



MINUTES  
ROCK COUNTY PLANNING & DEVELOPMENT COMMITTEE  
THURSDAY AUGUST 25, 2016 - 8:00 A.M.  
COURTHOUSE CONFERENCE ROOM  
SECOND FLOOR  
ROCK COUNTY COURTHOUSE  
JANESVILLE, WI

1. **CALL TO ORDER**

The meeting of the Rock County Planning & Development Committee was called to order at 8:00 a.m. on Thursday, August 25th, 2016 at the Rock County Courthouse. Chair Alan Sweeney presided. Supervisors present: Wayne Gustina, Mary Mawhinney, Jason Heidenreich, Wes Davis. QUORUM PRESENT.

Planning & Development Staff Present: Colin Byrnes (Planning Director), Andrew Baker (Senior Planner/ Zoning Administrator), Kurt Wheeler (Planner III/Acting Secretary) Cheryl Martin (Planning Services Coordinator) and Brad Heuer (Rock County Surveyor).

2. **ADOPTION OF AGENDA**

**Moved** by Supervisor Gustina, to adopt agenda. **Seconded** by Supervisor Mawhinney. ADOPTED (5-0)

3. **MEETING MINUTES – July 28, 2016**

**Motion** made by Supervisor Mawhinney to accept the July 28rd, 2016 meeting minutes, **Seconded** by Supervisor Heidenreich. APPROVED (5-0)

4. **CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS**

None

5. **CODE ADMINISTRATION & ENFORCEMENT**

A. **Action Item:** Land Division Review & Approval LD2016 030 (Johnstown Township) – Robert and Jean Mansur Trust

**Moved** by Supervisor Gustina, **Seconded** by Supervisor Mawhinney with conditions. Approved (5-0)

Conditions:

1). Dedicate a 40" ½ Road Right of Way to the town of Johnstown.

2). Note on Final CSM: "Lot contains existing buildings that utilize an existing private sewage system at the time of this survey. Since Lot 1 has an existing septic system, no soil evaluation was done at the time of this survey. However, soils on the Lot(s) may be restrictive to the replacement of the system.

- 3). Proposed lot lines shall include the POWTS area with the building that utilizes the system area.
- 4). Final CSM shall be submitted to and approved by the Planning and Development Agency within 1 year of Preliminary Approval.
- 5). Final CSM shall be recorded within 6 months of Final Approval.

6. **FINANCE**

- A. Committee Review of payments.  
The Committee accepted the report.
- B. Transfers  
None at this time

7. **COMMITTEE REPORTS**

None.

8. **DIRECTORS REPORT**

- A. Shoreland Ordinance Amendment

Mr. Byrnes and Mr. Baker explained the ordinance changes based on Act 55 of last year. Discussion followed

- B. Address Ordinance Amendment

Mr. Byrnes explained the proposed amendment and activities, discussion followed.

- C. Housing Services Contract

Mr. Byrnes explained the proposed program changes and budgeting proposal to the committee, discussion followed.

9. **ADJOURNMENT**

Motion to Adjourn made by Supervisor Gustina, Seconded by Supervisor Davis.  
Passed (5-0). Time: 8:25 a.m.

THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.

**Future Meetings/Work Sessions**

September 8, 2016 (8:00 am)

September 22 (8:00 am)

October 13, 2016