

ROCK COUNTY, WISCONSIN



Board of Supervisors
51 South Main Street
Janesville, WI 53545
(608)757-5510
Fax (608)757-5511

**NOTE: Time,
Date & Location**

**FINANCE COMMITTEE
THURSDAY, OCTOBER 11, 2012 - 5:45 P.M.
JURY DELIBERATION ROOM – FOURTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order and Approval of Agenda
2. Citizen Participation, Communications and Announcements
3. Approval of Minutes – October 4, 2012
4. Transfers and Appropriations
4. A. Bills
- B. Bills Over \$10,000
- C. Encumbrances Over \$10,000
- D. Pre-Approved Encumbrance Amendments
- E. Approval of Bills for Other Departments
5. Purchasing Procedural Endorsement
- A. Awarding Contract for Crisis Stabilization Services
6. Adjournment

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Human Services Board
INITIATED BY

Human Services Board
SUBMITTED BY



Phil Boutwell
HSD Deputy Director
DRAFTED BY

October 1, 2012
DATE DRAFTED

Awarding Contract for Crisis Stabilization Services

- 1 **WHEREAS**, funds have been incorporated into the 2013 Human Services Budget to contract with a
2 private firm for Crisis Stabilization services; and,
3
4 **WHEREAS**, Rock County requested sealed proposals from qualified vendors to provide short term
5 residential crisis stabilization services in a community based residential facility for individuals with
6 mental health or co-occurring conditions (Mental Health and AODA), with two vendors responding; and,
7
8 **WHEREAS**, the request for proposals required respondents to submit a proposal to operate services in
9 the current 12-bed facility known as Jackson House located at 1936 North Washington Street in
10 Janesville (Facility Option A), and gave respondents the option to submit a proposal for an alternative
11 facility with a capacity of 12 to 15 beds (Facility Option B); and,
12
13 **WHEREAS**, the request for proposals required respondents to submit a psychiatric care option for each
14 facility option that kept Rock County HSD as the provider of psychiatry and prescriber of stock medicines
15 (Psychiatric Care Option A), or required the respondents to submit a proposal that would make them the
16 provider of turnkey psychiatry and prescriber services (Psychiatric Care Option B); and,
17
18 **WHEREAS**, the Proposals were reviewed by a three member panel and evaluated on four broad criteria
19 consisting of the (1) general quality and adequacy of the response, (2) provider qualifications and
20 experience, (3) operational qualifications, and (4) proposal cost with the recommendation to enter into a
21 contract with Rock Valley Community Programs of Janesville, Wisconsin.
22
23 **NOW, THEREFORE, BE IT RESOLVED**, by the Rock County Board of Supervisors, duly assembled
24 this _____ day of _____, 2012, that a contract for residential crisis stabilization services
25 commencing January 1, 2013, be awarded to Rock Valley Community Programs of Janesville, Wisconsin
26 in the amount of \$835, 929 based on the terms and conditions set forth in the contract; and,
27
28 **BE IT FURTHER RESOLVED** that it be a three year contract with an option for three, one-year annual
29 extensions upon the approval of the Human Services Board.

Respectfully submitted,

HUMAN SERVICES BOARD

PURCHASING PROCEDURAL ENDORSEMENT

Brian Knudson, Chair

Reviewed and approved on a vote of _____.

Sally Jean Weaver-Landers, Vice-Chair

Mary Mawhinney, Chair

Terry Fell

William Grahn

Ashley Kleven

Phillip Owens

Terry Thomas

Shirley Williams

Marvin Wopat

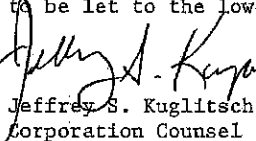
FISCAL NOTE:

Sufficient funding has been included in the Human Services Department's proposed 2013 budget to cover the cost of this contract.


Sherry Oja
Finance Director

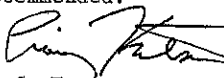
LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.


Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Craig Kautson
County Administrator

Executive Summary

Wisconsin counties have the statutory responsibility to make civil commitments for those who are undergoing acute psychiatric events. Those placements may be in state mental health institutes or a stay on a locked unit in a hospital. They last until the individual is stable enough to be released back into the community. Counties are also required to pay for the commitments of individuals who lack financial resources or insurance. The stays are very expensive and can range from \$900 to \$1,600 per day based on the setting. The 2013 Human Services Department budget requests includes \$3.4 million to pay for placements in hospitals and state institutes.

A crisis stabilization facility offers a lower cost treatment buffer between the hospital or institutional placement and the community. For example, someone who present signs to the county's mental health clinicians or the crisis intervention staff that he/she needs close monitoring on a continuous basis to prevent an acute episodic event but is not in need of a hospital level of care, may be placed in the crisis stabilization facility. The crisis stabilization facility is also a "step-down" discharge option for someone in the hospital or state institution who requires additional support before returning home. The Human Services Department uses its crisis stabilization facility to shorten stays in hospitals and state institutions as well as lessen the likelihood that an individual discharged to the community has a quick relapse. In summary, a crisis stabilization facility increases treatment options and reduces total costs to the county.

Rock County was one of the first counties in the state to operate a crisis stabilization facility. It was opened 10 years ago, and was an 8-bed facility known as Jackson House, because it was located on Jackson Street in Janesville. The County entered a contract with Tellurian, a private contractor, to staff and operate the facility as a community based residential facility (CBRF). It did not take long to reach capacity issues because 8 beds were inadequate given the size of the population that could be served by the Jackson House. In late 2008, Jackson House moved to a 12-bed facility located at 1936 North Washington Street in Janesville and the County entered a new contract with Tellurian to operate the facility. The contract and lease for the facility expire on December 31, 2012.

Rock County issued a Request for Proposal (RFP) in July 2012 for Crisis Stabilization Services. The RFP gave vendors the option of operating out of the 12-bed facility currently located at 1936 North Washington Street, or finding a new location to operate a 12 to 15-bed facility. Those are the facility options A and B described in the resolution. In addition, vendors were required to give psychiatric care options for each facility option. Those psychiatric care options were basically the status quo where the County provides the psychiatric services and psychotropic medications, or it is a turn-key operation with the vendor providing every aspect of the service.

Two vendors responded with proposals. Those vendors are Tellurian UCAN, Inc. out of Madison, and Rock Valley Community Programs (RVCP) out of Janesville. The RVCP turnkey proposal was selected because it offers better clinical services at a lower cost. The Jackson House will be moved to the RVCP campus located on Sunny Lane in the Town of Rock.

ROCK COUNTY, WISCONSIN
 FINANCE DIRECTOR

PURCHASING DIVISION
 FAX (608) 757-5539
 PHONE (608) 757-5517



PROJECT NUMBER #2013-01
 PROJECT NAME CRISIS STABILIZATION FACILITY IN ROCK COUNTY
 BID DUE DATE AUGUST 22, 2012 – 12:00 NOON
 DEPARTMENT HUMAN SERVICES

	ROCK VALLEY JANESVILLE WI	TELLURIAN MADISON WI
RATER 1	91	79
RATER 2	90	87
RATER 3	85	63
TOTAL SCORE	266	229
2013 COST	\$835,928.64	\$898,959.00
DESCRIPTION	15 BEDS AT ROCK VALLEY FACILITY	12 BEDS AT WASHINGTON STREET LOCATION

Request for Proposals was advertised in the Janesville Gazette and on the Internet. Twelve additional agencies were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: ROCK VALLEY COMMUNITY PROGRAMS

Charmian G. Klyne Oct 1, 2012
 SIGNATURE DATE

GOVERNING COMMITTEE APPROVAL:

CHAIR VOTE DATE

PURCHASING PROCEDURAL ENDORSEMENT:

CHAIR VOTE DATE