

# WISCONSIN RIVER RAIL TRANSIT COMMISSION

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MEMBER COUNTIES: CRAWFORD • DANE • GRANT • IOWA • JEFFERSON • ROCK • SAUK • WALWORTH • WAUKESHA

SUBJECT: Friday, February 5, 2016 Meeting Agenda  
TO: Wisconsin River Rail Transit Commissioners & Other Interested Persons  
FROM: Mary Penn, WRRTC Administrator

## Wisconsin River Rail Transit Commission

Meeting Friday, February 5<sup>th</sup>, 2016 @ 10 AM

Dane County Hwy Garage, 2302 Fish Hatchery Rd, Madison, WI

### WRRTC's Schedule of Meetings:

#### 2016

January 8  
February 5  
March 4  
April 8  
May 6  
June 10  
July 8  
August 5  
September 9  
October 7  
November 4  
December 9

**NOTE:** The WRRTC's meetings are usually held at 10:00 AM on the **first Friday after the first Tuesday** of the month at the **Dane County Highway Building** in Madison, WI.

**NOTICE is sent to:** County Clerks in WRRTC's Region for Posting and to Local News Media as an FYI.

*Thank you for your interest and assistance.*

*To learn more about WRRTC, please visit our website at [www.wrrtc.org](http://www.wrrtc.org)*

# Wisconsin River Rail Transit Commission

Meeting - Friday, February 5<sup>th</sup>, 2016 @ 10 AM

Dane County Hwy Garage, 2302 Fish Hatchery Rd, Madison, WI

*10 minutes estimated | Action Items*

1. 10:00 AM **Call to Order** – Alan Sweeney, Chair
2. Roll Call. **Establishment of Quorum** – Mary Penn
3. Action Item. **Certification of Meeting's Public Notice** – Noticed by Penn
4. Action Item. **Approval of Agenda** – Prepared by Penn
5. Action Item. **Approval of draft January 2015 Meeting Minutes**– Prepared by Penn
6. Updates. **Public Comment** – Time for public comment may be limited by the Chair
7. Updates. **Announcements by Commissioners** – No Discussion Permitted

## REPORTS & COMMISSION BUSINESS

*10 minutes estimated | Update & Possible Action*

8. **WRRTC Financial Report** – Jim Matzinger, Dane County CPA / WRRTC Accountant
  - Treasurer's Report for January and Payment of Bills

*10 minutes estimated | Update*

9. **Wisconsin & Southern Railroad's Report on Operations** – Ken Lucht, WSOR
  - Update on Monthly Maintenance Activities
  - Update on Capital Projects
  - Update on Business Development
  - Other Continuing Issues/ Topics

*20 minutes estimated | Discussion & Possible Action*

10. **Discussion and Possible Action on WRRTC's 2015 / 2016 Capital Program** – Ken Lucht, WSOR

*10 minutes estimated | Update*

11. **WDOT Report**–Kim Tollers, WDOT

*10 minutes estimated | Update*

12. **WRRTC Correspondence/Communications and Administrator's Report** – Mary Penn, WRRTC Admin.

*5 minutes estimated | Discussion & Possible Action*

13. **Discussion and Possible Action on 2014 Johnson Block draft WRRTC Audit** – Mary Penn, WRRTC Admin.

*5 minutes estimated | Discussion & Possible Action*

14. **Discussion and Possible Action on 2015 Audit Engagement Letter with Johnson Block** – Mary Penn, WRRTC Admin.

*5 minutes estimated | Update*

15. **Update on Illinois Counties Tax Billing Process** – Mary Penn, WRRTC Admin.

16. Action Item. **Adjournment**