



Children's System of Care CST/CCOP Minutes for February 8, 2019

RESENT: Michelle Bailey, Gabrielle Berget, Angela Bouton, Julie Butz, Mike Czerwonka, Tina Day, Ben Dobson, Shari Faber, Tim Featherstone, April Heim, Heather Helgestad, Deb Lalor, Becky Luckus, Carol Mishler, Thea Murphy, Tera O'Connor, Jenna Singer, Ryan Trautsch, John Weber, Terri Wixom, Melissa Zanzinger

Call to Order

Shari Faber called the meeting to order at 8:33 a.m.

Approval of the Agenda

Julie Butz moved to approve the agenda; seconded by Jenna Singer. Carried.

Election of Chair as per Resolution #12-4a-642

Jenna Singer moved to elect Shari Faber as Chair of the CST/CCOP Children's System of Care Committee; seconded by John Weber. Carried.

Election of Vice Chair as per Resolution #12-4a-642

Jenna Singer moved to elect Julie Butz as Vice Chair of the CST/CCOP Children's System of Care Committee; seconded by April Heim. Carried.

Set meeting day and time

John Weber moved to leave meeting day and time as 2nd Friday of the month, from 8:30-9:30; seconded by Ryan Trautsch. Carried.

Approval of the Minutes

Tina Day moved to approve the minutes of January 11, 2019; seconded by Ryan Trautsch. Carried.

Welcome and What's Going Well

- Janesville Gazette will have an article on Comprehensive Community Services on Monday. They spoke with two consumers for the article.

Committee re-appointments/appointments

- Melissa Zanzinger will not renew her appointment
- Liane Felton resigned from the Committee. Jenna Singer will replace Liane and Tim Featherstone will be Jenna's alternate
- Shari will check to see if Chad Sullivan wants to be reappointed or if there is someone else that can take his place
- Mike Czerwonka would like to be reappointed, but needs to confirm first

CCOP Policy discussion

- Julie Butz handed out the CCOP Guidance to Funding and asked the Committee to review and approve.
- Tera O'Connor moved to approve the CCOP Guidance to Funding as written; seconded by Ryan Trautsch. Carried.

Needs/Action Planning

- a. MOA outreach planning
 - Tera will be meeting with law enforcement on March 28th, to sign MOA
 - Emily was going to follow up with the Superintendents – no update
 - Will need to do some individual outreach to get all signatures
 - Can we have individual signature pages for everyone?
- b. Consumer participation
 - Meeting date/time:
 - Waiting for survey
 - Payment for consumer participants

- o No update on policy and process related to County run committees that are statutorily required vs. not and how they would be paid vs. not paid
- o Committee members cannot participate and vote via phone at this time
- c. Develop orientation process
 - Action Steps:
 - a. Folder to include statutory requirements for CST and CCOP
 - b. Committee representatives to provide program information, brochure, etc. to Gena by March 1st
 - c. Wordle will go on outside of folder
 - d. Welcome/Thank You Letter – Tina Day will draft
 - e. Acronym list
 - f. Committee goals
 - g. Review summary of programs at March meeting

Fostering Futures update

- Rock County HSD presented at the Summit in January
- We were informed that there will no longer be Fostering Futures
- Rock County HSD will continue as we have been with our TIC initiative

Holiday & Family Needs Committee

- Continue to have monthly meetings
- Focusing on how to maintain our food pantry for all HSD

Newsletter ideas

- Hope to have first electronic newsletter out by end of February
- Please send articles/ideas to Tim

Set the Next Agenda

- Jenna will reach out to WI Family Ties to see if they would come and talk about parent-peer support program

Citizen Participation Announcements

- None

Community agency & WREP updates

- JM4C will be screening Broken Places at Hedberg Public Library on February 16 at 10:00 a.m. and February 26 at noon

The meeting was adjourned at 9:28 a.m.

Respectfully submitted,

Gena McGuigan
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 Children, Youth & Families Division Secretary
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NOT OFFICIAL UNTIL APPROVED BY COMMITTEE

cc: Committee Members
 Sally Raschick