



**FINANCE COMMITTEE
THURSDAY, JANUARY 6, 2011 - 7:30 A.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order and Approval of Agenda
2. Committee Review and Approval of Per Meeting Allowances
3. Approval of Minutes – December 16, 2010
4. Citizen Participation, Communications and Announcements
5. Transfers and Appropriations
 - A. Mediation and Family Court Services
 - B. Public Health
 - C. Sheriff's Office (2)
6.
 - A. Bills
 - B. Bills Over \$10,000
 - C. Encumbrances Over \$10,000
 - D. Pre-Approved Encumbrance Amendments
 - E. Approval of Bills for Other Departments
7. Review of Resolutions
 - A. Accepting Health Impact Assessment Grant and Amending the 2011 Rock County Health Department Budget
 - B. Amending 2011 Land Conservation Department Budget for Purchase of a Tablet Computer and a Computer Project for Implementation of the PACE Program
 - C. Amending the 2011 Council on Aging Budget for Congregate Nutrition Program, Volunteer Driver Program, New Freedom Program and Creating Position of Mobility Manager
 - D. Acceptance of Wisconsin Hospital Emergency Preparedness Program FY2010 Licensed Nursing Home Grant and Amending 2011 Budget
 - E. Authorizing Acceptance of Project Safe Neighborhoods Grant and Amending 2011 Budget
 - F. Awarding Contract for the Health Care Center Replacement Boiler Project and Amending the Capital Budget

8. Semi-Annual Departmental Out of State Training and Conference Report
 - A. Register of Deeds
 - B. Finance Director
 - C. Real Property
 - D. County Treasurer
 - E. County Clerk

9. Adjournment

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

10-91

Transfer No.

Requested by Mediation & Family Court Services

Rita Costrini Norgal

12/7/10

Department

Department Head

Date

FROM

ACCOUNT #	DESCRIPTION	AMOUNT
22-1201-0000-61100	Regular Wages	2,300

TO

ACCOUNT #	DESCRIPTION	AMOUNT
22-1201-0000-62114	Other Contracted Svc	2,300

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended. *EDK*

REQUIRED APPROVAL:

Governing Committee

Finance Committee

DATE

COMMITTEE CHAIR

File

ROCK COUNTY TRANSFER REQUESTS

FINANCE DIRECTOR
RECEIVED
10-91
DEC 7 2010

TO: FINANCE DIRECTOR

REQUESTED BY: Medication & Family Court Sw.
22-1201 Department

Rita Optina Torque
Department Head Signature

DATE: 12/7/10

FROM:	AMOUNT
ACCOUNT #: 22-1201-61100 DESCRIPTION: <i>Regular wages</i> CURRENT BALANCE: \$ 19,172.12 ³¹⁰ PROVIDED BY THE FINANCE DIRECTOR	\$ 2,300.00
ACCOUNT #: DESCRIPTION:	
CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
ACCOUNT #: DESCRIPTION:	
CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
ACCOUNT #: DESCRIPTION:	
CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	

TO:	AMOUNT
ACCOUNT #: 22-1201-62119 DESCRIPTION: <i>Other Contract Services</i> <i>9 wk placement of Temp support staff 9/6/10 - 1/28/10</i>	\$ 2300.00
ACCOUNT #: DESCRIPTION:	
ACCOUNT #: DESCRIPTION:	
ACCOUNT #: DESCRIPTION:	

REASON FOR TRANSFER - BE SPECIFIC:

AA position vacant 9/6/10 - 11/29/10. Temporary support staff provided for 9 weeks thru 1/28/10.

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

10-94

Transfer No.

Requested by Public Health

Karen Cain

Department

Department Head

12/15/10

Date

FROM

ACCOUNT #	DESCRIPTION	AMOUNT
31-3000-0000-64000	MEDICAL Supplies	3,500

TO

ACCOUNT #	DESCRIPTION	AMOUNT
31-3000-0000-62119	Other Contracted Svc	800
31-3000-0000-62503	Interpreter Fees	1,200
31-3000-0000-64010	Lab Supplies	1,500

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended. *CRK*

REQUIRED APPROVAL:

Governing Committee

Finance Committee

DATE

COMMITTEE CHAIR

File

ROCK COUNTY TRANSFER REQUESTS

FINANCE DIRECTOR
RECEIVED
#10-944
DEC 15 2010

TO: FINANCE DIRECTOR

REQUESTED BY: Public Health
Department

Karen Cain
Department Head Signature

DATE: 12/15/10

FROM:	AMOUNT
1) ACCOUNT #: 31-3000-0000-64000 DESCRIPTION: Health Dept Medical Supplies CURRENT BALANCE: \$24042.28 @ 11-30-10 PROVIDED BY THE FINANCE DIRECTOR <i>[Signature]</i>	\$3,500
2) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
3) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
4) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	

TO:	AMOUNT
ACCOUNT #: 31-3000-0000-62119 DESCRIPTION: Health Dept Other Contracted Services	\$ 800
ACCOUNT #: 31-3000-0000-62503 DESCRIPTION: Health Dept Interpreter Fees	\$1,200
ACCOUNT #: 31-3000-0000-64010 DESCRIPTION: Health Dept Laboratory Supplies	\$1,500
ACCOUNT #: DESCRIPTION:	

REASON FOR TRANSFER - BE SPECIFIC:

- Transfer #1: Due to clerical staff vacancies, the health department has been using a Manpower temporary person to assist with data entry and front desk work. This transfer should cover these costs for the remainder of 2010.
- Transfer #2: The health department has used interpreters very frequently in 2010, creating the need for this transfer to allow sufficient funds for the remainder of 2010.
- Transfer #3: After testing the additional water samples that the health department received in conjunction with the State Flood Grant, the department needed to replenish needed laboratory supplies; this transfer of funds will cover these costs.

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

10-95

Transfer No.

Requested by Sheriff's Office

Sheriff Robert Spoden

Department

Department Head

12/13/10

Date

FROM

ACCOUNT #	DESCRIPTION	AMOUNT
21-2158-0000-63908	Investigative Exp. JAG Recovery Grant	5,000

TO

ACCOUNT #	DESCRIPTION	AMOUNT
21-2158-0000-67171	Capital Assets \$1,000+ JAG Recovery Grant	5,000

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

CR

Recommended.

REQUIRED APPROVAL:

Governing Committee

Finance Committee

DATE

COMMITTEE CHAIR

File

ROCK COUNTY TRANSFER REQUESTS

TO: FINANCE DIRECTOR

REQUESTED BY: Sheriff's Office
Department


Department Head Signature

DATE: 12/13/10

FROM:	AMOUNT
1) ACCOUNT #: 21-2158-0000-63908 DESCRIPTION: Investigative Expenses JAG Recovery Grant CURRENT BALANCE: \$ 5,000.00 PROVIDED BY THE FINANCE DIRECTOR 12/20/10	\$5,000
2) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
3) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
4) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	

TO:	AMOUNT
ACCOUNT #: 21-2158-0000-67171 DESCRIPTION: Capital Assets--\$1,000/More JAG Recovery Grant	\$5,000
ACCOUNT #: DESCRIPTION:	
ACCOUNT #: DESCRIPTION:	
ACCOUNT #: DESCRIPTION:	

REASON FOR TRANSFER - BE SPECIFIC:

The budget line "Investigative Expenses" was originally intended to be used as confidential funds to purchase illegal drugs. This money will be used to purchase an additional squad camera and to purchase hard drives for the squad cameras.

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

10-97

Transfer No.

Requested by Sheriff's Office
Department

Sheriff Robert Spoden
Department Head

12/27/10
Date

FROM

ACCOUNT #	DESCRIPTION	AMOUNT
21-2100-0000-62109	Personnel Services	\$5,000

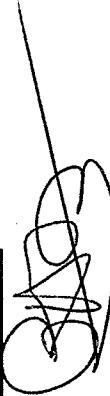
TO

ACCOUNT #	DESCRIPTION	AMOUNT
21-2100-0000-63501	Gasoline & Other Fuel	\$5,000

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended. 

REQUIRED APPROVAL:

Governing Committee

Finance Committee

DATE

COMMITTEE CHAIR

File

ROCK COUNTY TRANSFER REQUESTS

FINANCE DIRECTOR
RECEIVED
10-97
DEC 29 2010

TO: FINANCE DIRECTOR

REQUESTED BY: Sheriff's Office

Department


Department Head Signature

DATE: 12/27/10

FROM:	AMOUNT
ACCOUNT #: 21-2100-0000-62109 DESCRIPTION: Personnel Services	\$5,000
CURRENT BALANCE: \$34,072.52 PROVIDED BY THE FINANCE DIRECTOR	
ACCOUNT #: 12/29/10	
CURRENT BALANCE: \$	
PROVIDED BY THE FINANCE DIRECTOR	
ACCOUNT #:	
CURRENT BALANCE: \$	
PROVIDED BY THE FINANCE DIRECTOR	
ACCOUNT #:	
CURRENT BALANCE: \$	
PROVIDED BY THE FINANCE DIRECTOR	

TO:	AMOUNT
ACCOUNT #: 21-2100-0000-63501 DESCRIPTION: Gasoline & Other Fuel	\$5,000
ACCOUNT #:	
DESCRIPTION:	
ACCOUNT #:	
DESCRIPTION:	
ACCOUNT #:	
DESCRIPTION:	

REASON FOR TRANSFER - BE SPECIFIC:

We budgeted gasoline at \$2.25 per gallon. Currently we are paying \$2.84 per gallon.

2010

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0515000000-64200	TRAINING EXP	10,624.00	54.9%	5,834.01	0.00	4,789.99	
	P1004109-PO# 12/27/10 -VN#023905			HIGHLINE CORPORATION		100.00	
				CLOSING BALANCE	4,689.99		100.00
	FINANCE DIRECTOR		PROG-TOTAL-PO			100.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$100.00 INCURRED BY FINANCE DIRECTOR. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

JAN 06 2011

DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1515410000-64901	TAX DEED EXP	8,000.00	74.6%	5,970.68	0.00	2,029.32	
	P1003987-PO# 12/27/10 -VN#011191					BELOIT DAILY NEWS	34.20
	P1004055-PO# 12/27/10 -VN#013607					JANESVILLE GAZETTE INC	41.56
						CLOSING BALANCE	1,953.56
						TAX DEED EXPENSE	75.76
						PROG-TOTAL-PO	75.76

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$75.76
 INCURRED BY TAX DEED EXPENSE. CLAIMS COVERING THE ITEMS ARE PROPER
 AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- BILLS UNDER \$10,000 TO BE PAID.
- ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

JAN 06 2011

DATE _____ CHAIR

2010 . . .

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1717100000-62119	OTHER SERVICES	2,000.00	0.0%	0.00	0.00	2,000.00	
	P1004056-PO# 12/27/10 -VN#043416			FIDLAR COMPANIES		2,000.00	
				CLOSING BALANCE	0.00		2,000.00
	REGISTER OF DEED			PROG-TOTAL-PO		2,000.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$2,000.00 INCURRED BY REGISTER OF DEEDS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

JAN 06 2011

DATE _____ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1919330000-64904	SUNDRY EXPENSE	4,000.00 96.1%	3,847.17	0.00	152.83		
	P1003843-PO# 12/27/10 -VN#013780			KMART CORP #4255		149.97	
			CLOSING BALANCE		2.86		149.97
	EMPL .RELATED		PROG-TOTAL-PO			149.97	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$149.97 INCURRED BY EMPLOYEE RELATED. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

JAN 06 2011 DATE _____ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0714300000-62400	R & M SERV	263,598.25	65.8%	170,761.14	2,716.01	90,121.10	
	P1003365-PO# 12/27/10 -VN#018372			BATTERIES PLUS INC		3,999.75	
	P1003939-PO# 12/27/10 -VN#033353			CDW GOVERNMENT INC		457.00	
	P1003975-PO# 12/27/10 -VN#033353			CDW GOVERNMENT INC		129.00	
				CLOSING BALANCE		85,535.35	4,585.75
0714300000-62421	COMPUTER EQUIP	9,000.00	59.4%	5,352.59	0.00	3,647.41	
	P1000938-PO# 12/27/10 -VN#036454			PARTS NOW		340.70	
				CLOSING BALANCE		3,306.71	340.70
0714300000-62491	SOFTWARE MAINT	564,042.00	93.5%	509,499.51	18,061.67	36,480.82	
	P1002803-PO# 12/27/10 -VN#039900			ORACLE CORPORATION		466.26	
	P1003828-PO# 12/27/10 -VN#050352			DIGICORP INC		11,000.00	
	P1003895-PO# 12/27/10 -VN#016466			STORAGE SYSTEMS MIDWEST INC		1,684.80	
	P1003908-PO# 12/27/10 -VN#032463			SEILER INSTRUMENT & MFG COMPAN		840.00	
	P1003952-PO# 12/27/10 -VN#047438			AERCOR WIRELESS INC		1,287.18	
	P1003969-PO# 12/27/10 -VN#040513			PAGE TECHNOLOGY MARKETING INC		150.00	
				CLOSING BALANCE		21,052.58	15,428.24
0714300000-63102	PAPER & FORMS	16,050.00	67.9%	10,911.09	0.00	5,138.91	
	P1003449-PO# 12/27/10 -VN#040291			WORKFLOW ONE		999.20	
	P1003666-PO# 12/27/10 -VN#040291			WORKFLOW ONE		1,113.22	
				CLOSING BALANCE		3,026.49	2,112.42
0714300000-63407	COMPUTER SUPPL	15,496.00	46.8%	6,545.33	716.27	8,234.40	
	P1003938-PO# 12/27/10 -VN#033353			CDW GOVERNMENT INC		149.10	
	P1004015-PO# 12/27/10 -VN#033353			CDW GOVERNMENT INC		92.36	
				CLOSING BALANCE		7,992.94	241.46
0714300000-64200	TRAINING EXP	47,500.00	92.6%	28,364.23	15,639.50	3,496.27	
	P1003807-PO# 12/27/10 -VN#020599			BOOKWORLD		39.99	
				CLOSING BALANCE		3,456.28	39.99
0714300000-67130	TERMINALS/PC'S	148,713.00	116.2%	147,045.21	25,822.50	-24,154.71	
	P1003822-PO# 12/27/10 -VN#033353			CDW GOVERNMENT INC		2,948.00	
	P1003897-PO# 12/27/10 -VN#033353			CDW GOVERNMENT INC		311.35	
*** OVERDRAFT ***	TRANSFER REQUIRED			CLOSING BALANCE		-27,414.06	3,259.35
0714300000-67131	OTHER COMP HARDW	218,249.00	13.0%	27,974.70	493.48	189,780.82	
	P1003828-PO# 12/27/10 -VN#050352			DIGICORP INC		15,650.00	
	P1003912-PO# 12/27/10 -VN#040326			RACO INDUSTRIES		785.10	
				CLOSING BALANCE		173,345.72	16,435.10

2010

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0714300000-67143	IT DEPT.CR-CHGS.	50,000.00	60.8%	9,862.76	20,583.83	19,553.41	
	P1003913-PO# 12/27/10 -VN#033353						631.72
							CDW GOVERNMENT INC.
							CLOSING BALANCE
							18,921.69
							631.72
							INFORMATION TECH
							PROG-TOTAL-PO
							43,074.73

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$43,074.73 INCURRED BY INFORMATION TECHNOLOGY. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

JAN 06 2011 DATE _____ CHAIR

2010

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0714440000-67171	C.A. -\$1000/MORE	310,540.00	84.5%	56,789.56	205,801.90	47,948.54	
	P1003767-PO# 12/27/10 -VN#049019			CORE BTS INC		4,197.00	
	P1003823-PO# 12/27/10 -VN#049019			CORE BTS INC		7,347.00	
	P1003826-PO# 12/27/10 -VN#047818			ENTERPRISE SYSTEMS GROUP		18,447.81	
				CLOSING BALANCE		17,956.73	29,991.81
	IT CAPITAL PROJ			PROG-TOTAL-PO			29,991.81

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$29,991.81 INCURRED BY IT CAPITAL PROJECTS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

JAN 06 2011 DATE _____ CHAIR

2011

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0515000000-68010	EXP.ALLOCATIONS	0.00 100.0%	0.00	1,410.00	-1,410.00		
	P1100333-PO# 01/01/11 -VN#028115			CORPORATE BUSINESS SYSTEMS		2,324.00	
				CLOSING BALANCE	-3,734.00		2,324.00
	FINANCE DIRECTOR		PROG-TOTAL-PO			2,324.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$2,324.00 INCURRED BY FINANCE DIRECTOR. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

JAN 06 2011

DATE _____ CHAIR

2011

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1515400000-62119	OTHER SERVICES	446.00	0.0%	0.00	0.00	446.00	
	P1100522-PO# 01/01/11 -VN#028010					PER MAR SECURITY SERVICES	354.48
						CLOSING BALANCE	91.52
						COUNTY TREASURER PROG-TOTAL-PO	354.48

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$354.48 INCURRED BY COUNTY TREASURER. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

JAN 06 2011 DATE _____ CHAIR

PURCHASE ORDER NUMBER P1100132 PEID 045486

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT FINANCE DIRECTOR

COMMITTEE FINANCE

VENDOR NAME WMMIC

ACCOUNT NUMBER 19-1910-0000-65103

FUNDS DESCRIPTION PUBLIC LIABILITY INSURANCE

AMOUNT OF INCREASE \$ 263.00

INCREASE FROM \$ 264,336.00 TO \$ 264,599.00

ACCOUNT BALANCE AVAILABLE \$ (41,274) prior to JE entries 12/9/10

REASON FOR AMENDMENT ESTIMATED PREMIUM LOWER THAN ACTUAL

APPROVALS

GOVERNING COMMITTEE _____
Chair Date

FINANCE COMMITTEE _____
(if over \$10,000) Chair Date

COUNTY BOARD _____
(if over \$10,000) Resolution # Adoption Date

WHITE - COMMITTEE
YELLOW - PURCHASING
PINK - DEPARTMENT

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Board of Health
INITIATED BY



Timothy Banwell, EH Director
DRAFTED BY

Board of Health
SUBMITTED BY

December 15, 2010
DATE DRAFTED

Accepting Health Impact Assessment Grant and Amending the 2011 Rock County Health Department Budget

- 1 WHEREAS, the State of Wisconsin Department of Health Services has awarded the Rock County
- 2 Health Department a grant of \$10,000 to conduct a Health Impact Assessment in Rock County; and
- 3
- 4 WHEREAS, Health Impact Assessments help identify how proposed projects, plans, and policies
- 5 affect all areas of our lives, including the impact on health outcomes for individuals and communities; and
- 6
- 7 WHEREAS, Health Impact Assessments also help identify potential health concerns and make
- 8 recommendations to maximize positive health impacts and minimize unintended consequences before a
- 9 project is built or a policy is implemented; and
- 10
- 11 WHEREAS, the purpose of the grant awarded to Rock County Health Department is to develop capacity
- 12 to utilize Health Impact Assessment skills in assessing future development of projects and policies in our
- 13 community.

14
15 **NOW, THEREFORE BE IT RESOLVED**, that the Rock County Board of Supervisors duly
16 assembled on this _____ day of _____, 2011, does hereby authorize the Rock County
17 Health Department to accept the Health Impact Assessment Grant in the amount of \$10,000, and amend
18 the 2011 Rock County Health Department budget as follows:

19		Budget	Increase	Amended
20	<u>Account/Description</u>	<u>1/1/11</u>	<u>(Decrease)</u>	<u>Budget</u>
21	<u>Source of Funds</u>			
22	31-3015-0000-42100			
23	Federal Aid	-0-	\$10,000	\$10,000
24	<u>Use of Funds</u>			
25	31-3015-0000-63110			
26	Administrative Expense	-0-	\$10,000	\$10,000

Respectfully submitted,

BOARD OF HEALTH

Sandra Kraft, Chair

Louis Peer, Vice Chair

Richard Bostwick

Jane Thompson

Dr. Dean Peterson, DVM

Dr. Aaron Best, MD

Dr. Connie Winter, DDS

Judith Wade

James Rooney

Accepting Health Impact Assessment Grant and Amending the 2011 Rock County Health
Department Budget
Page 2

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of _____

Mary Mawhinney, Chair

FISCAL NOTE:

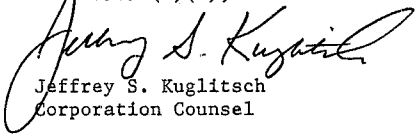
This resolution authorizes the acceptance and expenditure of \$10,000 in Federal Aid for the Health Department's Health Risk Assessment Program. No County matching funds are required to accept this grant.



Jeffrey A. Smith
Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2011 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

**ACCEPTING HEALTH IMPACT ASSESSMENT GRANT AND
AMENDING THE 2011 ROCK COUNTY HEALTH DEPARTMENT BUDGET**

EXECUTIVE SUMMARY

Health Impact Assessments (HIAs) help us understand the unintended consequences of a project or policy before implementation. Input from stakeholders and existing research data is used to determine potential health impacts. The decision makers are provided recommendations that can be applied prior to the implementation of the project or plan. The benefit to decision makers is to foster positive acceptance by the community and to minimize or avoid costly health impacts and conflicts. The benefit to the community is to have development and policies that are acceptable to its citizens.

The Health Impact Assessment Grant from the State of Wisconsin Department of Health Services provides an opportunity for Rock County to develop the skills to use HIAs as a routine practice for future development and planning. The project selected for the grant is to assess the impact of the new dairy farm in the Town of Bradford. Although the planning and design of the dairy farm has oversight by multiple state and local agencies, there may be environmental health issues that have not been considered. The dairy farm will benefit by increased acceptance in the community, and the citizens will benefit by having a voice in reducing any potential avoidable adverse impact.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Land Conservation Comm.
INITIATED BY



Thomas Sweeney
DRAFTED BY

Land Conservation Comm.
SUBMITTED BY

December 22, 2010
DATE DRAFTED

**AMENDING 2011 LAND CONSERVATION DEPARTMENT BUDGET FOR PURCHASE OF A TABLET
COMPUTER AND A COMPUTER PROJECT FOR IMPLEMENTATION OF THE PACE PROGRAM**

1 **WHEREAS**, the Land Conservation Department will commence the delivery of the Purchase of
2 Agricultural Easements (PACE) program in 2011; and,
3

4 **WHEREAS**, the PACE manual identifies an Education and Outreach strategy which includes
5 presentations to large and small groups of land owners and individual landowners; and,
6

7 **WHEREAS**, to carry out the Education and Outreach Strategy, a laptop type computer and
8 computer projector are needed to facilitate meetings with the aforementioned groups; and
9

10 **WHEREAS**, the tablet type laptop computer will also act as the primary computer for the staff
11 assigned to program implementation and the tablet type lap top computer will allow landowners to
12 electrically sign needed documents if they so choose; and,
13

14 **WHEREAS**, Land Conservation Committee requests the costs of associated with the purchases
15 and support be transferred from the LGIP ATC Account and requests the County Board to amend
16 the 2011 Land Conservation Department Budget.
17

18 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
19 assembled this ____ day of _____, 2011, approves transferring the \$3,100 of the
20 LGIP ATC Account and hereby amends the Land Conservation Department's budget as follows:
21

<u>A/C DESCRIPTION</u>	<u>BUDGET AT 01/03/2011</u>	<u>INCREASE (DECREASE)</u>	<u>AMENDED BUDGET</u>
<u>Land Conservation</u>			
<u>Source of Funds:</u>			
62-6350-0000-47000			
Transfer In	38,492	3,100	41,592
<u>Use of Funds:</u>			
62-6350-0000-67130			
Computer/Terminal	-0-	3,100	3,100

Respectfully submitted:

LAND CONSERVATION COMMITTEE

Richard Bostwick, Chair

Larry Wiedenfeld, Vice Chair

Eva Arnold

Ronald Combs

David Innis

James Quade

Alan Sweeney

AMENDING 2011 LAND CONSERVATION DEPARTMENT BUDGET FOR PURCHASE OF
A TABLET COMPUTER AND A COMPUTER PROJECT FOR IMPLEMENTATION OF
THE PACE PROGRAM

Page 2

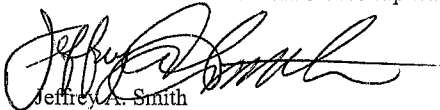
FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of _____.

Mary Mawhinney, Chair

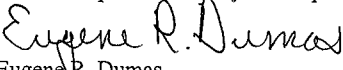
FISCAL NOTE:

This resolution authorizes funding of computer equipment from Land Conservation's share of ATC Fees. The balance in the ATC Fees explicable to Land Conservation was \$834,885 at 12/22/10.


Jeffrey A. Smith
Finance Director

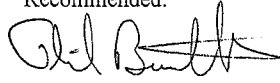
LEGAL NOTE:

As an amendment to the adopted 2011 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to Wisconsin Statutes sec 65.90(5)(a).


Eugene R. Dumas
Deputy Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Phil Boutwell
Assistant County Administrator

EXECUTIVE SUMMARY

As part of the PACE/PDR Program, the Land Conservation Department will be conducting outreach and educational programming events along with one-on-one meetings with landowners. To be successful at this endeavor, the Land Conservation Department needs to purchase a laptop computer and a computer projector. The Land Conservation Department requests the costs of associated purchases and support be transferred from the LGIP ATC Account.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Education, Veterans & Aging
Services Committee
INITIATED BY



Joyce Lubben
DRAFTED BY

Education, Veterans & Aging
Services Committee
SUBMITTED BY

December 22, 2010
DATE DRAFTED

Amending the 2011 Council on Aging Budget for Congregate Nutrition Program, Volunteer Driver Program, New Freedom Program and Creating Position of Mobility Manager

- 1 **WHEREAS**, The Council on Aging receives federal and state funds that are estimated in the budget
- 2 preparation process; and,
- 3
- 4 **WHEREAS**, actual funding amounts for the Nutrition Services Incentive Program and s.85.21
- 5 Specialized Transportation Assistance for Counties have become available; and,
- 6
- 7 **WHEREAS**, the Council on Aging received funds from the Wisconsin Department of Veterans Affairs
- 8 to support the Volunteer Driver Program; and,
- 9
- 10 **WHEREAS**, a county-wide Transportation Coordination Committee is required for submission of federal
- 11 and state grant applications; and,
- 12
- 13 **WHEREAS**, the Council on Aging is the "keeper" of the Transportation Coordinating Committee plan
- 14 which identifies transportation for elderly, persons with disabilities, and other individuals using public
- 15 transportation resources in the County as a high need; and,
- 16
- 17 **WHEREAS**, the Transportation Coordinating Committee believes a position dedicated to the
- 18 coordination and development of transportation resources would benefit the most needy populations; and,
- 19
- 20 **WHEREAS**, the Council on Aging did apply for and has been awarded a New Freedom grant in the
- 21 amount of \$82,706 to fund a Mobility Manager position to assist in the coordination of transportation
- 22 resources in the County; and,
- 23
- 24 **WHEREAS**, the New Freedom grant will fund the Mobility Manager position until December 31, 2011
- 25 with the possibility of continuation funding in future years
- 26
- 27 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
- 28 this day of _____ day of _____, 2011 that the position of Mobility Manager be created in
- 29 Pay Range 13 effective January 14, 2011 through December 31, 2011 and the 2011 Council on Aging
- 30 budget be amended as follows:
- 31

<u>Account/Description</u>	<u>Budget at 01/01/2011</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<u>Title III-C-1 Congregate Meals</u>			
<u>Source of Funds</u>			
30-3903-0000-42102 Federal Aid – NSIP	38,819	630	39,449
<u>Use of Funds</u>			
30-3903-0000-64124 Consumable Supplies	8,000	630	8,630
<u>Volunteer Driver Program</u>			
<u>Source of Funds</u>			
30-3913-0000-42200 State Aid	21,504	(218)	21,286
30-3913-0000-42225 State Aid from VA	0	2,439	2,439

Amending the 2011 Council on Aging Budget for Congregate Nutrition Program, Volunteer Driver Program, New Freedom Program and Creating Position of Mobility Manager
Page 2

48	<u>Use of Funds</u>			
49	30-3913-0000-63308	55,000	2,221	57,221
50	Volunteer Mileage			
51				
52	<u>New Freedom Program</u>			
53	<u>Source of Funds</u>			
54	30-3914-0000-42100	0	82,706	82,706
55	Federal Aid			
56	<u>Use of Funds</u>			
57	30-3914-0000-61100	0	38,394	38,394
58	Wages			
59	30-3914-0000-61400	0	2,937	2,937
60	FICA			
61	30-1914-0000-61510	0	4,454	4,454
62	Retirement			
63	30-3914-0000-61610	0	22,388	22,388
64	Health Insurance			
65	30-3914-0000-61620	0	612	612
66	Dental Insurance			
67	30-3914-0000-61630	0	20	20
68	Life			
69	30-3914-0000-62103	0	3,811	3,811
70	Computer Services Fees			
71	30-3914-0000-62210	0	1,100	1,100
72	Telephone			
73	30-3914-0000-62625	0	2,120	2,120
74	Outreach			
75	30-3914-0000-63100	0	150	150
76	Office Supplies			
77	30-3914-0000-63101	0	400	400
78	Postage			
79	30-3914-0000-63200	0	200	200
80	Publications/Subscriptions/Dues			
81	30-3914-0000-63300	0	3,120	3,120
82	Travel			
83	30-3914-0000-64200	0	800	800
84	Training			
85	30-3914-0000-67130	0	2,200	2,200
86	Terminals & PCs			

Respectfully submitted,

Education, Veterans & Aging Services Committee

Finance Committee Endorsement

Terry Thomas, Chair

Reviewed and approved on a vote of

Marvin Wopat, Vice Chair

Mary Mawhinney, Chair

Wayne Gustina

David Innis

Fred Yoss

Amending the 2011 Council on Aging Budget for Congregate Nutrition Program, Volunteer Driver Program, New Freedom Program and Creating Position of Mobility Manager
Page 3

County Board Staff Committee

J. Russell Podzilni, Chair

Sandra Kraft, Vice Chair

Eva Arnold

Henry Brill

Betty Jo Bussie

Ivan Collins

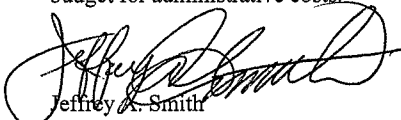
Marilynn Jensen

Louis Peer

Kurtis L. Yankee


FISCAL NOTE:

This resolution amends the 2011 budget for the Congregate Meal Program and Volunteer Driver Program to actual grant awards. It also accepts a New Freedom Grant and creates a new position of Mobility Manager. The \$17,538 local match is already included in the Council on Aging's 2011 budget for administrative costs.


Jeffrey A. Smith
Finance Director

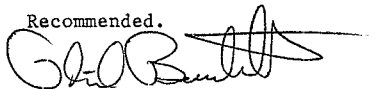
LEGAL NOTE:

The County Board is authorized pursuant to Wisconsin Statutes sections 59.22(2), creating position and 59.52(19), accepting grant. As an amendment to the adopted 2011 County Budget, section 65.90(5)(a), Wis. Stats., requires a 2/3 vote of the entire membership of the County Board.


Eugene R. Dumas
Deputy Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Phil Boutwell
Assistant County Administrator

Executive Summary

The Nutrition Services Incentive Program provides a subsidy for congregate meals provided through the Council on Aging's elderly nutrition program. State s 85.21 funds support the Volunteer Driver RIDES Program. The Council on Aging also receives funds from the Wisconsin Department of Veterans Affairs to support the cost of providing transportation through volunteer drivers to VA facilities.

The Council on Aging received a New Freedom grant to create a Mobility Manager Project in 2011. This project would include a full-time county employee who would work in coordination with the Rock County Transportation Coordinating Committee (RCTCC). Mobility management is a process of managing a coordinated community-wide transportation service network comprised of the operations and infrastructures of multiple trip providers in partnership with each other. A coordinated transportation system serves persons who are disabled, older adults, or those who use public transportation.

A full-time Mobility Manager will work under the direction of the Director of the Council on Aging and implement transportation coordinating strategies as determined by the Council on Aging and the Rock County Transportation Coordinating Committee.

The Mobility Manger will become the link that ties together the needs of persons with disabilities, disadvantaged, and older adults with transportation providers, government agencies and the business community. The Mobility Manager will increase awareness and garner support throughout the community for coordination and development of new transportation resources and services. This is a one-year grant, which expires December 31, 2011. Continuation of the position in 2012 will depend on the New Freedom grant being renewed.

No county tax levy is required.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Health Services
INITIATED BY



Sherry Gunderson
DRAFTED BY

Health Services
SUBMITTED BY

December 16, 2010
DATE DRAFTED

**ACCEPTANCE OF WISCONSIN HOSPITAL EMERGENCY PREPAREDNESS
PROGRAM FY2010 LICENSED NURSING HOME GRANT AND AMENDING
2011 BUDGET**

1 **WHEREAS**, the Wisconsin Hospital Emergency Preparedness Program (WHEP) provides financial and
2 technical assistance to hospitals and other health care facilities throughout the State to enhance health care
3 preparedness for public health emergencies; and,
4

5 **WHEREAS**, Rock Haven Nursing Home applied for the Wisconsin Hospital Emergency Preparedness
6 Program FY2010 Licensed Nursing Home Grant; and,
7

8 **WHEREAS**, Rock Haven Nursing Home's application for a \$1,000 grant to purchase emergency
9 preparedness supplies has been approved by the Wisconsin Hospital Emergency Preparedness Program;
10 and,
11

12 **WHEREAS**, all copies of invoices need to be submitted by 4:30 p m., on March 31, 2011, for
13 reimbursement.
14

15 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
16 this _____ day of _____, 2011 does hereby accept the Wisconsin Hospital Emergency
17 Preparedness Program FY2010 Licensed Nursing Home Grant.
18

19 **BE IT FURTHER RESOLVED** that Rock Haven Nursing Home Administration be authorized to file
20 all necessary documents for administration and reimbursement of this program.
21

	Budget at	Increase	Amended
	01/01/11	(Decrease)	Budget
22 Account/Description			
23 Source of Funds			
24 32 9000 9990 46990	\$12,000	\$1,000	\$13,000
25 Miscellaneous Revenue			
26 Use of Funds			
27 32-8000-8100-63109	\$11,250	\$1,000	\$12,250
28 Supplies and Expense			
29			

Respectfully submitted,
Health Services Committee

FINANCE COMMITTEE ENDORSEMENT

Betty Jo Bussie, Chair

Reviewed and approved on a vote of
_____.

Anna Marie Johnson

Mary Mawhinney, Chair

Robert Fizzell

Brent Fox

Fred Yoss

ACCEPTANCE OF WISCONSIN HOSPITAL EMERGENCY PREPAREDNESS
PROGRAM FY2010 LICENSED NURSING HOME GRANT AND AMENDING
2011 BUDGET

Page 2

FISCAL NOTE:

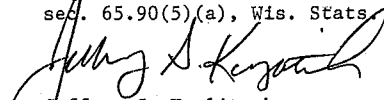
This resolution authorizes the acceptance and expenditure of a \$1,000 grant for Rock Haven's
Emergency Preparedness Program.



Jeffrey A. Smith
Finance Director

LEGAL NOTE:


The County Board is authorized to accept grant funds pursuant to sec. 59.52(19),
Wis. Stats. As an amendment to the adopted 2010 County Budget, this Resolution
requires a 2/3 vote of the entire membership of the County Board pursuant to
sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

-EXECUTIVE SUMMARY-
ACCEPTANCE OF WISCONSIN HOSPITAL EMERGENCY PREPAREDNESS PROGRAM FY2010 -
LICENSED NURSING HOME GRANT AND AMENDING 2011 BUDGET

The Wisconsin Emergency Preparedness Program FY2010 Licensed Nursing Home Grant is making funds available of up to \$1,000 to purchase supplies to better prepare Rock Haven Nursing Home in the event of a disaster or emergency. We will be purchasing three additional bench top weather/hazard radios totaling \$274.44 and nineteen hands-free headband lights totaling \$733.78. The total cost is \$1,008.22. The \$1,000 grant application was approved for the full \$1,000 for these supplies.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Robert D. Spoden
INITIATED BY



Diane Michaelis
DRAFTED BY

Public Safety and Justice
Committee
SUBMITTED BY

December 27, 2009
DATE DRAFTED

**AUTHORIZING ACCEPTANCE OF PROJECT SAFE NEIGHBORHOODS GRANT
AND AMENDING 2011 BUDGET**

1 WHEREAS, the Rock County Sheriff's Office, the Beloit Police Department, and the Janesville Police
2 Department have been jointly awarded the Project Safe Neighborhoods Grant, by the Office of Justice
3 Assistance, on behalf of the United States Attorney for the Western District of Wisconsin, in the
4 amount of \$25,847; and,
5

6 WHEREAS, Project Safe Neighborhoods is a nationwide program to reduce gun crime in America by
7 networking existing local programs that target gun and gang crime; and,
8

9 WHEREAS, the three agencies will split the funds as follows: the Rock County Sheriff's Office will
10 receive 40%, and the Beloit and Janesville Police Departments will split the remaining 60%; and,
11

12 WHEREAS, the Rock County Sheriff's Office will be the fiscal agent; and,
13

14 WHEREAS, the funds will be used in accordance with the grant application to purchase equipment and
15 to fund projects directed at gang and gun crime; and,
16

17 WHEREAS, there is no local match; and,
18

19 NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly
20 assembled this _____ day of _____, 2011, does approve and authorize the acceptance
21 of the Project Safe Neighborhoods grant; and,
22

23 BE IT FURTHER RESOLVED, that the Chair of the Rock County Board of Supervisors is authorized
24 to accept all funds on behalf of the County of Rock, the City of Beloit, and the City of Janesville; and,
25

26 BE IT FURTHER RESOLVED, that the Sheriff's Office budget for 2011 be amended as follows:
27

28 Account/ 29 Description	Budget 01/01/11	Increase (Decrease)	Amended Budget
30			
31 Source of Funds			
32 29-2800-2011-42100	\$0	\$25,847	\$25,847
33 Federal Aid			
34			
35 Use of Funds			
36 29-2800-2011-61210	\$0	\$6,339	\$6,339
37 Overtime Wages - Productive			
38			
39 29-2800-2011-63407	\$0	\$700	\$700
40 Computer Supplies			
41			
42 29-2800-2011-64200	\$0	\$3,300	\$3,300
43 Training Expense			
44			
45 29-2800-2011-69501	\$0	\$15,508	\$15,508
46 Aid to Localities			

**AUTHORIZING ACCEPTANCE OF PROJECT SAFE NEIGHBORHOODS GRANT
AND AMENDING 2011 BUDGET**

Page 2

Respectfully submitted,

Public Safety and Justice Committee

Ivan Collins, Chair

Larry Wiedenfeld, Vice Chair

Mary Beaver

Henry Brill

Brian Knudson

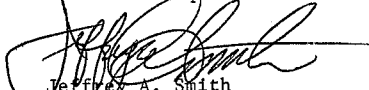
FINANCE COMMITTEE ENDORSEMENT:

Reviewed and approved on a vote of _____.

Mary Mawhinney, Chair

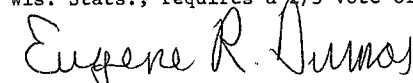
FISCAL NOTE:

This resolution authorizes the acceptance and expenditure of \$25,847 in Federal Aid for the Project Safe Neighborhood Grant Program. No additional County matching funds are required.

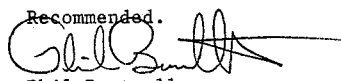

Jeffrey A. Smith
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action by Wisconsin Statutes section 59.52(19). As an amendment to the adopted 2011 County Budget, section 65.90(5)(a), Wis. Stats., requires a 2/3 vote of the entire membership of the County Board.


Eugene R. Dumas
Deputy Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Phil Boutwell
Assistant County Administrator

**AUTHORIZING ACCEPTANCE OF PROJECT SAFE NEIGHBORHOODS GRANT
AND AMENDING 2011 BUDGET**

Page 3

EXECUTIVE SUMMARY

The Office of Justice Assistance, on behalf of the United States Attorney for the Western District of Wisconsin, jointly awarded the Project Safe Neighborhoods Grant to the Rock County Sheriff's Office, the Beloit Police Department, and the Janesville Police Department. The grant is in the amount of \$25,847.

Project Safe Neighborhoods is a nationwide program to reduce gun crime in America by networking existing local programs that target gun and gang crime and providing those programs with additional tools necessary to be successful. Through partnership with federal, state, and local law enforcement and prosecutors, the U.S. Attorney's Office in Madison is implementing Project Safe Neighborhoods in a manner designed to target the most significant gun and gang crime problems within the district.

Rock County will receive \$25,847, to fund specialized enforcement projects of the Rock County Sheriff's Office and the Beloit and Janesville Police Departments directed at gang and gun crime.

The Rock County Sheriff's Office will be the fiscal agent. There is no local match.

Rock County Sheriff's Office	\$10,339
Beloit Police and Janesville Police Departments	<u>\$15,508</u>
Total	\$25,847

The funds will be used in accordance with the grant application to purchase equipment and to fund projects directed at gang and gun crime. Major items intended for purchase include a projector and an external hard drive.

The Sheriff's Office budget will be amended to accept the funds.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

GENERAL SERVICES
INITIATED BY _____



BRENT SUTHERLAND
DRAFTED BY _____

GENERAL SERVICES
COMMITTEE
SUBMITTED BY _____

DECEMBER 22, 2010
DATE DRAFTED _____

**AWARDING CONTRACT FOR THE HEALTH CARE CENTER REPLACEMENT BOILER
PROJECT AND AMENDING THE CAPITAL BUDGET**

1 WHEREAS, Resolution 10-6A-060, adopted June 10, 2010 authorized accepting a \$225,000
2 grant from the Department of Commerce and a \$528,770 Shared Savings Loan from Alliant Energy for
3 the purpose of replacing the Health Care Center's 40-year old boiler system; and

4
5 WHEREAS, it was expected that these sources of funds would be sufficient for the engineering
6 fees, blueprint costs and capital contract costs; and,

7
8 WHEREAS, the Purchasing Division solicited bids for the boiler replacement system with results
9 attached; and,

10
11 WHEREAS, the lowest responsive and responsible bid exceeded the budget appropriation funded
12 by the grant and shared savings loan proceeds; and,

13
14 WHEREAS, the additional funding needed for this project would most appropriately be from
15 long-term debt proceeds due to the long life of the capital project.

16
17 NOW, THEREFORE BE IT RESOLVED by the Rock County Board of Supervisors duly
18 assembled this ____ day of _____, 2011 that a contract be awarded to H&H Industries of
19 Madison, WI in the amount of \$768,860 for replacement boiler system in the Health Care Center; and

20
21 BE IT FINALLY RESOLVED that the Health Care Center Boiler Replacement Capital Project
22 budget be amended as follows:

23	24 Account Number/ 25 Description	Budget at 1/1/11	Increase (Decrease)	Amended Budget
26	<u>Source of Funds:</u>			
27	18-1852-0000-49100/ 28 Long Term Debt	-0-	64, 140	64,140
29	<u>Use of Funds:</u>			
30	18-1852-0000-67200/ 31 Capital Improvements	753,770	64,140	817,910

Respectfully submitted:

GENERAL SERVICES COMMITTEE

Phillip Owens, Chair

Henry Brill, Vice Chair

AWARDING CONTRACT FOR THE HEALTH CARE CENTER REPLACEMENT BOILER
PROJECT AND AMENDING THE CAPITAL BUDGET

Page 2

Ronald Combs

Jason Heidenreich

Mary Mawhinney

FINANCE COMMITTEE ENDORSEMENT

PURCHASING PROCEDURAL ENDORSEMENT

Reviewed and approved on a vote of _____

Phillip Owens, Chair

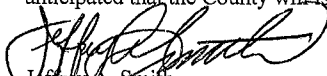
Mary Mawhinney, Chair

Vote

Date

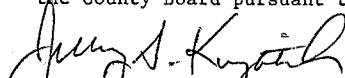
FISCAL NOTE:

This resolution amends the HCC Boiler Replacement Capital Project by long term debt proceeds. It is anticipated that the County will issue debt later this year.


Jeffrey A. Smith
Finance Director

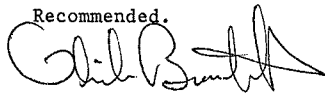
LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder. As an amendment to the adopted 2011 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Phil Boutwell
Assistant County Administrator

EXECUTIVE SUMMARY

Rock County Purchasing Division solicited bids to replace the boiler at the Health Care Center building. The new boiler system will be replaced with energy efficient, packaged boilers, heat pumps, air-handling equipment, variable drives, digital controls, domestic hot water system, and monitoring software. The four bids received were reviewed by the Health Care Center Facilities Superintendent and the Senior Buyer. The recommendation is to award the contract to the low bidder, H & H Industries, Inc. of Madison, Wisconsin.

The lowest bid exceeded the budget appropriation. Therefore, additional funding is needed to be provided by long-term debt proceeds.

ROCK COUNTY, WISCONSIN
 FINANCE DIRECTOR



PURCHASING DIVISION
 FAX (608) 757-5539
 PHONE (608) 757-5515

PROJECT: HCC BOILER SYSTEM REPLACEMENT
 PROJECT #: 2011-30
 QUOTE DUE DATE: DECEMBER 20, 2010 - 1:30 PM (CST)
 DEPARTMENT: GENERAL SERVICES - HEALTH CARE CENTER

	H & H INDUSTRIES MADISON WI	ILLINGWORTH-KILGUST MADISON WI	TRI-COR MECHANICAL JANESVILLE WI	VORPAGEL SERVICE INC BURLINGTON WI
ADDENDA RECEIVED	YES	YES	YES	YES
BID BOND RECEIVED	YES	YES	YES	YES
PROJECT COST	\$ 768,860.00	\$ 839,900.00	\$ 848,500.00	\$ 879,250.00

This project was advertised in the Janesville Gazette and on the Internet. Five additional vendors were solicited that did not respond.

PREPARED BY: Alan Dransfield
 (SENIOR BUYER)

DEPARTMENT HEAD RECOMMENDATION: _____

(SIGNATURE) _____ (DATE)

GOVERNING COMMITTEE APPROVAL: _____ (CHAIR) (VOTE) (DATE)

PURCHASING PROCEDURAL ENDORSEMENT: _____ (CHAIR) (VOTE) (DATE)



FINANCE DIRECTOR
RECEIVED

DEC 27 2010

MEMO

DATE: December 27, 2010
TO: Finance Committee
FROM: Randy Leyes
Rock County Register of Deeds
SUBJECT: Semi-Annual Report – Attendance at Conventions/Conferences


This is to advise you that the Register of Deeds office did not have any training, conventions, or conferences that exceeded the total cost of \$1,000 per event for the period of July 1, 2010 through December 31, 2010.

Cc: Craig Knutson, County Administrator

MEMORANDUM

DATE: December 28, 2010

TO: Finance Committee

FROM: Jeffrey A. Smith, Finance Director 

RE: Semi-Annual Report of Training Costs Exceeding
\$1,000 per Employee per Event

In accordance with Resolution 06-9A-087, adopted September 14, 2006, this is to advise you that no Financial Services staff incurred any training costs exceeding \$1,000 per event for the period July 1, 2010 through December 31, 2010.

Please contact me if you have any questions on this matter.

cc: Craig Knutson

OOS-TRNG


ROCK COUNTY, WISCONSIN



**Real Property
Description Department**
51 South Main Street
Janesville, WI 53545

(608) 757-5610

MEMORANDUM

DATE: December 29, 2010
TO: Finance Committee
FROM: Michelle Schultz, Real Property Lister/LIO 
RE: Semi-Annual Report – Attendance at Conferences/Conventions

Land Records funds were used to send two members of the Land Records Committee to the 2010 International ESRI Conference in San Diego, California July 12th – 16th, 2010. This cost exceeded \$1,000.00 per individual. Please see attached report for actual amounts.

Cc: Craig Knutson

Semi-Annual Report on Travel cost's which exceed \$1,000

For July - December 2010

Land Records

ESRI International User Conference July 12th - 16th 2010 San Diego, CA

	Other							Conference		Total
	Mileage	Transportation	Parking	Baggage	Airfare	Lodging	Meals	Registration		
Gary Lockwood - Real Property	\$22.00	\$38.00	\$0.00	\$0.00	\$336.30	\$914.55	\$230.00	n/c	\$1,540.85	
Jennifer Borlick - Planning	\$43.00	\$10.00	\$72.00	\$46.00	\$390.79	\$914.80	\$167.57	n/c	\$1,644.16	

MEMO

To: Finance Committee
From: Vicki Brown
Date: December 23, 2010
Re: Semi-Annual Report – Attendance at Conferences/Conventions

No staff member in the Treasurer's Office attended any training, conference, or convention that exceeded the cost of \$1,000 per event, per employee over the past six months.

Cc: Craig Knutson

ROCK COUNTY, WISCONSIN

Office of the Rock County Clerk
51 South Main Street
Janesville, WI 53545



Office (608) 757-5660
Fax (608) 757-5662
www.co.rock.wi.us
stottler@co.rock.wi.us

Lori Stottler, Rock County Clerk
Maureen K. Johnson, Deputy

TO: Rock County Finance Committee

FROM: Lori Stottler, County Clerk

A handwritten signature in cursive script, appearing to read "Lori Stottler".

DATE: December 30, 2010

SUBJECT: Semi-Annual Report – Attendance at Conventions/Conferences

For the period of July 1, 2010 through December 31, 2010, I attended a Professional Education Program where costs exceeded \$1,000.00 per event. As a second year student with THE ELECTION CENTER, I attended classes 6-10 of 12 required core classes towards professional certification as Certified Election/Registration Administrator (CERA) status. This conference was held in Baton Rouge, LA from July 10-18, 2009. CERA designation is the highest achievement for those in the election profession. Each class is 9 hours of instruction followed by several hours of reflection and hands on projects/exploration.

- Class VI – Communications in Election and Voter Registration Administration
- Class VII – Facilitating Voter Participation
- Class VIII – Implementation of New Programs in Voter Registration and Elections
- Class IX – Leadership in Voter Registration and Election Administration
- Class X – The Law of Elections and Voter Registration

Conference Registration:	\$1,225.00
Election Center Fee:	\$150.00
Rental Car:	\$307.84
Air Fare Milw./Baton Rouge:	\$297.79
Lodging (roomed with Waukesha):	\$429.82 (roomed with Waukesha, WI Clerk)
Travel Expenses (meals, cabs...)	\$312.38 (\$194.77 meals, \$48 baggage, \$69.61 travel)
TOTAL:	\$2,722.83

Cc: Craig Knutson, County Administrator

* I will complete classes 11&12 in 2011 as well as the workshop requirement and graduate August 2011. I don't expect this level of expense in 2011.