



MINUTES
PLANNING & DEVELOPMENT COMMITTEE MEETING
THURSDAY, MAY 14, 2020 – 8:00 A.M.
Meeting was teleconferenced using Zoom

The meeting of the Rock County Planning & Development Committee was called to order at 8:00 a.m. on Thursday, May 14, 2020. Chair Sweeney presided. Supervisors present: Al Sweeney, Wes Davis, Wayne Gustina, and Supervisor Mawhinney. QUORUM PRESENT.

Rock County Staff Present: Colin Byrnes (Planning Director), Kurt Wheeler; (Planner III), Andrew Baker (Senior Planner), Dana Sandwick; Rock County Planning Office Coordinator, Michelle Schultz; Real Property Lister, and James Otterstein; Economic Development Manager.

Others Present: Rock County Board Madame Chair Purviance, Assistant County Administrator; Randy Terrones, Supervisor Robert Potter, Supervisor Mike Mulligan.

1. Call to Order
2. Adoption of Agenda
Moved by Supervisor Mawhinney, **Seconded** by Supervisor Davis. **Adopted (4-0)**
3. **Action Item:** Approval of Minutes of the Planning & Development Meeting held Thursday, April 9, 2020 at 8:00 am.
Moved by Supervisor Davis, **Seconded** by Supervisor Mawhinney
4. Citizen Participation, Communications and Announcements

Mr. Wheeler informed the Committee that either a copy of the Supervisors signature or an e-mail confirming attendance can be sent to Gloria Anderson to the place of in-person signatures during these virtual meetings.
5. Code Enforcement
 - A. **Action Item:** Approve, Approve with Conditions or Deny Preliminary Land Divisions:
 - 2020 012 (Center Township) – RPF Trust (2 Lot CSM)
Moved by Supervisor Mawhinney with Conditions, **Seconded** by Supervisor Davis.
Approved with Conditions (4-0).

Conditions:

- 1). Existing easements shall be shown and proposed utility easements shall be placed on lots as requested by utility companies (where applicable).
 - 2). Note on Final CSM "Lots 1 and 2 contain existing buildings which utilize an existing private sewage system at the time of this survey. However, soils on the lot may be restrictive to the preplacement of the system.
 - 3). Proposed lot lines must include the POWTS area with the building which utilizes the system.
 - 4). Final CSM shall be submitted to and approved by the agency within one year after preliminary approval.
 - 5). Final CSM shall be recorded with the Register of Deeds within 6 months of final approval.
- 2020 013 (Center Township) – RPF Trust (1 lot CSM)
Moved by Supervisor Mawhinney with Conditions, **Seconded** by Supervisor Davis.
Approved with Conditions (4-0).

Conditions:

- 1). Existing easements shall be shown and proposed utility easements shall be placed on lots as requested by utility companies (where applicable).
- 2). Note on Final CSM "Lots 1 and 2 contain existing buildings which utilize an existing private sewage system at the time of this survey. However, soils on the lot may be restrictive to the preplacement of the system.
- 3). Proposed lot lines must include the POWTS area with the building which utilizes the system.
- 4). Dedicate a 33 ft. half road right of way along U.S. Hwy 14
- 5). Approval is conditioned on the Town of Center rezoning Lot 1 from A1 to A2.
- 6). Final CSM shall be submitted to and approved by the agency within one year after preliminary approval.
- 7). Final CSM shall be recorded with the Register of Deeds within 6 months of final approval.

B. Information Item: Rock County Planning Administrative Quarterly Report

Mr. Wheeler gave an overview of the report to the committee for the first quarter of 2020. He noted that the first quarter contained a historic level of Zoning Site Permits issued for any first quarter since prior to 2010. Subdivision resurgence and growth in the Northern part of Rock County were major factors.

6. Economic Development

A. Information Item: COVID-19 Emergency Small Business Loan Fund Update

Mr. Otterstein provided an overview of the County's COVID-19 Emergency Small Business Loan Fund's activity level, including the recent decisions made by the Loan Fund Committee. Aggregate information from that first cohort or round of 15 applicants was highlighted. There was discussion.

7. Finance

A. Information Item: Committee Review of Payments Reviewed.

B. **Action Item:** Transfers
No Transfers.

8. Committee Reports

9. Adjournment: **Moved** by Supervisor Gustina, **Seconded** by Supervisor Davis, **Time: 8:37**

Respectfully Submitted – Kurt J. Wheeler, Acting Secretary

These minutes are not official until approved by Committee.

Future Meetings/Work Sessions

May 28, 2020 (8:00 am)
June 11, 2020 (8:00 am)
June 25, 2020 (8:00 am)
July 9, 2020 (8:00 am)