



MINUTES
ROCK COUNTY PLANNING & DEVELOPMENT COMMITTEE
THURSDAY March 14th, 2019 – 8:00 A.M.
COURTHOUSE CONFERENCE ROOM Second Floor
ROCK COUNTY COURTHOUSE
JANESVILLE, WI

1. **CALL TO ORDER**

The meeting of the Rock County Planning & Development Committee was called to order at 8:00 a.m. on Thursday, March 14th, 2019 at the Rock County Courthouse. Chair Sweeney presided. Supervisors present: Phil Owens, Wes Davis, Mary Mawhinney, and Wayne Gustina. QUORUM PRESENT.

Rock County Staff Present: Colin Byrnes (Planning Director) Andrew Baker (Senior Planner).

Others Present: Kristin Belongia; RJ Batterman.

2. **ADOPTION OF AGENDA**

Moved by Supervisor Gustina, Seconded by Supervisor Owens. Adopted (5-0).

3. **MEETING MINUTES – FEBRUARY 14TH, 2019**

Motion made by Supervisor Owens, Seconded by Supervisor Gustina to accept the February 14th meeting minutes. APPROVED (5-0)

4. **CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS**

None.

5. **CODE ADMINISTRATION AND ENFORCEMENT**

A. **Action Item: Approve, Approve with Conditions or Deny Land Division:**

- **(2019 003) – Donaldson Revocable Trust.**

Motion to approve with conditions made by Supervisor Gustina with Conditions, Seconded by Supervisor Owens. Approved (5-0)

Conditions:

1. Utility easements shall be placed on lots as requested by utility companies.
2. Note on Final CSM: "No buildings which produce wastewater are allowed on Lot 1 until acceptable means of wastewater disposal is approved by the necessary governmental agencies".
3. Final CSM shall be submitted to and approved by the Agency one year after the preliminary approval.
4. CSM's subject to local approval shall be recorded with the Rock County Register of Deeds within 6 months of their last approval.

6. **ECONOMIC DEVELOPMENT**

A. Information Item: Annual Rock County Economic Development Report.

Mr. Otterstein reviewed the Annual Rock County Economic Development Report. The Report included various historical, as well as current year, statistical references, trends and observations. Specific activity and/or project highlights were woven into his remarks, as well. There was discussion. Since it was an information item, there was no Committee action.

7. **FINANCE**

Action Item:

- A. Committee review of payments.
None.
- B. Transfers
None

8. **COMMITTEE REPORTS**

None.

9. **DIRECTOR'S REPORT:**

A. Housing rehabilitation 0% Loan Management.

Mr. Byrnes addressed the issue of non-compliant loans with the Committee and provided examples and criteria of loans that have been given with the 0% home loan program. Discussion by the Committee followed.

The consensus of the Committee was to enforce the terms of the loan when required.

10. **ADJOURNMENT**

Supervisors Gustina and Davis moved and seconded to adjourn the Committee at 9:05 a.m. All in Favor (5-0).

Respectfully Submitted – Kurt J. Wheeler, Acting Secretary

These minutes are not official until approved by Committee.

Future Meetings/Work Sessions

March 28, 2019 (8:00 am)

April 11, 2019 (8:00 am)

April 25, 2019 (8:00 am)

May 9, 2019 (8:00 am)