



MINUTES
ROCK COUNTY PLANNING & DEVELOPMENT COMMITTEE
THURSDAY, APRIL 28, 2016 - 8:00 A.M.
COURTHOUSE CONFERENCE ROOM
SECOND FLOOR
ROCK COUNTY COURTHOUSE
JANESVILLE, WI

1. **CALL TO ORDER**

The meeting of the Rock County Planning & Development Committee was called to order at 8:03 a.m. on Thursday, April 28, 2016 at the Rock County Courthouse. Chair Alan Sweeney presided. Supervisors present: Wes Davis, Wayne Gustina, and Mary Mawhinney, Jason Heidenreich – QUORUM PRESENT.

Planning & Development Staff Present: Andrew Baker (Sr. Planner/Code Enforcement), Kurt Wheeler (Planner III) and Cheryl Martin (Planning Services Coordinator),

Others Present: Supervisor Bob Yeomans

2. **ADOPTION OF AGENDA**

Moved by Supervisor Gustina, to adopt amended agenda. Seconded by Supervisor Davis. ADOPTED (5-0)

3. **MEETING MINUTES – April 14, 2016**

Motion made by Supervisor Mawhinney to accept the April 14, 2016 meeting minutes, seconded by Supervisor Gustina. APPROVED (5-0)

4. **CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS**

Chair Sweeney introduced new Supervisor Bob Yeomans to the committee. Supervisor Davis asked if the proposed Great Lakes Basin Railway would require the Planning and Development Department to need additional staff in the future. Discussion followed.

5. **CODE ADMINISTRATION & ENFORCEMENT**

A. **Action Item:** Land Divisions

- LD2016 002 (Newark Township) – Mark & Pauline Heffel

Moved by Supervisor Gustina, Seconded by Supervisor Mawhinney with conditions. Approved (5-0).

Conditions:

1. Dedicate a minimum of a 33' half road right of way along Beloit-Newark Road at the discretion of the Town.
2. Proposed lot lines shall include the POWTS area with the building that utilizes the system area.
3. Note on final CSM: "Lot contains existing buildings that utilize and existing private sewage system at the time of this survey", however, soils on the lots may be restrictive to the replacement of the existing systems"
4. Final CSM shall be submitted to and approved by the agency one year after preliminary approval.
5. CSM's subject to local approval shall be recorded with the Rock County Register of Deeds within 6 months of their last approval.

6. **FINANCE**

A. **Department Bills/Transfers/Pre-Approved Encumbrances and Amendments to Encumbrances.**

There were no bills.

7. **COMMUNITY DEVELOPMENT**

A. **Action Item: Citizen Grievance Lead Hazard Control Grant Program** – Reimann

Moved by Supervisor Davis, Seconded by Supervisor Heidenreich to discuss.

Motion by Supervisor Mawhinney to postpone until Rock County Corporation Council can attend the meeting to advise and present additional information on the case. Seconded by Supervisor Gustina. Postponement Approved (5-0).

B. **Action Item: Approval of Amendment to the Rock County Policies and Procedures HOME, CDBG, and Lead Hazard Grants concerning Emergency Projects.**

Moved by Supervisor Heidenreich Seconded by Supervisor Gustina. Discussion followed. Supervisor Mawhinney would like to see if a document could be added from the State releasing Rock County from the responsibility of additional issues over and above the issues being cited for emergency funding. Approved (5-0)

8. **COMMITTEE REPORTS**

None

9. **DIRECTOR'S REPORT**

A. Southern Housing Region meeting overview.

Mr. Byrnes informed the committee of topics and issues discussed at a recent Housing Region meeting in Jefferson County.

10. **ADJOURNMENT**

Supervisor Heidenreich moved to adjourn the committee at 9:07 a.m. Seconded by Supervisor Gustina. ADOPTED by acclamation.

Respectfully Submitted, by Kurt Wheeler, Acting Secretary.

These Minutes are not official until approved by Committee.

Future Meetings/Work Sessions

May 12, 2016 (8:00 am)
May 26, 2016 (8:00 am)
June 9, 2016 (8:00 am)
June 23, 2016 (8:00 am)