

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Rob Leu, General Services Director  
INITIATED BY



Nick Osborne, Assistant to the  
County Administrator  
DRAFTED BY

General Services Committee  
SUBMITTED BY

March 16, 2015  
DATE DRAFTED

**Amending the 2015 Budget to Create 1.0 FTE Maintenance Worker IV for Job  
Center**

1 **WHEREAS**, Rock County has occupied the Job Center building as its principle tenant since July 1998;  
2 and,  
3

4 **WHEREAS**, eight other agencies representing state, non-profit, and technical college interests are also  
5 housed in the Job Center building; and,  
6

7 **WHEREAS**, Rock County purchased the 63,486 square foot Job Center building on December 23, 2014;  
8 and,  
9

10 **WHEREAS**, Rock County is now responsible for building maintenance formerly undertaken by the  
11 former owner; and,  
12

13 **WHEREAS**, Rock County released a request for qualifications to investigate contracting with a private  
14 entity to provide building maintenance and it was determined that no private company was able to provide  
15 services.  
16

17 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled  
18 this 9 day of April, 2015, does hereby authorize the creation of 1.0 FTE  
19 Maintenance Worker IV to provide building maintenance at the Rock County Job Center; and,  
20

21 **BE IT FURTHER RESOLVED**, that the General Services Department budget for 2015 be amended  
22 as follows:  
23


Account/Description	Budget <u>3/16/15</u>	Increase <u>(Decrease)</u>	Amended <u>Budget</u>
<u>Source of Funds</u>			
18-1810-0000-68000 Cost Allocations	(161,520)	(51,186)	(212,706)
<u>Use of Funds</u>			
18-1810-0000-61100 Regular Wages	689,328	29,485	718,813
18-1810-0000-61400 FICA	52,887	2,256	55,143
18-1810-0000-61510 Retirement	47,010	2,005	49,015
18-1810-0000-61610 Health Insurance	243,072	17,440	260,512

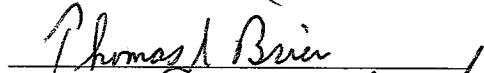
15-4A-250

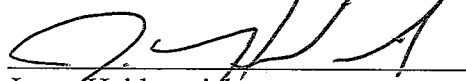
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Respectfully submitted,

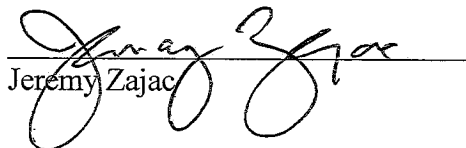
GENERAL SERVICES COMMITTEE

  
Henry Brill, Chair

  
Thomas J. Brien

  
Jason Heidenreich

  
Edwin Nash

  
Jeremy Zajac

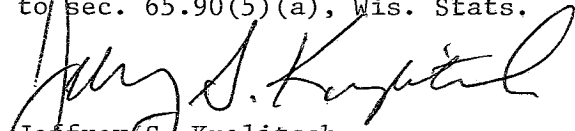
FISCAL NOTE:

This resolution authorizes the creation of and amends the General Services budget for a 1.0 FTE Maintenance Worker IV. The costs of the worker will be cross-charged to the Human Services' Job Center account. Sufficient funds are included in the Human Services budget for the cost of this worker.

  
Sherry Oja  
Finance Director


LEGAL NOTE:

The County Board is authorized to take this action pursuant to §59.22(2), Wis. Stats. As an amendment to the adopted 2015 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

  
Jeffrey S. Kuglitsch  
Corporation Counsel

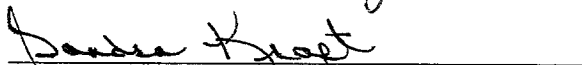
FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of 4-0.


  
Mary Mawhinney, Chair

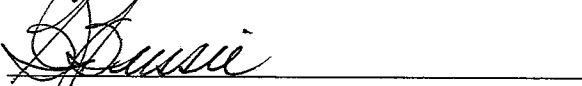
COUNTY BOARD STAFF COMMITTEE

  
J. Russell Podzilni, Chair

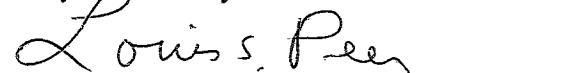
  
Sandra Kraft, Vice Chair


  
Eva Arnold

  
Henry Brill

  
Betty Jo Bussie

Abseat  
Mary Mawhinney


  
Louis Peer

  
Alan Sweeney

  
Terry Thomas

ADMINISTRATIVE NOTE:

Recommended.

  
Randolph D. Terronez  
Acting County Administrator

## Executive Summary

Since 1998, Rock County, along with eight non-profit, state, and technical college partners has occupied the 63,486 square foot Job Center building.

In June 2014, Backyard Properties of Rock County LLC purchased the 12 acres and buildings located at 1900 Center Avenue in Janesville from former owner MPI. The new owner gave the County notice that it either could renew the lease at market rate or make an offer to purchase the Job Center building and sufficient land to meet the City's parking ordinance. In July 2014, the Rock County Board passed a resolution to purchase the Job Center property and on December 23, 2014 the sale was finalized.

As part of the 2015 budget process, it was determined that it would be in Rock County's best interest to evaluate options to see whether a private sector company could provide comparable building maintenance services at the Job Center. County staff developed a request for qualifications package and released it on January 22<sup>nd</sup>, 2015. No company submitted a proposal.

Staff from Rock County Human Services, General Services, and the County Administrator's Office met to discuss possible options. It was determined that hiring a 1.0 FTE Maintenance Worker IV in General Services would guarantee that property building maintenance work is performed properly, ensure sufficient supervision and allow for interchangeability of General Services personnel to cover sick and vacation time. Sufficient funds are budgeted in the Human Services Job Center budget to cover this expense.