

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

General Services Committee  
INITIATED BY

General Services Committee  
SUBMITTED BY



Randy Terronez  
DRAFTED BY

May 7, 2013  
DATE DRAFTED

**APPROVING ADDITIONAL CONTINGENCY FUNDING AND AMENDING 2013 BUDGET FOR  
THE ROCK HAVEN FACILITY REPLACEMENT PROJECT**

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**WHEREAS**, the Rock Haven facility replacement project is nearing completion with all the previously allotted contingency funds depleted, requiring additional monies to be placed in the project contingency account; and,

**WHEREAS**, a pending change order will result in a need for additional funding as recommended by the Samuels Group in the amount of \$44,027; and,

**WHEREAS**, costs associated with the Owners Representative, The Samuels Group have been incurred due to the extended length of the project in the amount of \$31,587; and,

**WHEREAS**, funding is available from the Net Assets (fund balance) of the Rock Haven Operations account.

**NOW, THEREFORE, BE IT RESOLVED**, by the Rock County Board of Supervisors duly assembled this 9<sup>th</sup> day of May, 2013 that the Contingency budget be increased a total of \$75,614 to cover additional project costs with funds to come from the Net Assets of the Rock Haven operational account, and that the 2013 budget be amended as follows:

<u>Account/Description</u>	<u>Budget</u> <u>4/30/13</u>	<u>Increase</u> <u>(Decrease)</u>	<u>Amended</u> <u>Budget</u>
<b><u>Source of Funds</u></b>			
00-0000-0050-46400			
Net Assets – Rock Haven	\$310,859	\$75,614	\$386,473
<b><u>Use of Funds</u></b>			
18-1851-0000-67200			
Capital Project-Rock Haven	\$31,405,859	\$75,614	\$31,481,473

**BE IT FINALLY RESOLVED**, that the General Services Committee be delegated the authority to approve all change orders for the Rock Haven Facility Replacement Project and report any change orders over \$10,000 to the Rock County Board of Supervisors at its regularly scheduled meeting.


13-5A-332


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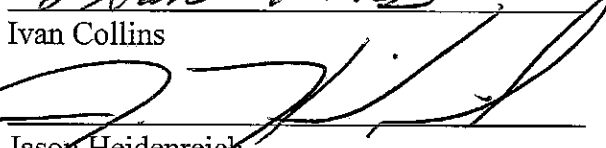
Respectfully Submitted,


GENERAL SERVICES COMMITTEE

  
Phillip Owens, Chair

  
Henry Brill, Vice Chair


  
Ivan Collins

  
Jason Heidenreich

  
Edwin Nash


PURCHASING PROCEDURAL ENDORSEMENT AND FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of  
3-0

  
Mary Mawhinney, Chair

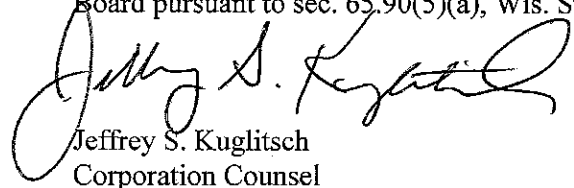
FISCAL NOTE:

This resolution authorizes a transfer of \$75,614 from Rock Haven's Net Assets to the Rock Haven capital project account. Rock Haven's Net Assets are estimated to be \$3,815,900 at 12/31/12.

  
Sherry Oja  
Finance Director

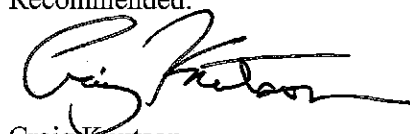
LEGAL NOTE:

County Board is authorized to take this action pursuant to sec. 59.01 & sec. 59.51 WI Stats. As an amendment to the adopted 2013 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

  
Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATOR'S NOTE:

Recommended.

  
Craig Knutson  
County Administrator

## Executive Summary

### Approving Additional Contingency Funding and Amending the 2013 Budget for the Rock Haven Replacement Facility Project

The Samuels Group recommends Program Requests #30 in the amount of \$44,027 and includes:

- Building inspection requirement for 60-minute door and frame ratings at the mezzanine stair exits. The construction document called for a 45 minute rating door and frame. (\$6,949)
- Exit paths and emergency exit modifications as required by building inspector for the exterior porch areas (\$28,674)
- Exit signage for neighborhoods (\$3,563)
- Additional electrical outlets for food processing equipment (\$2,485)

In addition to the Change Order, the Samuels Group is requesting payment for the additional services as a result of the extended project length amounting to \$31,587. The request is broken down as follows:

- A. February services (monthly rate for construction phase activity) in the amount of \$22,627;
- B. March and April services in the amount of \$8,960, reflecting reduced project activity.

Costs from May forward would be billed at the rate of \$80/hour, which is the project manager contract rate. It is anticipated that the firm would be utilized until the project is completely closed-out.

The total amount of the request is \$75,614 and funds would come from the Net Assets (fund balance) of the Rock Haven operational account.