



**MINUTES
PLANNING & DEVELOPMENT COMMITTEE MEETING
THURSDAY, November 12, 2020 – 8:00 A.M.
Meeting was teleconferenced using Zoom**

The meeting of the Rock County Planning & Development Committee was called to order at 8:00 a.m. on Thursday, November 12, 2020. Chair Sweeney presided. Supervisors present: Al Sweeney, Wes Davis, Wayne Gustina, and Russ Podzilni. Supervisor Robert Potter was absent. QUORUM PRESENT.

Rock County Staff Present: Kurt Wheeler; (Planner III), Andrew Baker (Planning Director), Dana Sandwick; Rock County Planning Office Coordinator, James Otterstein; Rock County Economic Development Manager and Michelle Schultz: Real Property Lister.

1. Call to Order:
2. Adoption of Agenda as Amended (LD2020_063) was pulled at the request of the Planning Director as there was no review at the Town level as yet.
Moved by Supervisor Davis, **Seconded** by Supervisor Gustina. **Adopted (4-0)**
3. Approval of Minutes of the Planning & Development Meeting held Thursday, October 22, 2020 at 8:00 am.
Moved by Supervisor Podzilni, **Seconded** by Supervisor Davis. **Approved (4-0)**
4. Citizen Participation, Communications and Announcements.
None
5. Code Enforcement
 - A. **Action Item:** Approve, Approve with Conditions or Deny Preliminary Land Divisions:
 - 2020 062 (Lima Township) – Kowalski (1 Lot CSM)
Moved by Supervisor Davis with Conditions, **Seconded** by Supervisor Gustina.
Approved with Conditions (4-0)

Conditions:

- 1). Existing easements shall be shown and proposed utility easements shall be placed on lots as requested by utility companies (where applicable).
- 2). Note on Final CSM “No buildings which produce wastewater are allowed on Lot 1 until acceptable means of wastewater disposal are approved by the necessary governmental agencies”.
- 3). Comply with the standards in the Town of Lima Zoning Ordinance related to creating a new lot in the A1 Zoning District.
- 4). Dedicate a 33 foot half road right of way along E. Gould Rd. at the discretion of the Town.
- 5). Final CSM shall be submitted to and approved by the agency within one year after preliminary approval.
- 6). Final CSM shall be recorded with the Register of Deeds within 6 months of final approval

6. Economic Development

A. Information Item: Second Quarter Rock Ready Index Review

Mr. Otterstein reviewed the Q3 2020 Rock Ready Index, a quarterly dashboard report that is compiled and distributed by the Agency. Various statistical references, trends and observations were woven into his remarks. He also highlighted, as well as responded to questions regarding, specific economic and workforce development projects throughout the County. There was discussion. Since it was an information item, there was no Committee action.

7. Finance

A. Information Item: Committee Review of Payments
Reviewed

B. **Action Item:** Transfers
No Transfers.

8. Committee Reports.
None

9. **Action Item:**

- A. Request to Authorize Purchase of GIS Database Upgrade.
Ms. Schultz provided an overview of the project and financials associated to the project. Questions and discussion followed.
Moved by Supervisor Podzilni, Seconded by Supervisor/Chair Sweeney.
Approved (4-0)

10. Directors Report

- A. 2021 Departmental Budget
Mr. Baker communicated that the Departmental Budget was approved as submitted by the Rock County Board of Supervisors.
- B. Status of Senior Planner Position
Mr. Baker was happy to announce that Christine Munz-Pritchard has accepted the position and will be starting employment in January 2021.

11. Adjournment: **Moved** by Supervisor Gustina, **Seconded** by Supervisor Davis, **All in Favor, Time: 8:43 am.**

Respectfully Submitted – Kurt J. Wheeler, Acting Secretary

These minutes are not official until approved by Committee.

Future Meetings/Work Sessions

December 10, 2020 (8:00 am)