

**ORDINANCE
ROCK COUNTY BOARD OF SUPERVISORS**

County Board Staff
Committee
INITIATED BY



Dave O'Connell
DRAFTED BY

June 1, 2011
DATE DRAFTED

County Board Staff
Committee
SUBMITTED BY

AMENDMENT TO CHAPTER XVIII-ROCK COUNTY PERSONNEL ORDINANCE

1 **NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors of the County of Rock, at
2 its regular meeting this 23rd day of June, 2011, does ordain as follows:

3
4 That section 18.1007 (d) of the Rock County Personnel Ordinance is amended to read as
5 follows:

6
7 (d) An employee shall take earned vacation time within the twelve-month period
8 immediately following eligibility. Earned vacation time not taken within the designated
9 twelve month period shall be forfeited, unless the Department Head and Human
10 Resources Director specifically approves the carry-over of an employee's vacation, in
11 writing, due to an inability of the employee to utilize the time requested to be carried
12 over because of work requirements or other legitimate reasons. Deferral or carry-over
13 of vacation shall be requested by the employee in writing prior to his or her anniversary
14 date, or within ten weeks of his or her anniversary date, and shall state with specificity
15 the reason for the request. Failure to make a timely request shall result in the vacation
16 being forfeited.

Respectfully submitted:

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni
J. Russell Podzilni, Chair

Sandra Kraft
Sandra Kraft, Vice Chair

Absent
Eva Arnold

Henry Brill
Henry Brill

Betty Jo Bussie
Betty Jo Bussie

Ivan Collins
Ivan Collins

Marilynn Jensen
Marilynn Jensen

Louis Peer
Louis Peer

Kurtis L. Yankee
Kurtis Yankee

11-6B-398

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Page 2

FISCAL NOTE:

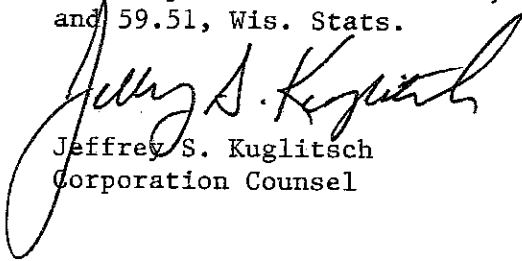
Fiscal impact, if any, cannot be measured at this time.



Jeffrey A. Smith
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to §§ 59.01, 59.03, 59.22 and 59.51, Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator