



DEVELOPMENTAL DISABILITIES BOARD

MINUTES

July 16, 2014

CALL TO ORDER

Chair Peer called the meeting to order at 6:00 P.M.

MEMBERS PRESENT

Chairperson Louis Peer; Vice Chairperson Becky Heimerl, Cheryl Drozdowicz, Nancy Lannert, Lynda Olson, Ed Brandsey, Bridget Rolek, Jason Dowd, Greg Addie

MEMBERS ABSENT:

STAFF PRESENT

John Hanewall, Director; Susan Armstrong, DD Financial Worker

ADOPTION OF AGENDA

The agenda was approved on a MOTION BY Bridget Rolek, SECONDED BY Lynda Olson. MOTION CARRIED.

APPROVAL OF MINUTES

The minutes from June 25, 2014 were approved on a MOTION BY Nancy Lannert, SECONDED BY Greg Addie. MOTION CARRIED.

CITIZENS PARTICIPATION, COMMUNICATION AND ANNOUNCEMENTS

None

UNFINISHED BUSINESS

None

NEW BUSINESS

1. BILLS

- Bills in the amount of \$277,969.13 were approved on a MOTION BY Becky Heimerl, SECONDED BY Lynda Olson. MOTION CARRIED.

2. APPROVAL OF CONTRACTS/ADDENDUMS

- A MOTION was made BY Cheryl Drozdowicz, SECONDED BY Nancy Lannert to approve the following Purchase of Service Contract Addendums: REM Wisconsin, Inc. increase Line Item #62604 (CIP 1B) from \$0 to \$75,041 (+75,041). Additionally decrease Line Item #62627(Brain Injury Waiver) from \$373,141 to \$298,100 (-75,041). This change is the result of one Brain Injury Waiver client

moving into CIP 1B funding due to the elimination of Brain Injury Waiver funding per directive from the State. Secured Living, LLC increase Line Item #62604 (CIP 1B) from \$558,195 to \$766,135 (+207,943). Additionally decrease Line Item #62627(Brain Injury Waiver) from \$105,697 to \$34,754 (-70,943). This change is the result of one current Purchase of Care client approved for Medical Assistance at the beginning of 2014 and one Brain Injury Waiver client moving into CIP 1B funding due to the elimination of Brain Injury Waiver funding per directive from the State. MOTION CARRIED.

3. ENCUMBRANCES

None

4. LINE ITEM TRANSFERS

None

5. QUARTERLY BUDGET REVIEW

None

DIRECTOR'S REPORT ON PROGRAM ACTIVITIES

1. Department Updates:

- We have signed the MOU with DHS regarding the continuation of serving the eight individuals who were funded through the Brain Injury Waiver and who will now be served under CIPII funding through DHS. The fiscal mechanisms will be worked out internally between the two Departments.

2. Budget Updates:

- The Department met with 15 Providers during the week of July 7th thru July 10th. We have received budget packets from over 40 different Providers. We will be doing a presentation on our Proposed 2015 Budget for the Joint Finance & Staff Committees on Friday, July 25th at 8:00 am. All DD Board members are welcome to attend since this is an open County meeting. Our Proposed 2015 Budget is due on August 1st. Our directive from the County Administrative team is to attempt to develop a budget that reflects no increase in the amount of levy the Department received in 2014.
- The State has finished its Reconciliation of their budget and it appears that the DD Board will be returning \$571,986 to the County. These funds simply reflect the unused levy that the Department did not have to use. This marks the 5th straight year that the Department has returned monies to the County following the State reconciliation of the budget.

3. Residential Placements:

- We are currently assessing and evaluating several internal moves to accommodate the changing needs of some of the individuals that we are serving.

4. Consumer Updates:

None

5. Providers' Updates:

- KANDU will be hosting a care giver conference next Wednesday, July 23rd at the Pontiac Convention Center. See flyer for details.
- Riverfront is hosting a picnic Thursday, July 31st from 9:00 am – 2:30 pm at Camp Rotamer. See flyer for details.

6. Staff Updates:

- Holly Jorgenson, our RN, had successful knee surgery at the end of June and is recovering at home. She will be returning to the office in early August.

CORRESPONDENCE

Mr. Brandsey shared personal stories about Family Care that had been relayed to him from other individuals from other counties.

ITEMS FOR FUTURE BOARD MEETING CONSIDERATION

Mr. Hanewall said that he will do the quarterly budget review at the August 27th meeting.

The next meeting will be Wednesday, August 13, 2014 at the Rock County Health Care Center 1st Floor Conference room at 6:00 pm.

ADJOURNMENT

The meeting was adjourned on a MOTION BY Jason Dowd, SECONDED BY Lynda Olson at 6:29 P.M.

**Respectfully submitted,
Susan Armstrong, DD Financial Worker**

NOT OFFICIAL UNTIL APPROVED BY THE BOARD