



## DEVELOPMENTAL DISABILITIES BOARD

### MINUTES

November 18, 2015

#### CALL TO ORDER

Chair Peer called the meeting to order at 6:00 P.M.

#### MEMBERS PRESENT

Chairperson Louis Peer; Vice Chairperson Becky Heimerl, Nancy Lannert, Lynda Olson, Ed Brandsey, Phil Owens

#### MEMBERS ABSENT:

Wayne Gustina, Bridget Rolek, Cheryl Drozdowicz

#### STAFF PRESENT

John Hanewall, Director; Susan Armstrong, DD Financial Worker

#### ADOPTION OF AGENDA

The agenda was approved on a Motion by Phil Owens, Seconded by Ed Brandsey. Motion Carried.

#### APPROVAL OF MINUTES

The minutes from October 28, 2015 were approved on a Motion by Lynda Olson, Seconded by Becky Heimerl. Motion Carried.

#### CITIZENS PARTICIPATION, COMMUNICATION AND ANNOUNCEMENTS

None

#### UNFINISHED BUSINESS

1. Ongoing Review/Update of CY16 Proposed Budget:

- The CY16 Budget was approved by the County Board.

2. Assembly Bill 453 Family Care Option for Rock County:

- The bill was passed 16-0 by the Finance Committee and has been now is sent to the House for approval, next meeting January 12, 2016.

#### NEW BUSINESS

1. BILLS

- Bills in the amount of \$306,349.35 were approved on a Motion by Phil Owens, Seconded by Nancy Lannert. Motion Carried.

2. APPROVAL OF CONTRACTS/ADDENDUMS

A Motion was made by Lynda Olson, Seconded by Ed Brandsey to approve the following Addendums: Independent Disabilities Services decrease line item #62604 (CIP 1B) from \$304,100 to \$229,100 (-\$75,000). This change is due to an analysis of the first three quarters of the year in an attempt to bring the budget in line with actual costs. Additionally decrease line item #62601 (Purchase of Care) from \$43,000 to \$32,487 (-\$10,533). This change is due to the discontinuation of children's respite services effective September 1, 2015. Northwoods Inc. of Wisconsin increase line item #62604 (CIP 1B) from \$7,772 to \$8,281 (+\$509). This change is due to one client needing additional services. Opportunities, Inc. increase line item #62604 (CIP 1B) from \$112,000 to \$141,372 (+29,372). This change is due to multiple clients needing additional services. PALS Pinnacle Assisted Living Services, LLC decrease line item #62620 (CIP 1A) from \$198,391 to \$0 (-\$198,391) and increase line item #62604 (CIP 1B) by \$198,391 (+198,391). This change is due to one residential client moving from CIP 1A funding to CIP 1B funding. REM WI, Inc. decrease line item #62627 (CIP II) from \$262,296 to \$183,158 (-\$79,138). This change is due to the death of one client. REM Wisconsin II, Inc. decrease line item #62620 (CIP 1A) from \$1,041,332 to \$999,332 (-\$42,000). This change is due to the death of one client and two new clients moving into residential services at a lower rate. Motion Carried.

**3. ENCUMBRANCES**

None

**4. LINE ITEM TRANSFERS**

None

**5. QUARTERLY BUDGET REVIEW**

None

**6. Rock County Transition to Family Care**

- Mr. Hanewall had a conference call for an update with Mr. Smith and the State on Thursday November 12, 2015. There will be another conference call on December 15, 2015 to review the status of Family Care. Mr. Hanewall will update the Board with any new information on December 16, 2015.

**Presentation: Update on the Birth-3 Program, Terri Wixom, Director:**

- Ms. Wixom gave an overview of how the program has been going over the last nine months from when CESA-2 took it over. Ms. Wixom reported that there has been some challenges but she has a strong staff. Ms. Wixom did report that she is having some difficulties with her budget due to multiple issues as shown in her handouts and she is requesting an increase in both the CY15 & CY16 budget. The Board asked if this can be placed on the next agenda for review and consideration.

**DIRECTOR'S REPORT ON PROGRAM ACTIVITIES**

**1. Department Updates:**

- Both Nancy Lannert and Bridget Rolek have agreed to remain on the Board. Both names have been passed on to Mr. Podzilni for confirmation at a County Board meeting.
- Jen Patridge and John Hanewall participated in the Racial Justice Conference last Thursday, November 12, 2015.

**2. Budget Updates:**

- Budget letters with the CY16 amounts have been mailed out to agencies.

**3. Residential Placements:**

- We currently have several openings in our residential programs and have made several referrals for placements based upon assessments and needs.

**4. Consumer Updates:**

- We couple of clients in the hospital being monitored for various medical conditions.

**5. Providers' Updates:**

- The KANDU fish fry was held last Friday, November 13, 2015. It was very successful.

**6. Staff Updates:**

- Several staff will be off during the Thanksgiving holiday week. The Department will be closed on Thursday and Friday of next week per County observation of those days.

**CORRESPONDENCE**

None

**ITEMS FOR FUTURE BOARD MEETING CONSIDERATION**

None

The next meeting will be Wednesday, December 16, 2015 at the Rock County Health Care Center 1<sup>st</sup> Floor Conference room at 6:00 pm.

**ADJOURNMENT**

The meeting was adjourned on a Motion by Phil Owens, Seconded by Ed Brandsey at 7:45 P.M.

**Respectfully submitted,  
Susan Armstrong, DD Financial Worker**

**NOT OFFICIAL UNTIL APPROVED BY THE BOARD**