



DEVELOPMENTAL DISABILITIES BOARD

MINUTES

March 11, 2015

CALL TO ORDER

Chair Peer called the meeting to order at 6:01 P.M.

MEMBERS PRESENT

Chairperson Louis Peer; Vice Chairperson Becky Heimerl, Cheryl Drozdowicz, Nancy Lannert, Lynda Olson, Ed Brandsey, Jason Dowd, Greg Addie

MEMBERS ABSENT:

Bridget Rolek

STAFF PRESENT

John Hanewall, Director; Susan Armstrong, DD Financial Worker

ADOPTION OF AGENDA

The agenda was approved on a Motion by Ed Brandsey, Seconded by Greg Addie. Motion Carried.

APPROVAL OF MINUTES

The minutes from February 25, 2015 were approved on a Motion by Jason Dowd, Seconded by Becky Heimerl. Motion Carried.

CITIZENS PARTICIPATION, COMMUNICATION AND ANNOUNCEMENTS

None

UNFINISHED BUSINESS

None

NEW BUSINESS

1. BILLS

- Bills in the amount of \$105,624.62 were approved on a Motion by Lynda Olson, Seconded by Jason Dowd. Motion Carried.

2. APPROVAL OF CONTRACTS/ADDENDUMS

- A Motion was made by Becky Heimerl, Seconded by Jason Dowd to approve the following 2014 and 2015 Purchase of Service Contract Addendums: Alternative Home Care increase Line Item #62620 (CIP 1A) from \$32,000 to \$37,800 (+5,800). Additionally decrease Line Item #62604 (CIP 1B) from \$40,000 to \$34,200 (-5,800). This change is the result of adding additional funding to

maintain scheduled Supportive Home Care services for one CIP 1A client. Funds are available in CIP 1B due to a decrease in need in Supportive Home Care services for 2014. Catholic Charities increase Line Item #62604 (CIP 1B) from \$1,197,446 to \$1,205,912 (+8,466). This change is the result of start-up costs for adaptive aids/medical supplies for three clients in 2014. C.E.S.A #2 Vocational Program increase Line Item #62604 (CIP 1B) from \$323,730 to \$328,381 (+4,651). Additionally decrease Line Item #62620 (CIP 1A) from \$46,000 to \$42,339 (-3,661). Additionally decrease Line Item #62627 (Brain Injury Waiver) from \$2,000 to \$1,011 (-989). This change is the result of more need in services in CIP 1B for 2014 and decrease in need for services in CIP 1A and Brain Injury Waiver. Independent Disabilities Services increase Line Item #62601 (Purchase of Care) from \$43,000 to \$43,235 (+235). Additionally increasing Line Item #62620 (CIP 1A) from \$25,000 to \$27,777 (2,777). Additionally decrease Line Item #62604 from \$783,100 to \$780,088 (-3,012). This change is the result of more need in respite voucher services for 2014 in Purchase of Care and CIP 1A and decrease in need for CIP 1B. Additional modification, Page1, Section I, (C) Contract Administrators – Delete the name “Lisa Ames” and change name to “Lisa Hurda”. Paragon Community Services LLC increase Line Item #62620 (CIP 1A) from \$19,000 to \$20,160 (+1,160). Additionally decrease Line Item #62627 (Brain Trauma) from \$11,250 to \$10,990 (-1,160). This change is the result of more need in day programming services in CIP 1A. Funds are available in Brain Trauma due to one client decreasing day programming services from two to one days per week in 2014. Productive Living Systems increase Line Item #62604 (CIP 1B) from \$1,245,112 to \$1,322,984 (+77,872). This change is the result of two new clients moving into residential services and an increase in care rate for one current client in 2014. Brotoloc South, Inc. increase Line Item #62604 (CIP 1B) from \$68,710 to \$71,223 (+2,513). Additionally increase Line Item #62620 (CIP 1A) from \$61,210 to \$62,530 (+1,320). This change is the result of adjustments to the contract to reflect 2015 care rates for current residential clients in CIP 1B and CIP 1A. Dungarvin Wisconsin, LLC increase Line Item #62604 (CIP 1B) from \$2,575,758 to \$3,211,280 (+635,522). This change is the result of one client moving into residential services from an Institution. Hodan Center, Inc. modify the 2015 Purchase of Service contract for Hodan Center, Inc. in the following manner: Hodan Center, Inc. should be known as: Hodan Community Services, Inc. REM Wisconsin, Inc. increase Line Item #62604 (CIP 1B) from \$111,803 to \$310,763 (+198,960). This change is the result of one current client moving into residential services. REM Wisconsin II, Inc. increase Line Item #62620 (CIP 1A) from \$1,031,213 to \$1,041,332 (+10,119). Additionally decrease Line Item #62604 (CIP 1B) from \$4,181,978 to \$4,162,135 (-19,843). This change is the result of a rate increase for one current CIP 1A client and adjustments to the contract to reflect 2015 care rates for current residential clients in CIP 1A and CIP 1B. REM Wisconsin III, Inc. increase Line Item #62604 (CIP 1B) from \$563,744 to \$670,804 (+107,060). This change is the result of one new client moving into residential services. St. Coletta’s modify the 2015 Purchase of Service contract in the following manner: Page 1, Section 1, (A) Parties – Delete the “Provider” business address: W 4955 Hwy 18, Jefferson, WI 53549 and change business address to: N4637 County Road Y, Jefferson, WI 53549. Page 1, Section (C) Contract Administrators – Delete the name, “Don Busakowski” and change to “Ted Behncke, VP/COO”. Delete the business W 4955 Hwy 18, Jefferson, WI 53549

and change business address to: N4637 County Road Y, Jefferson, WI 53549.
Motion Carried.

3. ENCUMBRANCES

None

4. LINE ITEM TRANSFERS

None

5. QUARTERLY BUDGET REVIEW

None

6. Presentation-End of Life Committee, Michelle Wiese, Catholic Charities

Ms. Wiese passed out handouts and reviewed with the Board the purpose and objectives of the End of Life Committee.

DIRECTOR'S REPORT ON PROGRAM ACTIVITIES

1. Department Updates:

None

2. Budget Updates:

- We are close to receiving approval for certification for the therapy component of the Birth-to-Three program. This means that CESA 2, which operates the program will soon be able to bill for the therapy services that they contracted to provide in CY15. In addition, it is our understanding that the State will allow CESA 2 to bill for claims dating back to the beginning of the year, which means there will be no revenue lost.
- With the exception of four providers, all of the CY15 contracts have been signed and returned.

3. Residential Placements:

- Both of the individuals that we were serving at the Azura Janesville facility which closed have been relocated and are doing well.
- We also will be placing a gentleman off our waiting list who has been living with his aging grandparents. He will be moving on Thursday, March 12th into an AFH. This move has been in transition for about a month.
- We are still working on several other relocations/placements that should be occurring in the coming weeks.

4. Consumer Updates:

- We will be in court next Thursday for a hearing in regards to misappropriation of funds by a former guardian.
- We have had a few individuals hospitalized over the past couple of weeks but it appears as if everyone is making healthy recoveries.

5. Providers' Updates:

- We have reached an agreement with Catholic Charities so that an additional case manager can now be hired to accommodate their overload and provide some additional case management openings for some anticipated openings that we will be having in the coming months.

6. Staff Updates:

None

CORRESPONDENCE

None

ITEMS FOR FUTURE BOARD MEETING CONSIDERATION

None

The next meeting will be Wednesday, March 25, 2015 at the Rock County Health Care Center 1st Floor Conference room at 6:00 pm.

ADJOURNMENT

The meeting was adjourned on a Motion by Greg Addie, Seconded by Jason Dowd at 7:06 P.M.

**Respectfully submitted,
Susan Armstrong, DD Financial Worker**

NOT OFFICIAL UNTIL APPROVED BY THE BOARD