

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Finance Committee
INITIATED BY



Sherry Oja, Finance Director
DRAFTED BY

Finance Committee
SUBMITTED BY

February 8, 2012
DATE DRAFTED

CARRYOVER OF 2011 BUDGET APPROPRIATIONS TO 2012

1 **WHEREAS**, obligations were made in 2011 for the purchase of specific goods or services which
2 were not received or will not be completed until 2012; and,
3

4 **WHEREAS**, under generally accepted accounting principles, it is necessary to carry over funds
5 from 2011 budget appropriations to 2012 to provide funding for these obligations.
6

7 **NOW, THEREFORE, BE IT RESOLVED**, by the Rock County Board of Supervisors duly
8 assembled this 23rd day of February, 2012 that the 2012 Budget be amended as
9 follows:

	<u>BUDGET AT</u> <u>1/1/12</u>	<u>AMOUNT OF</u> <u>INCREASE</u>	<u>AMENDED</u> <u>BUDGET</u>
<u>DEPARTMENT</u>			
<u>Finance Department</u>			
05-1500-0000-64200	10,337	3,600	13,937
Training Expense			
05-1500-0000-47013	-0-	3,600	3,600
Supp. Appr. From Pr. Yr. C/O			
<u>Corporation Counsel</u>			
06-1620-0000-62119	4,000	4,000	8,000
Other Contracted Services			
06-1620-0000-47013	-0-	4,000	4,000
Supp. Appr. From Pr. Yr. C/O			
<u>Information Technology</u>			
07-1430-0000-67130	95,989	31,060	127,049
Terminals and PCs			
07-1430-0000-68105	(787,140)	(31,060)	(818,200)
Allocated Acquisition Cost			
07-1430-0000-67131	93,400	1,496	94,896
Other Computer Hardware			
07-1430-0000-47013	-0-	1,496	1,496
Supp. Appr. From Pr. Yr. C/O			
07-1438-0000-67131	30,000	30,000	60,000
Other Computer Hardware			
07-1438-0000-47013	-0-	30,000	30,000
Supp. Appr. From Pr. Yr. C/O			
<u>County Clerk - Elections</u>			
14-1411-0000-63100	3,500	1,377	4,877
Office Supplies & Expenses			
14-1411-0000-63101	150	134	284
Postage			
14-1411-0000-63103	68,000	2,515	70,515
Legal Forms			
14-1411-0000-63107	8,500	472	8,972
Public & Legal Notices			
14-1411-0000-47013	-0-	4,498	4,498
Supp. Appr. From Pr. Yr. C/O			

12-2B-590

Carryover of 2011 Budget Appropriations to 2012

Page 2

	<u>BUDGET AT</u>	<u>AMOUNT OF</u>	<u>AMENDED</u>
	<u>1/1/12</u>	<u>INCREASE</u>	<u>BUDGET</u>
51	<u>DEPARTMENT</u>		
52	<u>Employee Recognition Program</u>		
53	19-1932-0000-64904	6,780	8,780
54	Sundry Expense		
55	19-1932-0000-47013	-0-	2,000
56	Supp. Appr. From Pr. Yr. C/O		
57			
58	<u>General Services</u>		
59	18-1810-0000-67171	13,000	22,275
60	Capital Assets-\$1,000/More		
61	18-1810-0000-47013	-0-	9,275
62	Supp. Appr. From Pr. Yr. C/O		
63			
64	18-1837-0000-67200	120,000	200,491
65	Capital Improvements		
66	18-1837-0000-47013	-0-	80,491
67	Supp. Appr. From Pr. Yr. C/O		
68			
69	<u>OWI Programming</u>		
70	19-1992-0000-64904	-0-	100,000
71	Sundry Expense		
72	19-1992-0000-47013	-0-	100,000
73	Supp. Appr. From Pr. Yr. C/O		
74			
75	<u>Clerk of Circuit Court</u>		
76	22-1209-0000-64200	3,200	4,550
77	Training		
78	22-1209-0000-47013	-0-	1,350
79	Supp. Appr. From Pr. Yr. C/O		
80			
81	<u>Communications Center</u>		
82	23-2400-0000-67131	47,300	52,300
83	Other Computer Hardware		
84	23-2400-0000-67171	112,992	135,292
85	Capital Assets-\$1,000/More		
86	23-2400-0000-47013	-0-	27,300
87	Supp. Appr. From Pr. Yr. C/O		
88			
89	<u>Public Health Dept.</u>		
90	31-3000-0000-64904	2,500	3,146
91	Sundry Expense		
92	31-3000-0000-47013	-0-	646
93	Supp. Appr. From Pr. Yr. C/O		
94			
95	31-3002-0000-64900	7,000	12,988
96	Other Supplies & Expense		
97	31-3002-0000-47013	-0-	5,988
98	Supp. Appr. From Pr. Yr. C/O		
99			
100	<u>Human Services-Overhead</u>		
101	36-3602-0000-62491	49,303	55,559
102	Software Maintenance		
103	36-3602-0000-63100	78,583	83,238
104	Office Supplies & Expenses		
105	36-3602-0000-67130	-0-	1,850
106	Terminals and PCs		
107	36-3602-0000-67160	-0-	3,000
108	Human Services Equip Under \$5,000		
109	36-3602-0000-67200	-0-	14,000
110	Capital Improvements		
111	36-3602-0000-47013	-0-	29,761
112	Supp. Appr. From Pr. Yr. C/O		

Carryover of 2011 Budget Appropriations to 2012

Page 3

	<u>BUDGET AT</u> <u>1/1/12</u>	<u>AMOUNT OF</u> <u>INCREASE</u>	<u>AMENDED</u> <u>BUDGET</u>
113	<u>DEPARTMENT</u>		
114	<u>Human Services-Economic Support</u>		
115	36-3604-0000-64604	7,000	1,680
116	Program Expense		8,680
117	36-3604-0000-67130	-0-	8,172
118	Terminals and PCs		8,172
119	36-3604-0000-47013	-0-	9,852
120	Supp. Appr. From Pr. Yr. C/O		9,852
121			
122	<u>Human Services-Child Protective Services</u>		
123	36-3634-0000-62119	843	10,000
124	Other Contracted Services		10,843
125	36-3634-0000-67130	-0-	9,810
126	Terminals and PCs		9,810
127	36-3634-0000-47013	-0-	19,810
128	Supp. Appr. From Pr. Yr. C/O		19,810
129			
130	<u>Human Services-Juvenile Justice Services</u>		
131	36-3646-0000-67130	-0-	9,600
132	Terminals and PCs		9,600
133	36-3646-0000-47013	-0-	9,600
134	Supp. Appr. From Pr. Yr. C/O		9,600
135			
136	<u>Human Services-Youth Services Center</u>		
137	36-3664-0000-67200	-0-	20,001
138	Capital Improvements		20,001
139	36-3664-0000-47013	-0-	20,001
140	Supp. Appr. From Pr. Yr. C/O		20,001
141			
142	<u>Human Services-Long Term Support</u>		
143	36-3666-0000-67130	-0-	3,200
144	Terminals and PCs		3,200
145	36-3666-0000-47013	-0-	3,200
146	Supp. Appr. From Pr. Yr. C/O		3,200
147			
148	<u>Human Services-Outpatient Mental Health</u>		
149	36-3690-0000-67130	-0-	4,800
150	Terminals and PC		4,800
151	36-3690-0000-67200	-0-	875
152	Capital Improvements		875
153	36-3690-0000-47103	-0-	5,675
154	Supp. Appr. From Pr. Yr. C/O		5,675
155			
156	<u>Human Services-Community Support Program</u>		
157	36-3706-0000-67200	-0-	1,625
158	Capital Improvements		1,625
159	36-3706-0000-47013	-0-	1,625
160	Supp. Appr. From Pr. Yr. C/O		1,625
161			
162	<u>Public Works-Highway Division</u>		
163	<u>Administration</u>		
164	41-4300-4110-63805	70,000	26,305
165	County Aid for Road Construction		96,305
166	41-4330-4110-47013	-0-	26,305
167	Supp. Appr. From Pr. Yr. C/O		26,305
168			
169	<u>Crack Sealing</u>		
170	41-4300-4323-61171	51,000	33,651
171	Field Wages		84,651
172	41-4300-4323-63602	765	556
173	Consumable Tools		1,321

Carryover of 2011 Budget Appropriations to 2012

Page 4


	<u>BUDGET AT</u> <u>1/1/12</u>	<u>AMOUNT OF</u> <u>INCREASE</u>	<u>AMENDED</u> <u>BUDGET</u>
174	<u>DEPARTMENT</u>		
175	<u>Crack Sealing (Cont.)</u>		
176	41-4300-4323-64900	28,400	22,110
177	Other Supplies & Expense		50,510
178	41-4300-4323-65341	14,200	8,194
179	Machinery Lease		22,394
180	41-4300-4323-47013	-0-	64,511
181	Supp. Appr. From Pr. Yr. C/O		64,511
182			
183	<u>County Highway Shouldering</u>		
184	41-4300-4327-61171	48,000	19,778
185	Field Wages		67,778
186	41-4300-4327-63602	576	335
187	Consumable Tools		911
188	41-4300-4327-63701	45,750	5,851
189	Crushed Stone & Gravel		51,601
190	41-4300-4327-65341	55,000	49,346
191	Machinery Lease		104,346
192	41-4300-4327-47013	-0-	75,310
193	Supp. Appr. From Pr. Yr. C/O		75,310
194			
195	<u>Road Construction</u>		
196	41-4300-4328-62150	77,356	23,158
197	Engineering Fees		100,514
198	41-4300-4328-62119	252,366	100,000
199	Other Contracted Services		352,366
200	41-4300-4328-63705	1,963,583	1,188,000
201	Asphalt		3,151,583
202	41-4300-4328-47013	-0-	1,311,158
203	Supp. Appr. From Pr. Yr. C/O		1,311,158
204			
205	<u>Buildings & Grounds Cost Pool</u>		
206	41-4350-4270-67171	100,000	163,762
207	Capital Assets-\$1,000/More		263,762
208	41-4350-4270-68109	(100,000)	(163,762)
209	Allocated Capital Assets		(263,762)
210			
211	<u>Acquisition of Capital Assets</u>		
212	41-4350-4280-67110	1,450,000	279,713
213	Capital Equipment		1,729,713
214	41-4350-4280-68109	(1,450,000)	(279,713)
215	Allocated Capital Equipment		(1,729,713)
216			
217	<u>Motorpool</u>		
218	41-4290-4290-67105	95,500	8,000
219	Motor Vehicles		103,500
220	41-4290-4290-68109	(95,500)	(8,000)
221	Allocated Motor Vehicles		(103,500)
222			
223	<u>Public Works-Parks Administration</u>		
224	41-4551-4110-62104	-0-	9,249
225	Consulting Services		9,249
226	41-4551-4110-47013	-0-	9,249
227	Supp. Appr. From Pr. Yr. C/O		9,249
228			
229	<u>Public Works-Airport</u>		
230	41-4453-4110-64918	-0-	10,676
231	Advertising		10,676
232	41-4453-4110-47013	-0-	10,676
233	Supp. Appr. From Pr. Yr. C/O		10,676

Carryover of 2011 Budget Appropriations to 2012

Page 5

Respectfully submitted,

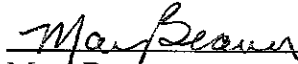
FINANCE COMMITTEE




Mary Mawhinney, Chair



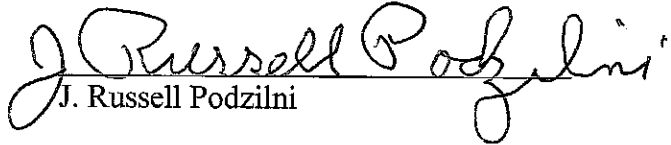
Sandra Kraft, Vice Chair



Mary Beaver



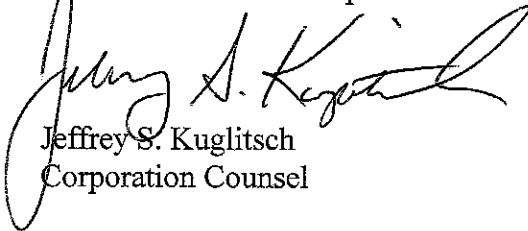
David Diestler



J. Russell Podzilni

LEGAL NOTE:

As an amendment to the 2012 Adopted County Budget, this resolution requires a two-thirds vote of the entire membership of the County Board, pursuant to Sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

FISCAL NOTE:

In accordance with general accepted accounting principles, carryovers are increases to budget appropriations and, therefore, a County Board resolution is required. Fiscal impact is shown in the body of the resolution.



Sherry Oja
Finance Director

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

**EXECUTIVE SUMMARY
CARRYOVER 2011 BUDGET APPROPRIATIONS TO 2012**

Finance: As detailed in the Administrator's 2012 Budget Comments, this is the carryover of unspent 2011 funds-\$3,600.

Corporation Counsel: Carryover of funding for Codification of Ordinances-\$4,000.

Information Technology: Budget authority (offset with allocation account) to purchase equipment for Human Services-\$31,060; projector back ordered until 2012-\$496; delayed network switch installations until 2012-\$1,000; two network servers for public safety systems-\$30,000.

County Clerk-Elections: Delayed purchase of various election items until 2012 to ensure availability of GAB approved materials and funding for recall elections: Office supplies-\$1,377; Postage-\$134; Legal Forms-\$2,515; Public & Legal Notices-\$472.

Employee Recognition Program: As detailed in the Administrator's 2012 Budget Comments, this is the carryover of unspent 2011 funds - \$2,000.

General Services: Delivery of skid steer attachments delayed to 2012-\$9,275. Delay of Pinehurst roof replacement and Jail pod painting - \$80,491.

OWI Programming: Delay in start of program - \$100,000.

Clerk of Circuit Court: As detailed in the Administrator's 2012 Budget Comments, this is the carryover of unspent 2011 funds - \$1,350.

Communications Center: Delay in purchase of Radius Server for wireless LAN/Encryption Security-\$5,000. Delay in purchase of Encryption Equipment - \$22,300.

Public Health: Carryover of unspent contributions received from the Kiwanis Noon Club and Walmart - \$646. Expansion of Pharmaceutical Collection Program. This is funded by a transfer of ATC fees from Land Conservation as authorized by Resolution 10-9A-124-\$5,988.

Human Services: Purchase of various information technology items delayed to 2012 - \$48,368; Replacement of existing non-functioning and dilapidated furniture and office equipment-\$18,655; Capital improvements to the shelter side of the Youth Services Center-\$20,001; On-going capital improvement costs for the Mental Health and Community Support Program offices on Franklin St.-\$2,500; Continuation of consulting contract for Child Protective Services-\$10,000.

Public Works-Highway Division: Carryover of County Aid for Road Construction-\$26,305; seal coating projects for County Trunk Highways N, J and C delayed to 2012-\$64,511; shouldering projects delayed to 2012 for County Trunk Highways A and X-\$75,310; road construction projects for County Trunk Highway M delayed to 2012-\$1,311,158 (partially funded by 2011 debt issue proceeds); Purchase and installation of flexible welding system and exhaust fans authorized by Resolution 11-12A-534-\$62,749; Roof replacement at the Department of Public Works office authorized by Resolution 11-11C-515-\$57,166; purchase and installation of overhead roll-up door for the salt shed authorized by Resolution 12-1A-551-\$14,347; Extend electric to sheds-\$14,500; radio repeater-\$15,000; Truck tandem bodies and plows ordered in 2011 and not received until 2012-\$279,713.

Public Works-Motor Pool: Set-up not completed until 2012 for vehicles purchased in 2011-\$8,000.

Public Works-Parks Division: Consulting contract for Carver Roehl and Magnolia Bluff Parks' Plan Update [Resolution 10-12A-219]-\$9,249. This project is funded by ATC fees.

Public Works-Airport: As detailed in the Administrator's 2012 Budget Comments, this is the carryover of unspent 2011 advertising funds - \$10,676.