



MINUTES  
ROCK COUNTY PLANNING & DEVELOPMENT COMMITTEE  
THURSDAY, JULY 23, 2015 - 8:00 A.M.  
COURTHOUSE CONFERENCE ROOM  
SECOND FLOOR  
ROCK COUNTY COURTHOUSE  
JANESVILLE, WI

1. **CALL TO ORDER**

The meeting of the Rock County Planning & Development Committee was called to order at 8:00 a.m. on Thursday, July 23, 2015 at the Rock County Courthouse. Chair Alan Sweeney presided. Supervisors present: Wes Davis, Mary Mawhinney and Wayne Gustina. Supervisors absent: Jason Heidenreich. Quorum Present.

Planning & Development Staff Present: Colin Byrnes (Acting Director Planning and Development), Kurt Wheeler (Planner II, Acting Secretary).

Citizens Present: Sally Leeth, Jolyn Stankus, Debra Fairman, Mary Gilbank, James Heider, Joel Fletcher.

2. **ADOPTION OF AGENDA**

Supervisor Davis moved the approval of the agenda, second by Supervisor Gustina. PASSED (4-0).

3. **MEETING MINUTES – JUNE 25, 2015**

Supervisors Mawhinney and Davis moved the approval of the minutes of the June 25, 2015 meeting. APPROVED (4-0).

4. **CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS**

None

5. **CODE ADMINISTRATION AND ENFORCEMENT**

A. **Action Item:** Public Hearing Shoreland Conditional Use Permit – Stankus

Motion by Supervisor Mawhinney to open public hearing, Seconded by Supervisor Gustina. Passed (4-0) Open Time: 8:05

Motion by Supervisor Mawhinney to close public hearing, Seconded by Supervisor Gustina. Passed (4-0) Closed Time: 8:09

B. **Action Item:** Shoreland Conditional Use Permit Approval – Stankus

Moved by Supervisor Mawhinney, Seconded by Supervisor Davis. Passed (4-0).

C. **Action Item:** Preliminary Land Division Approval

Moved by Supervisor Gustina, Seconded by Supervisor Davis. Passed (4-0)

- LD 2015 037 (Beloit Township) – Patch

Moved to approve with conditions by Supervisor Gustina, Seconded by Supervisor Davis. Passed (4-0).

**Conditions:**

- 1). Lot 2 receives access onto E. Inman Parkway from the Town of Beloit.
- 2). Lot 2 is provided sanitary sewer. If not, include the following note on the CSM, "No Building Which Produces Wastewater Allowed on Lot."
- 3). Existing structures on Lot 1 shall meet Town of Beloit setback regulations.
- 4). The Final CSM shall be submitted for review and approval to Agency Staff within one year of Preliminary Approval.

LD 2015 041 (Newark Township) – Leeth

Moved to approve with conditions by Supervisor Gustina, Seconded by Supervisor Davis. Passed (4-0).

**Conditions:**

- 1). 33' half road right of way dedicated to the public at the discretion of the Town of Newark along S. Smythe School Rd & W. Gravedale Rd.
- 2). Note on Final Map: "Since Lot 1 contains existing buildings which utilize an existing private sewage system, no soil evaluation was required at the time of this survey. However, soils on the lot may be restrictive to the replacement of the system.
- 3). Indicate septic and well locations on Final Map for proposed Lot 1.
- 4). All structures shall meet setback regulations.
- 5). Indicate Wetland Boundary on Final CSM.
- 6). Note on Final CSM for proposed Lot 2, "No building which produces wastewater allowed on lot."
- 7). The Final CSM shall be submitted for review and approval to Agency Staff within one year of Preliminary Approval.

D. Information Item: Quarterly Report

Mr. Wheeler gave a status report on the number of Land Divisions, Board of Adjustment Cases, Building Permits, and Shoreland Permits for the 2<sup>nd</sup> quarter of 2015.

**6. Finance**

- A. **Action Item:** Department Bills/Transfers/Pre-Approved Encumbrances and Amendments to Encumbrances.

Supervisor Mawhinney asked for more information on the two bills origin.

Moved by Supervisor Mawhinney, Seconded by Supervisor Gustina. Passed (4-0).

**7. Committee Reports**

Mr. Byrnes explained the status of the Board of Adjustment case concerning the Traynor Gravel Pit.

Supervisor Davis suggested placing a Legal Notice for the next BOA meeting in the Janesville Gazette as well as the Beloit Daily News.

Mr. Byrnes said the Planning Dept. will do that

**8. Directors Report**

- A. CDBG – Public Facilities Grant Edgerton (ECO).
- B. Pervious Asphalt Demonstration and video.
- C. Health Department Meeting regarding sewer lines/POWTS overview.
- D. Planning Director search status.

Mr. Byrnes gave a status report on the above items.

**9. Adjournment:**

Moved by Supervisor Gustina, Seconded by Supervisor Davis. Passed (4-0) Time: 9:01 a.m.

Respectfully Submitted by Kurt Wheeler, Acting Secretary

*Future Meetings/Work Sessions*  
August 13, 2015 (8:00 am)  
August 27, 2015 (8:00 am)  
September 10, 2015 (8:00 am)  
September 24, 2015 (8:00 am)  
October 8, 2015 (8:00 am)