

**EDUCATION, VETERANS AND AGING SERVICES COMMITTEE**  
**Minutes – October 21, 2014**

**Call to Order.** Chair Richard called the meeting of the Education, Veterans and Aging Services Committee to order at 4:00 P.M. on Tuesday, October 21, 2014, in Conference Room N-1, fifth floor, Courthouse East.

**Committee Members Present:** Supervisors Richard, Nash, Pleasant, Schulz and Zajac.

**Committee Members Absent:** None.

**Staff Members Present:** Joyce Lubben, Director of Council on Aging; John Solis, Veteran Service Officer; Randy Terronez and Nick Osborne, Assistants to the County Administrator.

**Others Present:** Supervisor Dowd.

**Approval of Agenda.** Supervisor Pleasant moved approval of the amended agenda, second by Supervisor Zajac. ADOPTED.

**Approval of Minutes – August 19, 2014.** Supervisor Zajac moved approval of the minutes from August 19, 2014 as presented, second by Supervisor Pleasant. ADOPTED.

**Citizen Participation, Communications, Announcements, Information.** Chair Richard thanked Mr. Terronez and Mr. Osborne for attending the meeting.

Chair Richard informed the Committee Supervisor Zajac would be leaving at 4:30 P.M.

Ms. Lubben distributed two flyers for upcoming events. 2014 Rock County Senior Fair will be held at Holiday Inn Express on Friday, October 24<sup>th</sup> and an event for Family Caregivers will be held at Rotary Gardens on Monday, November 3<sup>rd</sup>. Ms. Lubben stated the top candidate for the Mobility Manager turned down the job offer and a new recruitment process will begin.

**Transfers.** None.

**Bills/Encumbrances.**

Title III-B	\$	600.80
Nutrition Program		181.12
Delivered Meals		145.56
E & H Transportation		2,561.32
Title III-D		1,302.57
Title III-E		726.50
Lighten Up! Grant		936.06
Veterans Service		478.13

Supervisor Zajac moved approval of the above Bills and Encumbrances for the Education, Veterans and Aging Services Committee, second by Supervisor Pleasant. ADOPTED.

**Pre-Approved Encumbrance Amendments.** None.

**Resolutions.**

**Awarding Contract for Catering Services for Rock County Elderly Nutrition Program**

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2014 that a contract for the Elderly Nutrition Program Food Preparation and Delivery be awarded to Best Events Catering of Janesville, Wisconsin under the terms and conditions set forth in Request for Proposal #2015-01 at the rate of \$4.38 per meal for 2015, \$4.599 per meal for 2016 and \$4.727 per meal for 2017. Special diet meals that need to be individually packaged shall be at the rate of \$5.04 per meal for 2015, \$5.197 per meal for 2016 and \$5.352 per meal for 2017.”

Supervisor Nash moved approval of the above resolution, second by Supervisor Schulz. ADOPTED.

**Approval to Purchase Specialized Transit Vehicles**

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2014 does approve that Purchase Orders be issued to the State of Wisconsin in the amount of \$17,682.40 for the local match and to Atlas Bus Sales in the amount of \$16,000 for vehicle titles and conversion costs for two specialized transit vehicles.

BE IT FURTHER RESOLVED that payment be made to the vendor upon receipt and acceptance by the Rock County Council on Aging Director.”

Supervisor Pleasant moved approval of the above resolution, second by Supervisor Zajac. ADOPTED.

**Recognizing Rock Prairie Presbyterian Church for their Support of Rock County Veterans**

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2014 does hereby recognize Rock Prairie Presbyterian Church for their generous support of the veterans of Rock County.”

Supervisor Zajac moved approval of the above resolution, second by Supervisor Nash.

ADOPTED.

**Amending The 2014 Veterans Services Budget**

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2014 does hereby amend the Veterans Services 2014 budget as follows:

...”

Supervisor Zajac moved approval of the above resolution, second by Supervisor Schulz.  
ADOPTED.

(Supervisor Zajac left at 4:30 P.M.)

**Budget Review.**

**Council on Aging** Ms. Lubben reviewed the highlights of the Department’s 2015 Budget as recommended by the County Administrator; 1) eliminate the Volunteer Driver Program due to a decline and the duplication of services offered within the County and that \$600 be provided to RSVP in the Community Services account to support its ride program; 2) an additional 0.40 FTE clerical worker which is funded from federal grant monies with no impact on the tax levy.

**Heritage Rock County** Mr. Osborne said the agency requested a 3% increase from the prior year, due to a small increase in the 2014 budget and the current budget constraints, the recommendation will remain at the same level of funding as 2014.

**Retired Senior Volunteer Program** Mr. Osborne stated the request for 2015 was the same amount as 2014.

**UW-Rock County** Mr. Terronez said this falls under the General Services budget and reviewed highlights.

**Veterans Service Office** Mr. Solis reviewed highlights from the County Administrator’s recommended 2015 budget and said his staff must acquire accreditation and take continuing education training courses to gain access to the Veterans Administration computer system. Mr. Solis’ budget has an increase of 6% from the prior year due primarily to increases in training and health insurance costs as a result of staff turnover.

**Committee Requests and Motions.**

**Discussion on Future Meeting Site Visits** None.

**Ideas for Future Discussion** Supervisor Schulz asked Ms. Lubben and Mr. Solis questions regarding the type of services available to disabled vets in the community. The response to her questions would be addressed through the ADRC.

**Adjournment.** Supervisor Schulz moved adjournment at 4:55 P.M., second by Supervisor Pleasant. ADOPTED.

Respectfully submitted,

Sue Zastoupil  
Human Resources Secretary

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.**