



MINUTES
ROCK COUNTY PLANNING & DEVELOPMENT COMMITTEE
THURSDAY OCTOBER 25TH, 2018 – 8:00 A.M.
COURTHOUSE CONFERENCE ROOM Second Floor
ROCK COUNTY COURTHOUSE
JANESVILLE, WI

1. **CALL TO ORDER**

The meeting of the Rock County Planning & Development Committee was called to order at 8:00 a.m. on Thursday, October 25th, 2018 at the Rock County Courthouse. Chair Sweeney presided. Supervisors present: Wayne Gustina, Phil Owens, Wes Davis, and Supervisor Mawhinney were absent. QUORUM PRESENT.

Rock County Staff Present: Colin Byrnes (Planning and Development Director), Andrew Baker (Zoning Administrator), Kurt Wheeler Planner III, and Josh Smith County Administrator.

2. **ADOPTION OF AGENDA**

Moved by Supervisor Gustina, Seconded by Supervisor Owens. Adopted (3-0).

3. **MEETING MINUTES – OCTOBER 11, 2018**

Motion made by Supervisor Owens, Seconded by Supervisor Gustina to accept the October 11th meeting minutes. APPROVED (3-0)

4. **CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS**

None.

5. **CODE ADMINISTRATION AND ENFORCEMENT**

A. **Action Item:** Review and Approval or Denial of an Access Change of Use Request on a Access Controlled Highway:
3606 W CTH A – Heath Brothers LLC

Moved to Approve made by Supervisor Gustina, Seconded by Supervisor Owens.
Approved (3-0).

B. **Action Item:** Review and Preliminary Approval, Preliminary Approval with Conditions, or Denial of Land Divisions.

- 2018 053 (Newark and Plymouth Townships) – Jewett

Moved by Supervisor Gustina with Conditions, Seconded by Supervisor Owens.
Approved (3-0)

Conditions:

1. Utility easements shall be placed on lots as requested by utility companies.
2. Note on Final CSM "Lot 2 contains existing buildings which utilize an existing private sewage system at the time of this survey. However, the soils on the lot may be restrictive to the replacement of the existing system.
3. Proposed lot lines must include the system area with the buildings which utilize the system.
4. Note on Final CSM. "No buildings which produce wastewater are allowed on lot 1 until acceptable means of wastewater disposal is approved by the necessary governmental agencies".
5. Shared Driveway shall be approved and constructed according to DOT standards prior to final recording of CSM.
6. Final CSM shall be submitted to and approved by the Agency one year after the preliminary approval.
7. CSM's subject to local approval shall be recorded with the Rock County Register of Deeds within 6 months of their last approval.

6. **FINANCE**

Action Item:

- A. Committee review of payments
Reviewed
- B. Transfers
None
- C. Review and Recommendation to the County Board of the Planning and Development 2019 Budget.

Moved to approve and send to County Board made by Supervisor Owens,
Seconded by Supervisor Gustina. Approved (3-0)

7. **COMMITTEE REPORTS**

None.

8. **DIRECTOR'S REPORT**

- A. Mr. Byrnes asked the Committee which meeting dates in November they preferred. The Committee stated that the meeting should be scheduled for November 15th, if needed.

9. **ADJOURNMENT**

Supervisors Gustina and Owens moved and seconded to adjourn the Committee at 8:34 a.m. All in Favor (3-0).

Respectfully Submitted – Kurt J. Wheeler, Acting Secretary

These minutes are not official until approved by Committee.

Future Meetings/Work Sessions

November 15th, 2018 as Needed (8:00 am)
