

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

**Sheriff Robert D. Spoden**  
INITIATED BY



**Capt. Gary L. Groelle**  
DRAFTED BY

**Public Safety and Justice  
Committee**  
SUBMITTED BY

**February 27, 2013**  
DATE DRAFTED

**Accepting the Automatic License Plate Recognition Bid and Approving  
the Memorandum of Understanding with Greenfield Police Department**

1 **WHEREAS**, the Sheriff's Office has requested to purchase an Automatic License Plate Recognition  
2 (ALPR) system for one of their patrol squads; and,  
3

4 **WHEREAS**, the ALPR system is an electronic camera system that uses optical character recognition to  
5 read vehicle license plates; and,  
6

7 **WHEREAS**, 3M/PIPS Technology Corporation of Knoxville, TN, manufactures the ALPR system that  
8 will be used as part of a law enforcement data-sharing initiative with Greenfield Police Department; and,  
9

10 **WHEREAS**, the Sheriff's Office entered into a memorandum of understanding with the Greenfield  
11 Police Department to use their server; and,  
12

13 **WHEREAS**, the Rock County Purchasing Division did advertise and solicit bids for the ALPR system,  
14 with the results attached; and,  
15

16 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled  
17 this 14 day of March, 2013, that the bid for the ALPR be awarded to 3M/PIPS  
18 Technology Corporation, of Knoxville, TN, the lowest bidder.  
19

20 **BE IT FURTHER RESOLVED** to accept the memorandum of understanding between the Rock County  
21 Sheriff's Office and the Greenfield Police Department.  
22

23 **BE IT FURTHER RESOLVED** to amend the budget to use Equitably Shared Funds as follows:  
24

<u>Account/Description</u>	<u>Budget 01/01/13</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<b>Source of Funds</b>			
21-2195-0000-46000 Contributions	\$2,000	\$1,335	\$3,335
<b>Use of Funds</b>			
21-2195-0000-67171 Capital Assets \$1,000 More	\$75,620	\$1,335	\$76,955

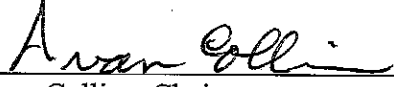
13-3A-274


**Accepting the Automatic License Plate Recognition Bid and Approving the Memorandum of Understanding**

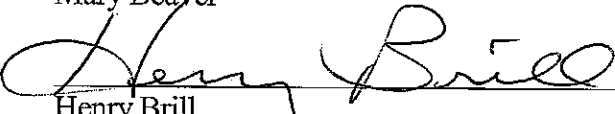
**Page 2**

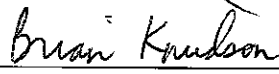
Respectfully submitted,

**Public Safety and Justice Committee**

  
Ivan Collins, Chair

  
Mary Beayer

  
Henry Brill

  
Brian Knudson

  
Larry Wiedenfeld

**Purchasing Procedural Endorsement and Finance Committee Approval:**

Reviewed and approved on a vote of 4-0

  
Mary Mawhinney, Chair

Date

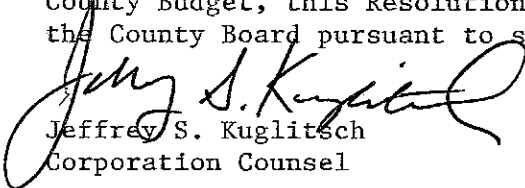
**FISCAL NOTE:**

This resolution amends the Sheriff's Equitably Shared Funds budget and authorizes the purchase of an ALPR system. This funding comes from a transfer in from the Sheriff's Trust Account, FBI Forfeitures, A/C 00-0000-0070-29637, which has a current balance of \$63,654.

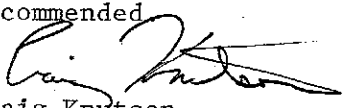
  
Sherry Oja  
Finance Director

**LEGAL NOTE:**

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. The County Board is authorized to enter the Memorandum of Understanding by sec. 66.0301, Wis. Stats. As an amendment to the adopted 2013 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

  
Jeffrey S. Kuglitsch  
Corporation Counsel

**ADMINISTRATIVE NOTE:**

Recommended  
  
Craig Knutson  
County Administrator

## Executive Summary

### Accepting the Automatic License Plate Recognition Bid and Approving the Memorandum of Understanding

Resolution 12-8A-084 authorized \$18,780 for the purchase of an Automatic License Plate Recognition (ALPR) system.

The Rock County Sheriff's Office would like to purchase their first ALPR system for their patrol division. The ALPR will allow deputies to use a camera to electronically read, record and store vehicle license plates, as they patrol in their squads. The system uses infrared lighting to allow the camera to take a license plate picture at any time of day.

By contracting with 3M/PIPS Technology, we will be on the same regional system as Greenfield Police Department, thus allowing both agencies to share each other's recorded license plate data.

The low bidder for the equipment was 3M/PIPS Technology, with a bid of \$20,115.

Equitably shared funds in the amount of \$1,335 are available to complete the project.

\$18,780	Resolution 12-8A-084
<u>\$ 1,335</u>	ESF
\$20,115	ALPR Bid

ROCK COUNTY, WISCONSIN  
FINANCE DIRECTOR

 ORIGINAL

PURCHASING DIVISION  
FAX (608) 757-5539  
PHONE (608) 757-5515




## BID SUMMARY

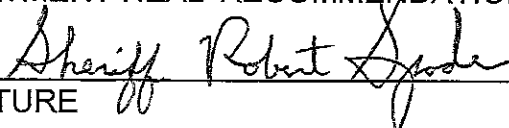
PROJECT NUMBER      2012-80  
PROJECT NAME        AUTOMATED LICENSE PLATE RECOGNITION SYSTEM  
BID DUE DATE        OCTOBER 23, 2012 – 1:30 P.M.  
DEPARTMENT         SHERIFF'S OFFICE

	3M KNOXVILLE, TN	VIGILANT SOLUTIONS LIVERMORE, CA
SLATE-810-LE-P PACKAGE	\$ 17,760.00	\$ 17,040.00
PIPS FIELD ENGINEERING SERVICES	\$ 2,260.00	\$ 4,050.00
SHIPPING & HANDLING	\$ 95.00	\$ 130.00
<b>TOTAL BID PRICE</b>	<b>\$ 20,115.00</b>	<b>\$ 21,220.00</b>
<b>WARRANTY PERIOD</b>	<b>ONE YEAR</b>	<b>ONE YEAR</b>

Invitation to Bid was advertised in the Janesville Gazette and on the Internet.

PREPARED BY:   
SENIOR BUYER


DEPARTMENT HEAD RECOMMENDATION: 3M

SIGNATURE  DATE 11-27-12

GOVERNING COMMITTEE APPROVAL:

CHAIR	VOTE	DATE
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PURCHASING PROCEDURAL ENDORSEMENT:

<u></u>	4-0	3-7-13
CHAIR	VOTE	DATE

**MEMORANDUM OF UNDERSTANDING****Greenfield Police Department  
And  
Rock County Sheriff's Office****Concerning  
Automated License Plate Reader ("ALPR")  
BOSS Server and Data Sharing**

This Memorandum of Understanding ("MOU"), is made and executed this 4th day of February, 2013, by and between the Greenfield Police Department ("Greenfield PD") and the Rock County Sheriff's Office Police Department ("RCSO PD").

**I. Purpose**

The purpose of this MOU is to define the responsibilities of GREENFIELD PD and Rock County Sheriff's Office PD. The responsibilities defined in this MOU are applicable to any users of GREENFIELD PD's ALPR BOSS Server and ALPR Data Sharing.

**II. Individual Responsibilities— Initial Implementation**

- A. GREENFIELD PD will provide the ability for Rock County Sheriff's Office PD to access, submit and store data on the GREENFIELD PD's ALPR BOSS server.
- B. GREENFIELD PD will provide, configure and maintain a BOSS server located at the Greenfield Police Department, 5300 West Layton Avenue, Greenfield.
- C. GREENFIELD PD will configure and maintain connectivity at the Greenfield Police Department to allow access from Rock County Sheriff's Office PD to the BOSS server.
- D. Rock County Sheriff's Office PD will source, configure and maintain any networking hardware or software located at the Rock County Sheriff's Office Police Department which is necessary to establish connectivity with the BOSS server located at the Greenfield Police Department.

**III. Individual Responsibilities – Ongoing**

- A. Both agencies agree to work together to facilitate the implementation of ALPR Data Sharing.
- B. Each agency agrees to notify the other of any hardware or software changes related to the BOSS server and ALPR database.
- C. Each agency agrees to promptly notify the other of connectivity outages.
- D. Each party agrees to identify and notify the other of their responsible contact person.
- E. Outages and connectivity issues will generally be addressed during normal business hours.
- F. Greenfield PD will be the vendor point for contact for BOSS server software and server hardware located at the Greenfield Police Department.
- G. Rock County Sheriff's Office PD will be the vendor point of contact for BOSS server software and hardware at the Rock County Sheriff's Office Police Department and for subscriber units assigned to the Rock County Sheriff's Office Police Department.
- H. If additional hardware or software related to the submission, storage or query of ALPR data; or upgrades to network connectivity are required, the parties agree to determine an appropriate cost sharing model and execute a cost sharing MOU.

#### IV. Other Provisions

- A. All data contributed to and stored on the BOSS server located at the Greenfield Police Department shall be considered the property of the contributing agency. The contributing agency shall serve as custodian of records for its own data.
- B. ALPR records will be maintained on the BOSS Server for one year. IF the contributing agency desires a longer retention schedule for its records, the contributing agency shall be solely responsible for any costs or efforts to extract and archive the data for a longer period.
- C. At all times and under all circumstances, all personnel shall remain under the sole command of each agency's respective supervisors, and shall remain employees of their respective agency.
- D. Each agency agrees to implement a policy which restricts the use of ALPR data to official law enforcement investigations.
- E. Both Agencies under this MOU shall operate within their own Operating Policy/Procedure in respect to the usage of ALPR equipment and software at their agency.
- F. Both Agencies shall be solely liable for all acts undertaken by their respective employees, agents and officers.
- G. Nothing in this MOU is intended to reduce or eliminate the jurisdiction either of the Agencies would have in the absence of this MOU.
- H. Both Agencies agree to undertake any communications with their

parties that are necessary to accomplish the purposes of this MOU.

- I. Any amendments to this MOU shall be in writing and signed by both Agencies.
- J. This MOU shall be construed in accordance with the laws of the State of Wisconsin.

**V. Termination**

- A. Either Agency may terminate this MOU for any reason upon 30 days written notice to the other party.
- B. Upon termination of the MOU, the Greenfield Police Department will provide a complete copy of the current ALPR database to the Rock County Sheriff's Office Police Department.

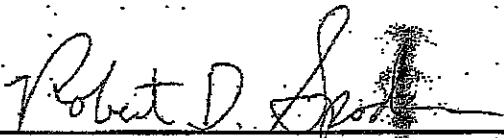
Whereas, each agency believes that sharing ALPR data will contribute to the safety and security of the residents of each community, reduce crime and the threat of crime in each community and aid in the investigation and resolution of criminal cases; and

Whereas, the Greenfield Police Department and the Rock County Sheriff's Office Police Department desire to share ALPR data;

Now therefore, in consideration of the mutual promises herein contained, the parties do mutually promise and agree to the terms of this Memorandum of Understanding.

  
 \_\_\_\_\_  
 Brad Wentlandt, Police Chief  
 Greenfield Police Department

2/6/2013  
 \_\_\_\_\_  
 Date

  
 \_\_\_\_\_  
 Sheriff Robert D. Spoden, Police Chief  
 Date  
 Rock County Sheriff's Office Police Department

02-05-13  
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