



MINUTES
ROCK COUNTY PLANNING & DEVELOPMENT COMMITTEE
THURSDAY OCTOBER 11TH, 2018 – 8:00 A.M.
COURTHOUSE CONFERENCE ROOM Second Floor
ROCK COUNTY COURTHOUSE
JANESVILLE, WI

1. **CALL TO ORDER**

The meeting of the Rock County Planning & Development Committee was called to order at 8:00 a.m. on Thursday, October 11th, 2018 at the Rock County Courthouse. Chair Sweeney presided. Supervisors present: Wayne Gustina, Phil Owens, Wes Davis, and Supervisor Mawhinney – QUORUM PRESENT.

Rock County Staff Present: Colin Byrnes (Planning and Development Director), Andrew Baker (Zoning Administrator), Michelle Schultz; Real Property Lister, and Brad Heuer; County Surveyor.

2. **ADOPTION OF AGENDA**

Moved by Supervisor Owens, Seconded by Supervisor Gustina. Adopted (5-0).

3. **MEETING MINUTES – SEPTEMBER 13, 2018**

Motion made by Supervisor Mawhinney, Seconded by Supervisor Owens to accept the September 27th meeting minutes. APPROVED (5-0)

4. **CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS**

Mr. Byrnes updated the Committee on the process of filling the office coordinator position.

5. **CODE ADMINISTRATION AND ENFORCEMENT**

A. **Action Item:** Review and Preliminary Approval, Preliminary Approval with Conditions, or Denial of Land Divisions.

- 2018 055 (Milton Township) – Ahrens Revocable Trust

Moved by Supervisor Mawhinney with Conditions, Seconded by Supervisor Gustina
Approved (5-0)

Conditions:

1. Utility easements shall be placed on lots as requested by utility companies.

2. Note on Final CSM "Lot 1 contains existing buildings which utilize an existing private sewage system at the time of this survey. However, the soils on the lot may be restrictive to the replacement of the existing system.
3. Proposed lot lines must include the system area with the buildings which utilize the system.
4. Note on Final CSM. "No buildings which produce wastewater are allowed on lot 1 until acceptable means of wastewater disposal is approved by the necessary governmental agencies".
5. Note on Final CSM indicating "No access to State Hwy 26".
6. Final CSM shall be submitted to and approved by the Agency one year after the preliminary approval.
7. CSM's subject to local approval shall be recorded with the Rock County Register of Deeds within 6 months of their last approval.

6. COMMUNITY DEVELOPMENT

- A. **Action Item:** Resolution – Intergovernmental Cooperation Agreement
Analysis of Impediments to Fair Housing for the Rock County Home Consortium Program.

Moved by Supervisor Owens, Seconded by Supervisor Davis.

Mr. Byrnes explained the purpose of the project stating that the City of Janesville is the administrator, and the County share would be 20% (\$10,400.00 of the \$52,000.00) coming from the HUD program funds. The project is to be completed by March of 2019.

Passed (4-1)

7. CORPORATE PLANNING

- A. Information Item: Rock County Planning and Development Administrative Quarterly Report.

The Committee reviewed the report.

8. FINANCE

Action Item:

- A. Committee review of payments
None
- B. Transfers
None.

9. **COMMITTEE REPORTS**

None.

10. **DIRECTOR'S REPORT**

A. Mr. Byrnes updated the Committee on the current violations within the County as well as the status of flooding concerns within the County.

11. **ADJOURNMENT**

Supervisors Gustina and Mawhinney moved and seconded to adjourn the Committee at 8:35 a.m. All in Favor (5-0).

Respectfully Submitted – Kurt J. Wheeler, Acting Secretary

These minutes are not official until approved by Committee.

Future Meetings/Work Sessions

October 25, 2018 (8:00 am)

November 8, 2018 (8:00 am)