



## **DEVELOPMENTAL DISABILITIES BOARD**

### **MINUTES**

**April 27, 2016**

#### **CALL TO ORDER**

Chair Peer called the meeting to order at 6:00 P.M.

#### **MEMBERS PRESENT**

Chairperson Louis Peer; Vice Chairperson, Becky Heimerl; Cheryl Drozdowicz, Wayne Gustina, Nancy Lannert, Lynda Olson, Bridget Rolek

#### **MEMBERS ABSENT:**

Ed Brandsey, Phil Owens

#### **STAFF PRESENT**

John Hanewall, Director; Tahirih Carr DD Financial Worker

#### **ADOPTION OF AGENDA**

A Motion to adopt the agenda was made by Wayne Gustina, seconded by Lynda Olson. Motion carried.

#### **APPROVAL OF MINUTES**

A Motion to approve the minutes from April 13, 2016 was made by Becky Heimerl, seconded by Lynda Olson. Motion carried.

#### **CITIZEN PARTICIPATION, COMMUNICATION AND ANNOUNCEMENTS**

None

#### **UNFINISHED BUSINESS**

None

#### **NEW BUSINESS**

##### **1. BILLS**

- Mr. Hanewall explained the new bill paying process where bills for budgeted expenditures will be paid as they are received. Once a month, governing committees will receive a "Committee Review Report" that lists payments made in the previous month. Departments will still need to sign off on this report.

##### **2. APPROVAL OF CONTRACTS/ADDENDUMS,**

None

##### **3. ENCUMBRANCES**

None

##### **4. LINE ITEM TRANSFERS**

None

## **5. ROCK COUNTY TRANSITION TO FAMILY CARE**

- The ADRC will be starting enrollment counseling sessions and scheduling enrollment appointments.

## **DIRECTOR'S REPORT ON PROGRAM ACTIVITIES**

### **1. Department Updates:**

- The Dept. is working on various projects related to the transition to Family Care. Due to staff departures various duties are being reassigned within the Dept.

### **2. Budget Updates:**

- As we close out CY2015 budget, the Dept. is tentatively looking to reduce the requested levy amount by 1.3 million dollars based on early figures. These figures will not be finalized until the end of June.

### **3. Residential Placements:**

- No new placements.

### **4. Consumer Updates:**

- None

### **5. Providers' Concerns:**

- We have had two AFH's give notice and will begin looking for alternative placements for the individuals served in those homes.

### **6. Staff Updates**

- No changes.

## **CORRESPONDENCE**

None

## **ITEMS FOR FUTURE BOARD MEETING CONSIDERATION**

- Mr. Hanewall reminded the Board that at the May 11<sup>th</sup> meeting the Board will need to elect a new vice-chair and set the times and dates for the DD Board meetings for the upcoming year including the possibility of going down to one meeting a month.

The next meeting will be on Wednesday, May 11, 2016 at the Rock County Health Care Center Administration Conference room located in the lobby at 6:00 P.M.

NOTE:

Board Members are reminded to call John Hanewall 757-5052 if unable to attend the meeting.

## **ADJOURNMENT**

A motion to adjourn the meeting was made by Wayne Gustina, seconded by Cheryl Drozdowicz at 6:34 P.M.

**Respectfully submitted,  
Tahirih Carr, DD Financial Worker**

**NOT OFFICIAL UNTIL APPROVED BY THE BOARD**