

ROCK COUNTY, WISCONSIN

NOTE: This is a Teleconference



FINANCE COMMITTEE THURSDAY – JULY 9, 2020 – 5:00 P.M. CALL: 1-312-626-6799 MEETING ID: 873 5808 9136

Join Zoom Meeting

<https://us02web.zoom.us/j/87358089136>

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If you are interested in providing public comments on items on this agenda, you must submit your comments by noon on Thursday July 9, 2020. To submit a public comment use the following email: tracey.vanzandt@co.rock.wi.us.

Join from a telephone:

- On your phone, dial the phone number provided above
- Enter the meeting ID number when prompted, using your dial-pad.
- Please note that long-distance charges may apply. This is not a toll-free number.
- Supervisors: Please identify yourself by name
- Please mute your phone when you are not speaking to minimize background noises
- We are new at holding meetings this way, so please be patient

Instructions for the hearing impaired –

<https://support.zoom.us/hc/en-us/articles/207279736-Getting-started-with-closed-captioning>

FINANCE COMMITTEE
THURSDAY – JULY 9, 2020 – 5:00 P.M.

AGENDA

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes – June 25, 2020
4. Citizen Participation, Communications and Announcements
5. Transfers and Appropriations
6. Review of Payments
7. Review of Payments Over \$10,000
8. Committee Review and Approval of Per Meeting Allowances of \$10,564.53
9. Resolutions and Committee Endorsements
 - A. Amending the 2020 Human Services Department Budget to Accept a Substance Abuse Block Grant Supplemental Award
10. Update, Discussion and Possible Action
 - A. Semi-annual Training Report - IT
11. Adjournment

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail countyadmin@co.rock.wi.us at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.



FINANCE COMMITTEE
Minutes – June 25, 2020

Call to Order. Chair Mawhinney called the meeting of the Finance Committee to order at 5:00 P.M. on Thursday, June 25, 2020, via teleconference.

Committee Members Present. Supervisors Mawhinney, Aegerter, Fox, Purviance and Davis.

Committee Members Excused: None.

Staff Members Present. Sherry Oja, Finance Director; Josh Smith, County Administrator; Randy Terronez, Assistant to County Administrator; Rich Greenlee, Corporation Counsel; Bridget Laurent, Deputy Corporation Counsel; Lisa Tollefson, County Clerk; Michelle Roettger, County Treasurer; Sandy Disrud, Register of Deeds; Matthew Wesson, Environmental Health Supervisor; Marie-Noel Sandoval, Health Officer; Annette Mikula, Human Resources Director and Brent Sutherland, Facilities Management Director at 5:23 P.M.

Others Present: None.

Approval of Agenda. Supervisor Fox moved approval of the agenda as presented, second by Supervisor Davis. ADOPTED.

Approval of Minutes – June 4, 2020. Supervisor Purviance moved approval of the minutes of June 4, 2020 as presented, second by Supervisor Davis. ADOPTED.

Citizen Participation, Communications and Announcements. None.

Transfers and Appropriations. None.

Resolutions and Committee Endorsements.

Awarding Contract for Installation of Bi-Polar Ionization Units in the Air Handling Systems at the Courthouse and Amending the 2020 Facilities Management Capital Budget

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this _____ day of _____, 2020 that a contract be awarded to Johnson Controls Inc. of Madison, Wisconsin, to supply and install Bi-Polar Ionization units at the Rock County Courthouse in the amount of \$138,100.

BE IT FURTHER RESOLVED, a contingency fund of \$13,810 be established to cover any unforeseeable issues that arise.

BE IT FURTHER RESOLVED, that the Facilities Management 2020 Budget be amended as follows:

...”

Supervisor Davis moved approval of the above resolution, second by Supervisor Fox.
ADOPTED.

Accepting Additional Public Health Consolidated Contract Grant Funds and Amending the 2020 Rock County Public Health Department Budget

“**NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2020 does hereby authorize the Rock County Public Health Department to accept this funding in the amount of \$1,671,484 and amend the 2020 Rock County Public Health Department Budget as follows:

.....”

Supervisor Purviance moved approval of the above resolution, second by Supervisor Fox.
ADOPTED.

Accepting Public Health Emergency Preparedness COVID19 Funds and Amending the 2020 Rock County Public Health Department Budget

“**NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2020 does hereby authorize the Rock County Public Health Department to accept these additional grant funds in the amount of \$95,382, and amend the 2020 Rock County Public Health Department Budget as follows:

.....”

Supervisor Fox moved approval of the above resolution, second by Supervisor Aegerter.
ADOPTED.

Resolution to Create the Position of Public Health Communications Specialist, Create a Class Description, Establish a Pay Range, and Amend the 2020 Budget

“**NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2020 moves to create the position of a 1.0 Public Health Communications Specialist, create the

class description, and establish Pay Range 19 (\$55,311.12 - \$67,150.08) effective June 25, 2020.

BE IT FURTHER RESOLVED, that the 2020 Rock County Public Health Department budget be amended as follows:

.....”

Supervisor Davis moved approval of the above resolution, second by Supervisor Aegerter. ADOPTED.

Waiver of Rock County Public Health License Renewal Fees for 2020

“**NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2020 does hereby have the Rock County Public Health Department waive or refund the 2020 license renewal fees for the establishments that would normally be charged, or were charged, a license renewal fee in 2020.”

Chair Mawhinney said that Supervisor Richard submitted a proposed amendment to the committee. She said Supervisor Richard has three suggested amendments: 1) Add the source of funding as the General Fund. Ms. Oja recently stated that the general fund is in a good position. Also emergency COVID funds may be used if available and applicable. 2) Change the time period from calendar year 2020 to the fee year of July 2019 to July 2020. 3) Include all businesses that pay license renewal fees, including body art, pools, beaches (line 3).

Supervisor Aegerter moved to approve the submitted amendment, second by Supervisor Purviance.

Ms. Oja said CARES funding does not cover loss of revenues, so it would be a loss to the General Fund.

Amendment ADOPTED.

Supervisor Purviance moved approval of the above resolution, second by Supervisor Davis. ADOPTED on the following vote: YES – Supervisors Mawhinney, Aegerter and Purviance. NO – none. ABSTAIN – Supervisors Fox and Davis.

Approving Rock County, WI 401(A) Plan as a Complete Restatement of the Prior Plan

“**NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2020 does hereby adopt the Rock County, WI 401(a) Plan as a complete restatement of the prior Plan, to be effective 9-1-2019.”

Supervisor Davis moved approval of the above resolution, second by Supervisor Mawhinney. ADOPTED.

Update, Discussion and Possible Action.

Discussion of Contaminated Town of Milton Property Foreclosure. Ms. Laurent gave the history on this property. The property just missed the 2019 foreclosure process and we are not doing foreclosures this year. Chair Mawhinney said she has heard there is a buyer for this property. If the sale goes through, this property could possibly go back on the tax roll. Supervisor Fox moved to move forward with the foreclosure on this property this year, second by Supervisor Davis. ADOPTED.

Adjournment. Supervisor Fox moved adjournment at 5:26 P.M., second by Supervisor Purviance. ADOPTED.

Respectfully submitted,

Tracey VanZandt
Secretary

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.

Rock County Transfer Request - Over \$5,000

TO: FINANCE DIRECTOR Date 07/02/20 Transfer No. 20-09
 Requested By CHILD SUPPORT SERVICES MELISSA WITTWER
 Department Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 34-3850-0000-63300 Description: Travel Current Balance: \$17,065	\$5,840	Account #: 34-3850-0000-67130 Description: Equipment	\$5,840
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

All travel was suspended due to the Covid-19 pandemic for the second quarter (and beyond) of 2020.

REASON TRANSFER IS NECESSARY - BE SPECIFIC

Our aged current microfilm scanner is outdated and no longer has maintenance support or parts available. We have extensive historic payment records on microfilm that we access regularly. Proposed replacement - ScanPro 2200 Digital Microfilm Scanner (hardware, installation, training).

FISCAL NOTE:

Sufficient funds are available for transfer.
Susan Balog 07/02/20

ADMINISTRATIVE NOTE:

Approved.
 Josh Smith 7/02/2020

REQUIRED APPROVAL

DATE

COMMITTEE CHAIR

Governing Committee _____
 Finance Committee _____

COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF JUNE 2020

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
07-1430-0000-63407	Computer Supply					
		P2001159	06/18/2020	US BANK	IT-WEBCAM	79.77
07-1430-0000-67130	Terminals/PCs					
		P2001159	06/18/2020	US BANK	IT - WEBCAMS	159.54
Information Technology PROG TOTAL						239.31

I have reviewed the preceding payments in the total amount of **\$239.31**

Date:

Dept Head _____

Committee Chair _____

COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF JUNE 2020

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
00-0000-0001-17100	POSTAGE METER CH					
		P2000004	06/18/2020	UNITED MAILING SERVICES INC	MAY MONTHLY FEES	563.68
		P2000007	06/25/2020	UNITED STATES POSTAL SERVICE	REPLENISH POSTAGE	20,000.00
00-0000-0001-22158	SHORT TERM DISAB					
		P2000061	06/04/2020	NATIONAL INSURANCE SERVICES OF	LTD STD JUNE 2020	11,226.50
00-0000-0001-22159	LONG TERM DIS					
		P2000061	06/04/2020	NATIONAL INSURANCE SERVICES OF	LTD STD JUNE 2020	7,922.56
GENERAL FUND PROG TOTAL						39,712.74
00-0000-0061-17000	PREPAID BUDGET I					
		P2001350	06/25/2020	CORE BTS INC	NOT TO EXCEED.....	11,135.63
ISF-CS PROG TOTAL						11,135.63

I have reviewed the preceding payments in the total amount of **\$50,848.37**

Date:

Dept Head _____

Committee Chair _____

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF JUNE 2020**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
05-1500-0000-63100	Office&Misc Exp					
		P2000006	06/18/2020	US BANK	ACCOUNTING SUPPLIES	529.81
05-1500-0000-63107	Legal Notices					
		P2000005	06/18/2020	ADAMS PUBLISHING GROUP OF SOUT	MAY PURCHASING LEGALS	58.24
05-1500-0000-68010	Expense Alloc					
		P2000008	06/18/2020	PACKAGE PRO EXPRESS DELIVERY I	MAY COURIER SERVICES	3,765.61
Financial Services PROG TOTAL						4,353.66
05-1520-1000-62119	Other Services					
		P2000191	06/25/2020	EMPLOYEE BENEFITS CORPORATION	EBC AND COBRA FEES	1,667.50
Flex Spending (Section 125) PROG TOTAL						1,667.50
05-1560-0000-62400	R & M Services					
		P2000212	06/11/2020	RHYME BUSINESS PRODUCTS	2020 COLOR COPIER LEASE	844.00
05-1560-0000-63104	Print/Duplicate					
		P2000006	06/18/2020	US BANK	DUPLICATION SUPPLIES	51.90
05-1560-0000-64904	Sundry Expense					
		P2000006	06/18/2020	US BANK	MAILROOM SUPPLIES	37.90
05-1560-0000-65331	Equip Lease					
		P2000006	06/18/2020	US BANK	MAIL MACHINE LEASE	1,743.42
Central Services PROG TOTAL						2,677.22

COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF JUNE 2020

<u>Account Number</u>	<u>Account Name</u>	<u>PO#</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Inv/Enc Amt</u>
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I have reviewed the preceding payments in the total amount of **\$8,698.38**

Date:

Dept Head _____

Committee Chair _____

COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF JUNE 2020

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
07-1430-0000-62119	Other Services					
		P2000261	06/25/2020	CHARTER COMMUNICATIONS	IT WI-FI/GUEST LAN	284.97
07-1430-0000-62210	Telephone					
		P2000266	06/18/2020	US BANK	KH - SPECTRUM BILL ECLIPSE(2)	1,200.00
07-1430-0000-62400	R & M Services					
		P2001087	06/11/2020	TRANSCENDENT LLC	SUPPORT CONTRACT, 1YR RENEWAL	5,313.00
07-1430-0000-62421	Computer R&M					
		P2001159	06/18/2020	US BANK	IT WALL CHARGERS	19.38
07-1430-0000-62491	Software Maint					
		P2000260	06/18/2020	US BANK	IT - DAMWARE RENEWAL	311.10
		P2001159	06/18/2020	US BANK	ZOOM	1,357.52
		P2001350	06/11/2020	CORE BTS INC	NOT TO EXCEED.....	97,940.00
		P2001454	06/18/2020	SUPERION LLC	ONESOLUTION ANNUAL MAINTENANCE	29,225.46
07-1430-0000-63100	Office&Misc Exp					
		P2000266	06/18/2020	US BANK	IT, OFFICE SUPPLIES	189.40
		P2001159	06/18/2020	US BANK	IT, CLEANER-SUPPLIES-WEBCAMS	205.87
07-1430-0000-63407	Computer Supply					
		P2000260	06/18/2020	US BANK	IT - SUPPLY STOCK	949.48
		P2001159	06/18/2020	US BANK	IT - WEBCAMS	194.97
07-1430-0000-64200	Training					
		P2000185	06/04/2020	GLOBAL KNOWLEDGE TRAINING INC	REGISTRATION: 12 IT STUDENTS	9,950.00
		P2000266	06/18/2020	US BANK	VMWARE - DT	180.00
07-1430-0000-64701	Software Purch					
		P2000260	06/18/2020	US BANK	IT - EMS LICENSES	160.72
07-1430-0000-67132	CW Replacements					
		P2000260	06/18/2020	US BANK	HLTH-SURFACE, HLTH DOCKS, WTY	33,307.94
Information Technology PROG TOTAL						180,789.81
07-1444-0000-67130	Terminals/PCs					
		P2001438	06/25/2020	CDW GOVERNMENT INC	NETWORK SERVER REPLACEMENT PRO	8,606.25
07-1444-0000-67135	Software>\$25,000					
		P1901764	06/25/2020	EDCI	CITRIX UPGRADE 6.5 TO 7.15 LTS	1,202.50
		P2001350	06/25/2020	CORE BTS INC	NOT TO EXCEED.....	391,735.52

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF JUNE 2020**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
IT Capital Projects PROG TOTAL						401,544.27
07-1450-0000-62491	Software Maint					
		P2000860	06/18/2020	TRADS	TLOXP SUBSCRIPTION SOFTWARE	411.17
		P2000924	06/18/2020	AMERICAN DATA	FINANCIAL SETUP/TRAINING SESSI	180.00
		P2001172	06/11/2020	RELIAS LLC	RELIAS LEARNING MANAGEMENT SYS	8,018.33
		P2001344	06/18/2020	POWERDMS INC	SDMS-AS ANNUAL POWERDMS.COM	1,967.00
		P2001429	06/11/2020	RELIAS LLC	RELIAS ANNUAL SUBSCRIPTION	4,105.89
		P2001435	06/11/2020	RELIAS LLC	RELIAS SUBSCRIPTION SERVICES	28,648.66
07-1450-0000-67143	IT Cross-Charges					
		P2000260	06/18/2020	US BANK	SO-PRNT, COA-ERGO KYBRD, HSD-M	374.18
		P2000266	06/18/2020	US BANK	911, MICE-USB HUBS(2)	215.41
		P2001159	06/18/2020	US BANK	911, CC, HSD (TJ)	1,270.63
		P2001273	06/11/2020	MAGNET FORENSICS USA INC	SHIPPING	7,125.00
		P2001316	06/04/2020	COVERTTRACK GROUP INC	SHIPPING	15.86
		P2001323	06/18/2020	MARCO TECHNOLOGIES LLC	UCCV4.0 ENTRY USER FOR MIVOICE	450.00
IT Charges to Departments PROG TOTAL						52,782.13

COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF JUNE 2020

<u>Account Number</u>	<u>Account Name</u>	<u>PO#</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Inv/Enc Amt</u>
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I have reviewed the preceding payments in the total amount of **\$635,116.21**

Date:

Dept Head _____

Committee Chair _____

COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF JUNE 2020

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
14-1410-0000-44155	Work Permits					
		P2000013	06/18/2020	EQUAL RIGHTS DIVISION	MAY WORK PERMITS	37.50
14-1410-0000-63100	Office&Misc Exp					
		P2000009	06/18/2020	US BANK	STAPLES OFFICE SUPPLIES	58.32
County Clerk PROG TOTAL						95.82

I have reviewed the preceding payments in the total amount of **\$95.82**

Date:

Dept Head _____

Committee Chair _____

COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF JUNE 2020

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
15-1540-0000-64926	Bank Charges					
		P2000016	06/25/2020	BRINKS INC	MONTHLY CHG FOR DAILY PICKUP	590.93
County Treasurer PROG TOTAL						590.93

I have reviewed the preceding payments in the total amount of **\$590.93**

Date: _____
Dept Head _____
Committee Chair _____

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF JUNE 2020**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
17-1710-0000-63100	Office&Misc Exp					
		P2000494	06/25/2020	US BANK	OFFICE SUPPLIES MAY 2020	107.56
17-1710-0000-63106	Plat Books					
		P2000488	06/25/2020	MAPPING SOLUTIONS	PLAT BOOKS MAY2020	525.00
Register of Deeds PROG TOTAL						632.56
17-1715-0000-62119	Other Services					
		P2000452	06/25/2020	FIDLAR COMPANIES	REDACTION PROJECT MAY2020	2,047.50
ROD Redaction Project PROG TOTAL						2,047.50

I have reviewed the preceding payments in the total amount of **\$2,680.06**

Date: _____
 Dept Head _____
 Committee Chair _____

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF JUNE 2020**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
19-1910-0063-65103	Public Liability					
		P2001482	06/25/2020	INTEGRITY MUTUAL INSURANCE	2020-2021 VEHICLE INSURANCE	183,683.00
Property & Liability Insurance PROG TOTAL						183,683.00
19-1915-0000-62119	Other Services					
		P2000435	06/18/2020	PBA INC	RUNOUT FEES MAY 2020	6,300.00
Health Insurance PROG TOTAL						6,300.00
19-1915-0066-61610	Health Insurance					
		P2000953	06/18/2020	MEDITERRANEAN WELLNESS LLC	MAY WELLNESS ED AND DASHBOARD	1,107.00
19-1915-0066-62104	Consult Services					
		P2000484	06/18/2020	ASSOCIATED BENEFITS AND RISK C	JUNE CONSULTING	3,250.00
19-1915-0066-62199	Prof Services					
		P2000057	06/18/2020	COMPSYCH	EAP FMLA SERVICES	10,956.00
Health Insurance PROG TOTAL						15,313.00

I have reviewed the preceding payments in the total amount of **\$205,296.00**

Date: _____ Dept Head _____
 _____ Committee Chair _____

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF JUNE 2020**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
21-2590-0000-64604	Program Expense					
		P2001363	06/11/2020	ALSCO INC	COVID CENTER SHEETS	700.51
21-2590-0000-64904	Sundry Expense					
		P2001204	06/18/2020	US BANK	VARIOUS COVID PURCHASES	12,525.28
		P2001248	06/18/2020	MENARDS	PARTITION SUPPLIES PARTS	455.67
		P2001267	06/18/2020	SIMPLY SOLUTIONS INC	HAND SANITIZER, STANDARD FORMU	435.00
		P2001281	06/25/2020	ULINE	SHIPPING	2,074.70
		P2001293	06/04/2020	FASTENAL COMPANY	DISPOSABLE MASK 2	8,820.00
		P2001302	06/18/2020	STRACK INC	PART NUMBER: 6256413	17,490.10
		P2001315	06/18/2020	FASTENAL COMPANY	SHIPPING	12,900.00
		P2001337	06/04/2020	NAPA AUTO PARTS	ITEM: 360-114	549.50
		P2001339	06/04/2020	RK VENTURES INC	HC MEDIA-HEPA6 FILTERS	10,950.00
		P2001358	06/11/2020	FREE LANCE SALES LTS	SHIPPING	30,210.00
		P2001362	06/11/2020	SCHWAAB INC	SHIPPING	1,382.45
		P2001398	06/04/2020	SULLIVAN SIGNS INC	SIGNS FOR CHILD SUPPORT	225.00
		P2001399	06/18/2020	BJ ELECTRIC SUPPLY INC	CRAIG CENTER SUPPLIES	1,900.82
		P2001401	06/04/2020	HOME DEPOT CREDIT SERVICES	COVID SUPPLIES	1,360.65
		P2001430	06/11/2020	ACE PORTABLES INC	NATIONAL GUARD TESTING SITE	345.00
		P2001431	06/18/2020	CITY GLASS CO INC	PLEXIGLASS	1,890.00
		P2001455	06/18/2020	SERVPRO OF ROCK COUNTY	CRAIG CENTER BIO REMEDIATION	2,282.36
COVID-19 Purchases PROG TOTAL						106,497.04

I have reviewed the preceding payments in the total amount of **\$106,497.04**

Date:

Dept Head _____

Committee Chair _____

COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF JUNE 2020

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
28-2650-0000-67105	Motor Vehicles					
		P2001265	06/18/2020	MENARDS	LUMBER/TIE DOWNS/MOUNTS TRAILER	153.98
Medical Examiner PROG TOTAL						153.98

I have reviewed the preceding payments in the total amount of **\$153.98**

Date:

Dept Head _____

Committee Chair _____

Rock County

REPORT OF PAYMENTS OVER \$10,000

06/25/2020

<u>PO Number</u>	<u>Department Name</u>	<u>Program Name</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Amount Paid</u>
P1900957	911 COMM.	Comm Center	GENERAL COMMUNICATIONS INC	ANTENNA SYSTEM	158,408.36
P1901642	FACILITIES	HSD Building	VENTURE ARCHITECTS LLC	DESIGN SERVICES FOR RENOVATION	18,100.00
P1902511	FACILITIES	CH Facility	SUN MECHANICAL LLC	REPLACEMENT OF THE COOLING TOW	40,345.21
P1902730	FACILITIES	CH Facility	COMMUNICATIONS CABLING AND NET	INSTALLATION OF DISTRIBUTED	75,902.93
P2000007	NOT APPLICABLE	GENERAL FUND	UNITED STATES POSTAL SERVICE	REPLENISH POSTAGE	20,000.00
P2000057	ALL OTHER GEN	Health Ins	COMPSYCH	EAP FMLA SERVICES	10,956.00
P2000061	NOT APPLICABLE	GENERAL FUND	NATIONAL INSURANCE SERVICES OF	LTD STD JUNE 2020	19,149.06
P2000123	FACILITIES	HWY Bldg/Grounds	DIVERSIFIED BUILDING MAINTENAN	CLEANING DPW	22,901.10
P2000124	FACILITIES	Eclipse Center	HENDRICKS COMMERCIAL PROPERTIE	MONTHLY RENTAL	11,776.69
P2000171	SHERIFF	Corrections	ARAMARK CORRECTIONAL SERVICES	MAY INMATE MEALS	28,773.64
P2000173	SHERIFF	Corrections	ADVANCED CORRECTIONAL HEALTHCA	2018 OVERAGE	96,352.42
P2000182	SHERIFF	Corrections	BI INC	MAY MONITORING	23,659.80
P2000260	INFORMATION TECH	IT Cross Charges	US BANK	SO-PRNT, COA-ERGO KYBRD, HSD-M	35,103.42
P2000538	ROCK HAVEN	Contract Service	GENESIS REHABILITATION SERVICE	SPEECH THERAPY	38,343.82
P2000597	ROCK HAVEN	Administration	WISCONSIN DEPARTMENT OF HEALTH	LICENSED BED ASSESSMENT JUNE	21,760.00
P2000664	SR CIT PROG	HDM COVID-19	BEST EVENTS	2ND HALF OF MAY	26,353.46
P2000940	911 COMM.	Comm Center	GENERAL COMMUNICATIONS INC	ANTENNA SYSTEM	28,218.23
P2001130	SHERIFF	Equitably Shared	FM K9	DUAL PURPOSE K9 AND NARCOTICS	13,000.00
P2001152	SHERIFF	COVID-19	US BANK	ISOLATION GOWNS, SUPPLIES	10,748.66

Rock County
REPORT OF PAYMENTS OVER \$10,000

06/25/2020

<u>PO Number</u>	<u>Department Name</u>	<u>Program Name</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Amount Paid</u>
P2001153	SHERIFF	Sheriff LES	DIAMONDBACK AIRBOATS LLC	DIAMOND BACK AIR BOAT W/PKG	75,188.00
P2001159	INFORMATION TECH	IT Cross Charges	US BANK	HSD, IT WEBCAMS, DA, COA, RCSO	893.03
P2001204	SHERIFF	COVID-19	US BANK	VARIOUS COVID PURCHASES	12,525.28
P2001302	SHERIFF	COVID-19	STRACK INC	PART NUMBER: 6256413	16,141.12
P2001315	SHERIFF	COVID-19	FASTENAL COMPANY	SHIPPING	12,900.00
P2001339	SHERIFF	COVID-19	RK VENTURES INC	HC MEDIA-HEPA6 FILTERS	10,950.00
P2001350	NOT APPLICABLE	IT Capital Proj	CORE BTS INC	NOT TO EXCEED.....	499,911.63
P2001358	SHERIFF	COVID-19	FREE LANCE SALES LTS	SHIPPING	30,210.00
P2001404	LAND CONSERV.	PDR/PACE	BRABAZON TITLE TEAM GROUP LLC	PACE EASEMENT	294,030.00
P2001435	INFORMATION TECH	IT Cross Charges	RELIAS LLC	RELIAS SUBSCRIPTION SERVICES	28,648.66
P2001454	INFORMATION TECH	Information Tech	SUPERION LLC	ONESOLUTION ANNUAL MAINTENANCE	29,225.46
P2001482	ALL OTHER GEN	P & L Insurance	INTEGRITY MUTUAL INSURANCE	2020-2021 VEHICLE INSURANCE	183,683.00

CLAIMS IN THE AMOUNT OF \$1,894,158.98 HAVE BEEN PAID FOR THE MONTH OF JUNE 2020

PLEASE CONTACT THE FINANCE DIRECTOR WITH ANY QUESTIONS:

SHERRY OJA
608-757-5534
SHERRY.OJA@CO.ROCK.WI.US

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Katherine Luster
INITIATED BY



Marci Taets
DRAFTED BY

Human Services Board
SUBMITTED BY

June 22, 2020
DATE DRAFTED

**Amending the 2020 Human Services Department Budget to Accept a
Substance Abuse Block Grant Supplemental Award**

1 **WHEREAS**, the State of Wisconsin Department of Health Services made funding available through the
2 Substance Abuse Block Grant Supplemental Award for Federal Fiscal Year 2020; and,

3
4 **WHEREAS**, the purpose of these funds is to supplement current substance use disorder prevention,
5 treatment and recovery support services, and address unmet needs or gaps in services; and,

6
7 **WHEREAS**, a minimum of 20 percent of these SABG Supplemental funds must be used to provide
8 primary prevention programs and services for individuals who do not require treatment for substance
9 use disorder; and,

10
11 **WHEREAS**, Rock County has requested and been approved to receive the sum of \$154,733; and,

12
13 **WHEREAS**, the funds must be used between October 1, 2019 and September 30, 2020; and,

14
15 **WHEREAS**, the funds will be used to support community prevention efforts, provide peer support
16 services and residential treatment to clients and to provide additional training to staff.

17
18 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
19 assembled this _____ day of _____, 2020 does hereby authorize the acceptance of the
20 Substance Abuse Block Grant Supplemental Award.

21
22 **BE IT FURTHER RESOLVED**, that the Human Services Department budget for 2020 be amended as
23 follows:

Account/Description	Budget 6/1/20	Increase (Decrease)	Amended Budget
<u>Source of Funds</u>			
36-3700-2020-42100 Federal Aid	\$343,850	\$154,733	\$498,583
<u>Use of Funds</u>			
36-3700-2020-62119 Other Contracted Services	\$414,270	\$143,133	\$557,403
36-3700-2020-64200 Training	\$0	\$600	\$600
36-3700-2020-64604 Program Expense	\$0	\$11,000	\$11,000

Amending the 2020 Human Services Department Budget to Accept a Substance Abuse Block Grant Supplemental Award

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Respectfully submitted,

HUMAN SERVICES BOARD

Brian Knudson, Chair

Sally Jean Weaver-Landers

Pam Bostwick

Ashley Kleven

Kaelyb Lokrantz

J. Russell Podzilni

Angelina Reyes

Kathy Schulz

Shirley Williams

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of _____

Mary Mawhinney, Chair

Date

FISCAL NOTE:

This resolution accepts and authorizes the expenditure of \$154,733 in federal funds for HSD's substance abuse program. No County matching funds are required.

/s/ Sherry Oja

Sherry Oja
Finance Director

Amending the 2020 Human Services Department Budget to Accept a Substance Abuse Block Grant Supplemental Award

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LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2020 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

/s/ Josh Smith

Josh Smith
County Administrator

Executive Summary

Amending the 2020 Human Services Department Budget to Accept a Substance Abuse Block Grant Supplemental Award

The Wisconsin Department of Health Services offered additional funding of \$154,733 in the form of a Substance Abuse Block Grant Supplemental Award. This resolution seeks approval from the Board to accept the funds.

There are specific requirements about how this funding can be used. In general, it must support substance abuse treatment and prevention activities. This funding is being used to support additional Peer Support/Recovery Coaches, Residential Treatment, and Prevention activities.

MEMO

TO: Finance Committee
FROM: James Sandvig, Director of Information Technology
DATE: June 30, 2020
SUBJECT: Semi-Annual Report – Attendance at Conventions/Conferences

Per request, I respectfully submit the following report for your review:

Employee Name	Event Description	Location	Dates Attended	Expense	Item Type	Event Amount
Heather Butler	Citrix Virtual Apps	Online	01/31/2020	\$4,000.00	Class	\$4,000.00
Shelly Zartman	Implementing & Administering Cisco	Online	03/17/2020	\$3,235.00	Class	\$3,235.00
Craig Hurda	Agile Project Management Workshop	Rock County ~ In House	02/18/2020-02/19/2020	\$9,950.00	Class	\$9,950.00
Total Department Amount						\$17,185.00

CC: Josh Smith
Dara Mosley
Amanda Lagle