



DEVELOPMENTAL DISABILITIES BOARD

MINUTES

November 16, 2016

CALL TO ORDER

Chair Peer called the meeting to order at 6:00 P.M.

MEMBERS PRESENT

Chairperson Louis Peer; Vice Chairperson, Nancy Lannert, Ed Brandsey, Karl Dommershausen, Cheryl Drozdowicz, Wayne Gustina, , Becky Heimerl, Lynda Olson, Bridget Rolek

MEMBERS ABSENT:

STAFF PRESENT

John Weber, Program Analyst HSD; Tahirih Carr DD Financial Worker

ADOPTION OF AGENDA

A Motion to adopt the agenda was made by Wayne Gustina, seconded by Bridget Rolek. Motion carried.

APPROVAL OF MINUTES

A Motion to approve the minutes from October 12, 2016 was made by Lynda Olson, seconded by Becky Heimerl. Motion carried.

CITIZEN PARTICIPATION, COMMUNICATION AND ANNOUNCEMENTS

None

UNFINISHED BUSINESS

None

NEW BUSINESS

1. BILLS

- The Board reviewed and approved the October 31st, 2016 Committee Review Report.

2. APPROVAL OF CONTRACTS/ADDENDUMS,

- A Motion to approve a 2016 Purchase of Service Contract Addendum for Catholic Charities to increase from \$7,867 to \$10,217 (+\$2,350) within Line Item #62627 (CIP II) and to extend the 2016 contract through December 31, 2016 for Line Item #62601 (Purchase of Care) was made by Nancy Lannert, seconded by Wayne Gustina. Motion carried.

3. ENCUMBRANCES

None

4. LINE ITEM TRANSFERS

None

5. ROCK COUNTY TRANSITION TO FAMILY CARE

- The transition for all actively served clients is officially complete. The transition for those on the waiting list begins in December with a goal of transitioning 42 individuals off the waiting list in December 2016, 42 in January 2017 and then 13 every month following until June 2019 at which any individuals remaining will be transitioned June 2019.

6. DISCUSSION REGARDING THE FUTURE OF THE DD BOARD COMMITTEE

- Chair Peer informed the Board that after some discussion with County Admin. that the Board might serve as an Advisory/Oversight Committee meeting quarterly to go over issues that might be occurring with Family Care.
- Ms. Lannert suggested that the ADRC Board might be better suited for the Advisory/Oversight role as she could not see the DD Board moving forward in this role if they had no actionable purpose to serve. Several other Board members concurred.
- Chair Peer said he would get more information as to the role of an Advisory/Oversight Committee for the December 14th meeting, possibly even bringing in someone who can better inform the Board and field their questions.

7. RESOLUTION: MOVING THE ADMINISTRATION OF THE BIRTH-TO-THREE PROGRAM FROM THE DEVELOPMENTAL DISABILITIES BOARD TO HUMAN SERVICES DEPARTMENT

- A Motion to approve the Resolution to Move the Administration of the Birth-To-Three Program from the Developmental Disabilities Board to the Human Services Department was made by Nancy Lannert, seconded by Cheryl Drozdowicz. Motion carried.

DIRECTOR'S REPORT ON PROGRAM ACTIVITIES

1. Department Updates:

- The last day for the DD Board operations will be Friday, December 30, 2016. The Department has been working closely with Humans Services and Medical Records regarding the transition of some duties, storing and securing various records, and trying to insure there are no "loose ends".

2. Budget Updates:

- The majority of our clients, with the assistance of the Social Security Administration, have been assigned new Rep. Payees. The remaining clients have now been placed in "suspense", meaning that their benefits are on hold with Social Security until a Rep. Payee is assigned. All remaining conserved funds/benefits have been returned to Social Security by the DD Board as a result the DD Board is no longer paying any bills as Rep. Payee from this point on.

3. Residential Placements:

None

4. Consumer Updates:

None

5. Providers' Concerns:

- The DD Board will pass a Resolution tonight to allow the contract for the CESA Birth-to-Three Program to be moved to the Human Services Dept. for the CY2017 Budget.
- The DD Board will extend the 2016 Contract with Catholic Charities through December 31, 2016 so as to serve one individual who cannot be transitioned to Family Care at this time. The addendum for the contract extension will be signed at tonight's DD Board meeting.

6. Staff Updates

- Tahirih Carr (DD Financial Worker) will move into her Human Services position on December 5th.
- Jolly Lamb (Clerk-Typist) will retire from the County effective December 31st. Her last working day will be December 30th.

- Jeanine Froeber (Financial Office Manager) is continuing to interview for and explore openings with the County.
- John Hanewall (Director) will retire from the County effective December 31st. He will utilize some vacation time and therefore his last working day will be Friday, December 16th.

CORRESPONDENCE

None

ITEMS FOR FUTURE BOARD MEETING CONSIDERATION

Ms. Heimerl reminded the Board that should would not be at the December 14th meeting and thanked everyone for having the opportunity of serving on this Board with them.

Chair Peer will more information for the Board regarding responsibilities and purpose of an Advisory/Oversight role for the Board.

The next meeting will be on Wednesday, December 14th at the Rock County Health Care Center Administration Conference room located in the lobby at 6:00 P.M.

NOTE:

Board Members are reminded to call John Hanewall 757-5052 if unable to attend the meeting.

ADJOURNMENT

A motion to adjourn the meeting was made by Ed Brandsey, seconded by Lynda Olson at 6:28 P.M.

**Respectfully submitted,
Tahirih Carr, DD Financial Worker**

NOT OFFICIAL UNTIL APPROVED BY THE BOARD