



**DEVELOPMENTAL DISABILITIES BOARD**

**MINUTES**

**February 27, 2013**

**CALL TO ORDER**

Chair Jensen called the meeting to order at 6:00 P.M.

**MEMBERS PRESENT**

Chairperson Marilynn Jensen; Vice Chairperson, Becky Heimerl; Ed Brandsey, Cheryl Drozdowicz, Terry Fell, Nancy Lannert, Lynda Olson, Louis Peer, Bridget Rolek

**MEMBERS ABSENT:**

**STAFF PRESENT**

John Hanewall, Director; Tahirih Carr DD Financial Worker

**ADOPTION OF AGENDA**

The agenda was adopted on a MOTION BY Terry Fell, SECONDED BY Becky Heimerl.  
MOTION CARRIED.

**APPROVAL OF MINUTES**

The minutes from February 13, 2013 were approved as corrected on a MOTION BY Cheryl Drozdowicz, SECONDED BY Ed Brandsey. MOTION CARRIED.

Correction: Under Correspondence the third sentence that reads, "Mr. Peer said the limit can be used as a tool when meetings get out of control" delete "when meetings get out of control" and replace with "to make meetings equitable and professional".

**CITIZEN PARTICIPATION, COMMUNICATION AND ANNOUNCEMENTS**

None

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

**1. BILLS**

- 2012 Bills in the amount of \$802.00 and 2013 bills in the amount of \$379,014.28 were approved on a MOTION BY Bridget Rolek, SECONDED BY Lynda Olson.  
MOTION CARRIED.

**2. APPROVAL OF CONTRACTS/ADDENDUMS,**

The following 2012 Purchase of Service Contract Addendums were approved on a MOTION BY Bridget Rolek, SECONDED BY Cheryl Drozdowicz. MOTION CARRIED.

- Independent Disabilities Services to increase from \$25,000 to \$29,386 (+4,386) within Line Item #62620 (CIP1A) and decrease from \$781,000 to \$776,714 (-4,386) within Line Item #62604 (CIP1B). This change is the result of more need in respite voucher services for 2012 in CIP1A and a decrease in need of respite voucher services for 2012 in CIP1B.
- C.E.S.A. #2 Vocational Program to increase from \$325,360 to \$330,839 (+5,479) within Line Item #62604 (CIP1B) and decrease from \$46,000 to \$40,521 (-5,479) within Line Item #62620 (CIP1A). This change is the result of more need in services for 2012 in CIP1B and a decrease in need of services for 2012 CIP1A.
- Alternative Home Care, to increase from \$32,000 to \$36,522 (+4,522) within Line Item #62620 (CIP1A) and decrease from \$58,000 to \$53,478 (-4,522) within Line Item #62604 (CIP1B). This change is a result of more need in Supportive Home Care services for 2012 in CIP1A and a decrease in need of Supportive Home Care services for 2012 in CIP1B.
- Alpha Homes of Wisconsin, Inc. to increase from \$578,098 to \$578,302 (+204) within Line Item #62604 (CIP1B) and decrease from \$117,620 to \$117,416 (-204) within Line Item #62620 (CIP1A). This change is the result of more need in services for 2012 in CIP1B and a decrease in need of services for 2012 in CIP1A.
- Independent Journeys, Inc. to increase from \$106,001 to \$109,858 (+3,857) within Line Item #62604 (CIP1B). This change is the result of an increase in care rate for one current residential client.
- Kandu Industries, Inc. to increase from \$37,857 to \$38,042 (+185) within Line Item #62601 (Purchase of Care) and decrease from \$2,038,152 to \$2,037,967 (-185) within Line Item #62604 (CIP1B). This change is a result of Community Employment services for one DVR Referred Long-Term Support client.
- Pantheon Industries, Inc. to increase from \$7,850 to \$9,560 (+1,710) within Line Item #62604 (CIP1B). This change is the result of an increase in day services from 3 to 4 days for one current client.
- Productive living Systems to increase from \$618,796 to \$639,895 (+21,099) within Line Item #62604 (CIP1B). This change is the result of an increase in care rate for one current client and another client moving into services in December.
- REM Wisconsin III, Inc. to increase from \$452,878 to \$461,828 (+8,950) within Line Item #62604 (CIP1B). This change is the result of the addition of client's Room and Board costs into the 2012 contract.
- Secured Living, LLC to increase from \$402,869 to \$409,044 (+6,175) within Line Item #62604 (CIP1B). This change is the result of two clients receiving emergency respite services.

**3. ENCUMBRANCES**

None

**4. LINE ITEM TRANSFERS**

The following Line Item Transfer was approved on a MOTION BY Becky Heimerl, SECONDED BY Louis Peer. MOTION Carried.

- \$193,632 from Line Item # 62604 (CIP1B) to Line Item #62601 (Purchase Of Care) and \$263 from Line Item #63104 (Printing & Duplication) \$118 to Line Item #63100

(Office Supplies & Expense) and \$145 to Line Item #63300 (Travel). These transfers were the result of one CIP1B client being institutionalized in 2012 which is not eligible for waiver funding & the addition of a Long Term Support referred client which is not waiver eligible and more supply needs and required off-site trainings & meetings for staff in 2012.

5. **QUARTERLY BUDGET REVIEW**

Mr. Hanewall supplied the board with the most current figures of the 2012 Budget which show the 2012 Budget being \$4,100 to the good. Mr. Hanewall reminded the Board that these were still a preliminary figures and will probably change by the next quarterly budget review in May as the final figures are not in yet.

6. **APPROVAL OF RECOMMENDATIONS BY THE #2013-16 RFP EVALUATION TEAM**

The following were the recommendations from the #2013-16 RFP Evaluation Team.

- Reject all the Proposals.
- The Rock County Disabilities Board should continue to maintain its current contracts for Current Year 2013 with CESA#2 TLC and Rehab Resources to administer the Birth to Three Program in 2013.

MOTION BY Mr. Fell to accept and approve the recommendations of the Evaluation Team was SECONDED BY Becky Heimerl. MOTION CARRIED.

**DIRECTOR'S REPORT ON PROGRAM ACTIVITIES**

1. **Program Activities:**

The Dept. met with Care Wisconsin on Monday, February 18, 2013 to provide them with information they require to conduct the cost analysis for Rock County.

2. **Budget Updates:**

Budget Review was done under New Business.

3. **Residential Placements:**

- The consolidation and closure of the LSS Crosby Home is going as planned and should be completed by the end of this week.
- Two Providers gave 30 day notices to the Dept. on two residents that are currently being served due to their increased physical needs.

4. **Consumer Updates:**

None

5. **Providers' Concerns:**

Riverfront's Volunteer and Event Coordinator, Sharon Fitzpatrick sent some pictures from Riverfront's "Beat the Winter Blues Party" that was held in January to share with the Board.

6. **Staff Updates**

None

**CORRESPONDENCE**

- There will be a "Spread The Word To End The Word" Event at Kandu on March 6<sup>th</sup>, 2013 at noon. The campaign, created by youth, is intended to engage schools, organizations and communities to rally and pledge their support at [www.r-word.org](http://www.r-word.org) and to promote the inclusion and acceptance of people with intellectual and developmental disabilities. In addition, the Aktion Club will be selling red, white and pink carnations next Wednesday, March 6<sup>th</sup> and Thursday March 7<sup>th</sup> at breaks and lunches. The cost is \$2 per flower. The sale will take place at both Kandu locations.

- **Tonight's Mac's Money Night at Mac's Pizza Shack from 4-8 PM is to benefit IDS.**
- **Ms. Jensen gave members of the Board a handout on Robert's Rules of Order.**

**ITEMS FOR FUTURE BOARD MEETING CONSIDERATION**

**None**

**The next meeting will be on Wednesday, March 13, 2013 at the Rock County Health Care Center 3<sup>rd</sup> floor Conference room at 6:00 P.M.**

**NOTE:**

**Board Members are reminded to call John Hanewall 757-5052 if unable to attend the meeting.**

**ADJOURNMENT**

**The meeting was adjourned on a MOTION BY Ed Brandsey, SECONDED BY Nancy Lannert at 7:04 P.M.**

**Respectfully submitted,  
Tahirih Carr, DD Financial Worker**

**NOT OFFICIAL UNTIL APPROVED BY THE BOARD**