



**FINANCE COMMITTEE
THURSDAY, MAY 5, 2016 - 7:30 A.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

AGENDA

1. Call to Order and Approval of Agenda
2. Election of Vice Chair
3. Set meeting Day and Time
4. Citizen Participation, Communications and Announcements
5. Approval of Minutes – April 21, 2016
6. Committee Review and Approval of Per Meeting Allowances
7. Transfers and Appropriations
 - A. Public Health
8. Committee Approval
 - A. Amending the Sheriff's 2016 Budget to Purchase Optics and to Upgrade Rifle
9. Approval to Sell Scrap Items Outside the County Auction
10. Discussion of Pre-Budget Meeting Date(s)
11. Adjournment

Rock County Transfer Request - Over \$1,000

TO: FINANCE DIRECTOR Date 4/7/16
Requested By Public Health Department
Department

Transfer No. 16-05
Marie-Noel Sandoval
Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 31-3027-0000-63110 Description: Ebola Grant Admin.Expense Current Balance: \$32,597	\$24,000	Account #: 31-3027-0000-67130 Description: Ebola Grant Capital Assets	\$24,000
Account #: 31-3032-0000-63110 Description: SCHCC MicroGrant Adm.Exp. Current Balance: \$3,000	\$1,723	Account #: 31-3032-0000-67130 Description: SCHCC MicroGrant Cap.Assets	\$1,723
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

Ebola Grant: Total grant award is \$32,597, of which \$24,000 to be used for purchase of computer/technology equipment (capital assets) for the Public Health Department.
SCHCC MicroGrant: Total grant award is \$3,000, of which \$1,723 to be used for computer equipment (capital assets) for the Public Health Department.

REASON TRANSFER IS NECESSARY - BE SPECIFIC

Transfer is being requested to fulfill the requirement for funds to be in place in the #67130 Capital Assets account for the purchase of the equipment for both of these grants.

FISCAL NOTE:

Sufficient funds are available for transfer. *5/4/16-16*

ADMINISTRATIVE NOTE:

Recommended *Mr 4-12-16*

REQUIRED APPROVAL

DATE

COMMITTEE CHAIR

Governing Committee _____

Finance Committee _____

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Robert D. Spoden, Sheriff
INITIATED BY



Diane Michaelis
DRAFTED BY

Public Safety and Justice Committee
SUBMITTED BY

April 22, 2016
DATE DRAFTED

**Amending the Sheriff's 2016 Budget to
Purchase Optics and to Upgrade Rifle**

- 1 **WHEREAS**, EOTech, a manufacturer of holographic weapons sights, has been accepting customer
- 2 returns of certain EOTech weapons sights affected by one of several performance issues; and,
- 3
- 4 **WHEREAS**, the Rock County Sheriff's Office returned their weapons sights to EOTech; and,
- 5
- 6 **WHEREAS**, EOTech sent a refund check in the amount of \$6,809; and,
- 7
- 8 **WHEREAS**, the Sheriff's Office will purchase replacement optics from Vortex Optics of Middleton, WI,
- 9 at a cost of \$4,848; and,
- 10
- 11 **WHEREAS**, the remaining refund amount of \$1,961 will be used to upgrade the rifle that is already in
- 12 the 2016 Capital budget.
- 13
- 14 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
- 15 this _____ day of _____, 2016 that the 2016 budget be amended as follows:
- 16

<u>Account/Description</u>	<u>Budget</u>	<u>Increase</u>	<u>Amended</u>
<u>Source of Funds</u>	<u>01/01/16</u>	<u>(Decrease)</u>	<u>Budget</u>
21-2100-0000-46900			
Refund of Prior Year's Expense	\$0.00	\$6,809.00	\$6,809.00
Use of Funds			
21-2100-0000-63900			
Ammunition and Range Supplies	\$38,938.00	\$4,848.00	\$43,786.00
21-2100-0000-67160			
Capital Assets \$500-\$4,999	\$51,393.00	\$1,961.00	\$53,354.00

Respectfully submitted,

PUBLIC SAFETY AND JUSTICE COMMITTEE

FINANCE COMMITTEE ENDORSEMENT
Reviewed and approved on a vote of

Mary Beaver, Chair

Henry Brill

Mary Mawhinney, Chair

Terry Fell

Brian Knudson

FISCAL NOTE:

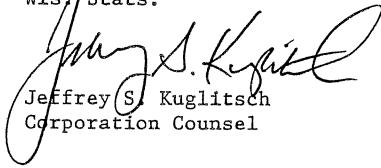
This resolution amends the budget to purchase replacement sights and to upgrade a rifle. The purchases are being funded by the return of defective sights.



Sherry Oja
Finance Director

LEGAL NOTE:

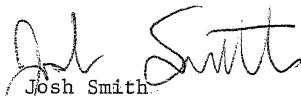
As an amendment to the adopted 2016 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Josh Smith
County Administrator

Executive Summary
Amending the Sheriff's 2016 Budget to
Purchase Optics and to Upgrade Rifle

Since late last year, EOTech, a manufacturer of holographic weapons sights, has been accepting customer returns of certain EOTech weapons sights affected by one of several performance issues. EOTech has instituted a program for purchasers of affected sights to obtain a refund of the purchase price at the customer's option.

The Sheriff's Office returned their weapons sights to EOTech. EOTech sent a refund check for \$6,809 which was booked to 21-2100-0000-46900, Refund of Prior Year's Expense.

The Sheriff's Office will purchase replacement optics from Vortex Optics of Middleton, WI. The optics will be purchased directly from Vortex Optics at a law enforcement discount of forty percent off of retail price. The cost will be \$4,848.

The remaining refund amount of \$1,961 will be used to upgrade the rifle that is already in the 2016 Capital budget.

ROCK COUNTY, WISCONSIN
FINANCE DIRECTOR

PURCHASING DIVISION
FAX (608) 757-5539
PHONE (608) 757-5517



To: Finance Committee

From: Jodi Millis, Purchasing Manager

Date: April 26, 2016

RE: Request to Sell File Cabinets as Scrap Outside of a County Auction

Over the past few months, we have been selling the surplus items stored in the old Rock Haven building on-line through Wisconsin Surplus. Items have been selling fairly well and we will continue doing these on-line auctions until all of the items are sold. We have been putting items that are still useful in a separate room and departments have been taking these items as needed.

Some of the remaining items are not in good enough shape to sell on-line and we would be better off selling them as scrap. Items include metal filing cabinets that the drawers are stuck, dented and rusty and old army surplus "tanker" desks. The file cabinets that we did sell on-line have gone for an average selling price of \$5.00. This is consistent across the board on the various surplus websites. Additionally, the tanker style desks are really a tough item to sell. Shilo has done a lot of searching on the Internet and most don't sell at all. We would get approximately \$1.00 per desk if we scrapped them locally. Also, we would have to load them all and get them to the scrap company. They are extremely heavy and awkward and would be tough for us to move. I think it's too time consuming and dangerous for us to have staff and/or recap inmates do.

We have an interested buyer who will come to Rock Haven and load all these scrap items onto his own vehicle with no help from any county representatives. This buyer is offering us much more than we could get on any surplus site (see attached). The cost and staff time it takes to go to the building, take pictures, measure and label each item, drive back to the office, type all the information up and then send to the surplus website far exceeds the costs of what we could recoup in selling them online. I conservatively estimate for our time alone would cost approximately \$400.

I am asking your permission to sell the items the scrap dealer who will come on-site to load and haul away at the price outlined on the attachment. Your consideration is greatly appreciated.

COLOR	4 DRAWER		5 DRAWER		4 DRAWER		5 DRAWER		2 DRAWER		3 DRAWER	
	FILE CABINETS	LEGAL FILE	FILE CABINETS	LEGAL FILE	CABINETS	LEGAL FILE	CABINETS	LEGAL FILE	FILE CABINETS	LEGAL FILE	FILE CABINETS	LEGAL FILE
TAN	12		1		1		4		4		1	
GREY	15		9		2		3		4		1	
BLACK	8		3		1		7		7			
OTHER COLOR					1		2		1		1	
TOTAL	35		13		5		9		16		2	
OFFER AMOUNT PER ITEM	\$5.00		\$5.00		\$5.00		\$10.00		\$5.00		\$5.00	
TOTAL AMOUNT	\$175.00		\$65.00		\$25.00		\$90.00		\$80.00		\$10.00	
TOTAL OFFER	\$470.00											

