

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

BOARD OF HEALTH
INITIATED BY



JEFFREY S. KUGLITSCH
DRAFTED BY

BOARD OF HEALTH
SUBMITTED BY

JANUARY 25, 2013
DATE DRAFTED

**AWARDING CONTRACT FOR ELECTRONIC PAYMENT SERVICES FOR THE
ROCK COUNTY HEALTH DEPARTMENT**

1 **WHEREAS**, currently the Clerk of Circuit Court and the Sheriff's Office offer credit card payment
2 systems for the purposes of collecting and processing payments in their offices using Government
3 Payment Service, Inc. (GPS); and,
4
5 **WHEREAS**, the Rock County Health Department would like to provide credit card access for services
6 provided in their office, including but not limited to: immunizations, well testing, radon kits and
7 inspection fees; and,
8
9 **WHEREAS**, this access will allow the Health Department services to be more accessible to the general
10 public; and,
11
12 **WHEREAS**, there is no cost to Rock County for the services provided by Government Payment Service,
13 Inc.; and,
14
15 **WHEREAS**, GPS assumes all risk for bad and unauthorized credit card payments thus reducing the
16 number of bad checks written to Rock County; and,
17
18 **WHEREAS**, the basis of the Health Department's selection of GPS is that previously the Purchasing
19 Division solicited proposals from qualified credit card firms with seven responding and chose
20 Government Payment Service, Inc., for the Sheriff's Office and Clerk of Circuit Court; and,
21
22 **WHEREAS**, both previous offices have been extremely satisfied with Government Payment Service,
23 Inc.'s performance.
24
25 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors in session this
26 14th day of February, 2013 that a contract be awarded to Government Payment Service, Inc., of
27 Indianapolis, Indiana, for credit card payment services for the Rock County Health Department.

13-2A-252

Respectfully Submitted:

BOARD OF HEALTH

Sandra Kraft
Sandra Kraft, Chair

Louis Peer
Louis Peer, Vice Chair

Absent
Richard Bostwick

Mike Rundle
Mike Rundle

Absent
Connie Winter, DDS

Dr. Aaron Best
Dr. Aaron Best

Dr. Dean Peterson DVM
Dr. Dean Peterson DVM

Absent
James Rooney, RPH

Judith Wade
Judith Wade

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Page 2

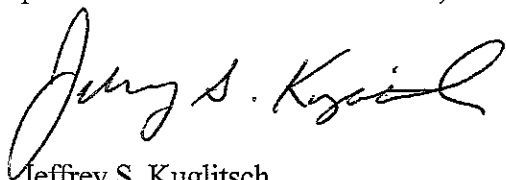
PURCHASING PROCEDURAL ENDORSEMENT

Reviewed and approved on a vote of

4-0

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel


Mary Mawhinney, Chair

FISCAL NOTE:

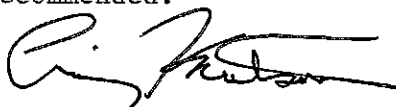
This resolution authorizes a contract with Government Payment Service, Inc. for credit card payment services for the Rock County Health Department. No fees will be charged to the County. Fees will be charged to the customers that choose to pay for services with a credit card.



Sherry Oja
Finance Director

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

EXECUTIVE SUMMARY

Since 1999, the Rock County Clerk of Court and the Rock County Sheriff's Office have used Government Payment Service, Inc., to allow their customers to pay for fees and services in their departments by personal credit card. This fully automated credit card service will allow customers to pay for their respective fees in the Health Department including but not limited to: immunizations, well tests, radon kits and inspection fees. There is no cost to Rock County for this service. The customer using the credit card is assessed a fee from the credit card company.

Rock County benefits from the use of this credit card service in that it reduces the number of NSF checks written to Rock County. Also, the credit card service is responsible for collecting payment on bad or unauthorized credit cards. The other departments previously using this service have been more than satisfied with the results provided by Government Payment Services, Inc.