



DEVELOPMENTAL DISABILITIES BOARD

MINUTES

February 26, 2014

CALL TO ORDER

Chair Peer called the meeting to order at 6:00 P.M.

MEMBERS PRESENT

Chairperson Louis Peer; Vice Chairperson, Becky Heimerl, Cheryl Drozdowicz, Nancy Lannert, Lynda Olson, Mike Rundle, Ed Brandsey, Terry Fell, Bridget Rolek

MEMBERS ABSENT:

STAFF PRESENT

John Hanewall, Director; Susan Armstrong, DD Financial Worker

ADOPTION OF AGENDA

The agenda was approved on a MOTION BY Terry Fell, SECONDED BY Ed Brandsey
MOTION CARRIED.

APPROVAL OF MINUTES

The minutes from February 12, 2014 were approved on a MOTION BY Lynda Olson,
SECONDED BY Ed Brandsey. MOTION CARRIED.

CITIZENS PARTICIPATION, COMMUNICATION AND ANNOUNCEMENTS

Ms. Lannert said that Lisa Ames did a great job during her presentation to the Board on February 12th. Everyone on the Board agreed.

UNFINISHED BUSINESS

None

NEW BUSINESS

1. BILLS

- Bills in the amount of \$212.00 (2013) and \$189,764.77 (2014) were approved on a MOTION BY Bridget Rolek, SECONDED BY Nancy Lannert. MOTION CARRIED.

2. APPROVAL OF CONTRACTS/ADDENDUMS

- The following are 2013 Purchase of Service Contract Addendums: Alpha Homes of Wisconsin, Inc. increasing Line Item #62620 (CIP 1A) from \$128,313 to \$128,878 (+565). Additionally decreasing Line Item #62604 (CIP 1B) from \$668,110 to \$667,545 (-565). This change is the result of an increase in care for one CIP 1A

client. Funds are available in CIP 1B to decrease in need in Day Services for 2013. Alternative Home Care increasing Line Item #62620 (CIP 1A) from \$32,000 to \$37,886 (+5,886). Additionally decreasing Line Item #62604 (CIP 1B) from \$40,000 to \$34,754 (-5,246). This change is the result of adding additional funding to maintain scheduled Supportive Home Care services for one CIP 1A client. Funds are available in CIP 1B to decrease in need in Supportive Home Care services for 2013. Catholic Charities increasing Line Item #62620 (CIP 1A) from \$115,802 to \$116,474 (+672). Additionally decreasing Line Item #62604 (CIP 1B) from \$1,185,788 to \$1,185,116 (-672). This change is the result of emergency lodging for one CIP 1A client and more need in the CIP 1A ARC program. Funds are available in CIP 1B to decrease in need in the CIP 1B ARC program 2013. C.E.S.A #2 Vocational Program increasing Line Item #62604 (CIP 1B) from \$323,730 to \$328,734 (+5,004). Additionally decreasing Line Item #62620 (CIP 1A) from \$46,000 to \$41,772 (-4,228). Additionally decreasing Line Item #62627 (BIW) from \$2,000 to \$1,226 (-774). This change is the result of more need in services in CIP 1B for 2013 and a decrease in need for services in CIP 1A and BIW for 2013. Creative Community Living Services, Inc. increasing Line Item #62620 (CIP 1A) from \$510,349 to \$513,325 (+2,976). Additionally increasing Line Item #62604 (CIP 1B) from \$1,961,479 to \$1,961,702 (+223). This change is the result of startup costs for one current CIP 1A client and a sensory blanket purchased for one CIP 1B client. Homecare Pharmacy LLC increasing Line Item 62604 (CIP 1B) from \$6,100 to \$7,114 (+1,014). This change is the result of a modified shower chair and therapeutic supplies for one CIP 1B client. Kandu Industries, Inc. increasing Line Item 62601 (POC) from \$40,713 to \$40,984 (+271). Additionally decreasing Line Item 62604 (CIP 1B) from \$2,047,677 to \$2,047,406 (-271). This change is the result of one POC client receiving services in the Guardian Advocacy Program. Funds are available in CIP 1B due to a decrease in need in the Community Employment Program in 2013. Opportunities, Inc. increasing Line Item #62604 (CIP 1B) from \$100,000 to \$108,100 (+8,100). This change is the result of one new client starting services in 2013. Paragon Community Services LLC increasing Line Item #62620 (CIP 1A) from \$19,000 to \$19,519 (+519). Additionally decreasing Line Item #62627 (BIW) from \$21,500 to \$20,981 (-519). This change is the result of more need in day programming services in CIP 1A. Funds are available in BIW due to one client decreasing day programming services from 5 to 2 days per week in 2013. Productive Living Systems increasing Line Item #62604 (CIP 1B) from \$957,146 to \$1,032,367 (+75,221). Additionally decreasing Line Item #62620 from \$199,639 to \$192,403 (-7,236). This change is the result of an increase in care rate for two CIP 1B clients. Funds are available in CIP 1A due to costs spent in residential services were less than was originally projected for 2013. Reflections Adult Day Care, LLC increasing Line Item #62604 from \$22,750 to \$26,978 (+4,228). This change is the result of an increase in day services from 3 to 5 days per week for once current client. Secured Living, LLC increasing Line Item #62601 (POC) FROM \$0 to \$12,500 (+12,500). Additionally decreasing Line Item #62604 from \$515,240 to \$512,807 (-2,433). This change is the result of one POC client moving into services. Funds are left over in CIP 1B due to one CIP 1B client moving into a CIP 1A slot. The 2013 Purchase of Service Contract Addendums was approved on a MOTION BY Becky Heimerl, SECONDED BY Cheryl Drozdowicz. MOTION CARRIED.

3. ENCUMBRANCES

None

4. LINE ITEM TRANSFERS

None

5. QUARTERLY BUDGET REVIEW

Mr. Hanewall passed out handouts on the 2013 Budget Projections as of 2/26/14. Mr. Hanewall reviewed the projections with the Board which show that the Department is currently running at a \$21,035 surplus.

DIRECTOR'S REPORT ON PROGRAM ACTIVITIES

1. Program Activities:

- On Monday, February 24th, the Department met with a family whose son is currently on the wait list regarding services and the request for a referral to CWC. Senator Cullen and Representative Kolste, along with County Administrator, Craig Knutson was also in attendance. The Board is working with DHS in Madison to arrange an independent consultation to assist in facilitating future planning.
- We are still working closely with HSD for the transition of 8 individuals who are currently being served under the BIW program. We still have not heard any word from the State on an effective date for the transitions.

2. Budget Updates:

- Joanne will have a budget review for both 2013 and 2014 ready in May.

3. Residential Placements

- On Friday, February 21st, we moved a young woman into a new group home run by REM. This was the individual who, due to physical issues, needed to be relocated from the group home they had been residing in to meet the standards for fire evacuations.
- We also admitted a woman into the Beloit Health & Rehab nursing home following a hospitalization at St Mary's for a brain bleed. She is gradually recovering and should eventually be able to return to the group home where she was residing.
- We are currently working on admissions/relocations for 3 other residents that we are currently serving to various residential placements based on a variety of needs.

4. Consumer Updates

- On Sunday, February 16th, one of our residents who had been ill and medically fragile for some time passed away due to pneumonia.
- We have several other individuals that are ill at this time.

5. Providers' Updates

- The "Learning Group", which was sponsoring a speaker on communication and autism, was supposed to meet on February 17th at Mariann Hall (next to St. John Vianney Vianney) was cancelled due to weather. No word on when this will be rescheduled.
- Mr. Hanewall gave the Board handouts for Kandu's Fish Fry fundraiser, to be held on March 14th & 28th at Best Events Banquet Hall.

6. Staff Updates

None

CORRESPONDENCE

Ms. Heimerl wanted to thank Mr. Hanewall for all the dedication he gives to all the clients, and to let him know how much it is appreciated.

ITEMS FOR FUTURE BOARD MEETING CONSIDERATION

None

The next meeting will be on Wednesday, March 12, 2014 at the Rock County Health Care Center 1st floor Conference room at 6:00 P.M.

ADJOURNMENT

The meeting was adjourned on a MOTION BY Ed Brandsey, SECONDED BY Lynda Olson at 7:20 P.M.

**Respectfully submitted,
Susan Armstrong, DD Financial Worker**

NOT OFFICIAL UNTIL APPROVED BY THE BOARD