



ROCK COUNTY TRANSPORTATION COORDINATING COMMITTEE MEETING MINUTES
January 12, 2018

Call to Order: The meeting was called to order at 8:30 a.m. by Vice-Chair Joyce Lubben at the Rock County Court House, 51 South Main Street, Janesville, Wisconsin.

Approval of Agenda: A motion to approve the agenda was made by Supervisor Norvain Pleasant, seconded by Patty Hansberry. Motion carried.

Roll Call:

Present: Supervisor Karl Dommershausen, Patty Hansberry, Lynn Jones, Dave Lowe, Joyce Lubben, T.J. Nee, Terry Nolan, Supervisor Norvain Pleasant, Joe Scharenbroch, Roseann Tremain,

Excused: Kim Burkhalter, Ryan Schomber

Unexcused: David Hyde, Mike Warren

Introduction of New Members and Board Terms: A member directory and listing of board terms was distributed.

Introduction of Visitors: Also present was Tina Counsell from Forward Services.

Citizen Participation, Communications and Announcements: Joyce Lubben announced that Ryan Booth has accepted the position of Rock County Transit Supervisor. The Mobility Manager position has been posted and applications are being accepted.

Approval of November 10, 2017 TCC Minutes: A motion was made by Dave Lowe, seconded by Supervisor Norvain Pleasant, to approve the November 10, 2017 minutes. Motion carried.

Old Business:

Discussion of Forward Services Grant Application and Possible Approval: Tina Counsell reported that Forward Services is still waiting to hear if their grant application is approved. They have requested funding to support new car loans as well as funds for car repairs. Lynn Jones stated that Community Action focused on drivers' license recovery and drivers' license education for their grant proposal. Ms. Counsell shared that Forward Services used all their 2017 allocation for car repairs.

MTM Response to Members Questions on September 8, 2017 Meeting: There was discussion that MTM continues to evade our concerns. Joyce Lubben will research where the State is with the brokerage RFP and if we have an opportunity to have input into the RFP and the contract. Supervisor Dommershausen stated they did not respond to our question about the number of complaints they received. He also wondered whether MTM has made available to customers a handout that describes the complaint process.

New Business:

Discussion on Public Transit Human Services Coordinating Plan Update Planning: Joyce Lubben stated we are expecting guidance from the State sometime in January. Terry Nolan has agreed to direct the planning update process. She suggested applying for a Section 5304 grant to fund assistance with developing the plan. This would require a local 20% match. Members were asked to provide any updates to the "accomplishments" section to Joyce Lubben no later than Friday, January 26, 2018. She will then send out an updated copy. Members were asked to review the plan prior to the next meeting. Terry Nolan suggested we should look at current service levels and whether we have improved access to information as these were priority areas. Public outreach should focus on our priorities for the updated plan.

Healthcare and Transportation Providers' Meetings: Joyce Lubben stated the Healthcare Providers' meeting is scheduled for 10:00 a.m. on Wednesday, March 7, 2018 at the Southwest Wisconsin Regional Airport. It was suggested that during the RSVP process, attendees could be asked to identify their three most pressing issues. That will guide the agenda plus help keep the conversation from going into "silos." Attendees should also be asked what solutions they have found since the 2015 meeting.

Member Reports: Terry Nolan stated the Janesville Transit System has finished their Transit Development Plan. There will be minor adjustments to the regular routes starting July 1, 2018. JTS will be going to a "bus stop" only system. Ms. Nolan is submitting two grant applications to improve and expand the trails in Janesville.

Roseann Tremain stated that the ADRC of Rock County is halfway through the Family Care transition.

Dave Lowe shared that the City of Milton did not include any funding for transportation in their 2018 budget so that service is on hold. They provided near record service in Edgerton during 2017 and are seeing an increase in the transportation service they provide.

Joe Scharenbroch stated, due to some reorganization, he is in the process of putting together a Board for Guardian Friends Associates and would welcome suggestions for members.

T.J. Nee stated Beloit Transit has hired a new transit supervisor.

Lynn Jones shared that SSM Health is providing \$5,000 grants. She suggested that perhaps there are TCC projects that could utilize this funding.

Items for Future Agendas: The March agenda will focus on reviewing the current coordinated plan, discussion on the updating process and results of the Healthcare Providers' meeting.

Future Meeting Dates: The next scheduled meeting is scheduled for March 9, 2018.

Adjournment: A motion was made by Dave Lowe, seconded by Joe Scharenbroch, to adjourn the meeting. Motion carried. Meeting adjourned at 9:21 a.m.

Respectfully submitted by Joyce Lubben.

Minutes not official until approved by the Rock County Transportation Coordinating Committee