



DEVELOPMENTAL DISABILITIES BOARD

MINUTES

November 19, 2014

CALL TO ORDER

Chair Peer called the meeting to order at 6:00 P.M.

MEMBERS PRESENT

Chairperson Louis Peer; Vice Chairperson, Becky Heimerl; Greg Addie, Ed Brandsey, Jason Dowd, Cheryl Drozdowicz, Lynda Olson, Bridget Rolek

MEMBERS ABSENT:

Nancy Lannert

STAFF PRESENT

John Hanewall, Director; Tahirih Carr DD Financial Worker

ADOPTION OF AGENDA

A Motion to adopt the agenda was made by Becky Heimerl, seconded by Lynda Olson. Motion carried.

APPROVAL OF MINUTES

A Motion to approve the minutes from October 22, 2014 was made by Bridget Rolek, seconded by Greg Addie. Motion carried.

CITIZEN PARTICIPATION, COMMUNICATION AND ANNOUNCEMENTS

None

UNFINISHED BUSINESS

None

NEW BUSINESS

1. BILLS

- A Motion to approve the bills in the amount of \$488,403.63 was made by Ed Brandsey, seconded by Becky Heimerl. Motion carried.

2. APPROVAL OF CONTRACTS/ADDENDUMS,

A Motion was made by Cheryl Drozdowicz, seconded by Lynda Olson to approve the following Purchase of Service Contract Addendums. Motion Carried.

- Dungarvin Wisconsin, LLC to increase from \$53,164 to \$55,710 (+2,546) within Line Item #62627 (CIP II, formerly Brain Trauma). This change is the result of adjusting the contract to reflect an approved care rate for one current client.
- Independent Journeys, Inc. to increase from \$130,985 to \$130,065 (+80) within Line Item #62604 (CIP 1B). This change is the result of an increase in a current client's rent.
- REM Wisconsin II, Inc. to increase from \$829,279 to \$932,563 (+103,284) within Line Item #62620 (CIP 1A). This change is the result of a rate increase for one current client and for one CIP 1B client moving into CIP 1A funding.

3. ENCUMBRANCES

A Motion was made by Bridget Rolek, seconded by Jason Dowd to approve the following Pre-Approved Encumbrances. Motion Carried.

- Creative Community Living Services, Inc. to increase from \$1,980,960 to \$2,124,621 (+143,660) within Line Item #62604 (CIP 1B). This change is the result of one client moving into residential services from an institution and start-up costs for this client.
- Dungarvin Wisconsin, LLC to increase from \$125,177 to \$148,140 (+22,963) within Line Item #62620 (CIP 1A). This change is the result of one current CIP 1B residential client moving into CIP 1A funding.

4. LINE ITEM TRANSFERS

None

5. QUARTERLY BUDGET REVIEW

Mr. Hanewall gave the Board a brief overview of the quarterly budget figures. The Dept. is currently on track for the CY 14 Budget.

DIRECTOR'S REPORT ON PROGRAM ACTIVITIES

1. Department Updates:

- The Dept. has been working with the Human Services Dept. regarding the new Adult Family Home Service Agreement which was revised to include language regarding firearms and concealed carry. New agreements with our Adult Family Home Providers will be in place by January 31, 2015.

2. Budget Updates:

- Budget letters were mailed last week to all Providers informing them of the CY15 budget amounts for their agencies. There have been some concerns voiced. The Dept. is providing a detailed explanation of the budget process as it pertains to the DD Board and how we arrived at the CY15 Budget.

3. Residential Placements:

- There have been some internal moves in the past few weeks and are planning on a few more.
- The Dept. and a residential provider has successfully transitioned an individual from an institutional placement into a residential placement.

4. Consumer Updates:

- We had an individual pass away on October 25th.

5. Providers' Concerns:

- The Dept. has secured a residential provider for an individual currently at Southern Wisconsin Center. We are working with this agency in developing a transition/discharge plan.

6. Staff Updates

- The Dept. will be closed November 27th and 28th for the Thanksgiving holiday.

CORRESPONDENCE

None

ITEMS FOR FUTURE BOARD MEETING CONSIDERATION

Mr. Hanewall will be working on a schedule of presentations to the Board for 2015 over the next few weeks.

The next meeting will be on Wednesday, December 17th, 2014 at the Rock County Health Care Center Administration Conference room located in the lobby at 6:00 P.M.

NOTE:

Board Members are reminded to call John Hanewall 757-5052 if unable to attend the meeting.

ADJOURNMENT

A motion to adjourn the meeting was made by Greg Addie, seconded by Jason Dowd, at 6:55 P.M.

**Respectfully submitted,
Tahirih Carr, DD Financial Worker**

NOT OFFICIAL UNTIL APPROVED BY THE BOARD