



EDUCATION, VETERANS AND AGING SERVICES COMMITTEE
Minutes – October 15, 2019

Call to Order. Chair Richard called the meeting of the Education, Veterans and Aging Services Committee to order at 4:00 P.M. on Tuesday, October 15, 2019, in Conference Room, N-1, fifth floor, Courthouse East.

Committee Members Present: Supervisors Richard, Brien, Owens and Gramke.

Committee Members Absent: Supervisor Kevin Leavy.

Staff Members Present: Josh Smith, County Administrator; Randy Terronez, Assistant to the County Administrator; Jodie Surber, Analyst; Paula Schutt, Director of Council on Aging; John Solis, Veteran Service Officer at 4:27 P.M.

Others Present: Rob Wilkinson, GWAAR.

Approval of Agenda. Supervisor Owens moved approval of the agenda, second by Supervisor Brien. ADOPTED.

Approval of Minutes – August 20, 2019. Supervisor Gramke moved approval of the minutes from August 20, 2019 as presented, second by Supervisor Owens. ADOPTED.

Citizen Participation, Communications, Announcements, Information. None.

Transfers. None.

Review of Payments. The committee accepted the report.

Resolutions.

Amending the 2019 Council on Aging Budget to Accept Medicare Improvements for Patients/Providers Act Grant Award.

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ___ day of _____, 2019 does hereby amend the 2019 Rock County Council on Aging budget as follows:

.....”

Supervisor Owens moved approval of the above resolution, second by Supervisor Brien. ADOPTED.

Awarding Contract for Catering Services for Rock County Elderly Nutrition Program.

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this ___ day of _____, 2019 that a contract for the Elderly Nutrition Program Food Preparation and Delivery be awarded to Best Events Catering of Janesville, Wisconsin under the terms and conditions set forth in Request for Proposal #2020-01 at the rate of \$5.55 per meal for 2020, \$5.95 per meal for 2021 and \$6.46 per meal for 2022. The contract also allows for two one-year contract extensions (2023 & 2024) at a cost not to exceed the CPI.”

Supervisor Owens moved approval of the above resolution, second by Supervisor Gramke. ADOPTED.

Updates and Possible Action.

Review of 2020 Recommended Budget.

Council on Aging – Mr. Smith said the cost of the resolution that was just approved is not reflected in the recommended budget. He is recommending a fund balance of \$13,975 which will cover this. The committee discussed the use of the congregate meal sites. Ms. Schutt will begin researching a restaurant model for the future. She will report back to the committee around January on what the current Evansville congregate numbers are and what a restaurant model could look like in Evansville.

The recommended budget includes replacement of two vehicles. The committee asked Ms. Schutt for an update on transit and para-transit numbers. She will bring this information to a future meeting.

Mr. Smith said he has recommended \$5,000 less in the operational budget for Beloit Meals on Wheels than what was requested by the non-profit organization but still \$5,000 more than the 2019 budget.

Veterans Service – Mr. Smith said this budget is status quo.

Status of 1717 Center Avenue Project. Ms. Schutt reported they met today. They continue to work on designing individual spaces. This phase is on schedule.

Council on Aging.

Marketing. Ms. Schutt would like the Council on Aging to make their own podcast through YouTube. Podcasts can be archived and are a great way to educate the public. She would propose having teaching sessions to show clients how to access the podcasts. There is grant money in the budget that she would like to use to purchase the podcast equipment. Ms. Schutt is also proposing to market the Council on Aging as ‘COA’. There is a stigma associated with accessing aging services. The committee agreed with both proposals.

Health Promotion in 2020. Ms. Schutt said the new Health Promotion Coordinator started last week. She will be going to training in December. She will also be working with GWAAR. Ms. Schutt said they will be increasing health promotion in 2020.

Transportation and Information Received from State Concerning Vans. Ms. Schutt reported there was an accident with one of the vans. Nobody was hurt in the accident. The van will be out of service for a month while being repaired. Ms. Schutt received an email from the state in regards to a possible backlog on new vans due to production delays. Ms. Schutt requested a rush on the check for cycle 43 awarded vehicles so Rock County would be able to order and claim the three new vehicles they have received a grant for. Those vehicles will be delivered in December.

Committee Requests and Motions. None.

Adjournment. Supervisor Gramke moved adjournment at 4:35 P.M., second by Supervisor Owens. ADOPTED.

Respectfully submitted,

Tracey VanZandt,
Human Resources Secretary

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.