



**FINANCE COMMITTEE
THURSDAY, JANUARY 19, 2012 - 7:30 A.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order and Approval of Agenda
2. Approval of Minutes – January 5, 2012
3. Citizen Participation, Communications and Announcements
4. Transfers and Appropriations
5.
 - A. Bills
 - B. Bills Over \$10,000
 - C. Encumbrances Over \$10,000
 - D. Pre-Approved Encumbrance Amendments
 - E. Approval of Bills for Other Departments
6. Resolution
 - A. Authorizing Purchase of Data Center Uninterruptible Power Supply
7. Review of Resolutions
 - A. Amending the 2012 Council on Aging Budget to Adjust Title III and State Pharmaceutical Assistance Program Allocations
 - B. Awarding a Contract for Lighting Improvements - Shop Phase 1 and Amending the Public Works Department Budget
8. Semi-Annual Report – Attendance at Conventions/Conferences
 - A. County Clerk
 - B. Finance
 - C. Information Technology
 - D. Land Records
 - E. Register of Deeds
 - F. Treasurer
9. Report on Cash Balances and Investments
10. Adjournment

2011.1.

Rock County - Production

01/11/12

COMMITTEE APPROVAL REPORT

Page 1

Account Number	Name	Yearly Prcent Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0515000000-63107	PUBL & LEGAL	1,625.00 1.7%	1,387.85	-1,359.38	1,596.53		
	P1100986-PO# 12/31/11 -VN#011191			BELOIT DAILY NEWS		101.32	
				CLOSING BALANCE	1,495.21		101.32
0515000000-64200	TRAINING EXP	7,263.00 40.5%	2,945.81	0.00	4,317.19		
	P1104097-PO# 12/31/11 -VN#023905			HIGHLINE CORPORATION		200.00	
				CLOSING BALANCE	4,117.19		200.00
0515000000-68010	EXP.ALLOCATIONS	0.00 100.0%	1,717.59	-26,977.83	25,260.24		
	P1101733-PO# 12/31/11 -VN#045400			STATELINE COPY PRODUCTS INC		145.91	
	P1101734-PO# 12/31/11 -VN#040481			RHYME BUSINESS PRODUCTS		78.91	
				CLOSING BALANCE	25,035.42		224.82
	FINANCE DIRECTOR		PROG-TOTAL-PO			526.14	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$526.14 INCURRED BY FINANCE DIRECTOR. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS:

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

JAN 19 2012

DATE _____ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0714300000-62119	OTHER SERVICES	55,720.00 50.3%	25,444.84	2,586.08	27,689.08		
	P1103917-PO# 12/31/11 -VN#051577		EDCI			5,210.00	
			CLOSING BALANCE		22,479.08		5,210.00
0714300000-62400	R & M SERV	211,417.00 64.8%	166,824.83	-29,719.66	74,311.83		
	P1100376-PO# 12/31/11 -VN#019713		GENERAL HEATING AND AIR CONDIT			1,028.00	
	P1103826-PO# 12/31/11 -VN#049019		CORE BTS INC			5,469.36	
	P1103934-PO# 12/31/11 -VN#041966		HEARTLAND LABEL PRINTERS INC			407.00	
			CLOSING BALANCE		67,407.47		6,904.36
0714300000-62421	COMPUTER EQUIP	9,000.00 42.0%	6,378.62	-2,589.98	5,211.36		
	P1100375-PO# 12/31/11 -VN#011949		COMPUTER BUSINESS SERVICES			255.00	
			CLOSING BALANCE		4,956.36		255.00
0714300000-62491	SOFTWARE MAINT	630,312.00 82.9%	472,092.50	50,458.13	107,761.37		
	P1103934-PO# 12/31/11 -VN#041966		HEARTLAND LABEL PRINTERS INC			635.00	
	P1104006-PO# 12/31/11 -VN#016466		STORAGE SYSTEMS MIDWEST INC			850.00	
			CLOSING BALANCE		106,276.37		1,485.00
0714300000-63102	PAPER & FORMS	19,700.00 85.3%	16,780.69	38.58	2,880.73		
	P1103288-PO# 12/31/11 -VN#040291		WORKFLOW ONE			315.19	
	P1104010-PO# 12/31/11 -VN#018635		ES BUSINESS FORMS AND COMMERC			1,063.57	
			CLOSING BALANCE		1,501.97		1,378.76
0714300000-64701	SOFTWARE PURCH	179,153.00 74.5%	131,654.96	1,827.08	45,670.96		
	P1103912-PO# 12/31/11 -VN#051577		EDCI			3,779.94	
			CLOSING BALANCE		41,891.02		3,779.94
0714300000-67143	IT DEPT.CR-CHGS.	77,646.00 205.1%	99,220.50	60,061.14	-81,635.64		
	P1103738-PO# 12/31/11 -VN#033353		CDW GOVERNMENT INC			314.33	
	P1103772-PO# 12/31/11 -VN#033353		CDW GOVERNMENT INC			335.55	
*** OVERDRAFT ***			CLOSING BALANCE		-82,285.52		649.88
	INFORMATION TECH		PROG-TOTAL-PO			19,662.94	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$19,662.94 INCURRED BY INFORMATION TECHNOLOGY. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD _____

JAN 19 2012

DATE _____ CHAIR _____

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0714400000-62119	OTHER SERVICES	222,395.00	75.6%	168,190.09	0.00	54,204.91	
	P1103217-PO# 12/31/11 -VN#011296			SUNGARD BI TECH INC			7,200.00
				CLOSING BALANCE		47,004.91	7,200.00
	IT GL UPGRADE			PROG-TOTAL-PO			7,200.00

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$7,200.00 INCURRED BY IT GENERAL LEDGER UPGRADE. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED, THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD,
FINANCE

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

JAN 19 2012

DATE _____ CHAIR

2011.1.11

Rock County - Production

01/11/12

COMMITTEE APPROVAL REPORT

Page 4

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0714440000-67171	C.A.-\$1000/MORE	437,615.00	80.1%	325,937.92	24,800.00	86,877.08	
	P1103835-PO# 12/31/11 -VN#049019			CORE BTS INC			84,628.64
				CLOSING BALANCE	2,248.44		84,628.64
	IT CAPITAL PROJ			PROG-TOTAL-PO			84,628.64

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$84,628.64 INCURRED BY IT CAPITAL PROJECTS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

JAN 19 2012

DATE _____ CHAIR

2012

Rock County - Production

01/11/12

COMMITTEE APPROVAL REPORT

Page 1

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0515000000-63100	OFC SUPP & EXP P1200658-PO# 01/11/12 -VN#017491	5,700.00 2.6%	0.00	150.00	5,550.00	10.00	
					5,540.00		10.00
0515000000-68010	EXP.ALLOCATIONS P1200146-PO# 01/11/12 -VN#037901	0.00 100.0%	0.00	690.00	-690.00	690.00	
ENC	R1200806-PO# 01/10/12 -VN#044943					295.90	
					-1,675.90		985.90
	FINANCE DIRECTOR		PROG-TOTAL-PO			995.90	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$995.90 INCURRED BY FINANCE DIRECTOR. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD,
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

JAN 19 2012

DATE _____ CHAIR

2012...

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1414100000-63200	PUBL/SUBCR/DUES	310.00 37.0%	65.00	50.00	195.00		
	P1200679-PO# 01/11/12 -VN#040504					45.00	
	P1200681-PO# 01/11/12 -VN#047783					150.00	
				CLOSING BALANCE		0.00	195.00
	COUNTY CLERK		PROG-TOTAL-PO			195.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$195.00 INCURRED BY COUNTY CLERK. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD,
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

DATE _____ CHAIR

JAN 19 2012

2012. . .

Rock County - Production

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COMMITTEE APPROVAL REPORT

Page 3

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1515400000-62119	OTHER SERVICES	437.00	0.0%	0.00	0.00	437.00	
	P1200654-PO# 01/11/12 -VN#028010					PER MAR SECURITY SERVICES	368.52
					CLOSING BALANCE	68.48	368.52
	COUNTY TREASURER		PROG-TOTAL-PO				368.52

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$368.52 INCURRED BY COUNTY TREASURER. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

JAN 19 2012

DATE _____ CHAIR

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Rock County - Production

01/11/12

COMMITTEE APPROVAL REPORT

Page 4

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0714300000-62491	SOFTWARE MAINT	607,189.00 40.7%	109,477.23	138,222.10	359,489.67		
	P1200457-PO# 01/11/12 -VN#047155			ROUTEMATCH SOFTWARE INC		5,098.94	
				CLOSING BALANCE	354,390.73		5,098.94
	INFORMATION TECH		PROG-TOTAL-PO			5,098.94	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$5,098.94 INCURRED BY INFORMATION TECHNOLOGY. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

JAN 19 2012

DATE _____ CHAIR

2012..

Rock County - Production

01/12/12

COMMITTEE APPROVAL REPORT

Page 1

Account Number	Name	Yearly Prent Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0714300000-62491	SOFTWARE MAINT	607,189.00	33.6%	114,576.17	89,997.10	402,615.73	
	P1200694-PO# 01/12/12 -VN#047686			CAREVOYANT INC		48,225.00	
	CLOSING BALANCE				354,390.73		48,225.00
	INFORMATION TECH			PROG-TOTAL-PO		48,225.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$48,225.00 INCURRED BY INFORMATION TECHNOLOGY. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD _____

JAN 19 2012

DATE _____ CHAIR _____

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Finance Committee
INITIATED BY



Mickey Crittenden, IT Director
DRAFTED BY

Finance Committee
SUBMITTED BY

January 10, 2012
DATE DRAFTED

Authorizing Purchase of Data Center Uninterruptible Power Supply

- 1 **WHEREAS**, the replacement of the County's data center uninterruptible power supply (UPS) is an
- 2 active Information Technology strategic initiative and Capital Improvement Program project; and,
- 3
- 4 **WHEREAS**, the current data center UPS is 23 years old and is approaching its top capacity and
- 5 reliability for protecting the power supply of the County systems; and,
- 6
- 7 **WHEREAS**, the Information Technology Capital Projects Account provides funding for the
- 8 replacement of the current data center UPS; and,
- 9
- 10 **WHEREAS**, the Information Technology Department staff did specify the UPS capacity,
- 11 redundancy, and configuration requirements and determined that the best solution is the
- 12 Gamatronic Power+ UPS; and,
- 13
- 14 **WHEREAS**, the specified Gamatronic+ UPS is solely provided in Wisconsin by Quality Power
- 15 Solutions of Madison.
- 16
- 17 **NOW, THEREFORE, BE IT RESOLVED**, by the Rock County Board of Supervisors duly
- 18 assembled this ____ day of _____, 2012 that a Purchase Order for a replacement data center
- 19 UPS be issued to Quality Power Solutions in the amount of \$67,745.

Respectfully submitted,

Finance Committee

Purchasing Procedural Endorsement

Mary Mawhinney, Chair

Reviewed and approved on a vote of

Sandra Kraft, Vice Chair

Mary Beaver

Mary Mawhinney, Chair

David Diestler


J. Russell Podzilni

Authorizing Purchase of Data Center Uninterruptible Power Supply

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FISCAL NOTE:

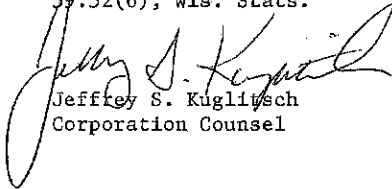
Sufficient funding is included in the IT Infrastructure Upgrade budget, A/C 07-1439-0000-67200, for this purchase. This project is funded by Sales Tax proceeds.



Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.52(6), Wis. Stats.



Jeffrey S. Kugliesch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

Executive Summary for the Purchase of a Replacement Data Center Uninterruptible Power Supply (UPS)

The purpose of this Capital Improvement Program project is to replace the County's current data center UPS, which is 23 years old and reaching the end of its useful life and capacity. The current UPS is a 30kVA unit that is running at 94% of capacity. The configured replacement UPS will be configured to be a 60kVA system with built-in redundancy.

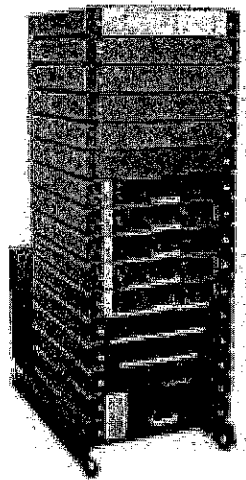
The purchase includes the following:

- Gamatronic Power+ RM100 UPS system, initially configured for 60kVA capacity and capable of 100kVA capacity with retrofitting. (\$60,970);
- TVSS in-line Power Surge Protector (\$2,125), and
- 7x24 Installation Startup (\$1,650).

The total cost for the replacement UPS is \$67,745.

The County can expect a useful life of more than 10 years for this UPS system, requiring battery replacements every 4-5 years.

The sole provider for the Gamatronic Power+ UPS system in Wisconsin is Quality Power Solutions of Madison.





December 30, 2011

Rock County
Atten: Mickey Crittenden
3530 Parker Dr.
Janesville, WI 53547

Dear Mr. Crittenden

I have received a request to send this communication stating the market channel for the Gamatronic line of UPS products.

MaxPower Corporation distributes the Gamatronic line of UPS products in the US through a network of exclusive distributors. The exclusive distributor for Gamatronic products in Wisconsin is Quality Power Solutions, located in Madison, WI.

All requests for Gamatronic products received by MaxPower, for purchase or use in Wisconsin, are referred to Quality Power Solutions.

Best Regards

Bob Lyga

Bob Lyga
Gamatronic Senior Product Manager
MaxPower Corporation

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Education, Veterans & Aging Services
Committee
INITIATED BY

Joyce Lubben
DRAFTED BY



Education, Veterans & Aging Services
Committee
SUBMITTED BY

December 28, 2011
DATE DRAFTED

**AMENDING THE 2012 COUNCIL ON AGING BUDGET TO ADJUST
TITLE III AND STATE PHARMACEUTICAL ASSISTANCE PROGRAM ALLOCATIONS**

1 **WHEREAS**, The Council on Aging receives Older Americans Act funds that are estimated in the budget
2 preparation process; and,
3
4 **WHEREAS**, the 2012 grant amounts for Title III and State Pharmaceutical Assistance programs have
5 been made available from the Wisconsin Bureau of Aging and Disability Resources.
6
7 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
8 this day of _____ day of _____, 2012 does hereby amend the Adopted 2012 Rock County
9 Council on Aging budget as follows:

<u>Account/Description</u>	<u>Budget at</u>	<u>Increase</u>	<u>Amended</u>
	<u>01/01/2012</u>	<u>(Decrease)</u>	<u>Budget</u>
<u>Title III-B (Supportive Services)</u>			
<u>Source of Funds</u>			
30-3901-0000-42100	125,649	1,204	126,853
Federal Aid			
<u>Use of Funds</u>			
30-3901-0000-62129	12,580	1,605	14,185
Other Legal Services			
3901-0000-68000			
Cost Allocations	(30,189)	(401)	(30,590)
<u>Title III-C-1 Congregate Meals</u>			
<u>Source of Funds</u>			
30-3903-0000-42100	278,024	(308)	277,716
Federal Aid			
30-3903-0000-42102	41,221	(4,046)	37,175
Federal Aid - NSIP			
<u>Use of Funds</u>			
30-3903-0000-62105	118,467	(4,046)	114,421
Contracted Food Services			
30-3903-0000-64124	8,000	(308)	7,692
Consumable Supplies			
<u>Title III-C-2 Delivered Meals</u>			
<u>Source of Funds</u>			
30-3904-0000-42100	95,839	(1,016)	94,823
Federal Funds			
<u>Use of Funds</u>			
30-3904-0000-63308	39,227	(1,016)	38,211
Volunteer Mileage			
<u>Title III-D Preventive Health</u>			
<u>Source of Funds</u>			
30-3908-0000-42100	8,352	(11)	8,341
Federal Aid			
<u>Use of Funds</u>			
30-3908-0000-62625	6,502	(11)	6,491
Outreach Service			

AMENDING THE 2012 COUNCIL ON AGING BUDGET TO ADJUST TITLE III
AND STATE PHARMACEUTICAL ASSISTANCE PROGRAM ALLOCATIONS
Page 2

51	<u>Title III-E NFCSP</u>			
52	<u>Source of Funds</u>			
53	30-3915-0000-42100	60,169	605	60,774
54	Federal Aid			
55	<u>Use of Funds</u>			
56	30-3915-0000-62624	30,189	401	30,590
57	Title III-B			
58	30-3915-0000-63200	500	204	704
59	Publications/Subscriptions/Dues			
60				
61	<u>State Pharmacy Assistance Program</u>			
62	<u>Source of Funds</u>			
63	30-3962-0000-42200	11,572	(1,605)	9,967
64	State Aid			
65	<u>Use of Funds</u>			
66	30-3962-0000-62119	11,572	(1,605)	9,967
67	Other Contracted Services			

Respectfully submitted,

Education, Veterans & Aging Services

Finance Committee Endorsement

Reviewed and approved on a vote of:

Terry Thomas, Chair

Marvin Wopat, Vice Chair

May Mawhinney, Chair

Wayne Gustina

David Innis

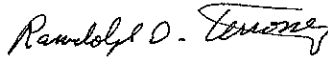
Fred Yoss

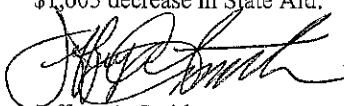
FISCAL NOTE:

This resolution amends the Council on Aging's 2012 grant budgets to actual awards. The revised grants results in a net decrease of \$3,572 in Federal and a \$1,605 decrease in State Aid.

ADMINISTRATIVE NOTE:

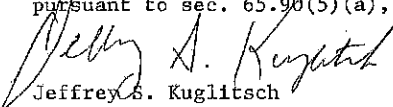
Recommended.


Randolph D. Terronez
Acting County Administrator


Jeffrey A. Smith
Finance Director

LEGAL NOTE:

As an amendment to the adopted 2012 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

EXECUTIVE SUMMARY

The Council on Aging budget is funded primarily with federal Older Americans Act and state revenues. During the budget preparation process, the amount of funding is estimated. Actual amounts are not available until the contract is received from the Greater Wisconsin Agency on Aging Resources, the area agency on aging.

This budget amendment decreases the amounts of funding for the Nutrition Services Incentive Program; Title III-C-1 (Congregate Nutrition Program), Title III-C-2 (Home Delivered Meals), and Title III-D (Health Promotion) of the Older Americans Act; and the State Pharmaceutical Assistance Program.

There are slight increases for Title III-B (Supportive Services) and Title III-E (Family Caregiver Support Program).

No county funds are required.

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Public Works Committee
INITIATED BY _____



Ben Coopman, Director of Public Works
DRAFTED BY _____

Public Works Committee
SUBMITTED BY _____

January 3, 2012
DATE DRAFTED _____

AWARDING A CONTRACT FOR LIGHTING IMPROVEMENTS- SHOP PHASE I
AND AMENDING THE PUBLIC WORKS DEPARTMENT BUDGET

1 WHEREAS, the Department of Public Works (DPW) Buildings on Newville Road were erected in
2 1981; and,

3
4 WHEREAS, the repair shop and garage lighting is very poor and energy inefficient; and,

5
6 WHEREAS, DPW staff prepared specifications and the county Purchasing Division solicited bids
7 for replacing the lighting systems in the shop and garage; and,

8
9 WHEREAS, this replacement and upgrade is in the same "Capital Assets over \$1,000" account of
10 the DPW Buildings & Grounds Cost Pool where awarded contracts for other projects are more than
11 \$44,000 under budget.

12
13 NOW, THEREFORE, BE IT RESOLVED, that the Public Works Department is hereby authorized
14 by the Rock County Board of Supervisors convened this _____ day of _____, 2012 to award
15 the bid for the installation of the replacement shop and garage lighting at DPW to the lowest
16 responsible bidder, Richter Electric of Janesville, WI in the amount of \$98,996; and,

17
18 BE IT FURTHER RESOLVED, that the Department of Public Works' budget is amended to
19 authorize and carry forward \$55,000 of budgeted funds and \$43,996 of savings on other DPW
20 building projects from the 2011 budget to the DPW Lighting Improvements- Shop Phase 1 project as
21 follows:

<u>Account/Description</u>	<u>Budget at 01/01/12</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
Buildings & Grounds Cost Pool			
41-4350-4270-67171	\$100,000	\$98,996	\$198,996
Capital Assets \$1,000 or More			
41-4350-4270-68109	(\$100,000)	(\$98,996)	(\$198,996)
Allocated Capital Assets			

Respectfully submitted,

PUBLIC WORKS COMMITTEE

Kurtis Yankee, Chair

Betty Jo Bussie, Vice-Chair

Eva M. Arnold

David Diestler

Brent Fox

FINANCE COMMITTEE

Mary Mawhinney, Chair

Vote Date

AWARDING A CONTRACT FOR LIGHTING IMPROVEMENTS- SHOP PHASE 1 AND
AMENDING THE PUBLIC WORKS DEPARTMENT BUDGET

Page 2

FISCAL NOTE:

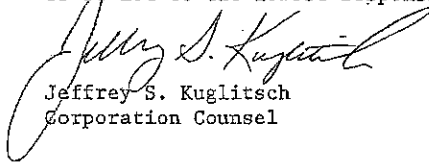
This resolution authorizes a carryover of \$98,996 from the 2011 budget appropriation for the acquisition of capital assets in the Buildings and Grounds Cost Pool. This 2011 budget appropriation has an unencumbered, unexpended balance of \$162,057.



Jeffrey A. Smith
Finance Director

LEGAL NOTE:

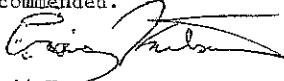
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

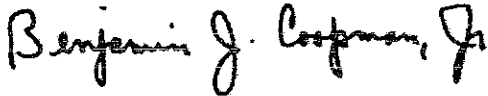
- Executive Summary -

The Department of Public Works Main Complex on Newville Road in Janesville was built in 1981. The lighting throughout the building was designed and installed to standards in effect at that time. The light fixtures in the truck/equipment repair shop and garage areas are very energy inefficient and give off a brightness and color of light that is very poor for the work being done there.

The Department, in conjunction with the county Purchasing Division, solicited bids for a first phase project to replace the lights in the repair shop and garage areas.

Staff is recommending the award of a contract to Richter Electric of Janesville, WI in the amount of \$98,996 for the project. They were the lowest responsible bidder on the project. It is proposed to carry forward \$98,996 from the 2011 Department budget. The carry forward amount is comprised of \$55,000 budgeted for the lighting project plus \$44,996 of savings on other DPW buildings and grounds projects done in 2011 to fund this project at this time.

Respectfully submitted,



Benjamin J. Coopman, Jr., P.E.
Public Works Director



PROJECT NUMBER #2012-15
 PROJECT NAME PUBLIC WORKS ENERGY IMPROVEMENTS
 BID DUE DATE DECEMBER 21, 2011 – 1:30 P.M.
 DEPARTMENT PUBLIC WORKS

	RICHTER ELECTRIC JANESVILLE WI	FOLEY ELECTRIC BELOIT WI	PIEPER ELECTRIC MILWAUKEE WI	ELECTRICAL DIMENSIONS VERONA WI
BASE BID	83,622.00	87,925.00	96,269.00	105,900.00
ALTERNATE 1	15,374.00	15,510.00	19,544.00	20,500.00
TOTAL BID	\$ 98,996.00	\$ 103,435.00	\$ 115,813.00	\$ 126,400.00
COMPLETION	90 DAYS	100 DAYS	60 DAYS	60 DAYS
ADD'L INFORMATION			DEDUCT \$2,693.00 IF OWNER PURCHASES MATERIALS	

Invitation to Bid was advertised in the Beloit Daily News and on the Internet.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: _____

SIGNATURE _____ DATE _____

GOVERNING COMMITTEE APPROVAL:

CHAIR _____ VOTE _____ DATE _____

PURCHASING PROCEDURAL ENDORSEMENT:

CHAIR _____ VOTE _____ DATE _____

ROCK COUNTY, WISCONSIN

Office of the Rock County Clerk
51 South Main Street
Janesville, WI 53545

Lori Stottler, Rock County Clerk
Maureen K. Johnson, Deputy



Office (608) 757-5660
Fax (608) 757-5662
www.co.rock.wi.us
stottler@co.rock.wi.us

TO: Rock County Finance Committee

FROM: Lori Stottler, County Clerk

DATE: January 9, 2012

SUBJECT: Semi-Annual Report – Attendance at Conventions/Conferences

For the period of July 1 through December 31, 2011, I nor my staff, attended any training, convention or conference that exceeded total costs of \$1,000 per event, per employee whether in-state or out-of-state.

A handwritten signature in cursive script, appearing to read "Lori Stottler".

Cc: Craig Knutson, County Administrator

MEMORANDUM

DATE: January 9, 2012
TO: Finance Committee
FROM: Sherry Oja, Finance Director
RE: Semi-Annual Report of Training Costs Exceeding \$1,000 per Employee per Event

In accordance with Resolution 06-9A-087, adopted September 14, 2006, this is to advise you that no Financial Services staff incurred any training costs exceeding \$1,000 per event for the period July 1, 2011 through December 31, 2011.

Please contact me if you have any questions on this matter.

cc: Craig Knutson

**Information Technology
Semi-Annual Report
Training/Conferences over \$1,000
07/01/11-12/31/11**

Date	Staff Name	Class	Location	Travel \$ Food	Travels Hotel	Travels Air/othr	HP9000 HP3000	Network	Misc.	Total Cost
6/27/11-7/1/11	Steve	Develop Win Apps	Madison, WI	\$32.74		\$261.35			\$1,000.00	\$1,294.09
7/11/11-7/15/11	Tim	Cisco	Las Vegas, NV	\$74.84	\$1,003.99	\$597.76		\$1,695.00		\$3,371.59
8/1/11-8/5/11	Dave	Active Directory	Madison, WI	\$46.68		\$188.88		\$1,000.00		\$1,235.56
10/10/11-10/15/11	Dave	Secure Networks	Madison, WI	\$29.03		\$200.00		\$1,000.00		\$1,229.03
10/10/11-10/15/11	Kathleen	Secure Networks	Madison, WI	\$17.70		\$184.30		\$1,000.00		\$1,202.00
10/15/11-10/29/11	Linda	Paster Conf	Virginia Beach, VA	\$31.15	\$406.28	\$407.40			\$390.00	\$1,234.83
11/5/11 - 11/10/11	Dara	Motorola Conf.	Denver, CO	\$50.70	\$841.85	\$462.40			N/C	\$1,354.95
11/14/11-11/18/11	Grant	Deploy & Mng MS	Madison, WI	\$27.28		\$291.93		\$1,500.00		\$1,819.21
12/5/11-12/9/11	Dave	Cisco/Nexus	Madison, WI	\$38.50		\$237.50		\$1,000.00		\$1,276.00
12/5/11-12/9/11	Kathleen	Cisco/Nexus	Madison, WI	\$20.00		\$241.97		\$1,000.00		\$1,261.97
Totals				\$368.62	\$2,252.12	\$3,073.49		\$8,195.00	\$1,390.00	\$15,279.23

ROCK COUNTY, WISCONSIN



**Real Property
Description Department**
51 South Main Street
Janesville, WI 53545
(608) 757-5610

MEMORANDUM

DATE: January 4, 2012

TO: Finance Committee

FROM: Michelle Schultz, Real Property Lister/LIO *MS*

RE: Semi-Annual Report – Attendance at Conferences/Conventions

Land Records funds were used to send two members of the Land Records Committee to the 2011 International ESRI Conference in San Diego, California July 11th – 15th, 2011. This cost exceeded \$1,000.00 per individual. Please see attached report for actual amounts.

Cc: Craig Knutson

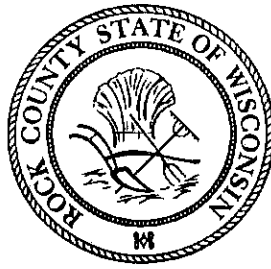
Semi-Annual Report on Travel cost's which exceed \$1,000

For July - December 2011

Land Records

ESRI International User Conference July 11th - 15th 2011 San Diego, CA

	Mileage	Transportation	Parking	Baggage	Airfare	Lodging	Meals	Registration	Total
Kris Pehl - 911 Communications Center	\$109.34	\$46.30	\$45.00		\$319.40	\$737.40	\$128.79	n/c	\$1,386.23
		Other						Conference	
Lori Williams - Public Works/Parks	\$0.00	\$18.00	\$84.00		\$263.90	\$1,769.46	\$164.38	n/c	\$2,299.74



MEMO

DATE: January 4, 2012
TO: Finance Committee
FROM: Randy Leyes
Rock County Register of Deeds
SUBJECT: Semi-Annual Report -- Attendance at Conventions/Conferences

This is to advise you that the Register of Deeds office did not have any training, conventions, or conferences that exceeded the total cost of \$1,000 per event for the period of July 1, 2011 through December 31, 2011.

Cc: Craig Knutson, County Administrator

MEMO

To: Finance Committee
From: Vicki Brown
Date: January 5, 2012
Re: Semi-Annual Report – Attendance at Conferences/Conventions

No staff member in the Treasurer's Office attended any training, conference, or convention that exceeded the cost of \$1,000 per event, per employee over the past six months.

Cc: Craig Knutson