



DEVELOPMENTAL DISABILITIES BOARD

MINUTES

December 16, 2015

CALL TO ORDER

Chair Peer called the meeting to order at 6:00 P.M.

MEMBERS PRESENT

Chairperson Louis Peer; Vice Chairperson, Becky Heimerl; Ed Brandsey, Cheryl Drozdowicz, Nancy Lannert, Lynda Olson, Phil Owens, Bridget Rolek

MEMBERS ABSENT:

Wayne Gustina

STAFF PRESENT

John Hanewall, Director; Tahirih Carr DD Financial Worker

ADOPTION OF AGENDA

A Motion to adopt the agenda was made by Phil Owens, seconded by Nancy Lannert. Motion carried.

APPROVAL OF MINUTES

A Motion to approve the minutes from November 18, 2015 was made by Lynda Olson, seconded by Ed Brandsey. Motion carried.

CITIZEN PARTICIPATION, COMMUNICATION AND ANNOUNCEMENTS

None

UNFINISHED BUSINESS

1. ONGOING REVIEW/UPDATE OF CY 16 PROPOSED BUDGET

- The Provider award letters for CY 16 have been mailed out.
- CESA 2 Birth-to-Three Program requested to be put on the agenda for the January 13, 2016 meeting to submit a proposal for an increase to their 2015 and 2016 contracts. Phil Owens stated that he would not be able to be at that meeting but would like his position to reflect that he wants CESA 2 Birth-to-Three to provide proof that every avenue has been explored in the effort to collect on the monies due to them from third party payers before consideration of an increase to their contracts.

2. ASSEMBLY BILL 453 FAMILY CARE OPTION FOR ROCK COUNTY

- The Dept. was involved in a conference call with the State and several other depts., within the County regarding Assembly Bill 453. At this point in time there is no new news. We remain in a holding pattern until January 2016.

NEW BUSINESS

1. BILLS

- A Motion to approve the 2015 bills in the amount of \$509,747.68 was made by Phil Owens, seconded by Bridget Rolek. Motion carried.

2. APPROVAL OF CONTRACTS/ADDENDUMS,

- A Motion to approve the following 2015 Purchase of Service Contract Addendums was made by Phil Owens, Seconded by Bridget Rolek. Motion carried.
 1. Homes for Independent Living of WI, LLC to increase from \$104,138 to \$105,831 (+1,693) within Line Item #62604 (CIP 1B). This change is the result of one client temporarily needing extra care.
 2. Lutheran Social Services of WI & Upper MI, Inc. to increase from \$83,183 to \$104,183 (+21,000) within Line Item #62620 (CIP 1A) and to increase from \$505,835 to \$580,835 (+75,000) within Line Item #62604 (CIP 1B). These changes are the result of multiple clients needing additional services.
 3. Secured Living, LLC to increase from \$799,136 to \$903,850 (+104,714) within Line Item #62604 (CIP 1B). This change is the result of two clients moving into residential services and one unanticipated high-cost respite placement.

3. ENCUMBRANCES

- A Motion to approve the 2016 Pre-Approved Encumbrances in the amount of \$27,099,530.00 was made by Phil Owens, seconded by Bridget Rolek. Motion Carried.

4. LINE ITEM TRANSFERS

5. QUARTERLY BUDGET REVIEW

- Mr. Hanewall provided the Board with 2015 Budget review. As of December 15 the Dept. has a deficit of \$214,529. Mr. Hanewall reminded the Board that this number is not final.

6. ROCK COUNTY TRANSITION TO FAMILY CARE

- As stated under unfinished business there is nothing new to report.

DIRECTOR'S REPORT ON PROGRAM ACTIVITIES

1. Department Updates:

- Both Nancy Lannert and Bridget Rolek have been confirmed by the full County Board and will remain on the Board.

2. Budget Updates:

- Jeanine Froeber is working very closely with the expenditures for 2015 and making changes (addendums) as needed to reflect an accurate year to date budget.

3. Residential Placements:

- We currently have several openings in our residential programs and have made several referrals for placements based upon assessments and needs.
- We have made several placements in the past week. We will be holding off on any new moves until after the first of the year.

4. Consumer Updates:

- We currently have a couple of clients in the hospital for various conditions.
- We had one individual pass away this week due to natural causes.

5. Providers' Concerns:

- Several of our Providers are having Holiday celebrations for our clients.

6. Staff Updates

- The Dept. will be closed Thursday and Friday, (Dec. 24th & 25th) of next week and Friday, (Jan. 1st) of the following week.

CORRESPONDENCE

The Dept. has received Holiday cards from several providers.

ITEMS FOR FUTURE BOARD MEETING CONSIDERATION

- Mr. Hanewall provided the Board with a list of tentative dates for the 2016 DD Board meetings. A Motion to approve the list of tentative dates for 2016 meeting dates was made by Cheryl Drozdowicz, seconded by Becky Heimerl. Motion Carried.
- Mr. Hanewall told the Board that he would contact Providers to schedule some tours and presentations to add to the meeting schedule.

The next meeting will be on Wednesday, January 13th, 2016 at the Rock County Health Care Center Administration Conference room located in the lobby at 6:00 P.M.

NOTE:

Board Members are reminded to call John Hanewall 757-5052 if unable to attend the meeting. Bridget Rolek and Phil Owens will not be able to attend the next meeting.

ADJOURNMENT

A motion to adjourn the meeting was made by Lynda Olson, seconded by Nancy Lannert at 6:48 P.M.

**Respectfully submitted,
Tahirih Carr, DD Financial Worker**

NOT OFFICIAL UNTIL APPROVED BY THE BOARD