION	AMOUNT
32-8000-8100-62420	Support Servs Materials Machinery & Equip R & M	\$ 1,400
32-8000-8100-63100	Support Servs Materials Office Supplies & Expense	1,300
32-8000-8100-64408	Support Servs Materials Disposables	15,200

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended. 

REQUIRED APPROVAL:

Governing Committee

Finance Committee

DATE

COMMITTEE CHAIR

File

ROCK COUNTY TRANSFER REQUESTS

FINANCE DIRECTOR
RECEIVED
10-638
FEB 24 2011

TO: FINANCE DIRECTOR

REQUESTED BY Rock Haven

DATE 02/23/2011

Sheryl Anderson
Department Head Signature

	FROM:	AMOUNT	TO:	AMOUNT
1	ACCOUNT #: 32-8000-8100-63109 DESCRIPTION: Support Servs Materials Other Supplies and Expense CURRENT BALANCE \$ 4,468 PROVIDED BY THE FINANCE DIRECTOR	\$ 2,700	ACCOUNT #: 32-8000-8100-62420 DESCRIPTION: Support Servs Materials Machinery & Equip R & M	\$ 1,400
2	ACCOUNT #: DESCRIPTION: CURRENT BALANCE \$ PROVIDED BY THE FINANCE DIRECTOR		ACCOUNT #: 32-8000-8100-63100 DESCRIPTION: Support Servs Materials Office Supplies and Expense	1,300
3	ACCOUNT #: 32-8000-9300-62163 DESCRIPTION: Supp Ser Environmental Laundry Services CURRENT BALANCE \$ 11,141 PROVIDED BY THE FINANCE DIRECTOR	11,000	ACCOUNT #: 32-8000-8100-64408 DESCRIPTION: Support Servs Materials Disposables	15,200
4	ACCOUNT #: 32-8000-9300-63111 DESCRIPTION: Supp Ser Environmental Paper Products CURRENT BALANCE \$ 4,709 PROVIDED BY THE FINANCE DIRECTOR	4,200	ACCOUNT #: DESCRIPTION:	
5	ACCOUNT #: DESCRIPTION: CURRENT BALANCE \$ PROVIDED BY THE FINANCE DIRECTOR		ACCOUNT #: DESCRIPTION:	

REASON FOR TRANSFER - 2010

- 1) Higher need for medical equipment repairs.
- 2) Higher need for office supplies with lower need for other supplies - classification issue.
- 3) Higher utilization of disposables with corresponding under utilization of laundry and paper products.

ROCK COUNTY

#10-137

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

Transfer No.

Requested by Rock Haven

Sherry Gunderson

2/24/11

Department

Department Head

Date

FROM

TO

ACCOUNT #	DESCRIPTION	AMOUNT
32-8000-9100-64102	Support Servs Food Serv Cash Food-Diary	\$ 3,200
32-9000-9940-61610	Gen Serv Emp Benefits Health Insurance	46,200

ACCOUNT #	DESCRIPTION	AMOUNT
32-8000-9100-62420	Support Servs Food Serv Machinery & Equip R & M	\$ 700
32-8000-9100-64109	Support Servs Food Serv Cash Food-Supplement	2,500
32-9000-9910-65103	General Serv Insurance Public Liability	2,200
32-9000-9910-65109	General Serv Insurance Other Insurance	44,000

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended. *CDK*

REQUIRED APPROVAL:

Governing Committee

Finance Committee

DATE

COMMITTEE CHAIR

File

ROCK COUNTY TRANSFER REQUESTS

TO: FINANCE DIRECTOR

REQUESTED BY: Rock Haven

Department

Jerry Anderson
Department Head Signature

DATE: 02/23/2011

RECEIVED
00-137
FEB 24 2011

	FROM:	AMOUNT	TO:	AMOUNT
1	ACCOUNT #: 32-8000-9100-64102 DESCRIPTION: Support Servs Food Serv Cash Food-Diary CURRENT BALANCE \$ 4,609 <i>ok</i> PROVIDED BY THE FINANCE DIRECTOR	\$ 3,200	ACCOUNT #: 32-8000-9100-62420 DESCRIPTION: Support Servs Food Serv Machinery & Equip R & M	\$ 700
2	ACCOUNT #: DESCRIPTION: CURRENT BALANCE \$ PROVIDED BY THE FINANCE DIRECTOR		ACCOUNT #: 32-8000-9100-64109 DESCRIPTION: Support Servs Food Serv Cash Food-Supplement	2,500
3	ACCOUNT #: 32-9000-9940-61610 DESCRIPTION: Gen Serv Emp Benefits Health Insurance CURRENT BALANCE \$ 52,458 <i>ok</i> PROVIDED BY THE FINANCE DIRECTOR	46,200	ACCOUNT #: 32-9000-9910-65103 DESCRIPTION: General Serv Insurance Public Liability	2,200
4	ACCOUNT #: DESCRIPTION: Paper Products CURRENT BALANCE \$ PROVIDED BY THE FINANCE DIRECTOR		ACCOUNT #: 32-9000-9910-65109 DESCRIPTION: General Serv Insurance Other Insurance	44,000
5	ACCOUNT #: DESCRIPTION: CURRENT BALANCE \$ PROVIDED BY THE FINANCE DIRECTOR		ACCOUNT #: DESCRIPTION:	

REASON FOR TRANSFER - 2010

- 1) Higher need for repairs to aging dietary equipment.
- 2) More patients receiving food supplement.
- 3) Increase in public liability expense.
- 4) Large unanticipated liability insurance claim.

2011

Account Number	Name	Yearly Prnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0515000000-63100	OFC SUPP & EXP	5,050.00	11.6%	176.50	409.39	4,464.11	
	P1101190-PO# 03/01/11 -VN#016466					STORAGE SYSTEMS MIDWEST INC	30.28
						CLOSING BALANCE	4,433.83
							30.28
0515000000-63107	PUBL & LEGAL	1,625.00	0.0%	0.00	0.00	1,625.00	
	P1100986-PO# 03/01/11 -VN#011191					BELOIT DAILY NEWS	24.12
	P1101304-PO# 03/01/11 -VN#040057					CAPITAL NEWSPAPERS	33.75
						CLOSING BALANCE	1,567.13
							57.87
0515000000-68010	EXP.ALLOCATIONS	0.00	100.0%	684.44	705.00	-1,389.44	
	P1100986-PO# 03/01/11 -VN#011191					BELOIT DAILY NEWS	20.56
	R1101449-PO# 02/21/11 -VN#044943					CARDMEMBER SERVICES	177.99
						CLOSING BALANCE	-1,587.99
							198.55
	FINANCE DIRECTOR			PROG-TOTAL-PO			286.70

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$286.70 INCURRED BY FINANCE DIRECTOR. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

MAR 03 2011 DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1414100000-64200	TRAINING EXP	3,977.00	7.5%	300.00	0.00	3,677.00	
	P1101249-PO# 03/01/11 -VN#050621					ELECTION CENTER,THE	369.00
	P1101250-PO# 03/01/11 -VN#050622					HYATT REGENCY INDIANAPOLIS	487.89
						CLOSING BALANCE	2,820.11
						PROG-TOTAL-PO	856.89
	COUNTY CLERK						856.89

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$856.89 INCURRED BY COUNTY CLERK. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

MAR 03 2011

DATE _____ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1414110000-62114	TAB/CANVASING	800.00	0.0%	0.00	0.01	799.99	
		03/01/11 -VN#025104		BREIDENSTEIN, BILL		50.00	
	P1101261-PO#	03/01/11 -VN#044915		DYKE, DONALD		50.00	
	P1101288-PO#	03/01/11 -VN#038067		GACKSTATTER, JACKI		50.00	
				CLOSING BALANCE		649.99	150.00
1414110000-63107	PUBL & LEGAL	3,000.00	0.0%	0.00	0.00	3,000.00	
	P1100961-PO#	03/01/11 -VN#011191		BELOIT DAILY NEWS		644.64	
				CLOSING BALANCE		2,355.36	644.64
	ELECTIONS			PROG-TOTAL-PO		794.64	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$794.64 INCURRED BY ELECTIONS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

MAR 03 2011 DATE _____ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1515400000-63107	PUBL & LEGAL	250.00	0.0%	0.00	0.00	250.00	
	P1101294-PO# 03/01/11 -VN#011191			BELOIT DAILY NEWS		449.16	
*** OVERDRAFT ***	TRANSFER REQUIRED			CLOSING BALANCE		-199.16	449.16
	COUNTY TREASURER			PROG-TOTAL-PO		449.16	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$449.16 INCURRED BY COUNTY TREASURER. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

MAR 03 2011

DATE _____ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1717100000-63403	MICROFILM SUPP	175.00	0.0%	0.00	0.00	175.00	
	P1101284-PO# 03/01/11 -VN#020077					UNDERGROUND VAULTS & STORAGE I	150.00
						CLOSING BALANCE	25.00
						REGISTER OF DEED	150.00
						PROG-TOTAL-PO	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$150.00 INCURRED BY REGISTER OF DEEDS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

DATE _____ CHAIR

MAR 03 2011

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0714300000-62400	R & M SERV	212,767.00	32.2%	48,403.64	20,245.93	144,117.43	
	P1100380-PO# 03/01/11 -VN#036454			PARTS NOW		165.00	
	P1101095-PO# 03/01/11 -VN#023904			HEWLETT PACKARD		23,999.76	
	P1101296-PO# 03/01/11 -VN#048444			MORPHOTRAK INC		8,473.80	
	P1101297-PO# 03/01/11 -VN#042624			EATON POWER QUALITY CORP		1,870.00	
				CLOSING BALANCE		109,608.87	34,508.56
0714300000-62421	COMPUTER EQUIP	9,000.00	0.0%	0.00	0.00	9,000.00	
	P1100380-PO# 03/01/11 -VN#036454			PARTS NOW		762.80	
				CLOSING BALANCE		8,237.20	762.80
0714300000-63100	OFC SUPP & EXP	3,800.00	4.2%	162.17	0.00	3,637.83	
	P1101134-PO# 03/01/11 -VN#049990			LIGAS ENTERPRISES INC		522.00	
				CLOSING BALANCE		3,115.83	522.00
0714300000-63407	COMPUTER SUPPL	13,423.00	4.3%	0.00	589.69	12,833.31	
	P1100964-PO# 03/01/11 -VN#033353			CDW GOVERNMENT INC		33.10	
	P1100985-PO# 03/01/11 -VN#033353			CDW GOVERNMENT INC		22.34	
	P1101031-PO# 03/01/11 -VN#033353			CDW GOVERNMENT INC		15.95	
				CLOSING BALANCE		12,761.92	71.39
0714300000-64701	SOFTWARE PURCH	149,053.00	31.2%	10,955.00	35,553.42	102,544.58	
	P1101197-PO# 03/01/11 -VN#033353			CDW GOVERNMENT INC		541.86	
				CLOSING BALANCE		102,002.72	541.86
0714300000-67130	TERMINALS/PC'S	98,989.00	0.0%	0.00	0.00	98,989.00	
	P1100901-PO# 03/01/11 -VN#038028			BAYCOM INC		3,943.00	
	P1101137-PO# 03/01/11 -VN#033353			CDW GOVERNMENT INC		331.63	
				CLOSING BALANCE		94,714.37	4,274.63
0714300000-67131	OTHER COMP HARDW	81,818.00	0.0%	0.00	0.00	81,818.00	
	P1101276-PO# 03/01/11 -VN#049448			TIME CLOCK PLUS		37,168.00	
				CLOSING BALANCE		44,650.00	37,168.00
0714300000-67143	IT DEPT.CR-CHGS.	77,646.00	19.4%	8,894.44	6,234.95	62,516.61	
	P1100962-PO# 03/01/11 -VN#033353			CDW GOVERNMENT INC		28.13	
	P1100984-PO# 03/01/11 -VN#033353			CDW GOVERNMENT INC		3,046.12	
	P1101035-PO# 03/01/11 -VN#033353			CDW GOVERNMENT INC		14.62	
	P1101072-PO# 03/01/11 -VN#033353			CDW GOVERNMENT INC		24.91	
	P1101075-PO# 03/01/11 -VN#049808			GWAAR		3,042.00	
	P1101097-PO# 03/01/11 -VN#033353			CDW GOVERNMENT INC		29.24	
	P1101135-PO# 03/01/11 -VN#033353			CDW GOVERNMENT INC		339.66	
	P1101136-PO# 03/01/11 -VN#033353			CDW GOVERNMENT INC		214.80	

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
					CLOSING BALANCE	55,777.13	6,739.48
0714300000-67172	C.A. \$500-\$999	26,058.00	0.0%	0.00	0.00	26,058.00	
	P1100971-PO# 03/01/11 -VN#028264			HENRICKSEN		798.00	
					CLOSING BALANCE	25,260.00	798.00
0714350000-63200	PUBL/SUBCR/DUES	324.00	0.0%	0.00	0.00	324.00	
	P1101349-PO# 03/01/11 -VN#040456			MITEL USER GROUP NFP		249.00	
					CLOSING BALANCE	75.00	249.00
				INFORMATION TECH	PROG-TOTAL-PO		85,635.72

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$85,635.72 INCURRED BY INFORMATION TECHNOLOGY. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

MAR 03 2011

DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0714440000-67171	C.A. -\$1000/MORE	437,615.00	12.7%	0.00	55,998.56	381,616.44	
	P1101295-PO# 03/01/11 -VN#010763			AE BUSINESS SOLUTIONS		900.00	
				CLOSING BALANCE		380,716.44	900.00
	IT CAPITAL PROJ		PROG-TOTAL-PO			900.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$900.00 INCURRED BY IT CAPITAL PROJECTS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

MAR 03 2011

DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0000000071-29265	DLF-BD,STRAY DOG	0.00 100.0%	-2,693.89	0.00	2,693.89		
	P1101201-PO# 03/01/11 -VN#029514					ROCK COUNTY HUMANE SOCIETY	70.00
	P1101257-PO# 03/01/11 -VN#036323					EVANSVILLE VETERINARY SERVICE	30.00
						CLOSING BALANCE	2,593.89
						BAL.SHEET A/C	100.00
						PROG-TOTAL-PO	100.00

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$100.00 INCURRED BY BALANCE SHEET ACCOUNT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

DATE _____ CHAIR

MAR 03 2011

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Board of Health
INITIATED BY _____



Gerri Waugh, Account Clerk II
DRAFTED BY _____

Board of Health
SUBMITTED BY _____

January 11, 2011
DATE DRAFTED _____

Accepting Prescription Drug Collection Grant and Amending the 2011 Rock County Health Department Budget

1 WHEREAS, the Rock County Health Department recognizes the benefits of a program to dispose of
2 unwanted and unneeded potentially hazardous household pharmaceuticals; and,
3

4 WHEREAS, the Rock County Health Department applied for and was awarded a Prescription Drug
5 Collection Grant from the Wisconsin Department of Agriculture, Trade and Consumer Protection in the
6 amount of \$6,225; and,
7

8 WHEREAS, the prescription drug collections conducted annually by the Rock County Health
9 Department since 2006 have been well received by the citizens of Rock County.
10

11 NOW, THEREFORE BE IT RESOLVED, that the Rock County Board of Supervisors duly
12 assembled on this _____ day of _____, 2011 does hereby authorize the Rock County
13 Health Department to accept the Prescription Drug Collection Grant in the amount of \$6,225 from the
14 Wisconsin Department of Agriculture, Trade and Consumer Protection, and amend the 2011 Rock
15 County Health Department Budget as follows:
16

17		Budget	Increase	Amended
18	<u>Account/Description</u>	<u>1/11/11</u>	<u>(Decrease)</u>	<u>Budget</u>
19	<u>Source of Funds</u>			
20	31-3000-0000-42200			
21	State Aid	\$21,260	\$6,225	\$27,485
22				
23	<u>Use of Funds</u>			
24	31-3000-0000-64900			
25	Other Supplies and Expense	\$8,500	\$6,225	\$14,725

Respectfully submitted,

BOARD OF HEALTH

Sandra Kraft, Chair

Louis Peer, Vice Chair

Richard Bostwick

Jane Thompson

Dr. Aaron Best, M.D.

Dr. Dean Peterson, DVM

Dr. Connie Winter, DDS

Judith Wade

James Rooney

ACCEPTING PRESCRIPTION DRUG COLLECTION GRANT AND
AMENDING THE 2011 ROCK COUNTY HEALTH DEPARTMENT BUDGET

Page 2

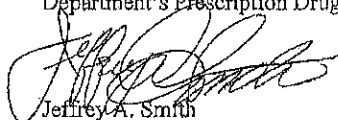
FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of

Mary Mawhinney, Chair

FISCAL NOTE:

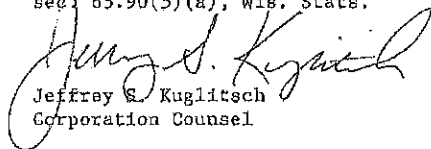
This resolution authorizes the acceptance and expenditure of a \$6,225 grant for the Health Department's Prescription Drug Collection Program.



Jeffrey A. Smith
Finance Director

LEGAL NOTE:

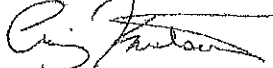
The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2011 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey E. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended,



Craig Knutson
County Administrator

ACCEPTING PRESCRIPTION DRUG COLLECTION GRANT AND
AMENDING THE 2011 ROCK COUNTY HEALTH DEPARTMENT BUDGET

EXECUTIVE SUMMARY

The Prescription Drug Roundup Planning Committee is composed of representatives from throughout Rock County, including the Rock County Health Department, Janesville and Beloit Police Departments, Janesville Water Utility, and Beloit Department of Public Works. The committee's main focus has been to coordinate countywide collection of unwanted and unused prescription drugs that can be found in most homes. If these drugs are disposed of improperly, they pose a safety risk to both children and adults and can also pose an environmental risk to drinking water, surface water, and ground water. Community drug collection events provide a safe, environmentally friendly option for the disposal of these drugs.

The Rock County Health Department applied for and was awarded a Prescription Drug Collection Grant from the Wisconsin Department of Agriculture, Trade and Consumer Protection in the amount of \$6,225. These funds will be utilized for the disposal costs associated with the collection of these unwanted and unused prescription drugs.

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Board of Health
INITIATED BY



Geri Waugh, Account Clerk II
DRAFTED BY

Board of Health
SUBMITTED BY

January 10, 2011
DATE DRAFTED

Accepting Alliant Energy Foundation Community Grant and Amending the 2011 Rock County Health Department Budget

1 WHEREAS, the Rock County Health Department applied for and was awarded a \$1,000 Community
2 Grant from the Alliant Energy Foundation; and,
3

4 WHEREAS, the purpose of this Community Grant is to support the Books for Babies Project conducted
5 by the Rock County Health Department; and
6

7 WHEREAS, these funds will be used to purchase books to be presented to mothers of newborns at the
8 initial home visit conducted by a public health nurse from the Rock County Health Department to support
9 literacy for babies.

10
11 NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled
12 on this _____ day of _____, 2011 does hereby authorize the Rock County Health
13 Department to accept this \$1,000 Community Grant from the Alliant Energy Foundation and amend the
14 2011 Rock County Health Department Budget as follows:
15

<u>Account/Description</u>	<u>Budget</u> <u>1/10/11</u>	<u>Increase</u> <u>(Decrease)</u>	<u>Amended</u> <u>Budget</u>
<u>Source of Funds</u>			
31-3000-0000-46000			
Health Department Contributions	-0-	1,000	1,000
<u>Use of Funds</u>			
31-3000-0000-64904			
Health Department Sundry Expense	-0-	1,000	1,000

Respectfully submitted,

BOARD OF HEALTH

Sandra Kraft, Chair

Louis Peer, Vice Chair

Richard Bostwick

Jane Thompson

Dr. Aaron Best, MD

Dr. Dean Peterson, DVM

Dr. Connie Winter, DDS

Judith Wade

James Rooney

ACCEPTING ALLIANT ENERGY FOUNDATION COMMUNITY GRANT AND
AMENDING THE 2011 ROCK COUNTY HEALTH DEPARTMENT BUDGET
Page 2

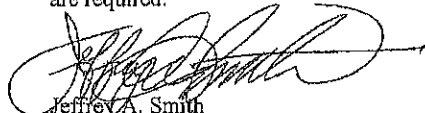
FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of _____.

Mary Mawhinney, Chair

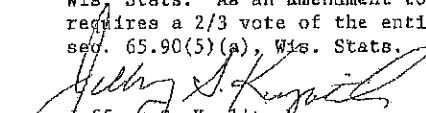
FISCAL NOTE:

This resolution authorizes the acceptance and expenditure of a \$1,000 contribution from the Alliant Energy Foundation for the Health Department's Books for Babies Program. No County matching funds are required.


Jeffrey A. Smith
Finance Director

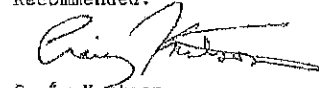
LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2011 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Jeffrey E. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Craig Knutson
County Administrator

**ACCEPTING ALLIANT ENERGY FOUNDATION COMMUNITY GRANT AND
AMENDING THE 2011 ROCK COUNTY HEALTH DEPARTMENT BUDGET**

EXECUTIVE SUMMARY

The Rock County Health Department has been awarded a \$1,000 Community Grant from the Alliant Energy Foundation for the Books for Babies Project.

For three years, the Rock County Health Department has conducted the Books for Babies Project. The main goal of the Books for Babies Project is to promote literacy in families. Studies show that children are much more successful in school if they develop a love for reading early on in life.

In this project, our public health nurses give a quality book to the parents of at-risk newborns in Rock County. The book is given during the initial visit after the baby comes home from the hospital. The purpose of the project is two-fold. The provision of the book not only promotes literacy, but it also provides an opening for the nurses to discuss the baby's health needs.

AMENDMENT TO AGREEMENT

Amendment dated _____

The Agreement for Professional Services made as of _____ between Rock County, Wisconsin (OWNER) and Ayres Associates Inc, 1802 Pankratz Street, Madison, Wisconsin 53704 (CONSULTANT) is hereby amended as set forth below. All terms and conditions of the original agreement, not altered or affected by this amendment, shall remain in full force and effect for the duration of the contract term.

ARTICLE 1 – SCOPE OF SERVICES

1.1 BASIC SERVICES

After written authorization to proceed, CONSULTANT shall:

- 1.1.1 Obtain digital aerial photography during the spring of 2010 suitable for the production of color orthophotography at a 12-inch ground pixel resolution (County-wide: 726 Sq. Miles). Obtain digital aerial photography during the spring of 2011 suitable for the production of color orthophotography at a 6-inch ground pixel resolution for 70 square miles for the City of Janesville, 52 sq mi for the City of Beloit, and 9 sq mi for the Village of Clinton. The photography will be obtained when there is no ice on lake coasts, rivers and ponds, and there are no ground cover snow conditions. Ground cover snow conditions do not include minor, residual snow piles. The photography will be obtained as soon as reasonably possible following the time that the environmental conditions defined above exist prior to April 10th, 2011. If environmental conditions cited above do not allow for photography by April 10th, 2011 OWNER shall provide CONSULTANT written notice to proceed and a time line indicating when notice to proceed shall be rescinded due to leaf out conditions.

ARTICLE 4 - PERIODS OF SERVICE

- 4.1 Spring 2010 aerial imagery and 12" color digital orthophotography will be completed and submitted by December 31, 2010. Spring 2011 aerial imagery and 6" digital orthophotography will be completed and submitted by July 31, 2011.

In Witness Whereof, the parties hereto have made and executed this Amendment to Agreement as of the day and year first written above.

_____		<u>Ayres Associates Inc</u>
OWNER		CONSULTANT
_____	(Signature)	_____
_____	(Typed Name)	_____
_____	(Title)	_____
_____	(Date)	_____