



**FINANCE COMMITTEE
THURSDAY, DECEMBER 15, 2011 - 7:30 A.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order and Approval of Agenda
2. Approval of Minutes – December 5, 2011
3. Citizen Participation, Communications and Announcements
4. Transfers and Appropriations
 - A. Circuit Courts
 - B. General Services/JDC
 - C. HCC Maintenance
 - D. Sheriff's Office (2)
 - E. Public Works
 - F. Public Health
 - G. Human Services
5.
 - A. Bills
 - B. Bills Over \$10,000
 - C. Encumbrances Over \$10,000
 - D. Pre-Approved Encumbrance Amendments
 - E. Approval of Bills for Other Departments
6. Resolution
 - A. Initial Resolution Authorizing General Obligation Bonds and/or Notes in an Amount Not to Exceed \$2,410,000
7. Review of Resolutions
 - A. Authorizing Contract with ATTIC Correctional Services, Inc. for the Operation of Community RECAP
 - B. Cooperative Agreement between City of Janesville, City of Beloit, and County of Rock
 - C. Authorizing Purchase of Vehicles per State of Wisconsin Contract for the Rock County Sheriff's Office
 - D. Awarding Contract for Installation of Welding Exhaust Equipment at the Public Works Department

- E. Authorizing Acceptance of the Family Foundations Comprehensive Home Visitation Grant and Amending the 2011 Human Services Department Budget
- 8. Purchasing Procedural Endorsement for Pre-Sort Mail Services – General Services
- 9. Purchasing Procedural Endorsement for 2012 Ski-Doo Snowmobile for Sheriff's Office
- 10. Selection of Specific Pricing Model for Care Coordination Through Quantum Health
- 11. Report on Cash Balances and Investments
- 12. Adjournment

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

11-85

Transfer No.

Requested by Circuit Courts

Judge James Daley

11/29/11

Department

Department Head

Date

FROM

TO

ACCOUNT #	DESCRIPTION	AMOUNT
22-1200-0000-63901	Juror's Meals Ect.	4,000

ACCOUNT #	DESCRIPTION	AMOUNT
22-1200-0000-63202	Law Books	4,000

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended.

REQUIRED APPROVAL:

Governing Committee

Finance Committee

DATE

11-5-2011

COMMITTEE CHAIR

File _____

ROCK COUNTY TRANSFER REQUESTS

FINANCE DIRECTOR
RECEIVED
11-85
NOV 30 2011

TO: FINANCE DIRECTOR

REQUESTED BY: CIRCUIT COURTS

JUDGE JAMES P DALEY

DATE: NOVEMBER 29, 2011

Department _____

Department Head Signature _____

FROM:	AMOUNT
1) ACCOUNT #: 22-1200-0000-63901 DESCRIPTION: JURORS MEALS, ECT CURRENT BALANCE: \$26,655 @ 10/31/11 PROVIDED BY THE FINANCE DIRECTOR JPD 11/30/11	\$ 4,000.00
2) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
3) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
4) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	

TO:	AMOUNT
ACCOUNT #: 22-1200-0000-63202 DESCRIPTION: LAW BOOKS	\$ 4,000.00
ACCOUNT #: DESCRIPTION:	
ACCOUNT #: DESCRIPTION:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC: IN 2011, THE CIRCUIT COURTS HAVE HAD VARIOUS POTENTIAL JURY TRIALS SETTLE.

REASON TRANSFER IS NECESSARY - BE SPECIFIC: THOMSON WEST INFORMATION CHARGES INCREASED IN 2011.

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

11-80
Transfer No.

Requested by General Services / JDC

Rob Leu

Department

Department Head

11/23/11
Date

FROM

TO

ACCOUNT #	DESCRIPTION	AMOUNT
18-1812-0000-62160	Cleaning Contracts	3,160
18-1812-0000-62400	R&M Services	3,000
18-1812-0000-67200	Capital Improvements	2,000

ACCOUNT #	DESCRIPTION	AMOUNT
18-1812-0000-62205	Fuel 011	160
18-1812-0000-63500	R&M Supplies	8,000

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended.



REQUIRED APPROVAL:

Governing Committee

Finance Committee

DATE

12/16/11

COMMITTEE CHAIR



File

**ROCK COUNTY
TRANSFER REQUESTS**

FINANCE DIRECTOR
RECEIVED
#11-80
NOV 28 2011

TO: FINANCE DIRECTOR

REQUESTED BY: General Services/JDC

Department

Bob Feltz
Department Head Signature

DATE: 11/23/11

FROM:	AMOUNT
1) ACCOUNT #: 18-1812-0000/62160 DESCRIPTION: Cleaning Contracts CURRENT BALANCE: \$ 6164.00 @ 1/23/11 PROVIDED BY THE FINANCE DIRECTOR <i>[Signature]</i>	\$160.00
2) ACCOUNT #: 18-1812-0000/62160 DESCRIPTION: Cleaning Contracts CURRENT BALANCE: \$ 6164.00 @ 1/23/11 PROVIDED BY THE FINANCE DIRECTOR <i>[Signature]</i>	\$3,000.00
3) ACCOUNT #: 18-1812-0000/62400 DESCRIPTION: Repair and Maintenance Services CURRENT BALANCE: \$ 4653.59 @ 1/23/11 PROVIDED BY THE FINANCE DIRECTOR <i>[Signature]</i>	\$3,000.00
4) ACCOUNT #: 18-1812-0000/67200 DESCRIPTION: Capital Improvements CURRENT BALANCE: \$ 2000.00 @ 1/23/11 PROVIDED BY THE FINANCE DIRECTOR <i>[Signature]</i>	\$2,000.00

TO:	AMOUNT
ACCOUNT #: 18-1812-0000/62205 DESCRIPTION: Fuel Oil	\$160.00
ACCOUNT #: 18-1812-0000/63500 DESCRIPTION: Repair and Maintenance Supplies	\$3,000.00
ACCOUNT #: 18-1812-0000/63500 DESCRIPTION: Repair and Maintenance Supplies	\$3,000.00
ACCOUNT #: 18-1812-0000/63500 DESCRIPTION: Repair and Maintenance Supplies	\$2,000.00

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC:

- 1) & 2) Funds are available in the Cleaning Contract Account because the bids for cleaning at JDC came in lower than anticipated.
 - 3) The Repair and Maintenance Services Account covers service agreements on heating, cooling, and security systems at JDC. There is money available in the account because the need to purchase parts not covered under the service agreement was minimal.
 - 4) Funds are available in the Capital Improvement account because we knew we would need this money to help cover repairs not of a capital nature.
- REASON TRANSFER IS NECESSARY - BE SPECIFIC:**
- 1) Fuel Oil is used in the emergency generator. It took more oil to fill it than usual.

2, 3, & 4) These three transfers are needed to cover unanticipated repairs to cooling systems. There was a freon leak in the condensor coil that cost \$2,044.00 to repair. The most expensive repairs totaling \$9,100.00, involved repairing and replacing the 14 ton compressor on the air conditioning system. Initially we were anticipating having to buy a new unit costing \$90,000.00. Our vendor located an identical compressor that was being taken from a building being remodeled in Madison. What a find!

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

11-87

Transfer No.

Requested by HCC Maintenance

Robert Leu

Department

Department Head

Date

11/21/11

FROM

TO

ACCOUNT #	DESCRIPTION	AMOUNT
00-0000-0001-46205	Insurance Proceeds	1,703.78

ACCOUNT #	DESCRIPTION	AMOUNT
18-1815-9200-63109	Other Supplies & Exp	1,703.78

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended.



REQUIRED APPROVAL:


Governing Committee

Finance Committee

DATE

12/16/11

COMMITTEE CHAIR



File

ROCK COUNTY TRANSFER REQUESTS

FINANCE DIRECTOR
RECEIVED
11-87
DEC 5 2011

TO: FINANCE DIRECTOR

REQUESTED BY: HCC Maintenance
Department

Robert [Signature]
Department Head Signature

DATE: November 21, 2011

FROM:	AMOUNT
1) ACCOUNT #: 00 0000 0001 46205 DESCRIPTION: Insurance Proceeds CURRENT BALANCE: \$1,703.78 PROVIDED BY THE FINANCE DIRECTOR	\$1,703.78
2) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
3) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
4) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	

TO:	AMOUNT
ACCOUNT #: 18 1815 9200 63109 DESCRIPTION: Other Supplies & Expenses	\$1,703.78
ACCOUNT #: DESCRIPTION:	
ACCOUNT #: DESCRIPTION:	

REASON FOR TRANSFER - BE SPECIFIC:

The purpose of this transfer is to reimburse the Other Supplies and Expenses Account with funds recouped from LGPIF for a claim relating to an accident involving the 1997 Chevy box truck, which is maintained by the Health Care Center Maintenance Department. The truck was repaired by Budget Truck and Auto Company. The Human Services Department is covering the \$3,000 deductible because a Human Services Path Worker was responsible for the accident.

Left CK A-8191023 Treasurer's Receipt # 601/20768 \$1703.78 12/17/11

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

11-83
Transfer No.

Requested by Sheriff's Office

Sheriff Robert Spoden

Department

Department Head

11/28/11
Date

FROM

TO

ACCOUNT #	DESCRIPTION	AMOUNT
21-2200-0000-63906	Uniform Cleaning	564
21-2100-0000-67171	Cap Assets - \$1000+	3,810

ACCOUNT #	DESCRIPTION	AMOUNT
21-2200-0000-65103	Public Liability	564
21-2100-0000-63904	First Aid Supplies	2,061
21-2100-0000-67130	Terminals & PCs	1,749

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended.

REQUIRED APPROVAL:



Governing Committee

Finance Committee

DATE

12-5-2011

COMMITTEE CHAIR

Handwritten signature

File

ROCK COUNTY TRANSFER REQUESTS

FINANCE DIRECTOR
RECEIVED

#11-83
NOV 29 2011

TO: FINANCE DIRECTOR

REQUESTED BY: Sheriff's Office

Department

Sherry R. Spaul
Department Head Signature

DATE: 11/28/11

FROM:	AMOUNT
1) ACCOUNT #: 21-2200-0000-63906 DESCRIPTION: Uniform Cleaning CURRENT BALANCE: \$ 2243.84 @ 10/31/11 PROVIDED BY THE FINANCE DIRECTOR <i>AS 11/27/11</i>	\$ 564
2) ACCOUNT #: 21-2100-0000-67171 DESCRIPTION: Capital Assets-\$1,000/ More CURRENT BALANCE: \$ 38,013.00 @ 10/31/11 PROVIDED BY THE FINANCE DIRECTOR <i>AS 11/27/11</i>	\$3,810
3) ACCOUNT #: _____ DESCRIPTION: _____ CURRENT BALANCE: \$ _____ PROVIDED BY THE FINANCE DIRECTOR	
4) ACCOUNT #: _____ DESCRIPTION: _____ CURRENT BALANCE: \$ _____ PROVIDED BY THE FINANCE DIRECTOR	

TO:	AMOUNT
ACCOUNT #: 21-2200-0000-65103 DESCRIPTION: Public Liability	\$ 564
ACCOUNT #: 21-2100-0000-63904 DESCRIPTION: Policing/ 1st Aid Supplies	\$2,061
ACCOUNT #: 21-2100-0000-67130 DESCRIPTION: Terminals and PCs	\$1,749
ACCOUNT #: _____ DESCRIPTION: _____	

REASON FOR TRANSFER - BE SPECIFIC:

65103, Public Liability: Budget estimate lower than actual
 63904, Policing/ 1st Aid Supplies: Body armor carriers purchased w/ Equitably Shared Funds
 67130, Terminals and PCs: Computer and monitor purchased w/ Equitably Shared Funds
 See resolution 11-4B-348

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

11-84

Transfer No.

Requested by Sheriff's Office

Sheriff Robert Spoden

11/28/11

Department

Department Head

Date

FROM

TO

ACCOUNT #	DESCRIPTION	AMOUNT
21-2100-0000-62400	R&M Services	3,500
21-2100-0000-62491	Software Maintenance	10,000

ACCOUNT #	DESCRIPTION	AMOUNT
21-2100-0000-63904	First Aid Supplies	3,500
21-2100-0000-63100	Office Supplies	1,000
21-2100-0000-63406	Clothing & Uniforms	4,000
21-2100-0000-63501	Gasoline & Other Fuel	5,000

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended.

REQUIRED APPROVAL:

[Signature]

Governing Committee

Finance Committee

DATE

11-28-11

COMMITTEE CHAIR

[Signature]

File

ROCK COUNTY TRANSFER REQUESTS

FINANCE DIRECTOR
RECEIVED

11-84
NOV 29 2011

TO: FINANCE DIRECTOR

REQUESTED BY: Sheriff's Office
Department _____

Sherry R. Spedden
Department Head Signature

DATE: 11/28/11

FROM:	AMOUNT
1) ACCOUNT #: 21-2100-0000-62400 DESCRIPTION: Repair & Maint. Svcs. CURRENT BALANCE: \$ 8,651.22 @ 11/28/11 PROVIDED BY THE FINANCE DIRECTOR <i>[Signature]</i>	\$ 3,500
2) ACCOUNT #: 21-2100-0000-62491 DESCRIPTION: Software Maintenance CURRENT BALANCE: \$ 14,800.27 @ 11/28/11 PROVIDED BY THE FINANCE DIRECTOR <i>[Signature]</i>	\$ 10,000
3) ACCOUNT #: _____ DESCRIPTION: _____ CURRENT BALANCE: \$ _____ PROVIDED BY THE FINANCE DIRECTOR	
4) ACCOUNT #: _____ DESCRIPTION: _____ CURRENT BALANCE: \$ _____ PROVIDED BY THE FINANCE DIRECTOR	

TO:	AMOUNT
ACCOUNT #: 21-2100-0000-63904 DESCRIPTION: Policing/ 1st Aid Supplies	\$ 3,500
ACCOUNT #: 21-2100-0000-63100 DESCRIPTION: Office Supplies	\$ 1,000
ACCOUNT #: 21-2100-0000-63406 DESCRIPTION: Clothing & Uniforms	\$ 4,000
ACCOUNT #: 21-2100-0000-63501 DESCRIPTION: Gasoline & Other Fuel	\$ 5,000

REASON FOR TRANSFER - BE SPECIFIC:

- 63904, Policing/ 1st Aid: Radio batteries
- 63100, Office Supplies: General office supplies including chairs
- 63406, Clothing & Uniforms: Promotions, Staff turnover
- 63501, Gasoline and Other Fuel: Higher fuel costs

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

11-81
Transfer No.

Requested by Public Works

Benjamin Coopman

Department

Department Head

11/23/11
Date

FROM

TO

ACCOUNT #	DESCRIPTION	AMOUNT
00-0000-0001-46205	Compensation for Loss of Fixed Assets	6,800

ACCOUNT #	DESCRIPTION	AMOUNT
41-4350-4270-46205	Compensation Loss of Fixed Assets	6,800

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended.

ESK

REQUIRED APPROVAL:

Governing Committee

Finance Committee

DATE

12-7-11

COMMITTEE CHAIR

Kenneth L. ...

File

ROCK COUNTY TRANSFER REQUESTS

FINANCE DIRECTOR
RECEIVED
11-8-11
NOV 28 2011

TO: FINANCE DIRECTOR

REQUESTED BY: PUBLIC WORKS

Benjamin D. Chapman, Jr.
Department Head Signature

DATE: November 23, 2011

FROM:	AMOUNT	TO:	AMOUNT
1) ACCOUNT #: 00-0000-0001-46205 DESCRIPTION: COMPENSATION-LOSS OF FIXED ASSETS CURRENT BALANCE: \$ 6800.00 PROVIDED BY THE FINANCE DIRECTOR 11/28/11	6,800.00	ACCOUNT #: 41-4350-4270-46205 DESCRIPTION: COMPENSATION-LOSS OF FIXED ASSETS	6,800.00
2) ACCOUNT #: Treasurer's Account 4 DESCRIPTION: SJ 020768 CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR		ACCOUNT #: DESCRIPTION:	
3) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR		ACCOUNT #: DESCRIPTION:	
4) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR		ACCOUNT #: DESCRIPTION:	

REASON FOR TRANSFER - BE SPECIFIC: THE DOORS TO THE COUNTY'S NEWEST SALT SHED WERE DAMAGED

BY WIND IN JUNE 2011. THE \$6,800.00 DEPOSITED 11/15/2011 ON RECEIPT
 GN #120768 IS FOR THE ESTIMATED COST OF REPAIR NET OF THE DEDUCTIBLE
 TO REPAIR TO COMPARABLE CONDITION. BIDS WILL BE SOLICITED TO
 REPAIR WITH THE ADDITION OF A SERVICE DOOR AND MOTOR. REPAIRS
 WILL BE RECORDED TO THE BUILDINGS + GROUNDS COST POOL IN ORG
 KEY 41-4350-4270.

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

11-88
Transfer No.

Requested by Public Health

Karen Cath

Department

Department Head

Date

12/3/11

FROM

TO

ACCOUNT #	DESCRIPTION	AMOUNT
31-3000-0000-62119	Other Services	1,200

ACCOUNT #	DESCRIPTION	AMOUNT
31-3000-0000-64010	Lab Supplies	1,200

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended.



REQUIRED APPROVAL:

Governing Committee

Finance Committee

DATE

12/7/11

COMMITTEE CHAIR



File

ROCK COUNTY TRANSFER REQUESTS

FINANCE DIRECTOR
RECEIVED

W-88
DEC 3 2011

TO: FINANCE DIRECTOR

REQUESTED BY: Public Health Dept

Department

Karen Carr

Department Head Signature

DATE:

11/30/2011

FROM:	AMOUNT
1) ACCOUNT #: 31-3000-0000-62119 DESCRIPTION: Other Services CURRENT BALANCE: \$ <i>271093</i> PROVIDED BY THE FINANCE DIRECTOR <i>[Signature]</i>	\$1,200
2) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
3) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
4) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	

TO:	AMOUNT
ACCOUNT #: 31-3000-0000-64010 DESCRIPTION: Laboratory Supplies	\$1,200
ACCOUNT #: DESCRIPTION:	
ACCOUNT #: DESCRIPTION:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC:

The need for Other Services for 2011 was not as great as what had been initially thought would be necessary when the budget was prepared for 2011; therefore, there are adequate funds available to facilitate this transfer of funds.

REASON TRANSFER IS NECESSARY - BE SPECIFIC:

Necessary chemicals and supplies for water testing needed to be ordered before the end of 2011 in order to maintain the inventory needed to complete the water testing requested for the remainder of 2011.

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

11-90

Transfer No.

Requested by Human Services

Charmian Klyve

Department

Department Head

Date

12/6/11

FROM

ACCOUNT #	DESCRIPTION	AMOUNT
36-3604-0000-621119	ESS Other Contracted Svcs	4,491

TO

ACCOUNT #	DESCRIPTION	AMOUNT
36-3604-0000-671160	HSD Equip Under \$5,000	1,491
36-3604-0000-64604	ESS Program Exp	3,000

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended.



REQUIRED APPROVAL:

Governing Committee

Finance Committee

DATE

COMMITTEE CHAIR

File

ROCK COUNTY TRANSFER REQUESTS

FINANCE DIRECTOR
RECEIVED
~~11-30~~
DEC 7 2011

TO: FINANCE DIRECTOR

REQUESTED BY: HSD

Department

Annmarie J. Stegwe
Department Head Signature

DATE:

12/26/11

FROM:	AMOUNT
1) ACCOUNT #: 36-3604-0000-621119 DESCRIPTION: ESS Other Contracted Services CURRENT BALANCE: \$ 25,023 10-7-11 PROVIDED BY THE FINANCE DIRECTOR	\$4,491
2) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
3) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
4) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	

TO:	AMOUNT
ACCOUNT #: 36-3604-0000-671160 DESCRIPTION: HSD Equipment Under \$5,000	\$1,491
ACCOUNT #: 36-3604-0000-64604 DESCRIPTION: ESS Program Expense	\$3,000
ACCOUNT #: DESCRIPTION:	
ACCOUNT #: DESCRIPTION:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC:

Economic Support Other Contracted Services - HSD budgeted funds to contract with a provider for health services in 2011 and after discussions with the provider the annual amount was lower than expected.

REASON TRANSFER IS NECESSARY - BE SPECIFIC:

HSD Equipment: HSD requests a transfer to purchase a scanner for the Economic Support Services Division. The cost of the scanner is \$1,321.15, and the cost of the 3-year warranty is \$169.66 for a total request of \$1,490.81.

The Rock County HSD has a large backlog of TM files (approximately 4,080) that need to be scanned into a statewide database by January 1, 2012. We need to accomplish this so that our Change Center Workers (as well as consortium partners) have access to those files. We will place a seasonal employee at the scanning station through year-end. Furthermore, the State requires we work out of a Centralized Document Processing Unit (CDPU) starting January 1. Our customers will need to scan pertinent documents into the CDPU. Thus, our plan is to set-up the scanning station in an accessible area of the Resource Room where it can be monitored from the Reception Desk.

Program Expense: The ESS Division started operating the Rock Change Center in early 2011. There have been additional expenses related to phone lines that were not included in the 2011 Adopted HSD Budget.

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0000000001-17000	PREPAID BUDGET I	0.00 100.0%	50,059.38	64,709.48	-114,768.86		
	P1103916-PO# 12/06/11 -VN#050401			SUNGARD PUBLIC SECTOR USER GRO		195.00	
			CLOSING BALANCE		-114,963.86		195.00
	BAL.SHEET A/C		PROG-TOTAL-PO			195.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$195.00 INCURRED BY BALANCE SHEET ACCOUNT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

DEC 15 2011

DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1414110000-63100	OFC SUPP & EXP P1103939-PO# 12/06/11 -VN#047619	2,500.00 14.1%	447.44	-93.03 ELSBERRYS EDIBLES	2,145.59	450.00	
			CLOSING BALANCE		1,695.59		450.00
1414110000-63107	PUBL & LEGAL P1100961-PO# 12/06/11 -VN#011191	3,000.00 21.8%	2,372.79	-1,716.26 BELOIT DAILY NEWS	2,343.47	155.17	
			CLOSING BALANCE		2,188.30		155.17
	ELECTIONS		PROG-TOTAL -PO			605.17	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$605.17 INCURRED BY ELECTIONS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

DATE _____ CHAIR

DEC 15 2011

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1515410000-64901	TAX DEED EXP	12,000.00	114.6%	13,757.69	0.00		
	P1103922-PO# 12/06/11 -VN#011191			BELOIT DAILY NEWS		57.64	
*** OVERDRAFT ***	TRANSFER REQUIRED			CLOSING BALANCE	-1,815.33		57.64
	TAX DEED EXPENSE			PROG-TOTAL-PO		57.64	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$57.64 INCURRED BY TAX DEED EXPENSE. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____

DEPT-HEAD

DEC 15 2011

DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1919330000-64904	SUNDRY EXPENSE	4,000.00	98.7%	3,701.93	247.24	50.83	
	P1103880-PO# 12/06/11 -VN#051569			GAREY,CHRISTINE		15.13	
	P1103915-PO# 12/06/11 -VN#051576			DANBURY,VICKIE		6.68	
ENC	R1104249-PO# 11/29/11 -VN#036201			AMAZON.COM		26.16	
				CLOSING BALANCE		2.86	47.97
	EMPL.RELATED			PROG-TOTAL-PO			47.97

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$47.97 INCURRED BY EMPLOYEE RELATED. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

DEC 15 2011

DATE _____ CHAIR

Account Number	Name	Yearly Prcent Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0714300000-62400	R & M SERV	211,417.00 79.5%	165,811.31	2,289.47	43,316.22		
	P1100515-PO# 12/06/11 -VN#044658		CINTAS FIRE PROTECTION			852.50	
			CLOSING BALANCE		42,463.72		852.50
0714300000-62421	COMPUTER EQUIP	9,000.00 10.7%	3,674.65	-2,703.97	8,029.32		
	P1103813-PO# 12/06/11 -VN#049330		PIEPER ELECTRIC INC			2,703.97	
			CLOSING BALANCE		5,325.35		2,703.97
0714300000-62491	SOFTWARE MAINT	630,312.00 82.5%	422,679.71	97,858.07	109,774.22		
	P1103755-PO# 12/06/11 -VN#033353		CDW GOVERNMENT INC			642.85	
	P1103904-PO# 12/06/11 -VN#024486		VERTEX INC			1,830.00	
			CLOSING BALANCE		107,301.37		2,472.85
0714300000-63407	COMPUTER SUPPL	8,423.00 78.4%	6,014.76	594.06	1,814.18		
	P1103760-PO# 12/06/11 -VN#033353		CDW GOVERNMENT INC			294.84	
			CLOSING BALANCE		1,519.34		294.84
0714300000-64200	TRAINING EXP	47,500.00 90.7%	34,276.35	8,830.91	4,392.74		
	P1103456-PO# 12/06/11 -VN#031358		INACOM EDUCATION CENTER			1,500.00	
			CLOSING BALANCE		2,892.74		1,500.00
0714300000-64701	SOFTWARE PURCH	179,153.00 73.9%	86,899.72	45,617.19	46,636.09		
	P1103725-PO# 12/06/11 -VN#033353		CDW GOVERNMENT INC			38.24	
	P1103766-PO# 12/06/11 -VN#033353		CDW GOVERNMENT INC			7.01	
			CLOSING BALANCE		46,590.84		45.25
0714300000-67130	TERMINALS/PC'S	98,989.00 69.7%	68,875.99	123.00	29,990.01		
	P1103530-PO# 12/06/11 -VN#033353		CDW GOVERNMENT INC			47.62	
	P1103769-PO# 12/06/11 -VN#033353		CDW GOVERNMENT INC			1,088.89	
	P1103773-PO# 12/06/11 -VN#051256		PARAGON DEVELOPMENT SYSTEMS			1,504.00	
	P1103775-PO# 12/06/11 -VN#033353		CDW GOVERNMENT INC			3,371.92	
	P1103852-PO# 12/06/11 -VN#033353		CDW GOVERNMENT INC			78.71	
			CLOSING BALANCE		23,898.87		6,091.14
0714300000-67143	IT DEPT.CR-CHGS.	77,646.00 197.7%	87,097.64	66,472.40	-75,924.04		
	P1103382-PO# 12/06/11 -VN#051256		PARAGON DEVELOPMENT SYSTEMS			1,944.00	
	P1103726-PO# 12/06/11 -VN#051512		CIELO NETWORKS INC			700.00	
	P1103728-PO# 12/06/11 -VN#033353		CDW GOVERNMENT INC			953.25	
	P1103760-PO# 12/06/11 -VN#033353		CDW GOVERNMENT INC			21.22	
	P1103770-PO# 12/06/11 -VN#048115		OMNISCOOUT			498.00	
	P1103772-PO# 12/06/11 -VN#033353		CDW GOVERNMENT INC			22.82	
	P1103827-PO# 12/06/11 -VN#033353		CDW GOVERNMENT INC			1,873.83	
*** OVERDRAFT ***	TRANSFER REQUIRED		CLOSING BALANCE		-81,937.16		6,013.12

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0714300000-63407 ENC 0714300000	COMPUTER SUPPL R1104322-PO# 12/07/11 -VN#036201	16,103.00 2.3%	0.0	381.20	15,721.80	118.80	118.80
CLOSING BALANCE					15,603.00		
INFORMATION TECH PROG-TOTAL-PO						118.80	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$118.80 INCURRED BY INFORMATION TECHNOLOGY. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

DEC 15 2011

DATE _____ CHAIR

Rock County - Production

12/06/11

COMMITTEE APPROVAL REPORT

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0714300000-62400 ENC	R & M SERV	210,888.00 15.1%	0.00	31,925.29	178,962.71		
	R1200186-PO# 01/01/12 -VN#051343		EATON CORP			1,926.00	
			CLOSING BALANCE		177,036.71		1,926.00
0714300000-62491 ENC	SOFTWARE MAINT	607,189.00 13.5%	0.00	82,089.81	525,099.19		
	R1200185-PO# 01/01/12 -VN#036075		ESRI INC			38,192.35	
	R1200187-PO# 01/01/12 -VN#040513		PAGE TECHNOLOGY MARKETING INC			150.00	
			CLOSING BALANCE		486,756.84		38,342.35
	INFORMATION TECH		PROG-TOTAL -PO			40,268.35	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$40,268.35 INCURRED BY INFORMATION TECHNOLOGY. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

DEC 15 2011

DATE _____ CHAIR

Rock County - Production

12/01/11

COMMITTEE APPROVAL REPORT

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0714300000-62119	OTHER SERVICES	69,134.00	0.0%	0.00	69,134.00		
ENC	R1200157-PO# 01/01/12 -VN#044943			CARDMEMBER SERVICES		2,500.00	
ENC	R1200158-PO# 01/01/12 -VN#040691			CHARTER COMMUNICATIONS		6,800.00	
	CLOSING BALANCE				59,834.00		9,300.00
0714300000-62400	R & M SERV	210,888.00	6.8%	0.00	14,407.77	196,480.23	
ENC	R1200148-PO# 01/01/12 -VN#048444			MORPHOTRAK INC		8,897.52	
ENC	R1200150-PO# 01/01/12 -VN#048753			NAVIANT INC		7,120.00	
ENC	R1200157-PO# 01/01/12 -VN#044943			CARDMEMBER SERVICES		1,500.00	
	CLOSING BALANCE				178,962.71		17,517.52
0714300000-62491	SOFTWARE MAINT	607,189.00	9.2%	0.00	56,209.88	550,979.12	
ENC	R1200147-PO# 01/01/12 -VN#039900			ORACLE CORPORATION		12,279.93	
ENC	R1200152-PO# 01/01/12 -VN#047438			AERCOR WIRELESS INC		10,600.00	
ENC	R1200157-PO# 01/01/12 -VN#044943			CARDMEMBER SERVICES		3,000.00	
	CLOSING BALANCE				525,099.19		25,879.93
0714300000-63407	COMPUTER SUPPL	16,103.00	0.0%	0.00	0.00	16,103.00	
ENC	R1200157-PO# 01/01/12 -VN#044943			CARDMEMBER SERVICES		500.00	
	CLOSING BALANCE				15,603.00		500.00
0714300000-64200	TRAINING EXP	47,500.00	0.0%	0.00	0.00	47,500.00	
ENC	R1200157-PO# 01/01/12 -VN#044943			CARDMEMBER SERVICES		25,000.00	
	CLOSING BALANCE				22,500.00		25,000.00
0714300000-64701	SOFTWARE PURCH	103,186.00	0.0%	0.00	0.00	103,186.00	
ENC	R1200157-PO# 01/01/12 -VN#044943			CARDMEMBER SERVICES		1,000.00	
	CLOSING BALANCE				102,186.00		1,000.00
	INFORMATION TECH			PROG-TOTAL-PO		79,197.45	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$79,197.45 INCURRED BY INFORMATION TECHNOLOGY. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

DEC 15 2011

DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0515300000-62130 ENC	AUDIT FEES R1200118-PO# 01/01/12 -VN#048450 BAKER TILLY VIRCHOW KRAUSE LLP	26,000.00	0.0%	0.00	0.00	26,000.00	81,000.00
*** OVERDRAFT ***				CLOSING BALANCE	-55,000.00		81,000.00
	AUDITING, ETC.		PROG-TOTAL-PO			81,000.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$81,000.00 INCURRED BY AUDITING & SPECIAL ACCOUNTING. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

DEC 15 2011 DATE _____ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
595900000-69500 ENC	CONTRIBUTIONS R1200127-PO# 01/01/12 -VN#015726	22,323.00 0.0%	0.00	0.00	22,323.00	22,323.00	
							ROCK COUNTY HISTORICAL SOCIETY
							CLOSING BALANCE
					0.00		22,323.00
	HERITAGE ROCK CO		PROG-TOTAL-PO				22,323.00

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$22,323.00 INCURRED BY HERITAGE ROCK COUNTY. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

DEC 15 2011 DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
5939061000-69500 ENC	CONTRIBUTIONS R1200125-PO# 01/01/12 -VN#015544	24,317.00	0.0%	0.00	0.00	24,317.00	24,317.00
						RETIRE SENIOR VOLUNTEER PROGR	
						CLOSING BALANCE	24,317.00
						RSVP ASST TRANS	24,317.00
						PROG-TOTAL-PO	24,317.00

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$24,317.00 INCURRED BY RSVP ASST TRANSPORTATION. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

DEC 15 2011

DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0000000063-29662	HEALTH INS TRUST	0.00 100.0%	0.00	0.00	0.00		
ENC	R1200122-PO# 01/01/12 -VN#048601			WILLIS MILWAUKEE		40,500.00	
ENC	R1200123-PO# 01/01/12 -VN#045486			WMMIC		264,291.00	
				CLOSING BALANCE	-304,791.00		304,791.00
		BAL.SHEET A/C	PROG-TOTAL-PO			304,791.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$304,791.00 INCURRED BY BALANCE SHEET ACCOUNT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

DEC 15 2011

DATE _____ CHAIR

2012...

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1717100000-63100 ENC 1717100000	OFC SUPP & EXP R1200168-PO# 01/01/12 -VN#017443	3,647.00 0.0%	0.0	0.00	3,647.00	149.76	149.76
					3,497.24		
1717100000-63106 ENC 1717100000	PLAT BOOKS R1200170-PO# 01/01/12 -VN#047141	2,813.00 0.0%	0.0	0.00	2,813.00	2,813.00	2,813.00
					0.00		
	REGISTER OF DEED		PROG-TOTAL-PO			2,962.76	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$2,962.76
 INCURRED BY REGISTER OF DEEDS. CLAIMS COVERING THE ITEMS ARE PROPER
 AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

DEC 15 2011 DATE _____ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3280008100-64000 ENC	MEDICAL SUPPLIES R1200105-PO# 01/01/12 -VN#015393	117,052.00 62.7%	0.00	73,500.00	43,552.00	21,000.00	
					CLOSING BALANCE	22,552.00	21,000.00
3280008100-64408 ENC	DISPOSABLES R1200105-PO# 01/01/12 -VN#015393	80,000.00 2.2%	0.00	1,800.00	78,200.00	74,000.00	
					CLOSING BALANCE	4,200.00	74,000.00
3280008200-63109 ENC	OTHER SUPP/EXP R1200105-PO# 01/01/12 -VN#015393	42,670.00 37.4%	0.00	16,000.00	26,670.00	25,000.00	
					CLOSING BALANCE	1,670.00	25,000.00
3280009300-63404 ENC	JANITOR/CLEANING R1200105-PO# 01/01/12 -VN#015393	20,720.00 45.8%	0.00	9,500.00	11,220.00	4,800.00	
					CLOSING BALANCE	6,420.00	4,800.00
	ROCK HAVEN		PROG-TOTAL-PO			124,800.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$124,800.00 INCURRED BY ROCK HAVEN. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

HEALTH SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

DEC 15 2011

DATE _____ CHAIR

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Finance Committee
INITIATED BY

Finance Committee
SUBMITTED BY



Jeffrey A. Smith, Finance Director
DRAFTED BY

December 7, 2010
DATE DRAFTED

**INITIAL RESOLUTION AUTHORIZING GENERAL OBLIGATION
BONDS AND/OR NOTES IN AN AMOUNT NOT TO EXCEED \$2,410,000**

1 **WHEREAS**, the 2012 Adopted Budget includes \$2,406,369 for Highway Road Construction Capital
2 Projects: and,
3

4 **WHEREAS**, this project is included in the Budget with the anticipation that it would be funded with
5 the future issuance of debt; and,
6

7 **WHEREAS**, this project will have long-term benefits and is most appropriately funded by debt
8 issuance.
9

10 **NOW, THEREFORE, BE IT RESOLVED**, by the Rock County Board of Supervisors duly
11 assembled this _____ day of _____, 2011, that there shall be issued, pursuant to Chapter 67,
12 Wisconsin Statutes, General Obligation Bonds and/or Notes in an amount not to exceed \$2,410,000
13 for constructing, renovating, remodeling, improving and equipping the County's facilities.

Respectfully submitted,

FINANCE COMMITTEE

Mary Mawhinney, Chair

Sandra Kraft, Vice Chair

Mary Beaver

David Diestler

J. Russell Podzilni

**INITIAL RESOLUTION AUTHORIZING GENERAL OBLIGATION
BONDS AND/OR NOTES IN AN AMOUNT NOT TO EXCEED \$2,410,000**

PAGE 2

FISCAL NOTE:

The purpose of this resolution is to authorize expenditures from the 2012 deferred finance budget appropriations prior to actual debt issuance. The 2012 budgeted capital project is estimated to cost \$2,406,369 (plus issuance costs) for Highway Road Construction Capital Projects. If the County adopts this resolution, the project costs and issuance costs will be included in a subsequent resolution that authorizes the issuance of General Obligation Bonds and/or Notes.

1993 Wisconsin Act 16 (the State Budget Bill) established property tax levy rate limits for Wisconsin Counties, beginning with the 1993 payable 1994 levy. The Wisconsin Department of Revenue's Administrative Rules authorize an increase in the debt levy rate under certain conditions, including resolutions authorizing debt issuance that are adopted by affirmative vote of at least three-fourths of the members of the County Board. The County Board may also approve the issuance of debt by adopting a resolution which provides a reasonable expectancy that the new debt will not cause the County to increase its debt levy rate. It is my opinion that the debt amortization that would be incurred upon issuance of debt for the projects included in this resolution would not exceed Rock County's debt levy rate as limited by Wisconsin Act 16.

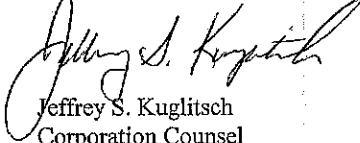


Jeffrey A. Smith
Finance Director

LEGAL NOTE:

This is only an initial resolution. Pursuant to sec. 67.05(10), Stats., the County Board, before issuing any contemplated long-term debt, must adopt a resolution levying a direct, annual tax sufficient in an amount to pay for the express purpose of paying the interest on such bonds as it falls due, and also to pay and discharge the principal thereof at maturity. That will happen at a later date.

A majority vote is necessary to adopt this resolution. However, a three-fourths vote of the "members-elect" would avoid any potential issue relative to the debt levy rate limit.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Public Safety and Justice Ctte.
INITIATED BY



Elizabeth Pohlman McQuillen
DRAFTED BY

Public Safety and Justice Ctte.
SUBMITTED BY

December 1, 2011
DATE DRAFTED

**AUTHORIZING CONTRACT WITH ATTIC CORRECTIONAL SERVICES, INC. FOR THE
OPERATION OF COMMUNITY RECAP**

- 1 **WHEREAS**, the Criminal Justice Coordinating Council has identified the need to develop alternatives to
- 2 incarceration and reduce recidivism in Rock County; and,
- 3
- 4 **WHEREAS**, Rock County is receiving a Treatment Alternative and Diversion (TAD) grant of \$110,931
- 5 from the State of Wisconsin in 2012 to provide case management and alcohol and other drug abuse
- 6 (AODA) treatment services to offenders as an alternative to incarceration; and,
- 7
- 8 **WHEREAS**, in 2007, Rock County initiated its first collaborative treatment court to address the needs
- 9 of offenders in the criminal justice system with AODA issues, which follows the national drug court
- 10 model, named Community RECAP; and,
- 11
- 12 **WHEREAS**, from inception through November 17, 2011, there have been 151 successful graduates
- 13 and 36,227 jail bed days averted as a result of this program; and,
- 14
- 15 **WHEREAS**, the 2012 County budget includes sufficient funds for the operation of this program; and,
- 16
- 17 **WHEREAS**, qualifications were solicited from firms having experience in providing case management
- 18 and treatment services for offenders, with ATTIC Correctional Services, Inc. submitting the most
- 19 responsive and responsible proposal at a cost of \$304,000.
- 20
- 21 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
- 22 this _____ day of _____, 2011 does hereby authorize a contract with ATTIC Correctional
- 23 Services under terms and conditions per the Request for Qualifications and any subsequent contract in an
- 24 amount not to exceed \$304,000 to provide case management, counseling, and treatment services for
- 25 offenders participating in Community RECAP.

Respectfully submitted,

PUBLIC SAFETY AND JUSTICE COMMITTEE

Ivan Collins
Ivan Collins, Chair

Larry Wiedenfeld
Larry Wiedenfeld, Vice Chair

Mary Beaver
Mary Beaver

Henry Brill
Henry Brill

Brian Knudson
Brian Knudson

AUTHORIZING CONTRACT WITH ATTIC CORRECTIONAL SERVICES, INC. FOR THE
OPERATION OF COMMUNITY RECAP

Page 2

PURCHASING PROCEDURAL ENDORSEMENT

Mary Mawhinney, Chair

Vote

Date

FISCAL NOTE:

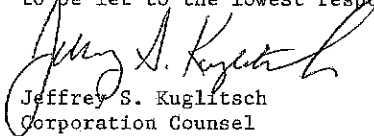
\$304,487 is included in the Community RECAP/TAD Program 2012 budget, A/C 21-2171-0000-62100, for Contracted Services.



Jeffrey A. Smith
Finance Director

LEGAL NOTE:

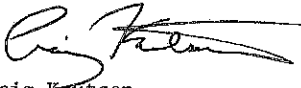
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

Executive Summary

AUTHORIZING CONTRACT WITH ATTIC CORRECTIONAL SERVICES, INC. FOR THE OPERATION OF COMMUNITY RECAP

In 2006, Rock County applied for and received a Treatment Alternatives and Diversion (TAD) grant through the State of Wisconsin's Office of Justice Assistance to provide case management and alcohol and other drug abuse (AODA) treatment to offenders in lieu of incarceration in Rock County. Rock County started its collaborative, multi-agency Drug Court/Community RECAP program in 2007. From 2007-2011, Rock County has received funding through the TAD program to partially operate this successful program.

In September 2011, the TAD program became a competitive grant opportunity through the state and Rock County applied for continuing funding. Rock County was notified it would be a continuing grantee in the amount of \$110,931. The 2012 County budget includes a total of \$305,987 for this program, funded through TAD, fees, and tax levy.

This resolution authorizes a contract with ATTIC Correctional Services, Inc., in an amount not to exceed \$304,000, to operate Community RECAP. ATTIC will provide 4.0 FTE staff to conduct individual, family, and group counseling sessions in areas such as cognitive intervention, AODA treatment, and anger management. ATTIC staff will also provide case management and drug testing services.

ATTIC, a 501 (c) (3) non-profit organization, has 34 years of experience providing services to those involved in the criminal justice system and operates a wide variety of programs throughout Wisconsin and Minnesota, including: Dane County, La Crosse County, Marathon County, Milwaukee County, and many other communities. ATTIC also provides treatment services in 15 Wisconsin correctional facilities.

ATTIC is the County's current provider for these services and will continue operation of the program beginning January 1, 2012.



PROJECT NUMBER 2012-08
PROJECT NAME AODA TREATMENT & CASE MANAGEMENT FOR OFFENDERS
DUE DATE; OCTOBER 24, 2011 – 12:00 NOON
DEPARTMENT: SHERIFF'S OFFICE

	ATTIC MADISON WI	ROCK VALLEY JANESVILLE WI
RATER 1	90	94
RATER 2	77	53
RATER 3	80	80
RATER 4	90	80
RATER 5	85	95
RATER 6	87	91
RATER 7	91	94
RATER 8	90	93
RATER 9	88	83
TOTAL SCORE	778	763
AVERAGE SCORE	86.44	84.78

Qualifications were evaluated based on the following criteria:

- Analysis of the letter of qualifications, including clear understanding of consulting services to be provided. **15 points max**
- Evaluation of assigned personnel, training and corporate support to provide the required services. **20 points max**
- Firm's history, financial status, knowledge, experience, and qualifications in providing AODA treatment and case management as demonstrated by current or past contracts of a similar size and scope. **40 points max**
- Cost proposal **25 points max**

Request for Qualifications and Cost Proposal was advertised in the Beloit Daily News and on the Internet. Two additional agencies were solicited that did not respond.

PREPARED BY: JODI MILLIS
PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: ATTIC CORRECTIONAL SERVICES

Elizabeth Paul McQuill
SIGNATURE DATE

GOVERNING COMMITTEE APPROVAL:

Ava Gillin 5-0 12-5-2011
CHAIR VOTE DATE

PURCHASING PROCEDURAL ENDORSEMENT:

CHAIR VOTE DATE

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Public Safety and Justice
INITIATED BY



David Sleeter
DRAFTED BY

Public Safety and Justice
SUBMITTED BY

November 10, 2011
DATE DRAFTED

**COOPERATIVE AGREEMENT BETWEEN CITY OF JANESVILLE, CITY OF БЕЛОIT, AND
COUNTY OF ROCK**

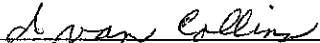
- 1 **WHEREAS**, the Rock County 911 Communications Center is responsible for the operation and
2 maintenance of the public safety voice radio communications infrastructure within Rock
3 County; and,
4
5 **WHEREAS**, continuous interoperable radio communications between the public safety
6 agencies of Rock County and the 911 Communications Center are essential to providing the
7 most efficient public safety services to the citizens of Rock County; and,
8
9 **WHEREAS**, Rock County has operated and maintained all public safety voice radio
10 communications infrastructure within the County since 1993, except for the Janesville and
11 Beloit Police Departments; and,
12
13 **WHEREAS**, Rock County is currently converting the public safety voice radio communications
14 infrastructure from analog to digital operations; and,
15
16 **WHEREAS**, the highest possible delivery of public safety voice radio communications services
17 would result with one entity being responsible for the entire county-wide public safety voice
18 radio infrastructure; and,
19
20 **WHEREAS**, the cities of Janesville and Beloit have cooperatively agreed to have Rock County
21 assume ownership for their existing police department voice radio infrastructure systems; and,
22
23 **WHEREAS**, the Rock County 911 Center would assume responsibility for all public safety voice
24 radio communications operations within the County upon completion of the analog to digital
25 radio infrastructure upgrade; and,
26
27 **WHEREAS**, funding to operate the county-wide public safety voice radio communications
28 infrastructure for 2012 has been budgeted in the 911 Communications Center departmental
29 budget; and,
30
31 **WHEREAS**, a Cooperative Agreement was developed by the City of Beloit, City of Janesville,
32 and Rock County for Rock County to assume control of the Janesville and Beloit law
33 enforcement voice radio infrastructure operations; and,
34
35 **WHEREAS**, the Cooperative Agreement specifies that the cities of Janesville and Beloit will
36 upgrade their respective police voice radio communications tower and radio equipment
37 facilities for digital operations, which has been completed; and
38
39 **WHEREAS**, the Rock County Corporation Counsel has reviewed the cooperative agreement.
40
41 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly
42 assembled this _____ day of _____, 2011 that the Rock County Board Chair be
43 authorized and directed to execute the Cooperative Agreement Between City of Janesville, City
44 of Beloit and County of Rock.

COOPERATIVE AGREEMENT BETWEEN CITY OF JANESVILLE, CITY OF БЕЛОIT, AND
COUNTY OF ROCK
Page 2

Respectfully submitted,


Public Safety and Justice Committee

Purchasing Procedural Endorsement


Ivan Collins, Chair


Reviewed and approved on a vote of


Larry Wiedenfeld, Vice Chair


Mary Beaver

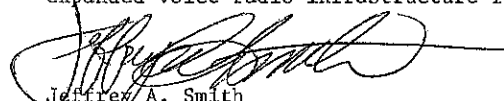
Mary Mawhinney, Chair


Henry Brill


Brian Knudson

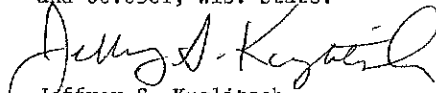
FISCAL NOTE:

Sufficient funding is included in the Communication Center's 2012 budget for the expanded voice radio infrastructure for the Cities of Beloit and Janesville.


Jeffrey A. Smith
Finance Director

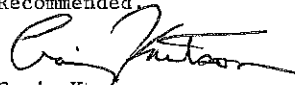
LEGAL NOTE:

The County Board is authorized to take this action pursuant to §§ 59.01, 59.51 and 66.0301, Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Craig Knutson
County Administrator

EXECUTIVE SUMMARY

Continuous interoperable voice radio communications between public safety agencies of Rock County and the 911 Communications Center are essential to providing the most efficient public safety services to the citizens of Rock County.

The Rock County 911 Communications Center is directly responsible for the operation/maintenance of a major portion of the public safety voice radio communications equipment throughout Rock County.

The County has operated and supported most of the public safety voice radio equipment in the county since the 911 Communications Center operations were initiated in 1993. The only exception was the City of Janesville and City of Beloit Police Departments, who have operated/maintained their own voice radio equipment.

Rock County's public safety voice radio equipment is currently being upgraded from analog to digital operations, with the funding for this project approved by a previous County Board resolution.

Past experience has shown that designating a single entity for all of the Rock County public safety voice radio equipment will improve the delivery of services to the citizens of Rock County.

To this end, the Cities of Janesville and Beloit, and Rock County have developed a Cooperative Agreement that:

1. Transfers ownership of the Janesville and Beloit public safety voice radio equipment to Rock County,
2. Specifies that each municipality is responsible for their own mobile and portable radios, and
3. Specifies that the Cities of Janesville and Beloit will upgrade their respective public safety voice radio communications tower/s and radio equipment facilities before the Cooperative Agreement would take effect. (Note – the required upgrades have been completed.)

Lastly, funding in the amount of \$56,400 to operate the expanded countywide public safety voice radio infrastructure is included in the 911 Communications Center's 2012 departmental budget.

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Sheriff Robert Spoden
INITIATED BY

Diane Michaelis
DRAFTED BY



Public Safety and Justice
Committee
SUBMITTED BY

November 21, 2011
DATE DRAFTED

AUTHORIZING PURCHASE OF VEHICLES PER STATE OF WISCONSIN
CONTRACT FOR THE ROCK COUNTY SHERIFF'S OFFICE

- 1 WHEREAS, funds are included in the 2012 budget for the purchase of vehicles to be used by the Rock
- 2 County Sheriff's Office; and,
- 3
- 4 WHEREAS, Section 19.08(4) of the Purchasing Ordinance does allow Rock County to purchase these
- 5 vehicles through a cooperative purchasing agreement with the State of Wisconsin under Contract #15-
- 6 07006-901; and,
- 7
- 8 WHEREAS, Ewald Automotive of Oconomowoc, Wisconsin was awarded the State contract for
- 9 Chevrolet Impalas, Chevrolet Expresses, Chevrolet Tahoes, Dodge Chargers, and Ford Taurus; and,
- 10
- 11 WHEREAS, The Sheriff's Office and Purchasing staff have reviewed the State of Wisconsin bid
- 12 specifications and recommend purchasing one Chevrolet Impala, one Chevrolet Express Van, two
- 13 Chevrolet Tahoes, four Dodge Chargers, and two Ford Taurus' from Ewald Automotive.
- 14
- 15 NOW, THEREFORE, BE IT RESOLVED by the Rock County Board duly assembled this _____
- 16 day of _____, 2011, that a Purchase Order be issued as follows:
- 17
- 18 \$20,018.50 to Ewald Automotive for 1 Chevrolet Impala
- 19 \$23,739.50 to Ewald Automotive for 1 Chevrolet Express Van
- 20 \$58,413.00 to Ewald Automotive for 2 Chevrolet Tahoes
- 21 \$98,210.00 to Ewald Automotive for 4 Dodge Chargers
- 22 \$52,588.00 to Ewald Automotive for 2 Ford Taurus'
- 23
- 24 BE IT FURTHER RESOLVED that payment be made to the vendor upon receipt and acceptance by the
- 25 Rock County Sheriff.

RESPECTFULLY SUBMITTED

PUBLIC SAFETY & JUSTICE COMMITTEE

PURCHASING PROCEDURAL ENDORSEMENT

Ivan Collins
Ivan Collins, Chair

Mary Mawhinney, Chair

Larry Wiedenfeld
Larry Wiedenfeld, Vice Chair

Vote _____ Date _____

Mary Beaver
Mary Beaver

Henry Brill
Henry Brill

Brian Knudson
Brian Knudson

AUTHORIZING PURCHASE OF VEHICLES PER STATE OF WISCONSIN CONTRACT FOR
THE ROCK COUNTY SHERIFF'S OFFICE

Page 2

FISCAL NOTE:

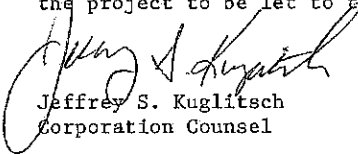
\$322,000 is included in the Sheriff's Vehicles 2012 budget, A/C 21-2190-0000-67105, for the purchase of replacement vehicles.



Jeffrey A. Smith
Finance Director

LEGAL NOTE:

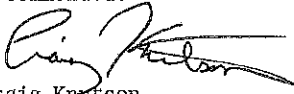
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

EXECUTIVE SUMMARY

Funds are included in the 2012 budget for the purchase of vehicles to be used by the Rock County Sheriff's Office. Under Section 19.08(4) of the Purchasing Ordinance, Rock County can utilize State of Wisconsin bids to purchase vehicles through cooperative purchasing agreement #15-07006-901.

The Sheriff's Office and the Purchasing Staff reviewed the State of Wisconsin bid specifications to verify that they meet the Sheriff's Office's needs. The total cost breakdown for the vehicles is as follows:

\$20,018.50	1 Chevrolet Impala
\$23,739.50	1 Chevrolet Express Van
\$58,413.00	2 Chevrolet Tahoes
\$98,210.00	4 Dodge Chargers
<u>\$52,588.00</u>	2 Ford Taurus'
\$252,969.00	

We are expecting trade in allowances in the range of \$40,000 - \$45,000.

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Public Works Committee
INITIATED BY _____



Ben Coopman, Director of Public Works
DRAFTED BY _____

Public Works Committee
SUBMITTED BY _____

November 30, 2011
DATE DRAFTED _____

AWARDING A CONTRACT FOR INSTALLATION OF WELDING EXHAUST EQUIPMENT AT THE PUBLIC WORKS DEPARTMENT

- 1 **WHEREAS**, the Rock County Department of Public Works (DPW) garage building was built in 1981
- 2 and included a welding shop area; and,
- 3
- 4 **WHEREAS**, the DPW welding shop ventilation equipment is inefficient and does not properly vent
- 5 welding smoke and other fumes; and,
- 6
- 7 **WHEREAS**, the Department and the Rock County Purchasing Division solicited bids for furnishing
- 8 and installing new ventilation equipment that was included in the DPW 2011 budget.
- 9
- 10 **NOW, THEREFORE, BE IT RESOLVED**, that the Public Works Department is hereby authorized
- 11 by the Rock County Board of Supervisors convened this ____ day of _____, 2011, to award
- 12 the base bid and optional bid for the purchase and installation of the ventilating and related heating
- 13 equipment to the lowest responsible bidder, Bradley Sheet Metal of Janesville, Wisconsin in the
- 14 amount of \$62,749.

Respectfully Submitted,

PUBLIC WORKS COMMITTEE

FINANCE COMMITTEE

Kurtis Yankee, Chair

Purchasing Procedural Endorsement

Betty Jo Bussie, Vice Chair

Mary Mawhinney, Chair

Absent
Eva M. Arnold

Vote _____ Date _____

David Diestler

Brent Fox

AWARDING A CONTRACT FOR INSTALLATION OF WELDING EXHAUST EQUIPMENT AT THE
PUBLIC WORKS DEPARTMENT

Page 2

FISCAL NOTE:

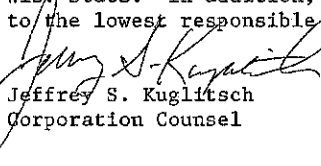
Sufficient funds are available in Department of Public Works – Highway's Building and Grounds Cost Pool for this contract.



Sherry Oja
Senior Accountant / Assistant to the Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

EXECUTIVE SUMMARY
FOR
AWARDING A CONTRACT FOR INSTALLATION OF WELDING EXHAUST
EQUIPMENT AT THE PUBLIC WORKS DEPARTMENT

The Department of Public Works garage facility on Newville Road in Janesville was constructed in 1981. It included a welding shop within the repair garage area of that facility. The effectiveness of the ventilation equipment in that weld shop area is at times poor and the work area is filled with smoke and other fumes. The ventilation equipment and related heating units are 31 years old and are inefficient and often not functioning properly together.

The Department solicited bids to replace the entire exhaust collection system and put in a more energy efficient make-up air unit in the weld shop. Besides improving the effectiveness of removing smoky air, energy savings are expected from the more efficient make-up air unit. An optional bid for a second air unit in the department was also solicited and is recommended for inclusion in the award of this bid. This project will improve the safety and comfort of the workers in that area.

The bids for this welding exhaust project, including optional bid, came in at \$62,749. This amount is over the approved budget amount for this project. The Department intends to reallocate funds from other DPW Buildings and Grounds projects that have come in under budget. No additional appropriation is needed.

It is recommended to award the project to the lowest, responsible bidder, Bradley Sheet Metal of Janesville, Wisconsin in the amount shown above.

ROCK COUNTY, WISCONSIN
FINANCE DIRECTOR

ORIGINAL

PURCHASING DIVISION
FAX (608) 757-5539
PHONE (608) 757-5517



PROJECT NUMBER #2011-89
PROJECT NAME (2) FLEXIBLE WELDING EXHAUST SYSTEMS & INSTALLATION
BID DUE DATE NOVEMBER 28, 2011 - 1:30 P.M.
DEPARTMENT PUBLIC WORKS

	BRADLEY SHEET METAL JANESVILLE WI	RA HEATING & AIR EVANSVILLE WI
FIRM BID PRICE	\$58,038.00	\$73,754.00
OPTIONAL PRICE NEW EXHAUST FANS & INSTALLATION	\$ 4,711.00	\$ 6,344.00
BRAND/MODEL	DSP MONOXIVENT ABSOLUTE AIR	ROBO-VENT ABSOLUTE AIR
WARRANTY	1 YEAR	1 YEAR
DELIVERY	6-8 WEEKS	4-6 WEEKS

Invitation to Bid was advertised in the Beloit Daily News and on the Internet. Twelve additional vendors were solicited that did not respond.

PREPARED BY: Jodi K. Miller
PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: Bradley Sheet Metal with optional bid - \$62,749.
SIGNATURE Benjamin J. Cosperman, Jr. DATE 11-29-11

GOVERNING COMMITTEE APPROVAL:
CHAIR [Signature] VOTE 4-0 DATE 12-7-2011

PURCHASING PROCEDURAL ENDORSEMENT:

CHAIR _____ VOTE _____ DATE _____
RECEIVED
NOV 29 2011
ROCK COUNTY
PUBLIC WORKS

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Human Services Board
INITIATED BY



Sara Mooren
DRAFTED BY

Human Services Board
SUBMITTED BY

December 7, 2011
DATE DRAFTED

Authorizing Acceptance of the Family Foundations Comprehensive Home Visitation Grant and Amending the 2011 Human Services Department Budget

- 1 **WHEREAS**, the Wisconsin Department of Children and Families awarded the Human Services
- 2 Department a grant through the Family Foundations Comprehensive Home Visitation Program; and,
- 3
- 4 **WHEREAS**, the Human Services Department will partner with the Rock County Home Visit Network to
- 5 enhance and expand home visiting services for underserved at-risk children and families; and,
- 6
- 7 **WHEREAS**, home visiting services will be provided in the homes of pregnant women, children from
- 8 birth to five, and their families; and,
- 9
- 10 **WHEREAS**, home visiting programs promote positive parent-child interactions and healthy child
- 11 development as well as connect families to local services that help children learn and thrive; and,
- 12
- 13 **WHEREAS**, this funding will target and serve an additional fifty African-American families in Beloit;
- 14 and,
- 15
- 16 **WHEREAS**, research has shown that home visiting programs can improve outcomes for children and
- 17 families, including improving maternal and child health, reducing child maltreatment, increasing
- 18 parental employment, and improving the rate at which children reach developmental milestones.
- 19
- 20 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
- 21 this _____ day of _____, 2011, does hereby authorize the acceptance of the Family
- 22 Foundations Comprehensive Home Visitation Program grant; and,
- 23
- 24 **BE IT FURTHER RESOLVED**, the Rock County Human Services Director is authorized to sign all
- 25 Family Foundations Comprehensive Home Visitation Program grant documents on behalf of Rock
- 26 County; and,
- 27
- 28 **BE IT FURTHER RESOLVED**, that the Human Services Department budget for 2011 be amended
- 29 as follows:

Account/Description	Budget <u>12/1/11</u>	Increase (Decrease)	Amended Budget
<u>Source of Funds</u>			
36-3637-0000-42100 Federal Aid	\$0	\$321,565	\$321,565
<u>Use of Funds</u>			
36-3637-0000-62119 Other Contracted Services	\$0	\$236,610	\$236,610
36-3637-0000-64200 Training	\$0	\$4,650	\$4,650
36-3637-0000-64604 Program Expense	\$0	\$1,000	\$1,000
36-3637-0000-68204 Allocated Child Protective Services	\$0	\$79,305	\$79,305

Authorizing Acceptance of the Family Foundations Comprehensive Home Visitation Grant and Amending the 2011 Human Services Department Budget
Page 2

Respectfully submitted,

Human Services Board

Brian Knudson, Chair

Sally Jean Weaver-Landers, Vice Chair

Terry Fell

Robert Fizzell

Kathy Kelm

Vacant

Phillip Owens

Terry Thomas

Marvin Wopat

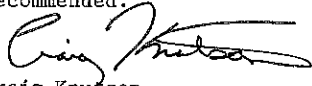
FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of

Mary Mawhinney, Chair


ADMINISTRATIVE NOTE:

Recommended,


Craig Knutson
County Administrator

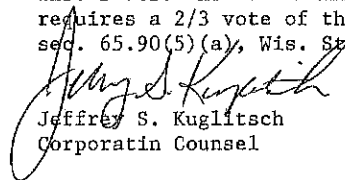
FISCAL NOTE:

This resolution authorizes the acceptance and expenditure of \$321,565 in Federal Aid for Human Services Home Visitation programs. No County matching funds are required to accept this grant.


Jeffrey A. Smith
Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2011 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Jeffrey S. Kuglitsch
Corporatin Counsel

Executive Summary

Authorizing Acceptance of the Family Foundations Comprehensive Home Visitation Grant and Amending the 2011 Human Services Department Budget

This resolution authorizes acceptance of \$321,565 through the Family Foundations Comprehensive Home Visitation Program grant administered by the Wisconsin Department of Children and Families. The resolution also amends the 2011 HSD Budget and authorizes the Human Services Director to sign any related Home Visitation grant documents on behalf of Rock County.

Home visiting programs promote positive parent-child interactions and healthy child development as well as connect families to local services that help children learn and thrive. Research has shown that home visiting programs can improve outcomes for children and families, including improving maternal and child health, reducing child maltreatment, increasing parental employment, and improving the rate at which children reach developmental milestones.

The Human Services Department will partner with the Rock County Home Visit Network to enhance and expand home visiting services for underserved at-risk children and families. Through this partnership home visiting services will be provided in the homes of pregnant women, children from birth to five, and their families by family assessment workers and health educators. Funding will be used to target and to serve an additional fifty African-American families in Beloit.

The Human Services Department will be the fiscal agent for the project and responsible for overall coordination. Sub-contracts will be developed with the local agencies outlined in the grant proposal which include:

- Exchange Family Resource Center
- UW-Extension Time for Parents
- Rock – Walworth Comprehensive Family Services
- Home Visit Network
- King Consulting
- Dr. Sally McCoy (a mental health consultant)

The initial grant period is from October 1, 2011 through September 30, 2012 with the possibility of up to four one-year renewals.

There is a twenty-five percent match requirement to accept these funds. Match can either be from cash or in-kind sources and will be provided and tracked by both the Human Services Department and the sub-contracted partners. **No additional county funds are required.**

Rock County, Wisconsin

51 South Main Street
Janesville, WI 53545



General Services

- Facilities Management
- Maintenance
- Duplicating
- Central Stores
(608)757-5518

To: The General Services Committee
Fr: Rob Leu
Date: 12/5/11
Re: Presort Mail Services

Proposals were opened for Pre-sort Mail Services on October 10th. Two proposals were received. One from Package Pro Express Delivery, and one from United Mailing Services, our current vendor.

Due to the fact that Package Pro had indicated to Jodi in Purchasing that they would be losing money on our mail, plus concerns we had with their proposal, we met with Package Pro on October 31st. At the meeting and in e-mails sent to us from Package Pro, it became clear that the rate quoted in their proposal is for "machineable" mail only. Additional postage and processing costs for mail that is not machineable would be added to our monthly invoice. We decided to do a three-day test whereby Package Pro would pick up our mail and take it to Pitney Bowes for processing. That occurred on November 8,9,&10.

On November 21st Package Pro sent the results of the three-day test.

- 2,579 pieces of mail left the Courthouse
- 665 pieces of mail were not machineable
- 118 pieces (of the 665) were hand written and were not accepted
- The additional postage amounted to \$25.80.
- Additional processing fees amounted to \$86.40.

The three-day test, and the requirement that our mail must be 100% machineable, leads to the recommendation that Package Pro should not serve as our pre-sort vendor. United Mailing Services therefore is being recommended. United will accept and process all of our mail. We will not be charged for additional postage or processing. United includes address correction and forwarding services at no additional cost. Once United picks up our mail and processes it, it remains in their possession until they take it to the US Post Office that evening.

Thank You

ROCK COUNTY, WISCONSIN
FINANCE DIRECTOR

PURCHASING DIVISION



PROJECT NUMBER #2012-06
 PROJECT NAME PRE-SORT MAIL SERVICES
 PROPOSAL DUE DATE OCTOBER 10, 2011 – 12:00 NOON
 DEPARTMENT GENERAL SERVICES

1 st CLASS LETTERS & CARDS PRICE PER EACH	PACKAGE PRO JANESVILLE	UNITED MAILING BROOKFIELD
1 OZ. OR LESS	.373	.3955
2 OZ.	.498	.5205

Request for Proposals was advertised in the Beloit Daily News and on the Internet.

PREPARED BY: JODI MILLIS
 Purchasing Manager

DEPARTMENT HEAD RECOMMENDATION: United Mailing Services
Robert Jew 12-5-11
 Signature Date

GOVERNING COMMITTEE APPROVAL:
[Signature] 4-0 12/6/11
 Chair Vote Date

PURCHASING PROCEDURAL ENDORSEMENT:

 Chair Vote Date

ROCK COUNTY, WISCONSIN
FINANCE DIRECTOR

PURCHASING DIVISION
FAX (608) 757-5539
PHONE (608) 757-5517



PROJECT NUMBER 2011-90R
PROJECT NAME 2012 SKI-DOO SNOWMOBILE
BID DUE DATE DECEMBER 7, 2011 – 1:30 P.M.
DEPARTMENT SHERIFF'S OFFICE

	MONROE POWERSPORTS MONROE WI	TEAM ENGELHART MADISON WI
SNOWMOBILE COST	7,150.00	7,999.00
EXTRA SEAT	570.00	654.67
COVER	225.00	195.95
DELIVERY	60.00	79.00
TOTAL COST	\$ 8,005.00	\$ 8,928.62
WARRANTY	1 YEAR	1 YEAR
DELIVERY	7-10 DAYS	14 DAYS

Invitation to Bid was advertised in the Beloit Daily News and on the Internet. Two additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: MONROE POWERSPORTS

Sheriff Robert Spoken 12-08-2011
SIGNATURE DATE

GOVERNING COMMITTEE APPROVAL:

CHAIR VOTE DATE

PURCHASING PROCEDURAL ENDORSEMENT:

CHAIR VOTE DATE